



CAI.29 15/16
Challenge and Improvement Committee
19 November 2015

E

Subject: South West Ward Anti-Social Behaviour and Criminal Activity – Establishment of Task and Finish Group – Terms of Reference

Report by:

Chief Operating Officer

Contact Officer:

Mark Sturgess – Chief Operating Officer.
01427 676687
Mark.sturgess@west-lindsey.gov.uk

Purpose / Summary:

To present the agreed terms of reference of this task and finish group to the Committee for approval as agreed at the meeting on 1st September 2015.

RECOMMENDATION(S):

1) That councillors approve the draft terms of reference for the task and finish group (agreed at their first meeting) which include an indicative timescale and scope of the work.

IMPLICATIONS

Legal: None arising from this report

Financial : FIN / REF / 97 / 16 None

Staffing : None arising from this report

Equality and Diversity including Human Rights : None arising from this report.

Risk Assessment : None arising from this report

Climate Related Risks and Opportunities : None arising from this report

Title and Location of any Background Papers used in the preparation of this report:

1. Notice of motion to Council 27 July 2015
2. Report to Challenge and Improvement Committee – 1 September 2015

Call in and Urgency:

Is the decision one which Rule 14 of the Scrutiny Procedure Rules apply?

Yes

No

Key Decision:

Yes

No

1. Report

- 1.1 At its meeting on 1 September 2015 the Committee received a report to consider a request from full Council to establish a task and finish group of councillors to investigate the incidents of anti-social behaviour and criminal activity in the South West Ward of Gainsborough and the council and partner agencies response to it.
- 1.2 The Committee resolved to establish a task and finish group and agreed its membership.
- 1.3 The first meeting of the group took place on 21 September 2015 where draft terms of reference were agreed, which incorporated a proposed timeline for the work (four meetings, taking place every six weeks) and the scope of the work (set out in the purpose of the group).
- 1.4 In accordance with resolution 4 of that item these terms of reference (together with the proposed timescale and scope) are presented back to this committee for approval.

South West Ward Anti –Social Behaviour and Criminal Activity Task and Finish Group

Draft Terms of Reference

Purpose of the Group

To review the effectiveness of the council and partner agencies approach to tackling incidents of anti-social behaviour and criminal activity in the South West Ward of Gainsborough and work with these agencies to ensure that incidents are being dealt with efficiently and effectively within the context of the current powers and responsibilities available to the council and the partner agencies. On the conclusion of the work to make recommendations to the Prosperous Communities Committee on how the approach to these incidents could be changed in order improve efficiency and effectiveness.

Membership

Councillors Howitt – Cowan (chair), McNeill and Young. Supported by the Chief Operating Officer and other officers as appropriate.

Frequency of meetings

6 weekly (to allow for work to be completed between the meetings).

Method of Investigation

Diagnose the problem through an analysis of our current approach (policies and procedures), analyse the information/data available, learning from best practice and involve partner organisations.

Scope of the Organisations Involved

Organisations with a role in delivering improvements in the South West Ward – ACIS, PCSOs, South West Ward Tasking Group, landlord groups.

Key Milestones and Reporting Timetable (including action planning)

1. Agree the terms of reference (meeting 1)
2. Review the evidence (meeting 2)
3. Action Plan (meeting 3)
4. Report back to Challenge and Improvement Committee with recommendations
5. Challenge and Improvement Committee makes recommendations back to Prosperous Communities Committee for action