



PRCC.33 12/13
Prosperous Communities Committee
12 February 2013

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Subject: Proposed Fees and Charges 2013/14

Report by:	Financial Services Manager (Section 151 Officer)
Contact Officer:	Tracey Bircumshaw Group Accountant – Service Accounting 01427 676560 tracey.bircumshaw@west-lindsey.gov.uk
Purpose / Summary:	Propose revised Fees and Charges to take effect from 1 April 2013.

RECOMMENDATION:

1. That Members recommend to the Policy and Resources Committee for approval:

(i) the proposed Fees and Charges as detailed in Appendix A.

IMPLICATIONS

Legal:

None arising as a result of this report

Financial : FIN/6

The 2013/2014 fees and charges are explained in the body of this report

Staffing :

None arising as a result of this report

Equality and Diversity including Human Rights :

The Equality Act 2010 places a responsibility on councils to assess their budget options before taking decisions on areas that could result in discrimination. Where appropriate assessments have been undertaken by the relevant service areas.

Risk Assessment :

All items where necessary have been risk and equality impacted assessed by the relevant budget holder.

Climate Related Risks and Opportunities :

There are no significant climate related risks and opportunities relating to this report.

Title and Location of any Background Papers used in the preparation of this report:

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Call in and Urgency:

Is the decision one which Rule 14 of the Scrutiny Procedure Rules apply?

Yes

No

Key Decision:

Yes

No

1 Introduction

- 1.1 This report sets out the proposed fees and charges for 2013/14.
- 1.2 The Council has in place a corporate Fees, Charges and Concessions policy which aims to provide clear guidance on a number of areas. In particular this focuses on how fees and charges can assist in the achievement of corporate priorities, the setting of new and reviewing of existing charges, the Council's approach to cost recovery and income generation from fees and charges and eligibility for concessions.
- 1.3 It is recognised that although full cost recovery will be the customary approach, this will not be appropriate in all circumstances and the amount charged will need to be a reflection of many factors including Council objectives, market conditions, the cost of collection and the potential impact on customers.
- 1.4 Work is on-going to bring these fees and charges in line with this policy, through reviewing existing fees and charges and considering the introduction of new charges for Council services, to recover costs and control demand.
- 1.5 Inflationary increases of circa. 2.5% have been applied on most fees and charges with the exception of those set by statute, and unless otherwise stated below.
- 1.6 Through the policy outlined above some areas may incur a larger than normal increase or see new charges being proposed. Where this is the case an explanation is provided below with all proposals for fees and charges included at Appendix A.

2 Fees and Charges

Officers have reviewed the fees and charges and set out below are the reasons where any changes, other than inflationary increases of 2.5%, have been recommended.

2.1 Car Parks

It is proposed that there is no increase to parking ticket charges for all categories due to the current work being undertaken by the Open for Business Group.

Penalty Charge Notices have now replaced Excess Charge Notices and the Traffic Management Act 2004 has introduced differential Penalty Charge Notices which are categorised as "Higher" or "Lower" dependent on the severity of the parking infringement. Higher penalties are payable at £70 and lower penalties at £50. These categories, and level of charge, are determined in National Guidance.

2.2 Markets

A number of initiatives have been introduced during the year to stimulate the Market. It is therefore, proposed to leave market fees at their current rate until the conclusion of the Market Review

2.3 Land Charges

There are no increases proposed for Land Charges because this would not be sustainable in the current housing market considering other competitive pricing levels.

2.4 Development Services

Planning application fees are a statutory fee. Fees have increased as per the statutory instrument issued in November 2012 after 3 years of no increases.

Charges for pre-application advice have been maintained at the same level as they are currently in line North Kesteven District and City of Lincoln charges.

2.5 Building Control

Fees have been reviewed following changes in services costs and to ensure compliance with cost recovery regulations.

Building Control guidance notes are included at Appendix B for information.

2.6 Trinity Arts Centre

A review of charges and concessionary rates has been undertaken as part of the drive to make the centre more financially viable.

2.7 Environment Services Local Air Pollution

Charges are determined by the Department for Environment, Food and Rural Affairs (Defra) usually early in March and will be applied by the Council in accordance with statute. Current charges are reported for information.

2.8 Private Water Supplies

The fees for Private Water Supplies were set in accordance with the Private Water Supply Regulations 2009 based on the maximum allowable charge dependent upon the type of private water supply. Therefore, there can be no further increase until legislation allows.

2.9 Pest and Dog Control

It is proposed not to increase the £75 collection fee in respect of the recovery of stray dogs as costs are fully recovered.

2.10 Operational Services

The majority of the fees and charges for Operational Service have been increased by 2.5% reflecting inflationary pressures. A proposed fee of £70, subject to the satisfactory outcome of a consultation with local supermarkets, is introduced for the recovery and return of shopping trolleys to the relevant store. This service is currently not charged for.

APPENDIX A

Note: VAT rates S = Standard Rated 20%

Z = Zero Rated 0%

OS = Outside Scope

X = Exempt

Prosperous Communities Committee		Car Parks & Bus Station								
		Current Net Charge		Proposed Increase		Proposed Net Charge		VAT Amount	Total Charge	VAT rate
		2012/13	£	%	£	2013/14	£	£	Incl VAT	included
									£	
Car Parks										
Beaumont Street	Up to 2 hour	£0.67		0.00%	£0.00	£0.67		£0.13	£0.80	S
	2 - 4 Hours	£1.33		0.00%	£0.00	£1.33		£0.27	£1.60	S
	Over 4 hours	£2.25		0.00%	£0.00	£2.25		£0.45	£2.70	S
North Street	All day	£1.75		0.00%	£0.00	£1.75		£0.35	£2.10	S
All Car Parks (excluding Beaumont & North St)	Up to 2 hours	£0.75		0.00%	£0.00	£0.75		£0.15	£0.90	S
	2 - 4 Hours	£1.50		0.00%	£0.00	£1.50		£0.30	£1.80	S
	Over 4 hours	£2.83		0.00%	£0.00	£2.83		£0.57	£3.40	S
Season Tickets (Quarterly Only)										
Beaumont Street & North Street (Overflow)	Mon-Sat	£40.25		0.00%	£0.00	£40.25		£8.05	£48.30	S
	Mon-Sat by DD or Payroll	£34.79		0.00%	£0.00	£34.79		£6.96	£41.75	S
	Mon-Fri	£34.17		0.00%	£0.00	£34.17		£6.83	£41.00	S
	Mon-Fri by DD or Payroll	£28.21		0.00%	£0.00	£28.21		£5.64	£33.85	S
North Street Only	Mon-Fri by DD or Payroll	£14.00		0.00%	£0.00	£14.00		£2.80	£16.80	S
Beaumont Street	Release Fee	£60.00		0.00%	£0.00	£60.00		£0.00	£60.00	OS
	If paid within 7 days	£35.00		0.00%	£0.00	£35.00		£0.00	£35.00	OS
Excess Charge		£60.00								OS
If paid within 7 days		£35.00								OS
If paid within 14 days		£45.00								OS
Charge for writing off		£12.00								OS
Penalty Charge Notice										
Higher Rate						£70.00		£0.00	£70.00	OS
Higher rate discounted if paid within 14 days						£35.00		£0.00	£35.00	OS
Lower Rate						£50.00		£0.00	£50.00	OS
Lower rate discounted if paid within 14 days						£25.00		£0.00	£25.00	OS
Penalty Charge Notices have replaced the Excess Charge Notice . The Traffic Management Act 2004 has introduced differential Penalty Charge Notices. Notices are categorized as 'Higher' or 'Lower' dependent on the severity of the parking infringement. Higher penalties are payable at £70 and lower penalties at £50. These categories are as determined in National Guidance.										
Bus Station										
Allocated stand	Per quarter for first stand	£233.70		2.50%	£5.80	£239.50		£0.00	£239.50	X
	Per quarter for second stand	£143.50		2.50%	£3.60	£147.10		£0.00	£147.10	X
Registered Casual Users Per quarter		£44.10		2.50%	£1.10	£45.20		£0.00	£45.20	X

