

## WEST LINDSEY DISTRICT COUNCIL

Minutes of the 42<sup>nd</sup> Annual Meeting of Council held in the Council Chamber at the Guildhall, Gainsborough, on Monday, 19 May 2014, at 7.00 pm.

**Present:**

Councillor Irmgard Parrott (In the Chair)  
Councillor Malcolm Parish (Vice-Chairman)

Councillor Gillian Bardsley	Councillor Malcolm Leaning
Councillor Owen Bierley	Councillor Giles McNeill
Councillor Mark Binns	Councillor Pat Mewis
Councillor Nigel Bowler	Councillor Jessie Milne
Councillor Ken Bridger	Councillor Roger Patterson
Councillor Jackie Brockway	Councillor Judy Rainsforth
Councillor Alan Caine	Councillor Sue Rawlins
Councillor David Cotton	Councillor Tom Regis
Councillor Stuart Curtis	Councillor Di Rodgers
Councillor Chris Day	Councillor Lesley Rollings
Councillor David Dobbie	Councillor Reg Shore
Councillor Richy Doran	Councillor Lewis Strange
Councillor Ian Fleetwood	Councillor Jeff Summers
Councillor Paul Howitt - Cowan	Councillor Anne Welburn
Councillor Burt Keimach	Councillor Geoff Wiseman
Councillor Angela Lawrence	Councillor Trevor Young

**Also Present:** 6 members of the public

**Apologies:** Councillor Chris Darcel  
Councillor Stuart Kinch  
Councillor Mick Tinker

**In Attendance:**

Manjeet Gill	Chief Executive
Mark Sturgess	Chief Operating Officer
John Rice	Interim Director
Alan Robinson	Head of Central Services and Monitoring Officer
Russell Stone	Finance Services Manager
Dinah Lilley	Governance and Civic Officer
Nicci Calver	Governance and Civic Officer

**Also in Attendance:** Rev Penny Green  
Rev Richard Crossland

## **1 PRAYERS**

The meeting commenced with prayers by Rev Penny Green.

## **2 WELCOME TO RETURNING MEMBERS**

The Chairman welcomed all Members for the final year of their four year term of office and to the 42<sup>nd</sup> Annual meeting of Council.

The Leader of the Council then gave a brief résumé of work that had been undertaken by the council in the last year, listing: achievements; service improvements; voluntary work undertaken; awards won; funding levered in; and savings made, whilst also asking “what can we do better?”

## **3 ELECTION OF CHAIRMAN**

Councillor Parrott highlighted a few of the memorable engagements that she had undertaken in her civic year and noted that it had been a huge honour to serve West Lindsey as Chairman. Gratitude was expressed to Mr Parrott for his constant support through what had been a difficult year for him in terms of health. Thanks were also conveyed to officers, other Members and Rev Green for their help and assistance.

It was proposed and seconded that Councillor Malcolm Parish be appointed the Chairman of Council for the civic year 2014/15, there being no further nominations it was

**RESOLVED** that Councillor Malcolm Parish be elected Chairman of the Council for the 2014/15 civic year.

Councillor Parish made and signed the statutory declaration of acceptance of office and took the Chair. He thanked the Council for his appointment, moved a vote of thanks to the outgoing Chairman for her services to the Council and presented her with a Past Chairman’s Badge. The vote of thanks was echoed by several other Councillors who all commended Cllr Parrott on the excellent job she had undertaken in her year of office.

The former Chairman of the Council then presented the Chain of Office to Councillor Parish.

## **5 APPOINTMENT OF VICE-CHAIRMAN**

It was proposed and seconded that Councillor Sue Rawlins be appointed as the Vice-Chairman of the Council.

On being voted upon it was :-

**RESOLVED** that Councillor Sue Rawlins be appointed Vice-Chairman of the Council for the 2014/15 civic year.

## **6 MEMBERS' DECLARATIONS OF INTEREST**

Councillor David Cotton declared a personal interest in Paper E, the Challenge and Improvement Committee Annual Report as it made references to the committee working alongside the diocese regarding installations on churches.

## **7 CHAIRMAN'S CHAPLAIN**

The former Chairman of Council moved a vote of thanks to her Chaplain, Reverend Penny Green for her services and support during the past year, and also for Councillor David Cotton who had stepped in when Rev Green had not been available.

The Chairman of Council advised that his Chaplain for the year was to be the Reverend Richard Crossland.

The former Chairman then presented the Chairman with the Chaplain's stole. The stole was then presented to the newly appointed Chairman's Chaplain.

**RESOLVED** that Reverend Richard Crossland be appointed as the Chairman's Chaplain.

## **8 MINUTES**

**RESOLVED** that the minutes of the Council meeting held on 28 April 2013 be confirmed and signed as a correct record.

## **9 ELECTION OF LEADER OF THE COUNCIL**

It was proposed and seconded that Councillor Jeff Summers be elected as Leader of the Council.

**RESOLVED** that Councillor Jeff Summers be elected Leader of the Council for the 2014/15 civic year.

## **10 ELECTION OF A DEPUTY LEADER OF THE COUNCIL**

It was proposed and seconded that Councillor Anne Welburn be elected Deputy Leader of the Council.

