

Purpose:

This report provides a summary of reports that are on the Forward Plan over the next 12 months that the Challenge & Improvement Committee may wish to consider.

Recommendation:

1. That members consider the schedule of reports and determine whether or not they should be brought to Challenge & Improvement prior to committee consideration,

Row Labels	Purpose of the report	Lead Officer	P&R	PC	L&R	G&A	Council
Annual Feedback Report	Yearly analysis of complaint, compliments and comments received by the council from customers.	Marlow, Lyn	-	-	-	31/07/2014	-
Annual Governance Statement	To approve the Annual Governance Statement 13/14	O'Shaughnessy, James	(blank)	(blank)	(blank)	25/09/2014	(blank)
annual report on fraud	report setting out the incidents of fraud over the previous year	Robinson, Alan	-	-	-	31/07/2014	-
annual review of the constitution	to present proposed changes arising from the annual review	Coughlan, Katie	-	-	-	26/06/2014	28/07/2014
Annual Treasury Management Report	To inform members of Treasury Management Performance 2013/14	Bircumshaw, Tracey	24/07/2014	-	-	-	28/07/2014
Commercial Strategy	To agree a Commercial Strategy for WLDC Report to Prosperous and P&R June 2014	Rice, John	06/11/2014	02/09/2014	-	(blank)	-
Community Budget	We currently have no mechanism for dealing with funding requests from the voluntary/community sector. This report details a strategy and procedure which could be used to consider such requests.	Riddell, Joanna	04/09/2014	(blank)	(blank)	(blank)	(blank)

Community Infrastructure Levy - Preliminary Schedule (Part3)	Submission document The CIL schedules have to be approved by the 3 authorities of Central Lincolnshire before they can be submitted for approval by DCLG. The same report will be submitted to each authority by officers from the Joint Planning Unit. There is a statutory process that has to be followed which will come to members in 3 parts. 1) Preliminary schedule - approval required from the authority before it is published and consulted on for 6 weeks. 2) Draft schedule - this takes into account any comments from the consultation - approval required from the authority before it is published and consulted on for 4 weeks. 3) Submission - this takes on board any comments from consultation of draft schedule - approval required from the authority before it is submitted to government for adoption	Ethelstone, Nick	04/09/2014	14/10/2014	(blank)	(blank)	(blank)
Constitution Review	to present the annual review of the Constitution	Coughlan, Katie	-	-	-	09/04/2015	-
corporate governance smart action plan	to report on progress against the agreed action plan	McGarry, Jeanette	-	-	-	26/06/2014	-
Draft Annual Governance Statement 2013/14	To approve the draft annual governance statement 13/14	O'Shaughnessy, James	(blank)	(blank)	(blank)	26/06/2014	(blank)
draft programme for the delivery of regen sites	TO PRESENT THE PROGRAMME and the acquisitions and disposal policy	Rice, John	-	15/07/2014	-	-	-
E-Accessibility	To inform and keep updated as requested by the Leader. Presentation for Council to show what the system does and how the self service will be rolled out in the district, as requested by Leader and Deputy Leader.	Sofianos, Mike	-	-	-	-	28/07/2014
Economic Development Strategy	To present the draft Strategy	Walker, Joanna	(blank)	15/07/2014	(blank)	(blank)	(blank)
Effectiveness of Internal Audit	To present to members a report on the effectiveness of internal audit	Stone, Russell	(blank)	(blank)	(blank)	26/06/2014	(blank)
elswitha action plan - Quarterly Monitoring Report	to report progress against the action plan	Sturgess, Mark	-	-	-	26/06/2014	-