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Prosperous Communities Committee		Markets							
		Current Net Charge		Proposed Increase		Proposed Net Charge	VAT Amount £	Total Charge Incl VAT	VAT rate included
		2012/13 £	%	£	2013/14 £			£	
Gainsborough Market									
Tuesday Market		£17.50			£17.50	£0.00		£17.50	X
Saturday Market		£15.10			£15.10	£0.00		£15.10	X
Vending Vehicles		£25.50			£25.50	£0.00		£25.50	X
Discounts per Pitch	Registered Trader	£1.50			£1.50	£0.00		£1.50	X
	Registered Vending Van	£2.00			£2.00	£0.00		£2.00	X

Prosperous Communities Committee		Strategic Housing							
		Current Net Charge		Proposed Increase		Proposed Net Charge	VAT Amount £	Total Charge Incl VAT	VAT rate included
		2012/13 £	%	£	2013/14 £			£	
Mandatory HMO Licence		£382.30	2.50%	£9.60	£391.90	£0.00		£391.90	OS
Enforcement charges	Hourly charge	Based on cost of officer carrying out work as per							
	Maximum Charge as per 1996 Housing Act				£300.00	£0.00		£300.00	OS

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Prosperous Communities Committee		Land Charges							
		Current Net Charge		Proposed Increase		Proposed Net Charge	VAT Amount £	Total Charge Incl VAT £	VAT rate included
		2012/13 £	%	£	2013/14 £				
Statutory Charges									
Personal Search in the Register		These charges no longer exist							
Per additional parcel (maximum of £16)									
Office copy									
Access to data	Access to information not held on public registers (includes £5 admin fee)	£19.00		£0.00		£19.00	£0.00	£19.00	OS
	Cancellation Fee	£5.00	0.00%			£5.00	£0.00	£5.00	OS
LLC1:	Any one part of the register	£6.15	0.00%			£6.15	£0.00	£6.15	OS
	Whole of the register	£19.00		£0.00		£19.00	£0.00	£19.00	OS
	Per additional parcel (maximum of £16)	£1.00	0.00%			£1.00	£0.00	£1.00	OS
CON 29R	One parcel	£61.00		£0.00		£61.00	£0.00	£61.00	OS
	Each additional parcel	£13.50	0.00%			£13.50	£0.00	£13.50	OS
	Lincolnshire County Council Fee *	£20.00				£20.00	£0.00	£20.00	OS
CON 29O									
submitted with CON29R or LLC1	Each printed enquiry	£15.00	0.00%			£15.00	£0.00	£15.00	OS
submitted on its own	Each printed enquiry	£15.00	0.00%			£15.00	£0.00	£15.00	OS
Administration Fee		£10.00	0.00%			£10.00	£0.00	£10.00	OS
Additional Enquiries	Per additional enquiry	£26.00	0.00%			£26.00	£0.00	£26.00	OS
Filing a definitive certificate of the Lands Tribunal		£2.50	0.00%			£2.50	£0.00	£2.50	OS
Office copy	Fee set according to time and work involved								OS

* Please note: LCC have not as yet advised if this fee is to change. Any change in cost will be passed on to the purchaser

Prosperous Communities Committee		Planning							
		Current Net Charge		Proposed Increase		Proposed Net Charge	VAT Amount £	Total Charge Incl VAT £	VAT rate included
		2012/13 £	%	£	2013/14 £				
Decision notices, consents, determinations, Tree Preservation orders, Enforcement notices, S106 Agreements.	Per side of A4 (black/white)	£0.10		£0.00		£0.10	£0.00	£0.10	OS
Other copies	Per side of A4 (black/white)	£0.08		£0.00		£0.08	£0.02	£0.10	S
Copy plans - A3	Per copy	£0.42		£0.00		£0.42	£0.08	£0.50	S
Copy plans - A2, A1, A0	Per copy	£5.21	0.00%	£0.00		£5.21	£1.04	£6.25	S
Information on planning records	Planning Control	£0.10	0.00%	£0.00		£0.10	£0.00	£0.10	OS
Non Self Serve Requests for Planning Information	Planning								OS
				it is proposed to charge these at the normal copy cost (£0.10 per sheet) + officer time at cost recovery					
Information on Building Control records	Building Control	£0.10					£0.00	£0.10	OS
				it is proposed to charge these at the normal copy cost (£0.10 per sheet) + officer time at cost recovery					

