

## Challenge & Improve Committee Matters Arising Schedule

**Purpose:**

To consider progress on the matters arising from previous Challenge & Improve Committee meetings.

**Recommendation:** That members note progress on the matters arising and request corrective action if necessary.

**Matters arising Schedule**

|  |   |                    |  |                 |                        |                                 |
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| Active/Closed  | Active  |                    |  |                 |                        |                                 |
| Meeting  | Challenge and Improve Committee   |                    |  |                 |                        |                                 |
|  |   |                    |  |                 |                        |                                 |
| <b>Row Labels</b>  | <b>Action Required</b>  | <b>Assigned To</b> | <b>Comments</b>  | <b>Due Date</b> | <b>Remedial Action</b> | <b>Remedial Action Due Date</b> |
| <b>Black</b>   |   |                    |  |                 |                        |                                 |
| <b>CHALLENGE AND IMPROVEMENT COMMITTEE OPERATING METHODOLOGY FOR 2014 / 2015</b> | Extract from mins of meeting 9/9/14<br>This led Members to question the types of decisions that they were permitted to call-in. Verbal examples were provided but Officers undertook to provide working examples outside of the meeting to demonstrate the process. | Coughlan, Katie    | please create working example docs<br>.<br><br><b>WORKING EXAMPLES IN DRAFT FORM AND SENT TO LEAD OFFICER 27 /10/14</b><br><br>Info circulated to all committee members 11 November 2014 | 31/10/2014      |                        |                                 |

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| <p><b>planning enforcement - feedback to members on performance</b></p> | <p><b>Extract from minutes of meeting 9 sept 14</b></p> <p>Discussion ensued regarding planning enforcement and the Committee indicated that historically they had received information on this service, and would wish to again.</p> <p>The Governance and Civic Officer outlined to Members the background and history to this item, along with the reasons the information was no longer submitted to the Committee, namely that it no longer fell within their remit. The Director of Resources undertook to investigate how, in the future, planning enforcement issues were communicated to Members.</p> | <p>Knowles, Ian</p> | <p><b>please investigate and feedback through MA system .</b></p> <p>16/10/14 - This matter was discussed at Chairs Brief on 15/10/14 it was considered that performance data was now provided through the P and D Reports. Back logged numbers are to be incorporated into that report going forward. And Members who have any particular ward issues should speak to the relevant Officer . It is no longer intended to produce any individual performance reports on any individual services.</p> <p>Members (at their meeting on 28/10/14) were not satisfied with the above commentary. Extract from mins of mtg: -</p> <p>In view of Members' feeling on the subject, Officers undertook to prepare a report in the interim setting out how planning enforcement was managed across the authority by way of reassurance and submit this to a future meeting.</p> <p>Item has been added to the workplan kjc 12/11/14</p> | <p>31/10/2014</p> |  |  |
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| Development of PCC Questions             | Extract from mins of meeting<br><b>RESOLVED</b> that Officers take away Members comments and work up a series of strategic questions to pose to the Police Commissioner, for agreement with Chairman and Vice-Chairman outside of the meeting.                          | Riddell, Joanna | Questions have been drafted and are with Chair and Vices for comment and approval | 10/11/2014 |  |  |
| <b>Green</b>                             |   |                 |   |            |  |  |
| annual feedback report - additional data | Extract from mins of mtg 9 sept :<br><br>Members indicated they would be interested to understand how much complaints cost the Authority and suggested this could be included in future reports.<br><br>please consider including such information in next years report | Marlow, Lyn     |   | 31/05/2015 |  |  |
| P AND D REPORTS - FUTURE STYLE           | Some Members were of the view that the data in places was either incomplete or the comments were misleading citing a number of examples. It was suggested that it would be of assistance if the report could identify whether targets were annual or quarterly.         | Sturgess, Mark  | <b>PLEASE BEAR COMMENTS IN MIND WHEN PRODUCING SECOND PERIOD REPORT</b>           | 31/12/2014 |  |  |

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| <p>DEMOCRACY<br/>WORKING GROUP</p> | <p><b>EXTRACT FROM MINS OF MTG<br/>28/10/14</b></p> <p><b>(a) a task and finish group be established to agree the scope for a number of projects to promote local democracy in West Lindsey;</b></p> <p><b>(b) Councillors Wiseman, Patterson, and Howitt Cowan (along with a nominated reserve (name to be confirmed)) be nominated as the members to serve on the democracy working group; and</b></p> <p><b>(c) the task and finish group report back their findings to a future meeting of the Challenge and Improvement Committee in the first instance.</b></p> | <p>Robinson, Alan</p> | <p><b>GROUP HAS BEEN ESTABLISHED AND first MEETING HAS BEEN ARRANGED FOR END OF NOVEMBER</b></p> | <p>31/12/2014</p> |  |  |
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