

GOVERNANCE AND AUDIT COMMITTEE

1. Apologies for absence.
2. To elect a Chairman for the Civic Year.
3. To elect a Vice-Chairman for the Civic Year.
4. To determine the normal time of commencement of the meetings.
5. To note the date of a forthcoming information / training session being held on 7 June 2011 prior to the first Committee meeting of the year, at which Members of the Committee will be required to attend (further details to be circulated in due course).

Note Once appointed to serve or substitute on the above committee, members must receive training by 31 August each year or within three months of being appointed, whichever is the sooner.