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Prosperous Communities Committee		Planning Applications								
		Current Net Charge		Proposed Increase		Proposed Net Charge		VAT Amount £	Total Charge Incl VAT £	VAT rate included
		2012/13 £	%	£	2013/14 £					
Outline Applications										
All types of building Per 0.1 ha		£335.00	15.00%	£50.00	£385.00	£0.00	£385.00	OS		
Full Applications and Applications for Approval of Reserved Matters following an Outline Permission										
Alterations/extensions to existing Dwellings		£150.00	14.75%	£22.00	£172.00	£0.00	£172.00	OS		
Erection of dwelling		£335.00	15.00%	£50.00	£385.00	£0.00	£385.00	OS		
Other buildings										
Less than 40 m ² floor space created		£170.00	14.75%	£25.00	£195.00	£0.00	£195.00	OS		
Between 40 and 75 m ² floor space created		£335.00	15.00%	£50.00	£385.00	£0.00	£385.00	OS		
Every additional 75 m ² up to 3750 m ²		£335.00	15.00%	£50.00	£385.00	£0.00	£385.00	OS		
Over 3750 m ² , £19,049 plus for each additional 75 m ² (Maximum fee £250,000)		£100.00	15.00%	£15.00	£115.00	£0.00	£115.00	OS		
Plant or machinery where site does not exceed 5 ha; per 0.1 ha		£335.00	15.00%	£50.00	£385.00	£0.00	£385.00	OS		
Over 5 ha £19,049 plus for each additional 0.1 ha (Maximum fee £250,000)		£100.00	15.00%	£15.00	£115.00	£0.00	£115.00	OS		
Agricultural Buildings										
Less than 465 m ² floor space created		£70.00	15.00%	£10.00	£80.00	£0.00	£80.00	OS		
Between 465 > 540 m ²		£335.00	15.00%	£50.00	£385.00	£0.00	£385.00	OS		
Between 540 > 4215 m ² , £385 for the first 540 m ² then per additional 75		£335.00	15.00%	£50.00	£385.00	£0.00	£385.00	OS		
Over 4215 m ² , £19,049 then per additional 75 m ² (Maximum fee		£100.00	15.00%	£15.00	£115.00	£0.00	£115.00	OS		
Glasshouses										
No more than 465 sq m floor space created		£70.00	15.00%	£10.00	£80.00	£0.00	£80.00	OS		
More than 465 sq m floor space created		£1,870.00	15.00%	£280.00	£2,150.00	£0.00	£2,150.00	OS		
Changes of use										
Buildings or land, including caravan sites		£335.00	15.00%	£50.00	£385.00	£0.00	£385.00	OS		
A building to more than one dwelling where no. of dwellings 50 or less; per dwelling		£335.00	15.00%	£50.00	£385.00	£0.00	£385.00	OS		
A building to more than one dwelling where no. of dwellings more than 50; £19,049 then for each dwelling in excess of 50 (Maximum fee of		£100.00	15.00%	£15.00	£115.00	£0.00	£115.00	OS		
Refuse or waste disposal where site area less than 15 ha; per 0.1 ha		£170.00	14.75%	£25.00	£195.00	£0.00	£195.00	OS		
Refuse or waste disposal where site area exceeds 15 ha, £29,112 then for each 0.1 ha in excess of 15 ha (Maximum Fee £65,000)		£100.00	15.00%	£15.00	£115.00	£0.00	£115.00	OS		
Other material change of use of building or land		£335.00	15.00%	£50.00	£385.00	£0.00	£385.00	OS		

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Prosperous Communities Committee		Planning Applications Continued						
	Current Net Charge		Proposed Increase		Proposed Net Charge	VAT Amount £	Total Charge Incl VAT £	VAT rate included
	2012/13 £	%	£	2013/14 £				
No Buildings created								
Ancillary to a dwelling	£150.00	14.75%	£22.00	£172.00	£0.00	£172.00	OS	
Car parks, service roads, accesses at existing developments	£170.00	14.75%	£25.00	£195.00	£0.00	£195.00	OS	
Exploratory drilling for oil/gas where site area does not exceed 7.5 ha; per 0.1 ha	£335.00	15.00%	£50.00	£385.00	£0.00	£385.00	OS	
Exploratory drilling for oil/gas where site area exceeds 7.5 ha, £28,750 then for each 0.1 ha in excess of 7.5 ha (Maximum fee £250,000)	£100.00	15.00%	£15.00	£115.00	£0.00	£115.00	OS	
Other operations - minerals working - site area does not exceed 15 ha; Per 0.1 ha	£170.00	14.75%	£25.00	£195.00	£0.00	£195.00	OS	
Other operations - minerals working - site area exceeds 15 ha; £29,112 then for each 0.1 ha in excess of 15 ha (Maximum fee £65,000)	£100.00	15.00%	£15.00	£115.00	£0.00	£115.00	OS	
Other operations - non-minerals related, per 0.1 ha (Maximum fee	£170.00	14.75%	£25.00	£195.00	£0.00	£195.00	OS	
Advertisements								
Relating to the business on the premises	£95.00	15.75%	£15.00	£110.00	£0.00	£110.00	OS	
Advance direction signs to a business	£95.00	15.75%	£15.00	£110.00	£0.00	£110.00	OS	
Other advertisements	£335.00	15.00%	£50.00	£385.00	£0.00	£385.00	OS	
Prior Notifications and Approvals								
Agriculture, forestry or demolition proposals	£70.00	15.00%	£10.00	£80.00	£0.00	£80.00	OS	
Telecommunications	£335.00	15.00%	£50.00	£385.00	£0.00	£385.00	OS	
Other Applications								
Renewal of temporary permission	£170.00 The equivalent planning application fee							OS
Variation or removal of a condition	£170.00	14.75%	£25.00	£195.00	£0.00	£195.00	OS	
Lawful Development Certificate: - Existing development	The equivalent planning application fee							OS
- Proposed development	Half the equivalent application fee							OS
High Hedges Complaints Application	£300.00	0.00%	£0.00	£300.00	£0.00	£300.00	OS	

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Prosperous Communities Committee		Pre Application Advice					
	Current Net Charge	Proposed Increase		Proposed Net Charge	VAT Amount £	Total Charge Incl VAT £	VAT rate included
	2012/13 £	%	£	2013/14 £			
Development							
Householder development including alterations, extensions and outbuildings (this fee	£60.00	0.00%	£0.00	£60.00	£12.00	£72.00	S
Non-residential changes of use including siting of caravans for sites under 1 ha or buildings under 1,000 sq. m (gross)	£125.00	0.00%	£0.00	£125.00	£25.00	£150.00	S
Non-residential changes of use including siting of caravans for sites of 1 ha or above or buildings of 1,000 sq m or above (gross)	£250.00	0.00%	£0.00	£250.00	£50.00	£300.00	S
Development of 1-9 dwellings including changes of use to residential							
1st dwelling	£150.00	0.00%	£0.00	£150.00	£30.00	£180.00	S
additional dwellings	£100.00	0.00%	£0.00	£100.00	£20.00	£120.00	S
Development of 10-49 dwellings including changes of use to residential							
10th dwelling	£1,000.00	0.00%	£0.00	£1,000.00	£200.00	£1,200.00	S
additional dwellings	£50.00	0.00%	£0.00	£50.00	£10.00	£60.00	S
Development of 50 or more dwellings							
minimum fee	£3,000.00	0.00%	£0.00	£3,000.00	£600.00	£3,600.00	S
with additional fee subject to negotiation dependant on complexity of proposal. Encouragement to adopt a Planning Performance Agreement.							
Non-residential development where no floorspace is created.	£60.00	0.00%	£0.00	£60.00	£12.00	£72.00	S
Non-residential development up to 499 sq. m floor area, or 0.5 ha site area	£125.00	0.00%	£0.00	£125.00	£25.00	£150.00	S
Non-residential development between 500 and 999 sq. m floor area, or between 0.51ha for 500 sq. m or 0.51ha	£150.00	0.00%	£0.00	£150.00	£30.00	£180.00	S
for each additional 100 sq m or 0.1 ha	£100.00	0.00%	£0.00	£100.00	£20.00	£120.00	S
Non-residential development between 1,000 and 4,999 sq. m floor area, or between 1.1ha for 1,000 sq. m or 1.1ha	£650.00	0.00%	£0.00	£650.00	£130.00	£780.00	S
for each additional 100 sq m or 0.1 ha	£50.00	0.00%	£0.00	£50.00	£10.00	£60.00	S
Non-residential development of 5,000 sq. m or more or 2.1ha or more. minimum fee	£2,650.00	0.00%	£0.00	£2,650.00	£530.00	£3,180.00	S
with additional fee subject to negotiation dependant on complexity of proposal. Encouragement to adopt a Planning Performance Agreement.							
Variation or removal of condition.	£60.00	0.00%	£0.00	£60.00	£12.00	£72.00	S
Advertisements	£60.00	0.00%	£0.00	£60.00	£12.00	£72.00	S
Conservation Area Consent	£60.00	0.00%	£0.00	£60.00	£12.00	£72.00	S
Non-householder listed building consent	£125.00	0.00%	£0.00	£125.00	£25.00	£150.00	S
Hazardous Substances	£ negotiable		£ negotiable				S

