

## Challenge & Improve Committee Matters Arising Schedule

# B

### Purpose:

To consider progress on the matters arising from previous Challenge & Improve Committee meetings.

**Recommendation:** That members note progress on the matters arising and request corrective action if necessary.

### Matters arising Schedule

Active/Closed	Active				
Meeting	Challenge and Improve Committee				
Status	Title	Action Required	Comments	Due Date	Allocated To
Black					
	<b>Progress &amp; Delivery Working Group</b>	Councillors Darcel, Bond, England and Curtis agreed to comprise membership of the working group. It was proposed that the first meeting of the Group take place early in 2016 and report back to the March meeting of the Committee.	<b>First meeting held 3 Feb and item added to forward plan</b>	22/02/2015	Katie Coughlan
	<b>demo grp - potential extension to t of r</b>	Extract from mins of meeting 19/11/15 Creation of a Task and Finish Group to look at the Civic Office Function - It was suggested that this could be something pursued by the current Democracy Working Group, subject to an amendment to their terms of reference. It was suggested that this could be further investigated at the next Chairs Briefing Meeting and the requirements / intent further discussed.	<b>add as a bring forward item to chairs brief for dec 15 including grps current t of r and discussion points. following briefing in dec deemed a potential item to be considered as part of the 16/17 work plan . to be discussed further at feb briefing</b>	20/11/2015	Katie Coughlan

	<b>workplan development</b>	extract from mins of mtg 19/1/15 the suggestions made throughout the course of the debate and listed above, be considered at the next Chair's Briefing.	<b>add as a bring forward item to dec chairs brief. include minutes discuss with IK any interim work required to prep.</b>  <b>discussion held - youth unemployment selected as 1st item. cttee will receive a state of the district style report to inform. remaining items to be considered as part of the 16/17 workplan</b>	20/11/2015	Katie Coughlan
	<b>workplan suggestions</b>	Extract from mins of mtg 19/11/15 The Chairman also requested that absent Members of the Committee, be contacted and asked for their suggestions in advance of the next briefing meeting.	<b>e-mail sent to Members 20//11/15 asking for responses by 1 december</b>  <b>no suggestions received</b>	20/11/2015	Katie Coughlan
	<b>CCG questions and answers</b>	The remainder of the answers to the questions that had been provided, would be sent to the Governance and Civic Officer, who would then circulate these around the Committee	<b>received and circulated.</b>	22/02/2015	Katie Coughlan

	<b>C&amp;I Workplan</b>	The Director of Resources agreed that the implications and feasibility of the suggested items being included in the workplan be discussed at the Chairman's briefing prior to the next Committee.	<b>added to briefing agenda</b>	22/02/2015	Katie Coughlan
<b>Grand Total</b>					