



PR.37 14/15

**Policy and Resources  
Committee**
**15 January 2015**
**Subject: Collection Fund – Council Tax Surplus & Council Tax Base  
2015/16**

Report by:

Director of Resources (S151)

Contact Officer:

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Purpose / Summary:

The report sets out the declaration of the estimated surplus on the Council's Collection Fund relating to Council Tax at the end of March 2015 and how it is shared amongst the constituent precepting bodies.

It also sets out the Council tax base calculation for 2015/16. The tax base is a key component in calculating both the budget requirement and the council tax charge

**RECOMMENDATION(S):**

- 1) That Members note that the estimated surplus of £711,000 be declared as accruing in the Council's Collection Fund at 31 March 2015 relating to an estimated Council Tax surplus.
- 2) That the Council uses its element of the Collection fund surplus in calculating the level of Council Tax in 2015/16.
- 3) That the calculations of the Council's tax base for 2015/16 as set out in Appendix A be approved, and that in accordance with the Local Authorities' (Calculation of Council Tax Base) Regulations 1993 (as amended), the tax base for each part of the Authority's area shall be as set out in Appendix B.
- 4) That this report be referred to Council for approval.

## IMPLICATIONS

**Legal:** It is a requirement under the Local Government Finance Act 1992 that the Council calculates the tax base for council tax purposes. This must be done before 15 January prior to the financial year to which the tax base relates. It is also a requirement that the resolution determining the calculation be notified to the County Council between 1 December 2014 and 31 January 2015.

It is a requirement under the Local Government Finance Act 1992 that any estimated surplus on the previous year's Collection Fund shall be shared amongst the major precepting bodies.

### **Financial : FIN/110/15**

The estimated surplus in respect of the surplus in Council tax totals £711,000 to be shared as follows:-

Lincolnshire County Council £503,682

Lincolnshire Police Authority £ 91,592

West Lindsey District Council £ 115,726

West Lindsey District Council will include its surplus share within its budget 2015/16 and take into account for Council Tax setting. The surplus share of £115,726 represents a reduction of £10,074 against the 2014/15 budgeted surplus of £125,800.

**Staffing :** None directly arising as a result of this report

**Equality and Diversity including Human Rights :**None directly arising as a result of this report.

**Risk Assessment :** The Council is bound by legislation undertake the necessary work to determine the Council Tax Base and to distribute the estimated surplus on the Collection Fund. Failure to do so would mean that the Council would be acting illegally and would be prone to appropriate sanctions.

**Climate Related Risks and Opportunities :** None arising as a result of this report.

**Title and Location of any Background Papers used in the preparation of this report:**

**Call in and Urgency:**

**Is the decision one which Rule 14.7 of the Scrutiny Procedure Rules apply?**

i.e. is the report exempt from being called in due to urgency (in consultation with C&I chairman)

**Yes**

**No**

**Key Decision:**

A matter which affects two or more wards, or has significant financial implications

**Yes**

**No**

## **Collection Fund Surplus for 2015/16**

### **1 Introduction**

- 1.1 The Council is required to declare an estimate of the surplus or deficit that will occur on the Collection Fund at the end of each year. The Collection Fund records the amount of income collected from Council Tax, together with precept payments to principal authorities. These elements will generate a surplus or a deficit which should be taken into account when determining the Council Tax and NNDR for the following year.
- 1.2 Any surplus or deficit generated through the Collection fund in relation to Council Tax is shared between the County Council, the Lincolnshire Police Authority and this Council in the same proportion as the amount of their precepts for 2014/15.
- 1.3 A surplus or deficit may occur in the Collection Fund if the Council tax base is larger or smaller than originally anticipated or collection rates are higher or lower than expected.
- 1.4 The estimated surplus or deficit in relation to NNDR is required to be calculated by the 31 January, and this is computed on completion of the NNDR1 form returned to Government by this date. The surplus/deficit of NNDR will therefore be presented to this Committee in February 2015.

### **2 Estimated Council Tax Surplus for 2014/15**

- 2.1 The amount calculated as available from the Collection Fund for distribution during 2015/16 has been calculated as £711,000
- 2.2 This amount will be shared amongst the precepting authorities as follows:

	£
Lincolnshire County Council	503,682
Lincolnshire Police Authority	91,592
West Lindsey District Council	115,726
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	711,000
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- 2.3 This Council must take the £115,726 into account when it sets its element of the Council Tax for 2015/16.

