

**PURPOSE:**

TO CONSIDER PROGRESS ON THE MATTERS ARISING FROM PREVIOUS PROSPEROUS COMMUNITIES COMMITTEE MEETINGS.

**RECOMMENDATION:** THAT MEMBERS NOTE PROGRESS ON THE MATTERS ARISING AND REQUEST CORRECTIVE ACTION IF NECESSARY.

**MATTERS ARISING SCHEDULE****BRAG STATUS BLACK - COMPLETED MATTERS, NOT CLOSED**

<b>ID</b>	<b>ACTION</b>	<b>ACTION REQUIRED</b>	<b>DUE DATE</b>	<b>COMMENTS</b>	<b>REMEDIAL ACTION</b>	<b>REMEDIAL ACTION DUE DATE</b>	<b>ASSIGNED TO</b>
1	MOD COMMUNITIES	MOD COMMUNITIES REPRESENTATIVES BE INVITED TO THE PC COMMITTEE WHEN MOD ISSUES ARE DISCUSSED, AS PER THE MINUTES OF CHALLENGE AND IMPROVEMENT MINUTES OF 21 JUNE 2011	30/12/2011				COUGHLAN, KATIE
2	TRINITY ARTS CENTRE - USEFUL CONTACTS	PLEASE EXTRACT FROM PC MINS OF 2/11/11:  OFFICERS WELCOMED MEMBERS SUGGESTIONS AND UNDERTOOK TO LIAISE WITH THE MEMBER OUTSIDE OF THE MEETING REGARDING USEFUL CONTACT DETAILS.  THE MEMBER REFERRED TO IS CLLR YOUNG SHOULD YOU WISH TO FOLLOW THIS OFFER UP.	31/01/2012	CONTACTS HAVE BEEN FOLLOWED UP			WALKER, JOANNA

3	<p>PROPOSED FEES AND CHARGES FOR 2012/13 (PRCC.31 11/12)</p>	<p>EXTRACT FROM MINS OF PC CTTEE MTG ON 1 FEB 12... RESOLVED THAT.....</p> <p>(C) THE INTRODUCTION OF NEW CHARGES AS DETAILED AT (I) AND (II) BELOW BE RECOMMENDED TO THE POLICY AND RESOURCES COMMITTEE FOR APPROVAL AND IMPLEMENTATION WITH EFFECT FROM 1 APRIL 2012 :-</p> <p>(I) THE STATUTORY MAXIMUM FEES IN CONNECTION WITH PRIVATE WATER SUPPLIES, WITH ANY ACTUAL CHARGES BASED ON COST RECOVERY (SECTION 2.11.2 OF REPORT PRCC.31 11/12 RELATES);</p> <p>(II) THE FEE TO BE CHARGED FOR THE ANNUAL SELF DECLARATION PROCESS FOR HACKNEY / PRIVATE HIRE DRIVERS IN RELATION TO THE POLICY CHANGE, DETAILED AT (A) ABOVE, BE SET AT 50% OF THE FULL FEE PAYABLE AT YEAR 1 (SECTION 2.11.1 OF REPORT PRCC.31 11/12 RELATES);</p> <p>(D) THE PROPOSED FEES AND CHARGES AS SET OUT IN APPENDIX A TO REPORT PRCC.31 11/12, BE RECOMMENDED TO THE POLICY AND RESOURCES COMMITTEE FOR APPROVAL SUBJECT TO THE FOLLOWING AMENDMENT:</p> <p>(I) THAT NO INCREASE BE APPLIED TO ANY OF THOSE FEES OR CHARGES RELATING TO GAINSBOROUGH CAR PARKS (PAGE 10 OF APPENDIX A OF THE REPORT RELATES), THUS THESE REMAIN AT THE CURRENT 2011/12 LEVEL; AND</p> <p>PLEASE ENSURE ABOVE IS REFLECTED IN FEES AND CHARGES REPORT DUE FOR SUBMISSION AT PR CTTEE ON 16 FEB 12</p>	08/02/2012	REFLECTED IN PR.48 11/12			GOULD, RALPH
4	<p>DRAFT REVENUE ESTIMATES 2012/2013 – 2015/2016 (PRCC.30 11/12)</p>	<p>RESOLVED THAT THE 2012/13 TO 2015/16 BASE BUDGETS AS SET OUT IN APPENDIX A TO REPORT PRCC.30 11/12, BE RECOMMENDED TO THE POLICY AND RESOURCES COMMITTEE FOR APPROVAL SUBJECT TO THOSE AMENDMENTS REQUIRED TO REFLECT THE IMPACT OF THE RECOMMENDED REVISION TO ALL FEES AND CHARGES RELATING TO GAINSBOROUGH CAR PARKS (MIN 67 RESOLUTION (D) (I) ABOVE REFERS) BEING INCORPORATED.</p> <p>PLEASE ENSURE ABOVE IS REFLECTED IN REPORT TO PR CTTEE ON 16 FEB 12</p>	08/02/2012	REFLECTED IN PR. 48 11/12			GOULD, RALPH

