

Notice of the Meeting of the Council

To be held on
Monday 2 July 2012
at 7.00pm

1. a) **Points of Order** are just that. They must relate to the Council Procedure Rules or conduct of the meeting and generally will be drawing attention to a perceived breach, e.g.

- (i) absence of a quorum;
- (ii) content and length of speeches
- (iii) irrelevance;
- (iv) misconduct
- (v) motion not seconded

The member must indicate the Rule or law and the way in which he/she considers it has been broken.

(b) Examples of common intervention which are **NOT** points of order:-

- (i) Points of information or personal explanation (as to which see below);
- (ii) Disagreement with a speaker;
- (iii) Further thoughts or clarification of a previous speech prompted by the speaker (unless amounting to a personal explanation);
- (iv) Correction of a speaker's **opinion** (rather than **fact**, which is a point of Information);
- (v) An attempt to "reply" to another Member's speech or a point made in it;
- (vi) Second speeches other than those provided for in the Council Procedure Rules

2. (a) **Point of Information** – when **a Member** is speaking and is obviously proceeding on the basis of information which is wrong or of which the Member is ignorant, **another Member may properly seek to intervene to provide the correct or missing information**, thereby saving the Council from being misled and saving its time.

(b) **ASKING FOR** information is **NOT** a Point of Information; a member who has spoken may be able to request a colleague who has not yet spoken to ask.

3. (a) **A Personal Explanation** is a proper intervention only when an earlier speech by the Member is being misquoted or misrepresented.

(b) It must **not** be used as a spurious pretext for reiteration of the Member's earlier speech or as a second speech.

4. **Practice**

Members rising to make one of the Points must specify which one is being used. The Member speaking should give way. The point should be made briefly. The Chairman will then rule on it promptly, firmly and finally. There will be no debate nor will the ruling of the Chairman be open to discussion.

5. **Voting**

If there are more than two people nominated for any position to be filled and there is not a clear majority of votes in favour of one person, then the name of the person with the least number of votes will be taken off the list and a new vote taken. The process will continue until there is a majority of votes for one person.

The number of votes each member has is restricted to the number of vacancies to be filled.



This meeting will be Recorded and published on the Council's website

AGENDA

Notice is hereby given that a meeting of the Council will be held in the Council Chamber, Guildhall, Marshall's Yard, Gainsborough, on **Monday 2 July 2012** at **7.00pm**, and your attendance at such meeting is hereby requested to transact the following business.

To: Members of West Lindsey District Council

1. PRAYERS
2. APOLOGIES FOR ABSENCE
3. COUNCIL MINUTES
To confirm as a correct record:-
Minutes of the Annual Meeting of Council held on 14 May 2012.
PAPER A herewith
4. MEMBERS' DECLARATIONS OF INTEREST
Members may make any declarations of interest at this point but may also make them at any point during the meeting.
5. MATTERS ARISING
PAPER B herewith
6. ANNOUNCEMENTS
 - i) Chairman of the Council
 - ii) Leader of the Council
 - iii) Head of Paid Service
7. PUBLIC QUESTION TIME
8. QUESTIONS PURSUANT TO COUNCIL PROCEDURE RULE NO. 9

Agendas, Reports and Minutes will be provided upon request in the following formats:

Large Clear Print: Braille: Audio Tape: Native Language

9. WEST LINDSEY HONOURS
PAPER C herewith

10. DRAFT LOCAL CODE OF CONDUCT, OPERATING PROCEDURE AND GOVERNANCE STRUCTURE
PAPER D herewith

11. TO RECEIVE THE MINUTES OF COMMITTEE MEETINGS PUBLISHED SINCE THE COUNCIL MEETING ON 5 MARCH 2012.

M Gill
Chief Executive
The Guildhall
Gainsborough
22 June 2012

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