N.B.

- The fee for a mixed use developments would be derived from the total of the fees for all elements.
- Agricultural development and telecommunications are not included as they have their own national notification procedures which dictate whether there is an pre-application process fee or not.
- Cross boundary pre-application fees will be based upon the amount of development in each authority (if a dwelling straddles the boundary, the authority with the majority its floorspace will receive the fee for that dwelling).

APPENDIX A

BUILDING CONTROL FEES

TABLE A
CHARGES FOR NEW DWELLINGS OF NO MORE THAN 3 STOREYS

Number of dwellings	Plan charge	Inspection Charge	Additional charge for Part P where electrical work not carried out by contractor in relevant competent persons scheme
	Gross Charge (incl VAT at Standard Rate) £	Gross Charge (incl VAT at Standard Rate) £	Gross Charge (incl VAT at Standard Rate) £
1	£99.00	£297.00	£420.00
2	£165.00	£495.00	£840.00
3	£228.00	£684.00	£1,260.00
4	£288.00	£864.00	£1,680.00
5	£336.00	£1,008.00	£2,100.00
6	£375.00	£1,125.00	£2,520.00
7	£414.00	£1,242.00	£2,940.00
8	£459.00	£1,377.00	£3,360.00
9	£498.00	£1,494.00	£3,780.00
10	£543.00	£1,629.00	£4,200.00
11	£582.00	£1,746.00	£4,620.00
12	£624.00	£1,872.00	£5,040.00
13	£639.00	£1,917.00	£5,460.00
14	£705.00	£2,115.00	£5,880.00
15	£744.00	£2,232.00	£6,300.00
16	£786.00	£2,358.00	£6,720.00
17	£822.00	£2,466.00	£7,140.00
18	£867.00	£2,601.00	£7,560.00
19	£894.00	£2,682.00	£7,980.00

Note - for 20 or more dwellings or if the floor area of a dwelling exceeds 300m² the charge is individually determined based on the actual time involved.

* An additional charge is for work when the relevant building work, or part thereof, has not been carried out by a person referred to in regulation 7(5) (g) or (h) of the Building (Local Authority Charges) Regulations 2010 applies. It is additional to the

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BUILDING CONTROL FEES

TABLE B
CHARGES FOR DOMESTIC SMALL BUILDINGS, EXTENSIONS AND ALTERATIONS ETC

Type of work	Amount of Plan Charge	Amount of Inspection Charge	Amount of Building Notice or Reversion Charge	Amount of Regularisation Charge	Additional charge for Part P where electrical work not carried out by contractor in relevant competent persons scheme
	Gross Charge (incl VAT at Standard Rate) £	Gross Charge (incl VAT at Standard Rate) £	Gross Charge (incl VAT at Standard Rate) £	£	Gross Charge (incl VAT at Standard Rate) £
1) Erection or extension of a non exempt detached domestic garage or carport or both having an internal floor area not exceeding 100m ² .	£204.00	N/A	£204.00	£204.00	£420.00
2) Conversion of a garage to a dwelling to a habitable room(s).	£204.00	N/A	£204.00	£204.00	£420.00
3) Any extension of a dwelling with an internal floor area of which does not exceed 10m ² .	£69.00	£207.00	£276.00	£276.00	£420.00
4) Any extension of a dwelling with an internal floor area between 10m ² and 40m ² .	£93.00	£279.00	£372.00	£372.00	£420.00
5) Any extension of a dwelling with an internal floor area between 40m ² and 60m ² .	£108.00	£324.00	£432.00	£432.00	£420.00
6) Any extension of a dwelling with an internal floor area between 60m ² and 100m ² .	£117.00	£351.00	£468.00	£468.00	£420.00
7) Installation of 1 - 5 domestic replacement window/s and door/s.	£96.00	N/A	£96.00	£96.00	N/A
8) Installation of 6 -10 domestic replacement window/s and door/s	£132.00	N/A	£132.00	£132.00	N/A
9) Controlled domestic electrical work.	£450.00	N/A	£450.00	£450.00	N/A
10) Any alteration of a dwelling consisting of the provision of one or more rooms in roof space, including means of access.	£108.00	£324.00	£432.00	£432.00	£420.00
11) Any other domestic alterations, installation of fitting or work not covered in the above categories where the estimated cost of the work does not exceed £2,000.	£132.00	N/A	£132.00	£132.00	£420.00

APPENDIX A

**TABLE B
CHARGES FOR DOMESTIC SMALL BUILDINGS, EXTENSIONS AND ALTERATIONS ETC**

Type of work	Amount of Plan Charge	Amount of Inspection Charge	Amount of Building Notice or Reversion Charge	Amount of Regularisation Charge	Additional charge for Part P where electrical work not carried out by contractor in relevant competent persons scheme
	Gross Charge (incl VAT at Standard Rate) £	Gross Charge (incl VAT at Standard Rate) £	Gross Charge (incl VAT at Standard Rate) £	£	Gross Charge (incl VAT at Standard Rate) £
12) Any other domestic alterations, installation of fitting or work not covered in the above categories where the estimated cost of the work exceeds £2,000 but does not exceed £5,000.	£204.00	N/A	£204.00	£204.00	£420.00
13) Any other domestic alterations, installation of fitting or work not covered in the above categories where the estimated cost of the work exceeds £5,000 but does not exceed £25,000.	£84.00	£252.00	£336.00	£336.00	£420.00
14) Any other domestic alterations, installation of fitting or work not covered in the above categories where the estimated cost of the work exceeds £25,000 but does not exceed £50,000.	£114.00	£342.00	£456.00	£456.00	£420.00
15) Any other domestic alterations, installation of fitting or work not covered in the above categories where the estimated cost of the work exceeds £50,000 but does not exceed £75,000	£138.00	£414.00	£552.00	£552.00	£420.00
16) Any other domestic alterations, installation of fitting or work not covered in the above categories where the estimated cost of the work exceeds £75,000 but does not exceed £100,000.	£162.00	£486.00	£648.00	£648.00	£420.00
17) Installation of Cavity Wall Insulation	£60.00	N/A	£60.00	£60.00	N/A

For domestic projects with a value exceeding £100,000, the charge will be established on an individual basis based on the amount of plan checking and inspection time.

