

## **WEST LINDSEY DISTRICT COUNCIL**

### **ANNUAL MEETING OF THE COUNCIL**

NOTICE IS hereby given that the 42<sup>nd</sup> ANNUAL MEETING of the Council will be held in the Council Chamber at the Guildhall, Gainsborough, on Monday 19 May 2014 at 7pm, and your attendance at such meeting is hereby requested to transact the following business.

To : Members of West Lindsey District Council

### **A G E N D A**

1. PRAYERS
2. CHAIRMAN'S WELCOME
3. APOLOGIES
4. TO ELECT A CHAIRMAN OF THE DISTRICT COUNCIL for the ensuing year, following which the Chairman elected will take the Chair and make the Declaration of Acceptance of Office.
5. TO ELECT A VICE-CHAIRMAN OF THE DISTRICT COUNCIL for the ensuing year following which the Vice-Chairman appointed will make the Declaration of Acceptance of Office.
6. MEMBERS' DECLARATIONS OF INTEREST. Members may make any declaration of interest at this point but may also make them at any point during the meeting.
7. CHAIRMAN'S CHAPLAIN.
  - (a) to move a vote of thanks to the previous Chairman's Chaplain for their services during the past year; and
  - (b) to receive the appointment of Chairman's Chaplain for the ensuing year.

**Agendas, Reports and Minutes will be provided upon request in the following formats:**

**Large Clear Print: Braille: Audio Tape: Native Language**

8. COUNCIL MINUTES. To approve as a correct record the minutes of the meeting of the Council held on 28 April 2014. **PAPER A herewith.**
9. TO ELECT A LEADER OF THE COUNCIL.
10. TO ELECT A DEPUTY LEADER OF THE COUNCIL.
11. REVIEW OF THE ALLOCATION OF SEATS TO POLITICAL GROUPS ON COMMITTEES/SUB-COMMITTEES. To note the number of members to be appointed to serve on each committee etc in accordance with the provisions of Section 15 of the Local Government and Housing Act 1989. **PAPER B herewith.**
12. APPOINTMENT OF COMMITTEES. In accordance with the provisions of Section 16 of the Local Government and Housing Act 1989, to appoint members to committees for the civic year, in accordance with the wishes expressed by political groups. **PAPER C herewith.**
13. APPOINTMENT OF JOINT STAFF CONSULTATIVE COMMITTEE. To appoint Members to serve on the Joint Staff Consultative Committee in accordance with the terms of reference of the Committee.

Councillor Bowler  
Councillor Brockway  
Councillor Cotton  
Councillor Mewis  
Councillor Darcel (reserve)  
Councillor Parish (reserve)  
Councillor Binns (reserve)  
Councillor Parrott (reserve)

14. APPOINTMENT OF HOUSING APPEALS BOARD. To confirm not to apply the provisions of the Local Government (Committees and Political Groups) Regulations 1990 to the Housing Appeals Board and to appoint six members to serve on the Housing Appeals Board. (Previously, this Board has not reflected the political group membership of the Council. The Rules relating to proportionality can only be suspended if the Council wishes to do so and no member votes against.)

Councillor Parish  
Councillor Rainsforth  
Councillor Rawlins  
Councillor Binns  
Councillor Welburn  
vacancy

15. APPOINTMENT OF STANDARDS SUB-COMMITTEE. To confirm not to apply the provisions of the Local Government (Committees and Political Groups) Regulations 1990 to the Standards Sub-Committee and to appoint six members to serve on the Standards Sub-Committee. (Previously, this sub-committee has not reflected the political group membership of the Council. The Rules relating to proportionality can only be suspended if the Council wishes to do so and no member votes against.)

Councillor Bardsley  
Councillor Caine  
Councillor Cotton  
Councillor Doran  
Councillor McNeill  
Councillor Rainsforth

16. APPOINTMENT OF LINCOLNSHIRE SHOW TASK AND FINISH GROUP. To appoint seven members to serve on the Lincolnshire Show Task and Finish Group to oversee the arrangements for a West Lindsey District Council presence at the Lincolnshire Show.