5	PARKING METERS AND EFFECTS OF NEW COINAGE	IN THE ABSENCE OF INFORMATION, OFFICERS UNDERTOOK TO RESPOND TO THE QUESTION WHICH HAD BEEN POSED REGARDING NEW COINAGE AND ANY IMPLICATIONS ON PARKING METERS, TO ALL MEMBERS OUTSIDE OF THE MEETING.	10/02/2012	RESPONSE CIRC'D BY E-MAIL 6 FEB 12 TO ALL CTTEE MEMBERS / OFFICERS WHO WERE PRESENT			COUGHLAN, KATIE
6	CELEBRATING LOCALISM IN WEST LINDSEY (PRCC.26 11/12) - BEACON SITES	(C) AUTHORITY BE DELEGATED TO THE DIRECTOR OF COMMUNITIES AND LOCALISM, FOLLOWING CONSULTATION WITH VICE-CHAIRMAN, COUNCILLOR GILLIAN BARDSLEY TO DESIGNATE THE SIX OFFICIAL BEACON SITES.	01/03/2012	MEETING 02/03/12			NORTH, RACHEL
7	ANALYSIS OF INCOME AND EXPENDITURE STREAMS IN THE BUILDING CONTROL, PLANNING AND LAND CHARGES FUNCTIONS (PRCC.28 11/12) - REFERRAL TO	<p>EXTRACT FROM MINS OF MTG OF PC CTTEE - 1 FEB 12 .....</p> <p>RESOLVED THAT IN THE LIGHT OF COMMENTS AND SUGGESTION MADE THROUGHOUT THE COURSE OF THE DEBATE THE CHALLENGE AND IMPROVEMENT COMMITTEE BE REQUESTED TO UNDERTAKE A REVIEW OF THE COUNCIL'S ACTIVITIES IN ORDER TO DETERMINE "HOW OPEN ARE WE FOR BUSINESS" AND REPORT THEIR FINDINGS AND ANY RECOMMENDATIONS ARISING THERE FROM BACK TO A FUTURE MEETING OF THE PROSPEROUS COMMUNITIES COMMITTEE FOR FURTHER CONSIDERATION, IN ACCORDANCE WITH THE ADOPTED OVERVIEW AND SCRUTINY PROCEDURE RULES.</p> <p>ALSO WHEN DISCUSSING FEES AND CHARGES RESOLVED THAT ....</p> <p>IN THE LIGHT OF THE COMMENTS EXPRESSED DURING THE DEBATE IN RELATION TO CAR PARKING CHARGES AND THE NEED TO SUPPORT BUSINESS / GROWTH IN GENERAL, AS DETAILED ABOVE, CAR PARKING FEES AND CHARGES BE INVESTIGATED AND INCORPORATED INTO THE WORK TASKED TO THE CHALLENGE AND IMPROVEMENT COMMITTEE</p> <p>PLEASE SEE FULL MINUTES FOR FURTHER DETAIL. FULL DEBATE CAN BE VIEWED VIA WEBCASTER.</p> <p>PLEASE ADD ITEM TO FORWARD PLAN AND CO-ORDINATE HAND OVER TO C AND I CTTEE</p>	01/03/2012	<p>MARK PLEASE RE-ASSIGN AS YOU CONSIDER APPROPRIATE</p> <p>C&amp;I CTTEE ON 28 FEB AGREED THAT A MEMBER WORKING GROUP BE FORMED COMPRISING CLLRS BIERLEY AND PATTERSON FROM C&amp;I, AND ALSO CLLR KINCH PLUS A MEMBER OF THE PC CTTEE, WITH OFFICER SUPPORT.</p> <p>REPORT SEEKING NOMINATION OF PC CTTEE MEMBER FORMS AN AGENDA ITEM FOR MTG ON 28 MARCH 2012</p>	<p>C&amp;I CTTEE ON 28 FEB AGREED THAT A MEMBER WORKING GROUP BE FORMED COMPRISING CLLRS BIERLEY AND PATTERSON FROM C&amp;I, AND ALSO CLLR KINCH PLUS A MEMBER OF THE PC CTTEE, WITH OFFICER SUPPORT.</p>		STURGESS, MARK

