



The Guildhall Gainsborough  
Lincolnshire DN21 2NA  
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**AGENDA**

This meeting will be recorded and published on the website

**Challenge and Improvement Committee**  
**Tuesday 30 June at 6.30 pm**  
**The Council Chamber, The Guildhall, Gainsborough**

**Members:** Councillor Paul Howitt-Cowan (Chairman)  
Councillor David Bond (Vice – Chairman)  
Councillor Trevor Young (Vice-Chairman)

Councillors Alexander Bridgwood, Stuart Curtis, Chris Darcel, Adam Duguid, Steve England, Stuart Kinch, John McNeill, Pat Mewis and Angela White.

1. Apologies for absence.
2. Minutes
  - (a) Meeting of the Challenge and Improvement Committee held on 17 March 2015 (previously circulated)
  - (b) Meeting of the Challenge and Improvement Committee held on 21 May 2015  
Print herewith CAI.01 15/16 **PAPER A**
3. Members' Declarations of Interest

*Members may make any declarations of interest at this point but may also make them at any time during the course of the meeting.*

**Agendas, Reports and Minutes will be provided upon request in the following formats:**

**Large Clear Print: Braille: Audio Tape: Native Language**

4. Matters arising schedule setting out current position of previously agreed actions as at 22 June 2015.  
Print herewith CAI.02 15/16 **PAPER B**
5. **Public Reports**
- (a) Operating Methodology  
Print herewith CAI.03 15/16 **PAPER C**
- (b) Progress and Delivery (Services) – Final Period  
Print herewith CAI.04 15/16 **PAPER D**
- (c) Progress and Delivery (Projects) – Final Period  
Print herewith CAI.05 15/16 **PAPER E**
6. **General Work Items**
- (a) Forward Plan  
Print herewith CAI.06 15/16. **PAPER F**
- (b) Work Plan  
Print herewith CAI.07 15/16. **PAPER G**
7. **Preparation for Scrutiny of Public Body**
- (a) Briefing Note regarding the Council’s working arrangements with ACIS Group Ltd  
  
To assist Members in formulating their prospective questions for Officer Representatives from ACIS Group Ltd at their meeting on 1 September 2015.  
  
Print **TO FOLLOW** CAI.08 15/16 **PAPER H**

M Gill  
Chief Executive  
The Guildhall  
Gainsborough

22 June 2015