

Purpose:

To consider progress on the matters arising from previous Prosperous Communities Committee meetings.

Recommendation: That members note progress on the matters arising and request corrective action if necessary.

Matters arising Schedule

BRAG status black - Completed matters, not closed					
ID	Action	Action Required	Due Date	Comments	Assigned To
1	REVIEW OF THE IMPACT OF THE CLOSEDOWN OF THE GREEN GARDEN WASTE SERVICE DURING THE WINTER MONTHS (PRCC.12 12/13)	EXTRACT FROM MINS OF MEETING HELD ON 17/7/12 RESOLVED that: (d) the analysis following the cessation of green waste for the 2012/13 period be reviewed by officers when collections resume. (e) the Operational Services Manager, provide an update to the May 2013 Challenge and Improvement Committee in respect of the implementation of the recommendations, as detailed above.	30/04/2013	RE (E) ABOVE. PLEASE ADD ITEM TO FP PLAN VIA SHAREPOINT SYSTEM AND PREPARE AND SUBMIT REPORT IN ACCORDANCE WITH THE RESOLUTION. item is to be submitted to C and I in June	Leary, Steve
2	MINUTE 58 - Car Parking Fees	Extract from PC 12/02 minutes: The Committee discussed potential changes to Car Parking charges, and it was reported that this was a particular issue of note that had been discussed earlier that day in a meeting with Mary Portas, a leading retail marketing consultant. Suggestions such as free periods of parking and reduced fees in exceptional circumstances were noted, and a report would be forthcoming to the committee on this matter for their consideration. PLEASE CAN YOU ADD THIS ITEM IN TO THE FORWARD PLAN FOR A FORTHCOMING MEETING?	30/04/2013	PLEASE ADD ITEM TO FORWARD PLAN item will be submitted to the July meeting	Lockett, Grant
3	MINUTE 59 - Open for Business	Extract from the PC Minutes of 12/02: It was noted that the Open for Business Group had been due to report back to this Committee on the work they had been undertaking, although this had been somewhat delayed due to circumstances outside of the officers control. The Director of Regeneration and Planning had now taken the personal lead on this project and a report would be forthcoming to a future meeting of the Committee. PLEASE CAN YOU ADD TO THE FORWARD PLAN TO	30/04/2013	PLEASE ADD ITEM TO FORWARD PLAN - item added for June / july 2013 as indicated by the DofRP at PC Cttee held on 9 April 2013 - kjc	Sturgess, Mark

		COME TO A FORTHCOMING MEETING?			
4	MIN 70 - COMMUNITY AWARDS APPT OF PANEL MEMBERS	<p>EXTRACT FROM MINS OF MEETING HELD ON 9 APRIL</p> <p>Annual Council be requested to appoint a Member Panel, comprising that Membership detailed in paragraph 4.2 of the report, to assist in the adjudication and process of the 2013 West Lindsey Community Awards.</p> <p>PLEASE ENSURE ITEM IS ADDED TO AGENDA FOR ANN COUNCIL</p>	10/05/2013	ITEM ADDED	Coughlan, Katie
5	MIN 69 - RURAL BROADBAND	<p>eXTRACT FROM MINS OF MTG ON 9 aPRIL 2013</p> <p>a further report be provided to Committee on 4 June 2013 informing of the outcome of the investment exercise being undertaken;</p> <p>pLEASE ADD ITEM TO F PLAN</p>	24/05/2013	ITEM ADDED 8 MAY KJC	Bolan, Steve
6	MIN 69 - RURAL BROADBAND	<p>EXTRACT FROM MINS OF MEETING HELD ON 9 APRIL : -</p> <p>Growth Officers be tasked via the Growth Board to contact mobile phone companies / providers to encourage them to invest in additional radio base stations in the area to improve mobile phone coverage, and the findings of such be reported back to the Prosperous Communities Chairs Brief on a regular basis.</p> <p>PLEASE FEED THROUGH TO GROWTH BOARD AND UNDERTAKE NECESSARY ACTIONS TO PROGRESS</p>	25/05/2013	UPDATES HAVE BEEN PROGRAMMED INTO CHAIRS BRIEF ON A 1/4 BASIS KJC	
7	MINUTE 59 - Budget Consultation Public	<p>Extract from the PC Minutes of 12/02:</p> <p>It was considered that the residents of West Lindsey should be involved in consultation around the Council's financial situation, and supported the proposed arrangements for open meetings and workshops within the community. The Chairman undertook to personally work with the relevant service managers on this matter.</p> <p>PLEASE CAN YOU ACTION</p>	31/05/2013	This will be incorporated in the development and delivery of the engagement events.	Stone, Russell
8	MINUTE 59 - Budget Consultation for Parish Councils	<p>Extract from the PC Minutes of 12/02:</p> <p>In addition, it was requested for a workshop to be held on the budget for Parish Councils to keep them better informed.</p> <p>PLEASE CAN YOU ACTION?</p>	31/05/2013	This will be incorporated in the development and delivery of the engagement events.	Stone, Russell