APPENDIX A

BUILDING CONTROL FEES

TABLE C
CHARGES FOR NON DOMESTIC NEW BUILDINGS, EXTENSIONS, ALTERATIONS, ETC.

Type of work (1)	Amount of Plan Charge Gross Charge (incl VAT at Standard Rate) £	Amount of Inspection Charge Gross Charge (incl VAT at Standard Rate) £	Amount of Building Notice or Reversion Charge Gross Charge (incl VAT at Standard Rate) £	Amount of Regularisation Charge £
1) Extension of a non domestic building both having an internal floor area not exceeding 10m ² .	£122.40	£285.60	£408.00	£408.00
2) Extension of a non domestic building both having an internal floor area exceeding 10m ² but not exceeding 40m ² .	£158.40	£369.60	£528.00	£528.00
3) Extension of a non domestic building both having an internal floor area exceeding 40m ² but not exceeding 100m ² .	£190.80	£445.20	£636.00	£636.00
4) Extension of a non domestic building both having an internal floor area exceeding 100m ² but not exceeding 200m ² .	£219.60	£512.40	£732.00	£732.00
5) Any other non domestic alterations, installation of fitting or work not covered in the above categories where the estimated cost of the work does not exceed £5,000.	£252.00	N/A	£252.00	£252.00
6) Any other non domestic alterations, installation of fitting or work not covered in the above categories where the estimated cost of the work exceeds £5,000 but does not exceed £25,000.	£118.80	£277.20	£396.00	£396.00
7) Any other non domestic alterations, installation of fitting or work not covered in the above categories where the estimated cost of the work exceeds £25,000 but does not exceed £50,000.	£162.00	£378.00	£540.00	£540.00
8) Any other non domestic alterations, installation of fitting or work not covered in the above categories where the estimated cost of the work exceeds £50,000 cost of the work exceeds £50,000	£219.60	£512.40	£732.00	£732.00
9) Any other non domestic alterations, installation of fitting or work not covered in the above categories where the estimated cost of the work exceeds £100,000 but does not exceed £150,000.	£289.80	£538.20	£828.00	£828.00
10) Installation of 1 - 5 non domestic replacement window/s and door/s	£108.00	N/A	£108.00	£108.00
11) Installation of 6 - 20 non domestic replacement window/s and door/s.	£204.00	N/A	£204.00	£204.00

For Non domestic projects with a value exceeding £150,000, the charge will be established on an individual basis based on the amount of plan checking

For solar wall panel applications from companies on a repetitive installation basis the fee will be reduced to £95 plus vat.

For air source heat pumps applications from companies on a repetitive installation basis the fee will be reduced to £95 plus vat.

APPENDIX A

Prosperous Communities Committee		Trinity Arts Centre						
		Current Nett Charge	Proposed Increase		Proposed Net Charge	VAT Amount £	Total Charge Incl VAT £	VAT rate included
		2012/13 £	%	£	2013/14 £			
Auditorium								
Daytime Hire (9am - 5pm), including technician								
Monday - Saturday	Standard Hourly Rate	£30.00	0%	£0.00	£30.00	£6.00	£36.00	S
	Concession	£22.50	11.10%	£2.50	£25.00	£5.00	£30.00	S
	School Rate	No Fee			£23.33	£4.67	£28.00	S
Sunday/ Bank Holidays	Standard Hourly Rate	£33.33						
	Introductory Hourly Rate (new hires, first performance only)	£25.00						
It is proposed to remove the Sunday/ Bank Holiday rate and charge as above								
Evening Hire (5pm - 11pm), including technician								
Monday - Saturday	Standard Hourly Rate	£37.50	8.88%	£3.33	£40.83	£8.17	£49.00	S
	Concession	£25.00	30.00%	£7.50	£32.50	£6.50	£39.00	S
	School Rate	No Fee			£27.50	£5.50	£33.00	S
Sunday/ Bank Holidays	Standard Hourly Rate	£41.67						
	Introductory Hourly Rate (new hires, first performance only)	£29.17						
It is proposed to remove the Sunday/ Bank Holiday rate and charge as above								
Vestry / Bar (Private Hire)								
per hour	Standard Hourly Rate	£8.33	30.00%	£2.50	£10.83	£2.17	£13.00	S
	Concession				£8.33	£1.67	£10.00	S
Refreshments	per person, per event	£0.63	33.30%	£0.20	£0.83	£0.17	£1.00	S
Staffing (Hourly Rate)								
Front Of House Manager:		£9.17	13.63%	£1.25	£10.42	£2.08	£12.50	S
Usher:		£10.50	0%	£0.00	£8.75	£1.75	£10.50	S
Technician:		£12.50	0%	£0.00	£12.50	£2.50	£15.00	S
Projectionist :		£12.50	0%	£0.00	£12.50	£2.50	£15.00	S
Merchandise sales by Trinity Arts Centre staff			15%					
Administration & Promotion								
Box Office Ticket Sales	Per Show				10% - 20% of ticket sales			S
Credit card transactions	Of credit card sales		4.35%		4.35%			
1/4 page Advert in brochure	per brochure	£54.17	£0.00	£0.00	£54.17	£10.83	£65.00	S
The Performing Rights Society will make a charge for using music not originated by your group Note: All live shows, lectures and demonstrations will be listed in the brochure free of charge.								