Councillor Bierley  
Councillor Bridger  
Councillor Caine  
Councillor Cotton  
Councillor Milne  
Councillor Parrott  
Councillor Patterson

#### 17. REPRESENTATIVES TO SERVE ON OTHER BODIES

- (a) To note that appointments are to be made on the following basis :
- i) In the first instance any Member with a specialist interest or expertise in the particular field of the Outside Body should be appointed (the appointment should not be party political), Failing this, where possible, appointments should be made geographically involving a local Ward Member. Where neither of these criteria can be met, any other Member should be appointed;
  - ii) In 2012 most representatives were appointed for a period of three years in order for end of the term of office to coincide with the 2015 elections, thereafter appointments to be for two year terms. A number of vacancies have arisen following the loss of Councillor Parry. If the vacancies below are appointed for one year this will bring them in line with those appointed in 2012. However a number of bodies have their own arrangements for a four yearly cycle of appointments, these are indicated in the table below.

- iii) where a body shows that the Leader, Chairman and/or Vice-Chairman of a particular committee is the representative, this is because either the constitution of the body concerned requires it or there has been a previous Council decision that the office-holder will serve. Where a body indicates that this has traditionally been the case, there is no actual requirement; and
  - iv) those Members appointed to serve on an outside body would be expected to provide a short report on the achievements, finance and forward plans for inclusion in a booklet prior to Annual Council.  
(circulated separately to members)
- (b) to agree that places which have traditionally been filled by the Leader, Chairman and/or Vice-Chairman of a particular committee or their nominee continue to be so filled.
  - (c) to agree that appointed representatives should arrange for a reserve (where required) with the exception of those bodies marked with an asterisk \* (as these are directorships and personal appointments).
  - (d) to appoint four members to serve on the Editorial Advisory Board (one from each political group)

Councillor Caine  
Councillor Doran  
Councillor Leaning  
Councillor McNeill

- (e) to consider appointing two members to work alongside officers and Arts for Trinity in order to secure the future of the Trinity Arts Centre.

Councillor Bardsley  
Councillor Milne

- (f) to appoint the Council Chairman plus four other cross party Members to serve on the West Lindsey Community Awards Panel.

Councillor Bardsley  
Councillor Cotton  
Councillor Caine  
Councillor Rodgers

- (g) to appoint representatives to the following Statutory, Strategic, Charitable and Community organisations.

<b>Organisation</b>	<b>Vacancies</b>	<b>Current Rep</b>	<b>Nomination</b>
Health Scrutiny Committee for Lincolnshire	Named Reserve	Vacancy	*(C&I members but not PC Committee members)
*Trustees of Frances Barker Charity (to 2017)	1	Vacancy	J Milne

*Trustees of Gainsborough Education Charity (to 2017)	1	Vacancy	J Milne
*Trustees of W G Rose Memorial Charity (to 2017)	1	Vacancy	J Milne
Scunthorpe and Gainsborough Water Level Management Board	2	Cllr J Summers Vacancy	P Mewis
District Health and Wellbeing Network	1	Cllr M Parish	A Caine
Trustees of Charles Cooper Trust (4 year appointments)	2	Cllr M Tinker Mrs I Tyson	Cllr M Tinker P Howitt-Cowan
Lincolnshire Carers Partnership (to 2015)		Cllr A Welburn	A Caine
Domestic Abuse Service		G Bardsley	P Mewis
Lincs Wolds Countryside Management		T Regis	O Bierley

18. APPOINTMENT OF S151 OFFICER **Paper D herewith**

19. CHALLENGE AND IMPROVEMENT COMMITTEE ANNUAL REPORT **Paper E herewith**

**NOTE:- MEETINGS OF COMMITTEES AND SUB-COMMITTEES**

Immediately following Annual Council, a meeting of each of the Committees and Sub-Committees will be held for the purpose of appointing Chairmen and Vice-Chairmen and conducting any other relevant business.

Agendas in respect of the above are included.

M Gill  
Chief Executive  
The Guildhall  
Gainsborough

9 May 2014