8	COLLECTION OF GREEN GARDEN WASTE (SW WARD)	DURING THE COURSE OF THE DEBATE IN RELATION TO THE ABOVE MATTER A MEMBER RAISED THE INEQUALITY IN SERVICE PROVISION ACROSS THE DISTRICT (SW WARDS AND NORTH WARD) AND REQUESTED THAT THIS MATTER BE LOOKED INTO AGAIN AND A REPORT WITH DELIVERY TIMESCALES BE FORTHCOMING. PLEASE ACTION AS APPROPRIATE. ANY FUTURE REPORTS FOR SUBMISSION TO CTTEE NEED TO BE ADDED TO THE F PLAN. PLEASE REVISE TARGET DATE AS APPROPRIATE DEPENDENT OF COURSE ACTION TAKEN	31/03/2012	ALL PROPERTIES IN THE SW WARD WHO CAN RECEIVE A GREEN GARDEN WASTE BIN HAVE BEEN INVITED TO APPLY FOR A COLLECTION SERVICE. 17 RESIDENTS HAVE RESPONDED AND THEY WILL RECEIVE A BIN BEFORE THE COLLECTION SERVICE STARTS AGAIN ON 27TH FEBRUARY.			PILKINGTON, GLYN
9	NOTICE OF MOTION - VOLUNTEER AWARD SCHEME	EXTRACT FROM MINS OF MTG OF PC CTTEE - 1/2/12:  OFFICERS UNDERTOOK TO GIVE CONSIDERATION TO ALL OF THOSE SUGGESTIONS MADE IN PREPARING A REPORT, SETTING OUT RECOMMENDATIONS FOR THE FORMAT AND ANY RELEVANT CRITERIA FOR A VOLUNTEERING / COMMUNITY WORK AWARD SCHEME, FOR CONSIDERATION BY THE COMMITTEE AT A FUTURE MEETING.  RESOLVED THAT A FURTHER REPORT SETTING OUT RECOMMENDATIONS FOR THE FORMAT AND ANY RELEVANT CRITERIA FOR A VOLUNTEER AWARD SCHEME BE SUBMITTED TO THE COMMITTEE, FOR CONSIDERATION AT A FUTURE MEETING.  PLEASE ADD ITEM TO THE FORWARD PLAN. THE FULL DEBATE CAN VIEWED ONLINE VIA WEBCAST	01/05/2012	PLEASE REVISE DUE DATE AS CONSIDERED APPROPRIATE AGENDA ITEM FOR PC CTTEE 28 MARCH 12			TURNBULL, NICOLA

10	COMPARATIVE FEES AND CHARGES REPORT	<p>PC CTTEE AT ITS MTG ON 2/11/11 REQUESTED THAT: A COMPARATIVE FEES AND CHARGES REPORT, SETTING OUT THE DIFFERENCE BETWEEN FEES LEVIED BY THE PUBLIC SECTOR AND THE PRIVATE SECTOR (IN RELATION TO THE THREE SERVICE AREAS SET OUT IN (B) ABOVE PLANNING BUILDING CONTROL AND LAND CHARGES) BE SUBMITTED TO A FUTURE MEETING OF THE PROSPEROUS COMMUNITIES COMMITTEE FOR CONSIDERATION.</p> <p>PLEASE ADD ITEM TO FORWARD PLAN AND PREPARE THE REPORT AS PER CTTEE'S REQUEST</p>	30/05/2012	<p>NO DEFINITIVE TIMELINE SET BY CTTEE . PLEASE REVIEW AND REVISE TARGET DATE ACCORDINGLY NOW PROGRESSED BY PRCC 28 11/12 - RECOMMENDATION TO CHALLENGE AND IMPROVEMENT CMMT TO REVIEW HOW OPEN WLDC IS FOR BUSINESS AND REPORT BACK TO PRCC</p>			GOULD, RALPH
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**BRAG STATUS RED - OVERDUE MATTERS**

