

Challenge & Improve Committee Matters Arising Schedule

Purpose:

To consider progress on the matters arising from previous Challenge & Improve Committee meetings.

Recommendation: That members note progress on the matters arising and request corrective action if necessary.

Matters arising Schedule

Active/Closed	Active					
Meeting	Challenge and Improve Committee					
Row Labels	Action Required	Assigned To	Comments	Due Date	Remedial Action	Remedial Action Due Date
Black						
P AND D REPORTS - FUTURE STYLE	Some Members were of the view that the data in places was either incomplete or the comments were misleading citing a number of examples. It was suggested that it would be of assistance if the report could identify whether targets were annual or quarterly.	Mark Sturgess	PLEASE BEAR COMMENTS IN MIND WHEN PRODUCING SECOND PERIOD REPORT	27/02/2015		
preparing highways questions	extract from mins of mtg 2/12/14 RESOLVED that Officers take away Members' comments and work up a series of strategic questions to pose to the Highway Authority, for agreement with Chairman and Vice-Chairmen outside of the meeting.	Mark Sturgess	katie to arrange a meeting in advance of chairs briefing in January. meeting has been held. draft questions to be considered at Chairs Brief on 13 Jan questions will be reconsidered again at briefing in february / march and final draft will be circulated to all cttee	31/12/2014		01/03/2015

			members for comment in advance of the meeting			
enforcemnt - proposed new performance measures	<p>extract from mins of meeting: -</p> <p>the new suggested performance measures detailed above (set out below in mas) be forwarded to the Progress and Delivery Working Group for consideration:</p> <p>proposed measures: With regard to the latter proposal, in relation to new suggested performance measures, discussion ensued with members identifying the following: -</p> <ul style="list-style-type: none"> • A measure showing the types of cases received eg. Cases where no planning permission has ever being sought; cases where planning conditions set by Officers or Committee are not been adhered to, cases which relate to such things as hedges / fences / rats etc • A measure showing a summary of the outcome / action taken against each type of case. 	Ian Knowles	please ensure cttee's comments are feed into the p and d working group	28/02/2015		
request for internal audit into enforcement services	<p>extract from mins of mtg on 27 jan 15</p> <p>(b) internal audit be requested to incorporate an audit of the enforcement services across the authority within their future internal audit plan.</p>	Ian Knowles	<p>please liaise with internal audit to ensure request is built into future work plan.</p> <p>This is being taken forward by James O'Shaughnessy and Andy Green. The Audit Plan will not be finalised until April.</p>	24/04/2015		

Green						
annual feedback report - additional data	<p>Extract from mins of mtg 9 sept :</p> <p>Members indicated they would be interested to understand how much complaints cost the Authority and suggested this could be included in future reports.</p> <p>please consider including such information in next years report</p>	Lyn Marlow	Costs of complaint will be added to 2014/15 3cs report	30/06/2015		
DEMOCRACY WORKING GROUP	<p>EXTRACT FROM MINS OF MTG 28/10/14</p> <p>(a) a task and finish group be established to agree the scope for a number of projects to promote local democracy in West Lindsey;</p> <p>(b) Councillors Wiseman, Patterson, and Howitt Cowan (along with a nominated reserve (name to be confirmed)) be nominated as the members to serve on the democracy working group; and</p> <p>(c) the task and finish group report back their findings to a future meeting of the Challenge and Improvement Committee in the first instance.</p>	Anne Rossington	<p>GROUP HAS BEEN ESTABLISHED AND FIRST MEETING HAS BEEN ARRANGED FOR END OF NOVEMBER</p> <p>Group will meet again end of January 2015.</p> <p>Please ensure feedback report is programmed into the forward plan at the earliest opportunity</p>	31/12/2014	31/03/15	
statutory duties versus non statutory duties	<p>extract from mins of meeting 2/12/14:</p> <p>Whilst it was not considered appropriate to have a separate report to committee on this matter, Officers undertook to give consideration to this in a future Medium Term Financial Plan.</p>	Ian Knowles	please refer to minute 38 from c and i on 2 december for further details	01/10/2015		
Grand Total						