### **3 The Council's Tax base for 2015/16**

- 3.1 The tax base is an important factor in determining the level of Council Tax for the next year. It is expressed as the equivalent of the number of dwellings in Band D.
- 3.2 The calculation takes into account the following factors:-

- 3.2.1 The number of chargeable dwellings in each valuation band in each Parish on 30 November 2014.
- 3.2.2 The number of discounts available to single and other eligible persons and for vacant dwellings.
- 3.2.3 The number of premiums effective at the relevant date.
- 3.2.4 The number of valuation band reductions for dwellings adapted for the disabled.
- 3.2.5 The number of dwellings exempt from liability.
- 3.2.6 The total amount estimated to be applied for the Council Tax Support Scheme.
- 3.2.7 The estimated amount of Council Tax collection in the financial year.
- 3.2.7 The proportion which dwellings in each band bear to Band D, on a full year basis.
- 3.3 The Council Tax Support scheme was introduced in April 2013 enabling actual information to be used as a basis for the estimation in calculating the impact of the reductions on the tax base. These are detailed within Appendix A.
- 3.4 The number of chargeable dwellings in each valuation band has been taken from the valuation list supplied by the Valuation Office on 31 October 2014 and updated by the Council tax department on 30 November 2014. A summary of the calculation and adjustments taken into account is shown at Appendix A. The overall tax base for 2015/16 is estimated to be 28,224.11 Band D properties.
- 3.5 The number of properties exempt from Council Tax, including Ministry of Defence buildings, has been deducted from the initial tax base. Direct payments in lieu are received from the Ministry of Defence and these are included later in the tax base calculation.
- 3.6 A loss of collection from Council Tax equal to 98.3% has been taken into account, reflecting current levels of collection and assumed collection rates for the changes proposed.
- 3.7 The Council levies additional amounts for the precepts of Local Councils, and separate tax bases are required for those areas. These are shown at Appendix B.

## Appendix A

### COUNCIL TAX BASE

<b>Band</b>	<b>Z</b>	<b>A</b>	<b>B</b>	<b>C</b>	<b>D</b>	<b>E</b>	<b>F</b>	<b>G</b>	<b>H</b>	<b>TOTAL</b>
Number of dwellings	0.00	15,607.00	7,824.00	7,476.00	5,607.00	3,328.00	1,386.00	509.00	61.00	41,798.00
Exempt properties	0.00	(345.00)	(128.00)	(92.00)	(34.00)	(15.00)	(11.00)	(4.00)	(5.00)	(634.00)
<b>No of Chargeable dwellings</b>	<b>0.00</b>	<b>15,262.00</b>	<b>7,696.00</b>	<b>7,384.00</b>	<b>5,573.00</b>	<b>3,313.00</b>	<b>1,375.00</b>	<b>505.00</b>	<b>56.00</b>	<b>41,164.00</b>
Disablement relief	22.00	14.00	11.00	(7.00)	(2.00)	(22.00)	(6.00)	0.00	(10.00)	0.00
<b>Adjusted Chargeable dwellings</b>	<b>22.00</b>	<b>15,276.00</b>	<b>7,707.00</b>	<b>7,377.00</b>	<b>5,571.00</b>	<b>3,291.00</b>	<b>1,369.00</b>	<b>505.00</b>	<b>46.00</b>	<b>41,164.00</b>
Discounts on relevant day	(1.25)	(1,843.90)	(686.65)	(522.40)	(284.15)	(122.85)	(61.70)	(25.95)	(4.60)	(3,553.45)
Premiums	0.00	77.50	15.50	12.00	6.50	3.00	2.50	3.00	1.00	121.00
<b>Total Discounts</b>	<b>(1.25)</b>	<b>(1,766.40)</b>	<b>(671.15)</b>	<b>(510.40)</b>	<b>(277.65)</b>	<b>(119.85)</b>	<b>(59.20)</b>	<b>(22.95)</b>	<b>(3.60)</b>	<b>(3,432.45)</b>
<b>Adjusted Total Dwellings</b>	<b>20.75</b>	<b>13,509.60</b>	<b>7,035.85</b>	<b>6,866.60</b>	<b>5,293.35</b>	<b>3,171.15</b>	<b>1,309.80</b>	<b>482.05</b>	<b>42.40</b>	<b>37,731.55</b>
Reduction in tax base due to CTS	6.52	3,989.99	814.99	436.96	151.57	79.10	14.75	5.04	0.00	5,498.92
<b>Equivalent after reduction due to CTS</b>	<b>14.23</b>	<b>9,519.61</b>	<b>6,220.86</b>	<b>6,429.64</b>	<b>5,141.78</b>	<b>3,092.05</b>	<b>1,295.05</b>	<b>477.01</b>	<b>42.40</b>	<b>32,232.63</b>
<b>Ratio to band D</b>	<b>5/9</b>	<b>6/9</b>	<b>7/9</b>	<b>8/9</b>	<b>9/9</b>	<b>11/9</b>	<b>13/9</b>	<b>15/9</b>	<b>18/9</b>	
<b>Total No of Band D equivalents *</b>	<b>7.93</b>	<b>6,346.42</b>	<b>4,838.47</b>	<b>5,715.27</b>	<b>5,141.78</b>	<b>3,779.19</b>	<b>1,870.60</b>	<b>795.09</b>	<b>84.80</b>	<b>28,579.55</b>
<b>Band D contributions in lieu (MOD)</b>	<b>0.00</b>	<b>49.31</b>	<b>40.11</b>	<b>33.34</b>	<b>6.50</b>	<b>0.00</b>	<b>1.44</b>	<b>0.00</b>	<b>2.00</b>	<b>132.70</b>
	<b>7.93</b>	<b>6,395.73</b>	<b>4,878.58</b>	<b>5,748.61</b>	<b>5,148.28</b>	<b>3,779.19</b>	<b>1,872.04</b>	<b>795.09</b>	<b>86.80</b>	<b>28,712.25</b>
<b>Adjusted for Collection rate 98.3%</b>	<b>7.80</b>	<b>6,286.99</b>	<b>4,795.64</b>	<b>5,650.87</b>	<b>5,060.76</b>	<b>3,714.94</b>	<b>1,840.22</b>	<b>781.57</b>	<b>85.32</b>	<b>28,224.11</b>