APPENDIX A

Prosperous Communities Committee		Environment Services Local Air Pollution				
		Current Net Charge	Proposed Net Charge	VAT Amount £	Total Charge Incl VAT £	VAT Rate
All charges are set by DEFRA		2012/13 £	2013/14 £			
Application Fee						
- Standard Process		£1,579.00	£1,579.00	£0.00	£1,579.00	OS
- Additional fee for operating without a permit		£1,137.00	£1,137.00	£0.00	£1,137.00	OS
- Reduced fee activities		£148.00	£148.00	£0.00	£148.00	OS
- Reduced fee activities: Additional Fee for operating without a permit		£68.00	£68.00	£0.00	£68.00	OS
- Mobile Screening and crushing plant		£1,579.00	£1,579.00	£0.00	£1,579.00	OS
- For the third to seventh applications		£943.00	£943.00	£0.00	£943.00	OS
- For the eighth and subsequent applications		£477.00	£477.00	£0.00	£477.00	OS
An additional charge of £297 applies to the above where the permit is for a combined part B and waste installation.						
Annual Subsistence Fee -Standard Process						
	Low	£739.00	£739.00	£0.00	£739.00	OS
	Medium	£1,111.00	£1,111.00	£0.00	£1,111.00	OS
	High	£1,672.00	£1,672.00	£0.00	£1,672.00	OS
An additional charge of £99 for Low, £149 for Medium and £198 for High applies to the above where the permit is for a combined part B and waste installation.						
- Reduced fee activities						
	Low	£76.00	£76.00	£0.00	£76.00	OS
	Medium	£151.00	£151.00	£0.00	£151.00	OS
	High	£227.00	£227.00	£0.00	£227.00	OS
- PVR I & II Combined						
	Low	£108.00	£108.00	£0.00	£108.00	OS
	Medium	£216.00	£216.00	£0.00	£216.00	OS
	High	£326.00	£326.00	£0.00	£326.00	OS
- Vehicle refinishers						
	Low	£218.00	£218.00	£0.00	£218.00	OS
	Medium	£349.00	£349.00	£0.00	£349.00	OS
	High	£524.00	£524.00	£0.00	£524.00	OS
- Odourisation of natural gas						
	Low	£76.00	£76.00	£0.00	£76.00	OS
	Medium	£151.00	£151.00	£0.00	£151.00	OS
	High	£227.00	£227.00	£0.00	£227.00	OS
- Mobile Screening and crushing plant 1st to 2nd Permits						
	Low	£618.00	£618.00	£0.00	£618.00	OS
	Medium	£989.00	£989.00	£0.00	£989.00	OS
	High	£1,485.00	£1,485.00	£0.00	£1,485.00	OS
- Mobile Screening and crushing plant 3rd to 7th Permits						
	Low	£368.00	£368.00	£0.00	£368.00	OS
	Medium	£590.00	£590.00	£0.00	£590.00	OS
	High	£884.00	£884.00	£0.00	£884.00	OS
- Mobile Screening and crushing plant 8th and Subsequent permits						
	Low	£189.00	£189.00	£0.00	£189.00	OS
	Medium	£302.00	£302.00	£0.00	£302.00	OS
	High	£453.00	£453.00	£0.00	£453.00	OS
Where a part B installation is subject to reporting under the E-PRTR regulation an additional charge of £99 applies.						
Transfer and Surrender						
- Transfer		£162.00	£162.00	£0.00	£162.00	OS
- Partial transfer		£476.00	£476.00	£0.00	£476.00	OS
- New operator at low risk reduced fee		£75.00	£75.00	£0.00	£75.00	OS
- Reduced fee activities: Partial transfer		£45.00	£45.00	£0.00	£45.00	OS
Substantial Change						
- Standard Process		£1,005.00	£1,005.00	£0.00	£1,005.00	OS
- Standard process where the substantial change results in a new PPC activity		£1,579.00	£1,579.00	£0.00	£1,579.00	OS
- Reduced fee activities		£98.00	£98.00	£0.00	£98.00	OS
Subsistence charges can be paid in four equal installments at an additional cost of £36 p.a.						

APPENDIX A

Prosperous Communities Committee		Licensing							
		Current Net Charge	Proposed Increase		Proposed Net Charge	VAT Amount £	Total Charge Incl VAT £	VAT Rate	
		2012/13 £	%	£	2012/13 £				
Street Trading Consents		£113.50	2.50%	£2.80	£116.30	£0.00	£116.30	OS	
Hackney Carriages*/Private Hire Vehicles - annual charge		£243.30	2.50%	£6.10	£249.40	£0.00	£249.40	OS	
Hackney Carriage/Private Hire Drivers* - (initial grant year one & every third renewal)		£99.70	2.50%	£2.50	£102.20	£0.00	£102.20	OS	
Hackney Carriage/Private Hire Drivers* - self declaration (annual charge year two & three)		£49.85	2.50%	£1.20	£51.05	£0.00	£51.05	OS	
Three year Private Hire Operators licence (Paid in full on commencement)		£176.70	2.50%	£4.40	£181.10	£0.00	£181.10	OS	
Sex Shop Licences and Sexual Entertainment Venues	Initial Application	£1,506.55	2.50%	£37.70	£1,544.25	£0.00	£1,544.25	OS	
	Renewal	£1,406.60	2.50%	£35.20	£1,441.80	£0.00	£1,441.80	OS	
	Transfer fee	£280.20	2.50%	£7.00	£287.20	£0.00	£287.20	OS	
Alcohol and Entertainment Licenses		Charges set by Licensing Act 2003							
Pet Shops		£116.30	2.50%	£2.90	£119.20	£0.00	£119.20	OS	
Animal Boarding Establishments	Boarding either cats or dogs	£146.90	2.50%	£3.70	£150.60	£0.00	£150.60	OS	
	Establishments with dual usage	£220.70	2.50%	£5.50	£226.20	£0.00	£226.20	OS	
Horse Riding Establishment	Vets fees plus admin costs of	£46.90	2.50%	£1.20	£48.10	£0.00	£48.10	OS	
Dog Breeding	for as above	£109.70	2.50%	£2.70	£112.40	£0.00	£112.40	OS	
Dangerous Wild Animals	Vets fees plus admin costs of	£92.20	2.50%	£2.30	£94.50	£0.00	£94.50	OS	
Zoos	Vets fees plus admin costs of	£279.20	2.50%	£7.00	£286.20	£0.00	£286.20	OS	
Motor Salvage Operators	Registration fee	£90.00	2.50%	£2.30	£92.30	£0.00	£92.30	OS	
	Certified copy of a registered entry	£13.50	2.50%	£0.30	£13.80	£0.00	£13.80	OS	
	Non-certified copy of registered entry	£2.90	2.50%	£0.10	£3.00	£0.00	£3.00	OS	
Skin Piercing	Premises registration	£92.10	2.50%	£2.30	£94.40	£0.00	£94.40	OS	
	Personal registration	£24.90	2.50%	£0.60	£25.50	£0.00	£25.50	OS	
Request for information / document disclosure where charging is permitted	minimum per request plus cost of materials	£64.30	2.50%	£1.60	£65.90	£0.00	£65.90	OS	
	Thereafter per hour	£39.20	2.50%	£1.00	£40.20	£0.00	£40.20	OS	
Health Certificates		£43.60	2.50%	£1.10	£44.70	£0.00	£44.70	OS	
Food premises register	per page	£2.50	2.50%	£0.10	£2.60	£0.00	£2.60	OS	
Private water supply work	Maximum charges								
		Risk assessment (each assessment)	£500.00	0.00%	£0.00	£500.00	£0.00	£500.00	OS
		Sampling (each visit)	£100.00	0.00%	£0.00	£100.00	£0.00	£100.00	OS
		Investigation (each investigation)	£100.00	0.00%	£0.00	£100.00	£0.00	£100.00	OS
		Granting an authorisation (each)	£100.00	0.00%	£0.00	£100.00	£0.00	£100.00	OS
		Analysing a sample -		0.00%	£0.00		£0.00	£0.00	OS
		Taken under regulation 10 (domestic supplies)	£25.00	0.00%	£0.00	£25.00	£0.00	£25.00	OS
		Taken during check monitoring (commercial supplies)	£100.00	0.00%	£0.00	£100.00	£0.00	£100.00	OS
	Taken during audit monitoring (commercial supplies)	£500.00	0.00%	£0.00	£500.00	£0.00	£500.00	OS	