ID	ACTION	ACTION REQUIRED	DUE DATE	COMMENTS	REMEDIAL ACTION	REMEDIAL ACTION DUE DATE	ASSIGNED TO

**BRAG STATUS AMBER - DEADLINE FOR COMPLETION FLAGGED AS AT RISK**

ID	ACTION	ACTION REQUIRED	DUE DATE	COMMENTS	REMEDIAL ACTION	REMEDIAL ACTION DUE DATE	ASSIGNED TO

**BRAG STATUS GREEN - OUTSTANDING MATTERS, NOT YET DUE**

ID	ACTION	ACTION REQUIRED	DUE DATE	COMMENTS	REMEDIAL ACTION	REMEDIAL ACTION DUE DATE	ASSIGNED TO
1	POSSIBLE SERVICE CHANGES TO HOUSEHOLD RECYCLING PROVISION - MEDIA CAMPAIGN	<p>BELOW IS AN EXTRACT FROM THE MINUTES OF PC CTTEE ON 2/11/11 RE LCCS PROPOSALS:</p> <p>. OFFICERS WERE THEREFORE OF THE VIEW THAT THIS PROVIDED SUFFICIENT TIME TO UNDERTAKE A MAJOR PUBLICITY AND PROMOTION CAMPAIGN, WITH A VIEW TO MINIMISING / PREVENTING ANY OF THE POTENTIAL IMPLICATIONS ARISING.</p> <p>IF NOTIFIED OF AN INTENTION TO CHANGE SERVICE PROVISION PLEASE UNDERTAKE APPROPRIATE PR ACTION</p>	12/12/2011	A DECISION IS STILL AWAITED FROM LCC OF THEIR EXACT PROPOSALS, AS SOON AS A DECISION IS REACHED THEN A PUBLICITY CAMPAIGN WILL BE CARRIED OUT IN CONJUNCTION WITH LCC.	TARGET DATE IS DEPENDENT OF TIMING OF LCCS DECISION	31/03/2012	PILKINGTON, GLYN
2	AFFORDABLE HOMES PROGRAMME	IN LIGHT OF THE HCAS RECENT ANNOUNCEMENT RE OUTCOME OF BIDDING ROUND FURTHER REPORTS BE SUBMITTED TO THE PRCC CTTEE AS AND WHEN REQUIRED AND AS THE SITUATION DEVELOPS. PLEASE REVISE DUE DATE AS REQUIRED AND INCLUDE ANY PLANNED FUTURE REPORTS WITHIN THE FORWARD PLAN	31/03/2012	NEGOTIATIONS ARE ONGOING WITH LINCOLNSHIRE REGISTERED PROVIDERS LOBBYING THE HOMES AND COMMUNITIES AGENCY AT A NATIONAL LEVEL ABOUT THE LACK OF FUNDING FOR THE COUNTY. THERE IS A GENERAL RECOGNITION THAT LINCOLNSHIRE DID FARE POORLY WITHIN THE CENTRAL REGION. LOCAL MPS HAVE BEEN INFORMED AND ASKED TO USE THEIR LOBBYING RESOURCES. ONCE THESE NEGOTIATIONS ARE FINISHED MEMBERS WILL BE INFORMED AS TO THE OUTCOME AND THE IMPACT ON WEST LINDSEY.	REALLOCATED TO MS AS PER RN REQUEST		STURGESS, MARK

3	TOPIC FOR INCLUSION AT CHAIRS BRIEFINGS (STRATEGIC VISION FOR ARTS AND CULTURE)	ASSURANCE WAS AFFORDED THAT CONSIDERATION WAS AND WOULD BE GIVEN TO THE WIDER STRATEGIC VIEW AND MADE REFERENCE TO THE PENDING REFRESH OF THE GAINSBOROUGH'S MASTERPLAN, "GAINSBOROUGH REGAINED". THE CHAIRMAN UNDERTOOK TO CONSIDER THIS MATTER AT A FUTURE STRATEGIC MONTHLY CHAIRMAN'S BRIEFING MEETING.	31/03/2012	ONGOING TARGET REVISE DUE DATE ACCORDINGLY. ARTS / CULTURAL CONSIDERED TO FORM PART OF A WIDER ECONOMIC STRATEGY RATHER THAN BEING A STAND ALONE POLICY. WORK HAS COMMENCED ON PRODUCING AN ECONOMIC STRATEGY AND AN INITIAL SCOPING DAY WAS HELD DURING DECEMBER 2011			COUGHLAN, KATIE
4	REVIEW OF PUBLIC CONVENIENCE PROVISION THROUGHOUT WEST LINDSEY - PC CTTEE RESOLUTION	PLEASE IMPLEMENT CTTEE RESOLUTION AS SET OUT BELOW  RESOLVED THAT: (A) THE ALTERATIONS TO THE ROSEWAY PUBLIC CONVENIENCES, NAMELY, THE INCLUSION OF A SINGLE CUBICLE NIGHT TIME FACILITY, BE APPROVED AND THE ALTERATIONS BE CARRIED OUT DURING THE CURRENT FINANCIAL YEAR (2011/12); (B) UPON COMPLETION OF THE ALTERATIONS TO THE FACILITY AT ROSEWAY (RESOLUTION 1 SET OUT ABOVE REFERS), THE CLOSURE OF WHITTONS GARDENS PUBLIC CONVENIENCES BE APPROVED; AND (C) OFFICERS BE SUPPORTED IN CONTINUING TO SEEK THE TRANSFER OF THE FACILITIES AT CAISTOR AND MARKET RASEN TO THE RESPECTIVE TOWN COUNCIL, AND DEPENDENT UPON SUCCESSFUL NEGOTIATIONS, ANY FORMAL PROPOSALS TO TRANSFER ASSETS BE SUBMITTED TO THE PROSPEROUS COMMUNITIES COMMITTEE FOR CONSIDERATION IN THE FIRST INSTANCE FOR CONSIDERATION AND FINAL APPROVAL.	31/03/2012	DUE DATE RELATES TO RESOLUTION (A) PLEASE CONTINUE TO REVISE AT EACH STAGE OF THE PROCESS UNTIL SUCH TIME ALL ACTIONS IMPLEMENTED.  ALTERATIONS TO ROSEWAY PUBLIC CONVENIENCES ARE UNDERWAY AND DUE FOR COMPLETION BY END MARCH 2012.			PILKINGTON, GLYN

