

## Governance & Audit Committee Work Plan

### Purpose:

This report provides a summary of reports that are due on the Forward Plan over the next 12 months that the Governance & Audit Committee may wish to consider prior to consideration at a public meeting.

### Recommendation:

1. That members consider the schedule of reports and determine whether or not they should be brought to Governance & Audit Committee prior to committee consideration,

### Schedule of reports

The table below provides a summary of reports on the forward plan that may be of interest to Governance & Audit Committee over the next 12 months. The Committee date is the last Committee date available before the report is made available to the public.

ID	G&A	Subject	Purpose of the report	Lead Officer	Lead Officer (2)
1	12/03/2012	DRAFT LOCAL CODE OF CONDUCT, OPERATING PROCEDURE AND GOVERNANCE STRUCTURE	To set out a revised draft local Code, Operating Procedure and Governance Structure	Robinson, Alan	Harrison, Sue
2	12/03/2012	Constitution Review	To consider the Annual Review of the Constitution prior to being submitted to Annual Council for approval.	Robinson, Alan	Lilley, Dinah
3	12/03/2012	Annual Governance Statement Action plan	To report to members the current progress with the Annual Governance Statement Action Plan	deHaney, Carol	
4	12/03/2012	Internal Audit Progress Report	Internal Audit Progress report against the 2011/12 plan	deHaney, Carol	
5	12/03/2012	Internal Audit Annual Plan	To present the Internal Audit Annual Plan 2012/13	deHaney, Carol	
6	12/03/2012	External Audit Progress Report	To present the External Audit Progress Report	Stone, Russell	
7	12/03/2012	External Audit Opinion Plans	To present the External Audit Opinion Plans for 2012	Stone, Russell	
8	12/03/2012	Future of Public Audit	To consider the future of Public Audit	Stone, Russell	
9	19/12/2011	Internal Audit Programme 2010/11 – Progress Report)	To consider progress against the internal audit plan, progress report on agreed recommendations not implemented within a reasonable timescale. Summaries of specific internal audit reports as requested, other audit work where report not issued and report from internal audit on investigations.	Stone, Russell	

10	19/12/2011	Member Training and Development plan	To consider areas of training for Councillors	Pepper, Elaine	deHaney, Carol
11	19/12/2011	Work Plan	Sets out the work of the Audit Committee	Lilley, Dinah	
12	19/12/2011	Scrutiny of Treasury Management Policy and presentation by Sector	To scrutinise the Treasury Management	Gould, Ralph	
13	19/12/2011	2010/2011 Annual Audit Letter from the External Auditor	To present the Annual Audit Letter	Stone, Russell	
14	19/12/2011	Member Development	Arising from the G&A meeting on 26 September - an update be provided from the Member Forum to a future G&A Committee on the Member Development Programme.	Pepper, Elaine	Robinson, Alan
15	19/12/2011	Corporate Governance Framework	To provide an update on work that has taken place around the Corporate Governance Framework	Reeks, Alex	
16	19/12/2011	Performance Management Framework	To provide an update on work that has taken place around the Corporate Governance Framework	Reeks, Alex	
17	19/12/2011	Future of Standards - Interim Way on the demise of the current regime	Report will set out proposals for arrangements to be put in place for an interim period following the demise of the standards regime (anticipated January 2012). Proposals will include: 1) retaining the current code to allow time for the Standards Cttee to devised AN APPROPRIATE LOCAL CODE FOR ADOPTION (MAY 2012); 2) RETAINING THE CURRENT OPERATING PROCEDURES FOR THE RECEIVED ASSESSING AND DETERMINATION OF CODE OF CONDUCT COMPLAINTS TO allow time for the Standards Cttee to devise AN APPROPRIATE LOCAL SCHEME FOR ADOPTION (MAY 2012); 3) RETAINING THE CURRENT STANDARDS CTTEE STRUCTURE UNTIL SUCH TIME AS A LOCAL CODE AND OP. PROCEDURES HAVE BEEN DEVELOPED THUS AGREEING TO EXTENDED THE TERM OF OFFICE FOR THE IND. AND PARISH MEMBER DUE FOR RE-APPOINTMENT IN MAY 2012	Robinson, Alan	Harrison, Sue

**Other items to be included for June once the 2012/13 Committee Timetable has been finalised**

External Audit progress Report

Review of effectiveness of system of Internal Audit

Head of Audit Annual Report 2011/12

Counter Fraud Annual Report 2011/12

Risk Management Annual Report 2011/12

Review of Governance Arrangements and development of Annual Governance Statement 2012

Draft Financial Statements 2011/12