*Charge also applies to horse drawn omnibus

APPENDIX A

Prosperous Communities Committee		Licensing - Gambling Act					
	Current Net Charge	Proposed Increase		Proposed Net Charge	VAT Amount £	Total Charge Incl VAT £	VAT Rate
	2012/13 £	%	£	2013/14 £			
Bingo Premises Licence							
Application fee for provisional statement	£845.50	2.50%	£21.10	£866.60	£0.00	£866.60	OS
Licence for provisional statement premises	£762.20	2.50%	£19.10	£781.30	£0.00	£781.30	OS
Application fee new premises	£845.50	2.50%	£21.10	£866.60	£0.00	£866.60	OS
Annual Fee	£732.30	2.50%	£18.30	£750.60	£0.00	£750.60	OS
Variation of Licence	£845.50	2.50%	£21.10	£866.60	£0.00	£866.60	OS
Transfer fee	£732.30	2.50%	£18.30	£750.60	£0.00	£750.60	OS
Application for reinstatement	£732.30	2.50%	£18.30	£750.60	£0.00	£750.60	OS
Adult Gaming Centre							
Application fee for provisional statement	£845.50	2.50%	£21.10	£866.60	£0.00	£866.60	OS
Licence for provisional statement premises	£762.20	2.50%	£19.10	£781.30	£0.00	£781.30	OS
Application fee new premises	£845.50	2.50%	£21.10	£866.60	£0.00	£866.60	OS
Annual Fee	£732.30	2.50%	£18.30	£750.60	£0.00	£750.60	OS
Variation of Licence	£845.50	2.50%	£21.10	£866.60	£0.00	£866.60	OS
Transfer fee	£732.30	2.50%	£18.30	£750.60	£0.00	£750.60	OS
Application for reinstatement	£732.30	2.50%	£18.30	£750.60	£0.00	£750.60	OS
Family Entertainment Centre							
Application fee for provisional statement	£845.50	2.50%	£21.10	£866.60	£0.00	£866.60	OS
Licence for provisional statement premises	£761.00	2.50%	£19.00	£780.00	£0.00	£780.00	OS
Application fee new premises	£845.50	2.50%	£21.10	£866.60	£0.00	£866.60	OS
Annual Fee	£732.30	2.50%	£18.30	£750.60	£0.00	£750.60	OS
Variation of Licence	£845.50	2.50%	£21.10	£866.60	£0.00	£866.60	OS
Transfer fee	£732.30	2.50%	£18.30	£750.60	£0.00	£750.60	OS
Application for reinstatement	£732.30	2.50%	£18.30	£750.60	£0.00	£750.60	OS
Betting Premises (other)							
Application fee for provisional statement	£845.50	2.50%	£21.10	£866.60	£0.00	£866.60	OS
Licence for provisional statement premises	£761.00	2.50%	£19.00	£780.00	£0.00	£780.00	OS
Application fee new premises	£845.50	2.50%	£21.10	£866.60	£0.00	£866.60	OS
Annual Fee	£572.30	2.50%	£14.30	£586.60	£0.00	£586.60	OS
Variation of Licence	£845.50	2.50%	£21.10	£866.60	£0.00	£866.60	OS
Transfer fee	£732.30	2.50%	£18.30	£750.60	£0.00	£750.60	OS
Application for reinstatement	£732.30	2.50%	£18.30	£750.60	£0.00	£750.60	OS
Betting Premises (tracks)							
Application fee for provisional statement	£845.50	2.50%	£21.10	£866.60	£0.00	£866.60	OS
Licence for provisional statement premises	£761.00	2.50%	£19.00	£780.00	£0.00	£780.00	OS
Application fee new premises	£845.50	2.50%	£21.10	£866.60	£0.00	£866.60	OS
Annual Fee	£572.30	2.50%	£14.30	£586.60	£0.00	£586.60	OS
Variation of Licence	£845.50	2.50%	£21.10	£866.60	£0.00	£866.60	OS
Transfer fee	£732.30	2.50%	£18.30	£750.60	£0.00	£750.60	OS
Application for reinstatement	£732.30	2.50%	£18.30	£750.60	£0.00	£750.60	OS
Miscellaneous							
Change of circumstances	£45.40	2.50%	£1.10	£46.50	£0.00	£46.50	OS
Fee for copy of a licence	£22.90	2.50%	£0.60	£23.50	£0.00	£23.50	OS
Temporary usage license	£334.20	2.50%	£8.40	£342.60	£0.00	£342.60	OS

APPENDIX A

Prosperous Communities Committee		Pest Control							
		Current Net Charge		Proposed Increase		Proposed Net Charge	VAT Amount	Total Charge Incl	VAT Rate
		2012/13	£	%	£	2013/14	£	VAT £	
Fleas	Concession	£13.70		2.50%	£0.30	£14.00	£2.80	£16.80	S
Rats and Mice	Concession	£13.70		2.50%	£0.30	£14.00	£2.80	£16.80	S
Concessionary rates apply to residents in receipt of benefit or whose only source of income is the State Retirement Pension. A re-imbusement will be given to those residents qualifying for the concession.									
Where acting on a default notice and recovering costs the charge is outside the scope of VAT.									
Reclaim of Stray Dogs	Prescribed fee	£25.00		0.00%	£0.00	£25.00	£5.00	£30.00	S
	Collection Fee (previously Dog Warden Fee)	£75.00		0.00%	£0.00	£75.00	£15.00	£90.00	S
	plus kennel and vet fees as appropriate.								
Recovery of Costs for removal, storage and disposal from owners of abandoned Vehicles.		These charges are statutory and are governed by the Removal, Storage and Disposal of vehicles (Prescribed Sums and Charges) Regulations 2008							
Commercial Waste Fixed Penalty Notice		£300.00		2.50%	£7.50	£307.50	£0.00	£307.50	OS
This is a statutory charge set by central government and subject to annual review.									