5	GAINSBOROUGH MARKETS - ALTERNATIVE FUTURE ARRANGEMENT FOR POSSIBLE EXPLORATION	<p>WHEN CONSIDERING THE ITTF GROUP UPDATE REPORT (PRCC 15 11/12) MEMBERS MADE THE FOLLOWING COMMENTS:</p> <p>IN RELATION TO GAINSBOROUGH MARKET, MEMBERS RAISED A POSSIBLE ALTERNATIVE FUTURE ARRANGEMENT AND SOUGHT CLARITY AS TO WHETHER THIS OPTION HAD BEEN EXPLORED TO DATE. IN RESPONSE OFFICERS ADVISED THE PRIMARY FOCUS SHORT TERM WAS TO SEE THE MARKETS OPERATING ON A COST NEUTRAL BASIS. HOWEVER, THIS DID PREVENT LONGER TERM SUCH OPTIONS BEEN FURTHER EXPLORED.</p> <p>THE ALTERNATIVE FUTURE ARRANGEMENT RELATED TO OUTSOURCING / TRANSFER</p>	31/05/2012	<p>LONG TERM ACTION - PLEASE AMEND DUE DATE AS CONSIDERED APPROPRIATE.</p> <p>3 FEB 12 - BEING CONSIDERED AS PART OF ORGANISING FOR DELIVERY</p>			FYSH, SUZANNE
6	VOLUNTARY AND COMMUNITY SECTOR STRATEGY (PRCC.27 11/12) - STRATEGIC REVIEW MEMBER PANEL	<p>EXTRACT FROM MINS OF PC CTTEE MTG 1 FEB 12.....</p> <p>RESOLVED THAT A MEMBER PANEL BE ESTABLISHED, TO OVERSEE AND DIRECT THE STRATEGIC REVIEW AND THAT COUNCILLORS PAUL HOWITT-COWAN AND JEFF SUMMERS BE APPOINTED TO SERVE THEREON.</p>	31/05/2012	MEMBER PANEL WILL BE ESTABLISHED IN CONJUNCTION WITH LCC AS ELEMENTS OF THE REVIEW WILL BE UNDERTAKEN JOINTLY.			HOLLINGSWORTH, MARY
7	CIF UPDATE REPORT	<p>PREPARE REPORT FOR PC COMMITTEE GIVING UPDATE ON THE FIRST YEAR OF THE CIF</p> <p>PLEASE ADD TO FORWARD PLAN ALSO</p>	06/06/2012				HOLLINGSWORTH, MARY



8	COLLECTION OF GREEN GARDEN WASTE	IN LIGHT OF COMMENTS EXPRESSED WHILST DEBATING THIS MATTER AND THE RESULTING AMENDMENT IE CEASE COLLECTION DEC - MARCH (LOST WHEN PUT TO THE VOTE) IT WAS SUGGESTED THAT THE DECISION COULD BE REVIEWED WITHIN THE 12 MONTH PERIOD. PLEASE NOTE IF YOU INTEND TO SUBMIT A FURTHER REPORT TO CTTEE IN DUE COURSE THIS WOULD NEED TO BE ADDED TO THE F PLAN. PLEASE ACTION AS CONSIDERED APPROPRIATE	07/07/2012				PILKINGTON, GLYN
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