\* The total number of Band D equivalents has been calculated at a parish level.

## Parish Tax Base

Parish	2015/16 Tax Base
Aisthorpe	38.63
Bardney - Apley - Stainfield	662.42
Bigby	130.13
Bishop Norton	123.43
Blyborough	33.73
Blyton	365.34
Brampton	32.01
Brattleby	49.91
Broadholme	36.58
Brocklesby	35.20
Brookenby	147.03
Broxholme	30.67
Bullington	10.70
Burton	349.28
Buslingthorpe	21.99
Cabourne	25.67
Caenby	24.94
Caistor	889.42
Cammeringham	47.29
Cherry Willingham	1,240.56
Claxby	66.54
Corringham	163.79
Dunholme	672.94
East Ferry	37.87
East Stockwith	67.96
Faldingworth	149.81
Fenton	127.93
Fillingham	75.73
Fiskerton	356.89
Friesthorpe	10.85
Fulnetby	4.81
Gainsborough	4,303.64
Glentham	162.94
Glentworth	111.33
Goltho	24.51
Grange de Lings	10.73
Grasby	187.97
Grayingham	57.30
Great Limber	83.62
Greetwell	283.13
Hackthorn - Cold Hanworth	79.73
Hardwick	16.51
Harpswell	20.80
Heapham	41.32
Hemswell	112.87

Parish	2015/16 Tax Base
Hemswell Cliff	162.37
Holton Beckering	38.05
Holton le Moor	59.56
Ingham	309.11
Keelby	664.13
Kettlethorpe	159.75
Kexby	116.79
Kirmond le Mire	12.11
Knaith	117.48
Langworth - Barlings - Newball	200.76
Laughton	145.85
Lea	373.29
Legsby	73.18
Linwood	37.37
Lissington	52.62
Market Rasen	1,139.20
Marton - Gate Burton	235.22
Middle Rasen	701.79
Morton	400.56
Nettleham	1,294.26
Nettleton	224.25
Newton-On-Trent	137.21
Normanby-By-Spital	139.68
Normanby le Wold	19.23
North Carlton	54.58
North Kelsey	328.22
North Willingham	48.87
Northorpe	44.60
Osgodby	205.09
Owersby	90.07
Owmbly-By-Spital	102.85
Pilham	26.52
Rand	17.26
Reepham	333.80
Riby	42.82
Riseholme	108.15
Rothwell	63.66
Saxby	16.00
Saxilby - Ingleby	1,286.54
Scampton	354.99
Scothern	310.20
Scotter	1,116.52
Scotton	212.99
Searby cum Owmbly	77.15
Sixhills	15.51

<b>Parish</b>	<b>2015/16 Tax Base</b>
Snarford	17.21
Snelland	31.26
Snitterby	93.01
Somerby	23.15
South Carlton	37.65
South Kelsey	202.81
Spidlington	87.13
Springthorpe	55.85
Stainton le Vale	33.33
Stow	114.27
Sturton-By-Stow	473.76
Sudbrooke	681.63
Swallow	91.73
Swinhope	50.72
Tealby	258.32
Thonock	9.76
Thoresway	36.39
Thorganby	11.70
Thorpe le Fallows	5.75
Toft Newton	121.25
Torksey	265.80
Upton	159.93
Waddingham	201.36
Walesby	99.15
Walkerith	25.47
Welton	1,396.29
West Firsby	11.75
West Rasen	33.10
Wickenby	77.83
Wildsworth	26.21
Willingham	190.66
Willoughton	103.22
<b>Total</b>	<b>28,224.11</b>