Prosperous Communities Committee		Operational Services							
		Current Net Charge		Proposed Increase		Proposed Net Charge	VAT Amount	Total Charge Incl	VAT Rate
		2012/13	£	%	£	2013/14	£	VAT £	
Trade waste sacks	Per 10 sacks or stickers.	£25.40		2.50%	£0.60	£26.00	£0.00	£26.00	OS
Other waste (e.g. Schools)	Per 50 sacks or stickers.	£72.50		2.50%	£1.80	£74.30	£0.00	£74.30	OS
Garden waste and additional blue sacks	Per 5 sacks or stickers.	£7.25		2.50%	£0.20	£7.50	£0.00	£7.50	OS
Delivery of sacks.		£11.00		2.50%	£0.30	£11.30	£0.00	£11.30	OS
Postage & Packaging of 5 sacks		£1.85		2.50%	£0.05	£1.90	£0.00	£1.90	OS
Garden waste wheeled bin (Annual charge)	Collection of 2nd and subsequent bins.	£22.80		2.50%	£0.60	£23.40	£0.00	£23.40	OS
Wheeled Bin replacement (supply & delivery)	Residual, garden waste (each bin)	£30.00		2.50%	£0.80	£30.80	£0.00	£30.80	OS
	Recycling	£15.00		2.50%	£0.40	£15.40	£0.00	£15.40	OS
Wheeled Bins for new properties (supply & delivery)	Residual, garden waste (each bin)	£30.00		2.50%	£0.80	£30.80	£0.00	£30.80	OS
	Recycling	£15.00		2.50%	£0.40	£15.40	£0.00	£15.40	OS
Bulky household waste collections	Collection articles worth up to 6 points	£20.00		2.50%	£0.50	£20.50	£0.00	£20.50	OS
	Additional articles worth 1 point collected at the same time	£3.60		2.50%	£0.10	£3.70	£0.00	£3.70	OS
Collection and disposal of Fridges and freezers from Commercial premises.		£70.70		2.50%	£1.80	£72.50	£14.50	£87.00	S
Provision of quote where collection service not taken up		£24.00		2.50%	£0.60	£24.60	£4.92	£29.52	S
Other waste items / services for which a charge may be made	Actual collection/ disposal/ labour/ vehicle costs with a minimum charge of	£46.70		2.50%	£1.20	£47.90	£9.58	£57.48	S
Section 46 Fixed Penalty Notice	Fee set by Government	£60.00		0.00%	£0.00	£60.00	£0.00	£60.00	OS
Recovery and Return of Shopping Trolleys to relevant supermarket	Subject to consultation					£58.34	£11.66	£70.00	S

APPENDIX A

Prosperous Communities Committee		Cemeteries					
Current Net Charge		Proposed Increase		Proposed Net Charge	VAT Amount	Total Charge Incl VAT	VAT rate included
2012/13 £	%	£	2013/14 £	£	£	£	
Exclusive Rights of Burial in Earthen Graves							
Single Grave not exceeding 9' x 4'		£133.70	2.50%	£3.30	£137.00	£0.00	£137.00 OS
Grave not exceeding 9' x 4' for double/triple interments		£163.60	2.50%	£4.10	£167.70	£0.00	£167.70 OS
Cremated remains only grave not exceeding 4' 6" x 4'		£80.60	2.50%	£2.00	£82.60	£0.00	£82.60 OS
Part 3 - Walled Graves & Vaults							
For the right to construct and for the exclusive right of burial				Due to the transfer of the cemeteries charges no longer apply			
Fees increased pro rata for grave spaces over 9' x 4'							
Monuments, Gravestones, Tablets & monumental inscriptions							
The right to erect or place on a grave or vault	A headstone not exceeding 3 feet in height	£	38.70	2.50%	£1.00	£39.70	£0.00 £39.70 OS
	A vase or tablet not exceeding 12 inches in height by 12 inches in width at the head of the grave	£	19.50	2.50%	£0.50	£20.00	£0.00 £20.00 OS
	For each inscription after the first	£	19.50	2.50%	£0.50	£20.00	£0.00 £20.00 OS
Registration Fees							
Per certified copy of a certificate of grant of exclusive right		£26.90	2.50%	£0.70	£27.60	£0.00	£27.60 OS
Per certified copy of entry in Register of Burials		£26.90	2.50%	£0.70	£27.60	£0.00	£27.60 OS
Burial grounds at Market Rasen, Normanby and Owmbly, Springthorpe and Torksey							

APPENDIX B

BUILDING CONTROL FEES (As April 2011 rev2)

GUIDANCE NOTES

The Building Regulation fees are divided into Plan, Inspection, Building Notice and Regularisation Fees. They are different for each type of work. The following tables are for guidance only. All fees are subject to VAT at the appropriate rate except the

1. **Full Plans** – The Plan Fee must be paid on deposit of the plans with the Council.
2. **Building Notices** – The fee must be paid when the Notice is submitted to the Council.
3. **Inspection Fees** – These will be payable after the first inspection has been undertaken and an invoice for this will be sent to the applicant. If this invoice is to be paid by another person, written confirmation will be required from that person stating
4. **Insufficient Fee** – If no fee or insufficient amount has been paid you will be advised, however the application will not be processed until the correct charge has been paid for in full.
5. **Regularisation Fee** – 120% of the Building Notice fee payable on application.
6. **Exemption** – Where work is to provide access and facilities for disabled people in an existing building, or is a domestic extension used to store their medical equipment or provided for their treatment, no fee is required.
7. **Total Estimated Cost** – This means a reasonable estimate that would be charged by a professional builder, but excluding professional fees and VAT.
8. **Instalments** – In certain cases the fees may be paid by instalments, contact the Building Control Office for information.
9. **Table A** – Fees for dwellings and flats of no more than three storeys, each basement level being counted as one storey, none of which has a floor area exceeding 300m². For dwellings outside of this category, Table B applies. An additional charge is payable
10. **Table B** – Fees for small domestic buildings, extensions, alterations, etc. Where plans show more than one extension the total floor areas may be aggregated to determine the fee payable. An additional charge is payable where relevant electrical works
11. **Table C** – Fees for non domestic buildings, extensions, alterations, etc. Where plans show more than one extension the total floor areas may be aggregated to determine the fee payable.
12. **Minor Work** – Where the application relates to Table B categories 1 - 2, 7 - 9, 11 - 12, 15 and Table C categories 4, 7 and 8, then the total fee is payable on deposit of the plans.
13. **Fees for different Local Authorities** – These charges are applicable for applications to West Lindsey District Council. If you are submitting to another Local Authority, please check with them as their level of charges may be different

Please note that these notes are for guidance only and do not substitute for Statutory Instrument 2010 No. 404 which contains the full statement of the law.