	Empty Homes - Shared Ownership Scheme	To present proposals around a shared ownership scheme for houses brought back into use through the Councils Empty Homes Project. -	Hamlin, Charlotte	04/09/2014	02/09/2014	-	-	-
	Expenditure on Agency Staff and Consultants	Annual update for Members on expenditure incurred on temporary/agency staff and consultants 2013/14.	Stone, Russell	-	-	-	31/07/2014	-
	Finance Quarterly Monitoring Report Q1	To inform members of the current budget position for both Revenue and Capital for the period April - June 2014. To request approval for any amendments to the capital programme. To update Members of Treasury Management performance for the period April to June 2014	Bircumshaw, Tracey	04/09/2014	-	-	-	-
	Finance Quarterly Monitoring Report Q2	To inform members of the Budget Monitoring position for Revenue and Capital for the period of April - September 2014 To request approval for any amendments to the capital programme To update Members on Treasury Management performance for the period April - September 2014	Bircumshaw, Tracey	06/11/2014	-	-	-	-
	Finance Quarterly Monitoring Report Q3	To inform Members of the budget status for both revenue and capital from April - December 2014 To request approval for any amendments to the Capital Investment Programme To update Members on Treasury Management performance for the period April - December 2014	Bircumshaw, Tracey	19/02/2015	-	-	-	-
	Food and health and safety plan	To present the food and health and safety plan for approval	Allen, Chris	-	-	24/06/2014	-	-
		To present the food and health and safety plan	Allen, Chris	-	-	10/02/2014	-	-
	Gainsborough Gateway	to brief members on the opportunity to assemble a large regeneration site in the SWW and seek agreement to proceed.	Ethelstone, Nick	06/11/2014	-	-	-	-
	Gainsborough Greater Town Centre - Mem Steering Gr	to provide feedback from the newly established working group on progress so far	Sturgess, Mark	(blank)	02/09/2014	(blank)	(blank)	(blank)
	Gainsborough Growth Fund	To approve proposals for the operation and management of Gainsborough Growth Fund	Walker, Joanna	24/07/2014	15/07/2014	-	-	-

	Gainsborough Market	Business case presented to the Commercial Board 10/3/14 agreed actions; Small investment for market development and investigate outsourcing options. Following approach by the Town Partnership and Marshall's Yard	Sturgess, Mark	04/09/2014	15/07/2014	(blank)	(blank)	(blank)
	Gainsborough Masterplan Refresh	To ask the committee to sign off the final Gainsborough Masterplan refresh	Osgodby, Wendy	(blank)	02/09/2014	(blank)	(blank)	(blank)
	Green Waste Charging	Members of Prosperous Communities Committee deferred a decision about charging for green waste in October 2013 while other income opportunities were explored, this paper is to update Members	Allen, Chris	06/11/2014	14/10/2014	(blank)	(blank)	10/11/2014
	GTAA: C & I Task Panel Feedback	To provide Committee with feedback from the C & I task panel who have reviewed the evidence, brief and methodology.	Fysh, Suzanne	-	15/07/2014	-	-	-
	Home Working Policy Review - staff policy	To review the Homeworking Policy and agree amendments to the staff policy	Redwood, Emma	15/01/2015	(blank)	(blank)	(blank)	(blank)
	Internal Audit Progress Report	To present to members the progress on the Internal Audit Annual Report	(blank)	(blank)	(blank)	(blank)	25/09/2014	(blank)
		To present to members the progress of the Internal Audit plan	O'Shaughnessy, James	(blank)	(blank)	(blank)	08/01/2015	(blank)
	Internal Audit Quarterly Report	To present to members the quarterly update of progress with the internal audit plan	O'Shaughnessy, James	(blank)	(blank)	(blank)	26/06/2014	(blank)
	Localism Group / Community Activity - Feedback / Findings Report	to report the findings / progress achieved by the Group to date	Riddell, Joanna	(blank)	15/07/2014	(blank)	(blank)	(blank)
	Medium Term Financial Plan (MFTP)	To: 1. Set the future direction for the Councils finances 2. Approve Council Tax requirement and precepts 3. Set the Capital and Revenue Budget 4. Set Fees and Charges 5. Approve the Treasury Management Strategy including prudential indicators	Stone, Russell	19/02/2015	03/02/2015	(blank)	(blank)	02/03/2015
	member training plan update	to update on progress with members training plan	Robinson, Alan	-	-	-	31/07/2014	-
		to update on progress in delivering the plan	Robinson, Alan	-	-	-	20/11/2014	-

	Park Homes Licensing Fees and Charges	To provide elected members with information in regards to the newly proposed policy, which introduces license charges for park homes.	Riddell, Joanna	-	02/09/2014	-	-	10/11/2014
	Part 2 Corringham Road Development Proposals	Corringham Road Development Proposals	Rice, John	04/09/2014	-	-	-	-
	Proposed CPO of property in Blyton	To provide elected members with information on and gain approval for the CPO of a property in Blyton.	Sturgess, Mark	04/09/2014	02/09/2014	-	-	-
	Proposed CPO of property in Caistor	To provide members with information on and gain approval for the CPO of a property in the Town of Caistor.	Sturgess, Mark	06/11/2014	02/09/2014	-	-	-
	RDPE Funding Report	To provide information about the last Rural Development Programme for England (Lindsey Action Zone) and request support for the new 2015-2020 programme.	Osgodby, Wendy	04/09/2014	02/09/2014	-	-	-
	Reform of anti-social behaviour powers	To advise members of Government consultation on proposals to reform ASB powers	Riddell, Joanna	(blank)	02/09/2014	(blank)	(blank)	(blank)
	Reviewed Officer Code of Conduct	To review the current officer code of conduct and produce an updated document.	Redwood, Emma	04/09/2014	(blank)	(blank)	(blank)	(blank)
	Social Value Act	This report is being delivered to give Members more information about the Social Value Act particularly in relation to the use of Social Enterprise.	Riddell, Joanna	(blank)	16/12/2014	(blank)	(blank)	(blank)
	South West Ward	Manjeet has asked for an additional report to be added to the Forward Plan to go with the same timescales as your update on ASB in WL. South West Ward – on neighbourhood management arrangements as agreed with MG on flipchart with cllrs and police commissioner. If you don't understand, MG says pop and have a word.	Riddell, Joanna	(blank)	14/10/2014	(blank)	(blank)	(blank)

