

**Purpose:**

To consider progress on the matters arising from previous Challenge & Improve Committee meetings.

**Recommendation:** That members note progress on the matters arising and request corrective action if necessary.

**Matters arising Schedule**

<b>BRAG status black - Completed matters, not closed</b>						
<b>ID</b>	<b>Action</b>	<b>Action Required</b>	<b>Due Date</b>	<b>Comments</b>	<b>Assigned To</b>	<b>Support Required From</b>
1	Referrals to Prosperous Communities Committee	Referral of Gainsborough Market Trading as per the minutes of 21 June CAI Committee	01/07/2011	Report on Gainsborough Market scheduled on Forward Plan for Prosperous Communities 28th September meeting.  Scheduled for January 2012 - as set out in C&I minutes 21/06 - Representative of Market Traders to be invited	Fysh, Suzanne	
2	Suggestion to Prosperous Communities Committee	Suggestion that MOD site communities be invited to the meeting of PC Cttee when discussing MOD sites as per the minutes of C and 1 Committee 21 June	08/07/2011	Transferred to PC Matters Arising Schedule	Coughlan, Katie	
3	Financial support to organisations	Following the discussion on GAPA at the C&I Cttee on 1 September Members said they would like to see a breakdown of financial support provided to voluntary and charitable organisations across the district.	28/02/2012	C&I briefing on 10/10 agreed that this item be added to the agenda for the meeting on 28 February.  Added to Forward Plan	North, Rachel	

<b>BRAG status red - Overdue matters</b>						
<b>ID</b>	<b>Action</b>	<b>Action Required</b>	<b>Due Date</b>	<b>Comments</b>	<b>Assigned To</b>	<b>Support Required From</b>

BRAG status amber - deadline for completion flagged as at risk						
ID	Action	Action Required	Due Date	Comments	Assigned To	Support Required From
1	Access to WLDC Services	Consideration to be given to a review of how WLDC services are accessed throughout the District, as requested by Cllr Leaning	30/09/2011		McCormick, Adrian	

BRAG status green - Outstanding matters, not yet due							
ID	Action	Action Required	Due Date	Comments	Status	Assigned To	Support Required From
1	Sharepoint Updates	As discussed at CIC on 1 September consideration be given to members being updated with new information on sharepoint	25/10/2011		Green	Clarke, Matthew	
2	Paperless working	Progress be monitored re the implementation of paperless working and cost savings achieved	31/01/2012	A verbal update to be given to C&I Cttee on 25/10, and to include feedback from Directors on officer progress with paperless working.	Green	Clarke, Matthew	