

Challenge & Improve Committee Matters Arising Schedule

Purpose:

To consider progress on the matters arising from previous Challenge & Improve Committee meetings.

Recommendation: That members note progress on the matters arising and request corrective action if necessary.

Matters arising Schedule

BRAG status black - Completed matters, not closed							
ID	Action	Action Required	Due Date	Comments	Remedial Action	Remedial Action Due Date	Assigned To
1	min 22 - safeguarding	(f) the safeguarding working group be RECOMMENDED to: - (i) circulate the leaflet attached at appendix 2 of report CAI.12 13/14 to a wider audience, for example, parish councils in view of its "easy understanding" format; and (ii) include safeguarding training as part of the induction training provided to all newly elected members.	30/11/2013	Leaflet will be distributed to all staff by safeguarding working group. Assistance from comms will be sought to distribute to parish councils. Safeguarding training plan to be developed alongside development of Safeguarding Minerva page. MH meeting KC 1st November 2013 to agree arrangements for safeguarding training. meeting was delayed due to workload commitment of officers to be re-scheduled	Leaflet to be published on Minerva and Training date arranged for February	10/12/2013	Howard, Michelle
2	min 22 SAFEGUARDING (CAI.12 13/14)	extract from mins : RESOLVED (c) a safeguarding training event for Members be arranged;	10/12/2013	Training arranged for Members in February. 2 sessions on 26th Feb – one at 2.30pm and one at 5.30pm			Howard, Michelle

3	UPDATE ON PROGRESS IN DEVELOPING A SMALL AGRICULTURAL WIND TURBINES POLICY	With regard to item 23 (policy for small agricultural wind turbines), Members sought a progress update and Officers undertook to provide this outside of the meeting.	10/12/2013	Please provide members with an update via e-mail as to progress achieved in developing the policy, please indicate expected dates relevant cttee will give consideration to the document. e-mail can be sent to KJC for circulation to relevant councillors	Now to be included as part of the Local Plan process	Ethelstone, Nick
4	MEMBERS PORTAL - ISSUES	The Assistant Chief Executive undertook to take the issues away for addressing, and Members indicated that they would welcome a timeline for resolution.	31/12/2013	Further discussion with Cllr Leaning and Jeannette Anderson to progress work has taken place and resulted in a number of improvements. There is a proposal to re-launch the members portal in January 2014.		Reeks, Alex
5	Enforcement Report	The Challenge and Improvement Committee on 3 December 2013 suggested that a Quarterly Enforcement report be submitted to the Planning Committee for noting, and no longer be considered by the C&I Committee. Constitutional requirements to be checked.	28/01/2014			Sturgess, Mark
6	Elswitha Project Action Plan	Dates to be scheduled in the Forward Plan for Challenge and Improvement Committee for consideration of the Elswitha Project Action Plan from the Task and Finish Group prior to submission to the Governance and Audit Committee.	28/01/2014	Report scheduled for March Committee		McGarry, Jeanette

