

Purpose:

To consider progress on the matters arising from previous Challenge & Improve Committee meetings.

Recommendation: That members note progress on the matters arising and request corrective action if necessary.

Matters arising Schedule

BRAG status black - Completed matters, not closed							
ID	Action	Action Required	Due Date	Comments	Remedial Action	Remedial Action Due Date	Assigned To
1	Tourism Working Group	Extract from the C&I cttee minutes of 29/01/13 Members expressed concerns that the Tourism working group had only met once and that they did not wish to see the work of this group not progress a seminar was to take place at RAF Scampton in March. It was proposed that a full meeting of the group take place prior to the March seminar	12/03/2012	Meeting arranged with Cllr Howitt-Cowan Thursday 31/1/13 following which a full meeting with Working Group will be arranged. Work is going ahead with Conference on 27th March to which all Cllrs on the Working Group have accepted invitation.			Thomas, Marion
2	Planning Enforcement	Members of the C&I cttee requested that Planning Enforcement be a future item in their work programme. Please provide a date in the Forward Plan for when something can be presented to the Committee.	29/01/2013	AG 02/01/13 - Enforcement Report to be scheduled for C & I Chairs Brief on 28/2/13 and C & I Committee on 12/3/13. Officers happy to provide a report to every C & I Chairs Brief following this, if agreeable to members along the same format as those provided for Disabled Facilities Grants and Empty Homes. Could Members feedback to AG and GL if this is agreeable?			Gray, Andy

BRAG status amber - deadline for completion flagged as at risk

ID	Action	Action Required	Due Date	Comments	Remedial Action	Remedial Action Due Date	Assigned To

BRAG status green - Outstanding matters, not yet due

ID	Action	Action Required	Due Date	Comments	Remedial Action	Remedial Action Due Date	Assigned To
1	Parish Council electronic Plans	Extract from C&I cttee minutes 28/01/13 Members discussed the savings made by the paperless initiative and questioned if the matter of Parish Councils receiving hard copy plans had been resolved, and it was suggested that whilst some Parishes did have connectivity problems, others would benefit from training. It was suggested that the Parishes that were experiencing problems be visited either by officers or local Ward Members to see if there was a solution to the problems	12/03/2013	Please designate to appropriate officer			Reeks, Alex
2	Councillors Shadowing Volunteers	Extract from C&I minutes 28/01/13 any new Councillors take part in a shadowing exercise to aid understanding of the work of the Council. The Committee felt that this would also be useful for established Councillors and that a volunteer list be compiled	12/03/2013				Marlow, Lyn