BRAG status red - Overdue matters

ID	Action	Action Required	Due Date	Comments	Remedial Action	Remedial Action Due Date	Status	Assigned To

BRAG status amber - deadline for completion flagged as at risk

ID	Action	Action Required	Due Date	Comments	Assigned To

BRAG status green - Outstanding matters, not yet due

ID	Action	Action Required	Due Date	Comments	Assigned To
1	MIN 69 - RURAL BROADBAND	<p>EXTRACT FROM MINS OF MEETING HELD ON 9 APRIL</p> <p>Localism Officers be tasked, via the Localism Board, to work with Community Lincs and other relevant organisations to produce a plan to support increasing community interest and use of broadband within the District, this should include working with Officers within the Universal Credit Pilot and to ensure maximum usage of village halls and understand the number of digitally excluded citizens within West Lindsey. The findings of such be reported back to the Prosperous Communities Chairs Brief on a regular basis;</p> <p>PLEASE FEED THROUGH TO LOCALISM BOARD AND UNDERTAKE APP. ACTION TO PROGRESS</p>	25/05/2013	UPDATES HAVE BEEN PROGRAMMED INTO CHAIRS BRIEF ON A 1/4 BASIS - KJC	North, Rachel
2	MIN 69 - RURAL BROADBAND	<p>EXTRACT FROM MINS OF METG HELD ON 9 APRIL</p> <p>Planning Officers be tasked, via the Growth Board, to raise with developers the topic of high-speed broadband during their discussions to encourage the installation of the appropriate infrastructure on and into development sites, and the findings of such be reported back to the Prosperous Communities Chairs Brief on a quarterly basis.</p> <p>PLEASE FEED THROUGH TO GROWTH BOARD AND</p>	25/05/2013	UPDATES HAVE BEEN PROGRAMMED INTO CHAIRS BRIEF ON A 1/4 BASIS	Sturgess, Mark

		UNDERTAKE APP. ACTION TO PROGRESS			
3	GREEN STRATEGY - action plan progress report	RESOLVED that: (a) the Green Strategy, as set out in report PRCC.20 12/13, be adopted; and (b) the Action Plan for the next 6 months, as set out in report PRCC.20 12/13, be agreed.	30/05/2013	please programme into the forward plan a progress report on the approved action plan for May / June 2013	Leary, Steve
4	TRINITY ARTS CENTRE UPDATE (PRCC.27 12/13)	Extract from mins of meeting held on 8 Jan 2013 RESOLVED that: (a) the progress to date and the improvements be noted; (b) the recommendations to form a board of community champions and undertake further work alongside the current leisure review be supported; (c) Policy & Resources Committee be RECOMMENDED to consider and approve the proposed use of the Council asset and the implications on the Authority's resources of the proposal approved by the Prosperous Communities Committee; and (d) a further progress report be presented for consideration by Members in 12 months time.	30/05/2013	please submit report to PR cttee and add further report to forward plan for Jan 2014 Report has been submitted to PR Cttee	Yates, Karen