	Statement of Accounts 2013/14	1) That Members review the attached Statement of Accounts and confirm that there are no concerns arising from the Financial Statements that need to be brought to the attention of the Council. 2) That Members approve the Statement of Accounts for 2013/14. 3) That Governance & Audit Committee permit the Section 151 Officer and the Chair of this Committee to certify the letter of representation to the District Auditor on completion of the audit	Bircumshaw, Tracey	-	-	-	25/09/2014	-
	the provision of wardens in sheltered accomodation	to further consider the motion referred from Council in April 2014	Robinson, Alan	-	02/09/2014	-	-	-
	Treasury Management Strategy	to present the draft strategy for scrutiny	Stone, Russell	-	-	-	08/01/2015	-
	Unaudited Statement of Accounts 2013/14	To note the Unaudited Core Financial Statements prior to publication.	Bircumshaw, Tracey	-	-	-	31/07/2014	-
	update on outstanding recommendations for limited	to update cttee on all outstanding recommendations made in areas where limited assurance has been achieved	Bircumshaw, Tracey	-	-	-	25/09/2014	-
	whistleblowing	annual report setting out the number of whistleblowing incidents over the previous year	Robinson, Alan	-	-	-	31/07/2014	-
	Lincolnshire Sport - Annual Delivery Report	As subscribing members of Lincolnshire Sport, this report will provide members with a progress and delivery report for 2014/15 on events and activities delivered by LS within Lincolnshire and West Lindsey	Allen, Chris	-	24/03/2015	(blank)	(blank)	(blank)
	Annual Audit Opinion Letter	To consider the annual letter from external Audit	O'Shaughnessy, James	(blank)	(blank)	(blank)	26/06/2014	(blank)
	Quickline Business Plan / Payments	to provide cttee with an update on payments made received under this agreement	Stone, Russell	-	-	-	25/09/2014	-
	Quickline Business Plan / Payments	to update cttee on progress made in respect of payments under this arrangement	(blank)	-	-	-	08/01/2015	-
		to update cttee on progress made and payments made under this arrangement	(blank)	-	-	-	09/04/2015	-
	EXTERNAL AUDIT IETTER	TO PRESENT EXTERNAL AUDITS OPINION	(blank)	-	-	-	20/11/2014	-
	SELECTIVE LICENSING - CONSULTATION FEEDBACK	TO PROVIDE COMMITTEE WITH THE CONSULTATION FEEDBACK	Gray, Andy	-	02/09/2014	-	-	-
	food health and safety plan - update on progress	to update cttee on how the plan is progressing	Beevers, Lesley	-	-	23/09/2014	-	-

	External Audit ISA 260 report	TO PRESENT EXTERNAL AUDITS OPINION	(blank)	-	-	-	25/09/2014	-
	annual governance statement action plan progress u	tp present progress against the agreed action plan	O'Shaughnessy, James	-	-	-	20/11/2014	-
	members allowances - discussion	to provide cttee with an opportunity to inform the work of the remuneration panel	Robinson, Alan	-	-	-	25/09/2014	-
	AGS Action Plan Progress Report	to report on progress against the achieved plan	Reeks, Alex	-	-	-	08/01/2015	-
		to present progress against the agreed plan	Reeks, Alex	-	-	-	09/04/2015	-
	Draft Audit Charter	to present the draft charter	Reeks, Alex	-	-	-	08/01/2015	-
	external audit plan 13/14	to present the external audit plan	Stone, Russell	-	-	-	09/04/2015	-
	Internal Audit Plan	to present the internal audit plan	Stone, Russell	-	-	-	09/04/2015	-
	internal audit quarter report	to present progress against the agreed plan	Stone, Russell	-	-	-	09/04/2015	-
	certification of grants and claims	to present the report	Stone, Russell	-	-	-	09/04/2015	-