

Purpose:

To consider progress on the matters arising from previous Governance & Audit Committee meetings.

Recommendation: That members note progress on the matters arising and request corrective action if necessary.

Matters arising Schedule

Row Labels	Action Required	Assigned To	Comments	Due Date	Remedial Action	Remedial Action Due Date
Governance & Audit Committee						
Black						
MIN 51 - JPU	Members expressed concern about the JPU's deliberations, although the report indicated that this was on track. In addition, local parishes had expressed confusion as to the process and how they can feed in to it (including the Community Infrastructure Levy). The Assistant Chief Executive undertook to raise the matter with the Director for Planning and Regeneration and provide an update to the next Committee meeting.	Sturgess, Mark	<p>verbal update provided to cttee on 27 June..info included in minutes</p> <p>further report requested by cttee 26 sept 13 - to be added to fp for jan mtg</p> <p>EXTRACT FROM MINS: - With regard to the black item entitled MIN 51 JPU, the Committee requested that a further report be submitted to give assurance that all actions arising from the audit had been completed.</p>	31/12/2013		
circulate info to all Members re trg on 4 December	Reference was made to some planned forthcoming training relating to the role of Audit Committees, how to make these most effective and general Governance issues. It was noted that this training would be held on 4 December 2013 and further details would be circulated to all Members regarding the event the following day.	Coughlan, Katie	<p>please circulate details of the training event to all Members.</p> <p>circulated 22/11/13</p>	22/11/2013		

<p>REVIEW OF INVESTMENT STRATEGY (GA.26 13/14)</p>	<p>extract from mins of mtg 21/11/13</p> <p>(a) the recommended changes, and alternative investments, detailed below, be incorporated into the Investment Strategy and in addition the limitations as contained within the report be included, ensuring risk mitigation and compliance with the requirements of the Treasury Management Code of Practice:</p> <p>§ Increase the maximum amount invested above 1 year to £6m</p> <p>§ Inclusion of Enhanced Money Market Funds</p> <ul style="list-style-type: none"> • Inclusion of Local Authority Property Asset Fund • Inclusion of Corporate Bonds Fund. <p>(b) those amendments, detailed above be incorporated into the draft Treasury Management Strategy 2014/15 being presented to this Committee in January for consideration; and</p>	<p>Bircumshaw, Tracey</p>	<p>please add required info into TM Strategy and submit to next meeting.</p> <p>item added on agenda and reports received</p>	<p>01/12/2013</p>		
<p>STRATEGIC RISKS</p>	<p>extract from mins of meeting: - in light of Members comments and concerns, the report be re-submitted to the next meeting of the Governance and Audit Committee.</p>	<p>Reeks, Alex</p>	<p>please add item to FP and prepare report.</p> <p>item added to FP for jan meeting (KJC)</p>	<p>01/12/2013</p>		
<p>Green</p>						
<p>clarification around statements made at special ga meeting</p>	<p>With regard to the minutes arising from the Special Meeting, whilst accepting the minutes accurately reflected what had been said on the night, some Members challenged the accuracy of the statements made regarding the grounds for refusing the extraordinary meeting, and the comments regarding a director having left the organisation. It was requested that the Chief Executive, either attend a future meeting to clarify these points or submit a statement to that effect.</p>	<p>Gill, Manjeet</p>	<p>clarification statement to be submitted</p>	<p>31/12/2013</p>		

MEMBERS ALLOWANCE SCHEME	RESOLVED that the Members Allowance Scheme for 2014/15 be RECOMMENDED to Council for Approval subject to the remuneration level for the Chair of the Taxi and General Licensing Sub-Committee being amended to be brought in line with the other Committee Chairs.	Robinson, Alan	PLEASE MAKE REQUESTED AMENDS AND SUBMIT REPORT TO COUNCIL	15/01/2014		
MEMBER TRAINING PLAN	extract from mins: - the plan be approved and updates on the delivery of plan be presented to future meetings;	Robinson, Alan	please programme future reports into the work plan. please ask demo services for assistance if required	31/12/2013		
WORKPLAN	EXTRACT FROM MINUTES: - at the request of the Deputy Leader, the following items be incorporated into the Work Plan for future meetings: - (i) Relationships (ii) Agile Working Process	Coughlan, Katie	ITEMS HAVE BEEN ADDED TO THE WORKPLAN (KJC) HOWEVER FURTHER CLARITY IS REQUIRED AS TO WHAT IS MEANT BY EACH ITEM AND WHO THEY SHOULD BE ALLOCATED TO - THIS COULD BE PICKED UP THROUGH MATTERS ARISING AT MTG ON 9 JAN ?	31/12/2013		
Grand Total						