

Challenge & Improve Committee Matters Arising Schedule

Purpose:

To consider progress on the matters arising from previous Challenge & Improve Committee meetings.

Recommendation: That members note progress on the matters arising and request corrective action if necessary.

Matters arising Schedule

BRAG status black - Completed matters, not closed								
ID	Action	Action Required	Due Date	Comments	Remedial Action	Remedial Action Due Date	Assigned To	Support Required From
1	Metal Theft	<p>Following the matter being raised at: Area Summit; Full Council; Joint meeting of Committee Chairmen; and the Challenge and Improvement Committee - it has been suggested that the C&I cttee give consideration to the matter of metal theft int the area.</p> <p>Please assign to an appropriate officer if necessary and add into the Forward Plan for a suitable date.</p>	28/02/2012	Passed to Patrick Hodgson 18/01/12			Lockett, Grant	

2	FPN Delegation of powers	following the matter being raised at the Challenge and Improvement Committee on 17 January 2012, to investigate whether any Town Council has delegated powers to issue FPNs and thereby to act on such. Please report back to the next meeting of the Committee.	28/02/2012	19/01/12-confirmation from Patrick Hodgson that none have been delegated in the last 3 years.				Lockett, Grant	
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BRAG status red - Overdue matters

ID	Action	Action Required	Due Date	Comments	Remedial Action	Remedial Action Due Date	Assigned To	Support Required From

BRAG status amber - deadline for completion flagged as at risk

ID	Action	Action Required	Due Date	Comments	Remedial Action	Remedial Action Due Date	Assigned To	Support Required From

BRAG status green - Outstanding matters, not yet due

ID	Action	Action Required	Due Date	Comments	Remedial Action	Remedial Action Due Date	Assigned To	Support Required From
1	Access to WLDC Services	Consideration to be given to a review of how WLDC services are accessed throughout the District, as requested by Cllr Leaning	30/09/2011	This matter will be covered in a presentation to the Council meeting on 16 January 2012 on the	Given the deferral of the Council presentation, the original proposal be addressed separately. To be presented (with baseline measures) to the first meeting of the new	29/05/2012	Robinson, Alan	

				Entrepreneurial Council. This item has now been withdrawn from the January Council agenda, so the matter is still pending.	municipal year		
2	Paperless working	Progress be monitored re the implementation of paperless working and cost savings achieved	31/01/2012	A verbal update to be given to C&I Cttee on 25/10, and to include feedback from Directors on officer progress with paperless working.	Please schedule a further update on progress.	28/02/2012	Clarke, Matthew
3	Maintenance of service provision	Following discussion at the Challenge and Improvement Committee on the Proposed Budget Plans 2012-13 assurance was sought that there had been no reduction in the provision of services by the Council. Evidence was requested which demonstrated this.	28/02/2012				Robinson, Alan
4	Sharepoint Updates	As discussed at CIC on 1 September consideration be given to members being updated with new information on sharepoint	31/03/2012	Members will be appriased of progress and involved in defining their requirements at the ICT Hints & Tips session prior to next Full Council meeting	Please provide update on progress	31/03/2012	Clarke, Matthew

Anderson, Steve

5	Green Waste Winter Collection	The Challenge and Improvement Committee have asked for a report summarising how the cessation of green waste collections during the winter months worked. To be presented to Cttee in the Spring.	10/04/2012	To be added to the Forward Plan when a new timetable is available giving fututre Committee dates.		Pilkington, Glyn
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