

AGENDA

This meeting will be preceded by a Statement of Accounts Training Session commencing at 4.00 pm to which all Members of Council have been invited.

This meeting will be recorded and the video archive published on our website

**Governance and Audit Committee
Thursday 20 September 2012 at 6.30 pm.
Council Chamber Guildhall, Marshall's Yard, Gainsborough**

Members: Councillor Sue Rawlins (Chairman)
Councillor Anne Welburn (Vice-Chairman)

Councillors Kenneth Bridger, Jackie Brockway, Paul Howitt-Cowan
Malcolm Leaning, William Parry, Di Rodgers and 1 x vacancy

Alison Adams - Independent Member
Steve Wallace – Independent Member

1. Apologies for absence
2. Public Participation Period. Up to 15 minutes are allowed for public participation. Participants are restricted to 3 minutes each.
3. Minutes.
 - (a) Meeting of the Governance and Audit Committee held on 7 June 2012 Previously circulated.
4. Matters Arising schedule setting out current position of previously agreed actions as at (print day)
Print herewith GA.12 12/13

PAPER A

Agendas, Reports and Minutes will be provided upon request in the following formats:

Large Clear Print: Braille: Audio Tape: Native Language

5. Members' Declarations of Interest.

Members may make any declarations of interest at this point but may also make them at any time during the course of the meeting.

6. Verbal / Presentation Items

- (a) Update from the Chief Executive, as requested by the Committee at their previous meeting, regarding the Future Use of Sharepoint within the organisation and any further progress achieved in implementing the Audit recommendations relating to Project Management.

7. External / Internal Audit Reports for consideration:

- (a) Internal Audit Plan 2012/13 – May to August Progress report
Print herewith GA.13 12/13 **PAPER B**
- (b) 2011/12 Annual Governance Report
Print herewith GA.14 12/13 **PAPER C**

8. Statutory / Annual Reports for consideration

- (a) Annual Governance Statement and Action Plan
Print herewith GA.15 12/13 **PAPER D**
- (b) Summary of Feedback (Compliments, Comments and Complaints)
Print herewith GA.16 12/13 **PAPER E**
- (c) Summary of Whistleblowing 11/12
Print herewith GA.17 12/13 **PAPER F**
- (d) Summary of Benefit Fraud 11/12
Print herewith GA.18 12/13 **PAPER G**
- (e) Statement of Accounts
Print herewith GA.19 12/13 **PAPER H**
- (f) Review of the Constitution
Print herewith GA.20 12/13 **PAPER I**

9. General Items of Business for consideration:

- (a) Use and Engagement of Temporary Staff and Consultants
Print herewith GA.21 12/13 **PAPER J**
- (b) Governance and Audit Committee Work Plan
Print herewith GA.22 12/13 **PAPER K**

M Gill
Chief Executive
Guildhall
Gainsborough
12 September 2012