

Purpose:

To consider progress on the matters arising from previous Challenge & Improve Committee meetings.

Recommendation: That members note progress on the matters arising and request corrective action if necessary.

Matters arising Schedule

BRAG status black - Completed matters, not closed								
ID	Action	Action Required	Due Date	Comments	Remedial Action	Remedial Action Due Date	Assigned To	Support Required From
1	Min 47: Planning Enforcement Performance Update	Members considered the report on planning enforcement and were concerned about some of the data. A further report back to the committee was requested in 6 months time - please add to the forward plan. Also members requested exempt information on enforcement by ward to be circulated.	28/03/2013	27/3/13 - AG: Report to be developed for update in 6 months time and has been added to the forward plan. Specific information on exempt cases to be considered for inclusion within this report.			Gray, Andy	
2	MIN 11 - NEIGHBOURHOOD PLANS	Reference was made to the tables contained within the document and their inaccuracy. Officers undertook to amend this and re-publish the report on the website.	08/07/2013	COMPLETED kjc			Coughlan, Katie	
3	min 14 - community activity	Reference was made to paragraph 8.4 of the report and it was noted that these activities actually related to the Fosdyke area as opposed to Witham. Officers undertook to	08/07/2013	Completed KJC			Coughlan, Katie	

		amend the report accordingly and republish this.						
4	min 15 - access to services	extract from mins of mtg 11/6/13 (b) Councillor Paul Howitt-Cowan be nominated to work closely with the Customer Strategy and Services Manager to review local provision in more detail.	16/07/2013	please contact Cllr PHC and commence work Margaret Freeman arranging meeting			Marlow, Lyn	

BRAG status red - Overdue matters								
ID	Action	Action Required	Due Date	Comments	Remedial Action	Remedial Action Due Date	Assigned To	Support Required From
1	Parish Council electronic Plans	Extract from C&I cttee minutes 28/01/13 Members discussed the savings made by the paperless initiative and questioned if the matter of Parish Councils receiving hard copy plans had been resolved, and it was suggested that whilst some Parishes did have connectivity problems, others would benefit from training. It was suggested that the Parishes that were experiencing problems be visited either by officers or local Ward Members to see if there was a solution to the problems	12/03/2013	Please designate to appropriate officer	ALEX GAVE AN UPDATE AT CTTEE ON 12/03 - MEMBERS REQUESTED TIMESCALES FOR RESOLVING THIS ISSUE TO BE CIRCULATED TO MEMBERS	11/04/2013	Fysh, Suzanne	

BRAG status amber - deadline for completion flagged as at risk								
ID	Action	Action Required	Due Date	Comments	Remedial Action	Remedial Action Due Date	Assigned To	Support Required From
NONE								

BRAG status green - Outstanding matters, not yet due								
ID	Action	Action Required	Due Date	Comments	Remedial Action	Remedial Action Due Date	Assigned To	Support Required From
1	MEMBERS IT - LOG ON ISSUES	extract from minutes of meeting held on 11/6/13: Finally, members referred to the difficult and complicated way they were required to log into their west-lindsey accounts, this was something they had been promised would be resolved and simplified but there had been little progress over the past year. The Assistant Chief Executive undertook to further discuss this issue outside of the meeting with a view to resolving it.	31/07/2013				Reeks, Alex	
2	MIN 10 - CRIME AND ASB UPDATE	extract from mind of meeting 11/ 6/13 In response to Members' enquiries, the community trigger process was outlined in detail to the Committee. It was noted that this had initially been a pilot. The Home Office had compiled a report evaluating	31/07/2013	PLEASE PROVIDE LINK DIRECT TO MEMBERS OR PASS TO KATIE FOR CIRCULATION THANKS			Riddell, Joanna	

		the benefits achieved and as a result of the successes achieved this would now become legislation. Officers undertook to provide the Committee with a link to the Home Office Report for their information.						
3	min 14 - community activity	RESOLVED that a Member/Officer working group be established to consider and review the Localism Programme and assist with the development of future action plans including, current internal funding streams, Member activity and Community involvement, and that the following Members be appointed to serve thereon: - Councillor Nigel Bowler Councillor Sue Rawlins Councillor Stuart Curtis Councillor Geoff Wiseman	31/07/2013	please establish working grp and commence work			Riddell, Joanna	