Challenge & Improve Committee Matters Arising Schedule

Purpose:
To consider progress on the matters arising from previous Challenge & Improve Committee meetings.

Recommendation: That members note progress on the matters arising and request corrective action if necessary.

Matters arising Schedule

Active/Closed	Active			
Meeting	Challenge and Improve Committee			
Row Labels	**Action Required**	**Assigned To**	**Comments**	**Due Date**
Black				
Development of PCC Questions	**Extract from mins of meeting RESOLVED that Officers take away Members comments and work up a series of strategic questions to pose to the Police Commissioner, for agreement with Chairman and Vice-Chairman outside of the meeting.**	Katie Coughlan	**Questions have been drafted and are with Chair and Vices for comment and approval**	10/11/2014
DEMOCRACY WORKING GROUP	**EXTRACT FROM MINS OF MTG 28/10/14** **(a) a task and finish group be established to agree the scope for a number of projects to promote local democracy in West Lindsey;** **(b) Councillors Wiseman, Patterson, and Howitt Cowan (along with a nominated reserve (name to be confirmed)) be nominated as the members to serve on the democracy working group; and** **(c) the task and finish group report back their findings to a future meeting of the Challenge and Improvement Committee in the first instance.**	Anne Rossington	**GROUP HAS BEEN ESTABLISHED AND fIRST MEETING HAS BEEN ARRANGED FOR END OF NOVEMBER**	31/12/2014

workplan items for pre-scrutiny	extract from mins of meeting 2/12/14: RESOLVED that the Forward Plan be noted and the items listed at (a) and (b) above be added to the Committee's workplan namely Gainsborough Market Review and Gainsborougfh Car Parking	Katie Coughlan	items have been added to c and i workplan and relevant officers advised . f p entries amended	05/12/2014
arrange a special meeting and notify cttee	extract from mins of meeting 2/12/14 (a) arrangements be made to hold a special meeting towards the end of February 2015 for attendance by the Police Commissioner on a mutually agreeable date and details be circulated to Members at the earliest opportunity; and	Katie Coughlan	provisional dates identified for discussion at briefing in January. agrred date of 24 Feb. All members advised by e-mail on 15 Jan	31/01/2015
police commissioner questions	extract from mins of meeting 2/12/14 the draft questions be re-visited at the next Chair's Briefing and circulated to all Members of the Committee in advance of the special meeting	Ian Knowles	katie bring forward on briefing agenda added to brief agenda for 13 jan 15	18/12/2014
preparing highways questions	extract from mins of mtg 2/12/14 RESOLVED that Officers take away Members' comments and work up a series of strategic questions to pose to the Highway Authority, for agreement with Chairman and Vice-Chairmen outside of the meeting.	Mark Sturgess	katie to arrange a meeting in advance of chairs briefing in January. meeting has been held. draft questions to be considered at Chairs Brief on 13 Jan	31/12/2014
Green				
annual feedback report - additional data	Extract from mins of mtg 9 sept : Members indicated they would be interested to understand how much complaints cost the Authority and suggested this could be included in future reports. please consider including such information in next years report	Marlow, Lyn		31/05/2015
P AND D REPORTS - FUTURE STYLE	Some Members were of the view that the data in places was either incomplete or the comments were misleading citing a number of examples. It was suggested that it would be of assistance if the report could identify whether targets were annual	Mark Sturgess	PLEASE BEAR COMMENTS IN MIND WHEN PRODUCING SECOND PERIOD REPORT	27/02/2015

	or quarterly.			
statutory duties versus non statutory dutires	**extract from mins of meeting 2/12/14: Whilst it was not considered appropriate to have a separate report to committee on this matter, Officers undertook to give consideration to this in a future Medium Term Financial Plan.**	Stone, Russell	**please refer to minute 38 from c and i on 2 december for further details**	28/02/2015
Grand Total				