

Policy & Resources Committee Work Plan

Purpose:

This report provides a summary of reports that are due on the Forward Plan over the next 12 months for the Policy & Resources Committee.

Recommendation:

1. That members note the schedule of reports.

Row Labels	Subject	Purpose of the report	Lead Officer
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16/04/2015	Policy review - Drugs and Alcohol	To update and agree the Drugs and Alcohol policy for staff	Emma Redwood
	Policy Review - Travel Policy	To review, update and agree the Travel Policy	Emma Redwood
	Beaumont Street Car Park	As discussed at LP	Penny Sharp
	Home Working Policy Review - staff policy (introduce new Agile policy)	To review the Homeworking Policy and introduce a new Agile working policy which incorporates Homeworking in it	Emma Redwood
	Mobile Device Policy	To request approval and adoption of an Information Security policy to cover the use of Mobile Devices within the authority.	Steve Anderson
11/06/2015	Committee Timetable 16-17	To set the Committee dates for the 2016-17 Civic Year Chair's briefing, CMT and LP dates to be entered nearer the time once available.	Dinah Lilley
	Acquisitions and Disposals Quarterly Update	To update Committee on any acquisitions and disposals in the preceding 3 months	Penny Sharp
	Progress and Delivery (Projs & Servs)-Period 3	to present the year end data	Mark Sturgess
	CMS Replacement Report	To request approval and budget to purchase a new CMS System (web site solution), in conjunction with City of Lincoln and North Kesteven DCs.	Jeannette Anderson
23/07/2015	Driving Policy	To review the driving procedures and produce a Driving Policy	Kim Leith
	Annual Health and Safety report	To provide an update on health and safety within the authority	Kim Leith
05/11/2015	Gainsborough Car Parking	To agree approach to public car parking in Gainsborough and future involvement with Beaumont Street Car Park	Penny Sharp