



**PAPER C
GA.47 13/14**

**Governance and Audit
Committee**

27th February 2014

Subject: Member Development Plan 2013/2014. Additional item

Report by:	Head of Central Services
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Purpose / Summary:	This report details plans to add project management training to the Member Development plan which was agreed in November

RECOMMENDATION(S): That members approve the addition of project management training to the member development plan

IMPLICATIONS

Legal: None directly from this report

Financial :
All development to be fund from previously agreed budgets

Staffing : None directly from this report

Equality and Diversity including Human Rights :
Development will be provided in a number of different ways to ensure that it is accessible for all.

Risk Assessment : NA

Climate Related Risks and Opportunities : NA

Title and Location of any Background Papers used in the preparation of this report:
Member Development Plan 2013/2014 report to Governance and Audit Committee 9th November 2013

Call in and Urgency:

Is the decision one which Rule 14.7 of the Scrutiny Procedure Rules apply?

i.e. is the report exempt from being called in due to urgency (in consultation with C&I chairman)

Yes

No

Key Decision:

A matter which affects two or more wards, or has significant financial implications

Yes

No

1. Background

- 1.1 On 9th November 2013 the Governance and Audit Committee agreed a programme of development to be carried out during 2013 and 2014. This did not prevent other training being added to the Development plan and the purpose of this report is to ask members to consider adding additional training to the plan.

2. Project Management training

- 2.1 During recent months officers have been developing a revised Project management methodology to manage the delivery of the Council's Corporate plan. It is clear that both members and officers need to understand the methodology and have clarity about their roles in projects. Project Management is a key element of the Council's Governance framework and as such it is important this time that all stakeholders are made aware of the changes
- 2.2 It is anticipated that the development will take place in March 2014. Confirmation of the dates and other joining instructions will be provided nearer to the time.