**RESOLVED** that Councillor Anne Welburn be elected Deputy Leader of the Council for the 2014/15 civic year.

**11 REVIEW OF THE ALLOCATION OF SEATS TO POLITICAL GROUPS ON COMMITTEES/SUB-COMMITTEES (PAPER B)**

**RESOLVED** that:

- (a) the details of political groups, as set out in Appendix A to Paper B, be noted;
- (b) the number of Members to be appointed to serve on each committee and sub-committee be noted; and
- (c) the allocation to different political groups of seats on committees/sub-committees, as set out in Appendix B to Paper B be noted.

**12 APPOINTMENT OF COMMITTEES (PAPER C)**

**RESOLVED** that, in accordance with the provisions of section 16 of the Local Government and Housing Act 1989 and the wishes expressed by political groups, members be appointed to serve on the Council's committees for the 2014/15 civic year as follows:

**Challenge and Improvement Committee (12 members)**

Councillor Nigel Bowler  
Councillor Stuart Curtis  
Councillor Chris Darcel  
Councillor David Dobbie  
Councillor Paul Howitt-Cowan  
Councillor Stuart Kinch  
Councillor Angela Lawrence  
Councillor Malcolm Leaning  
Councillor Pat Mewis  
Councillor Sue Rawlins  
Councillor Mick Tinker  
Councillor Geoff Wiseman

**Chief Officer Employment Committee (9 Members)**

Councillor Ken Bridger  
Councillor Jackie Brockway

Councillor Alan Caine  
Councillor David Cotton  
Councillor Giles McNeill  
Councillor Judy Rainsforth  
Councillor Lewis Strange  
Councillor Jeff Summers  
Councillor Anne Welburn

**Planning Committee (11 members)**

Councillor Owen Bierley  
Councillor Alan Caine  
Councillor David Cotton  
Councillor Stuart Curtis  
Councillor Richard Doran  
Councillor Ian Fleetwood  
Councillor Malcolm Leaning  
Councillor Giles McNeill  
Councillor Jessie Milne  
Councillor Roger Patterson  
Councillor Judy Rainsforth

**Governance and Audit Committee (9 Members)**

Councillor Gillian Bardsley  
Councillor Kenneth Bridger  
Councillor Chris Day  
Councillor David Dobbie  
Councillor Ian Fleetwood  
Councillor Malcolm Leaning  
Councillor Giles McNeill  
Councillor Sue Rawlins  
Councillor Anne Welburn

**Licensing and Regulatory Committee (11 Members)**

Councillor Mark Binns  
Councillor David Cotton  
Councillor Chris Day  
Councillor Richard Doran  
Councillor Paul Howitt-Cowan  
Councillor Burt Keimach  
Councillor Jessie Milne  
Councillor Irmgard Parrott  
Councillor Roger Patterson  
Councillor Judy Rainsforth  
Councillor Lewis Strange

**Policy and Resources Committee (11 Members)**

Councillor Owen Bierley  
Councillor Nigel Bowler  
Councillor Kenneth Bridger  
Councillor David Cotton  
Councillor Chris Darcel  
Councillor Ian Fleetwood  
Councillor Tom Regis  
Councillor Giles McNeill  
Councillor Reg Shore  
Councillor Jeff Summers  
Councillor Anne Welburn

**Prosperous Communities Committee (13 Members)**

Councillor Gillian Bardsley  
Councillor Owen Bierley  
Councillor Mark Binns  
Councillor David Dobbie  
Councillor Richy Doran  
Councillor Paul Howitt-Cowan  
Councillor Jessie Milne

Councillor Malcolm Parish  
Councillor Irmgard Parrott  
Councillor Di Rodgers  
Councillor Lesley Rollings  
Councillor Lewis Strange  
Councillor Trevor Young

**13 APPOINTMENT OF JOINT STAFF CONSULTATIVE COMMITTEE  
(four Members and four Reserves)**

Councillor Bowler  
Councillor Brockway  
Councillor Cotton  
Councillor Mewis  
Councillor Darcel (reserve)  
Councillor Parish (reserve)  
Councillor Binns (reserve)  
Councillor Parrott (reserve)

**14 APPOINTMENT OF HOUSING APPEALS BOARD**

**RESOLVED** that :

- (a) the provisions of the Local Government (Committees and Political Groups) Regulations 1990 not apply to the Housing Appeals Board; and
- (b) the following Members be appointed to serve on the Housing Appeals Board for the 2014/15 civic year:

Councillor Caine  
Councillor Parish  
Councillor Rainsforth  
Councillor Rawlins  
Councillor Binns  
Councillor Welburn

**15 STANDARDS SUB COMMITTEE**

- (a) the provisions of the Local Government (Committees and Political Groups) Regulations 1990 not apply to the Standards Sub-Committee; and
- (b) the following Members be appointed to serve on the Standards Sub-Committee for the 2014/15 civic year:

Councillor Bardsley  
Councillor Caine  
Councillor Cotton  
Councillor Doran  
Councillor Mewis  
Councillor Rainsforth

**18 APPOINTMENT OF LINCOLNSHIRE SHOW TASK AND FINISH GROUP**

**RESOLVED** that the following members be appointed to serve on the Lincolnshire Show Task and Finish Group:

Councillor Bierley  
Councillor Bridger  
Councillor Caine  
Councillor Cotton  
Councillor Milne  
Councillor Parrott  
Councillor Patterson

**19 REPRESENTATIVES TO SERVE ON OUTSIDE BODIES**

**RESOLVED** that:

- (a) that it be noted that appointments are made on the following basis:
- i) In the first instance any Member with a specialist interest or expertise in the particular field of the Outside Body should be appointed (the appointment should not be party political); failing this, where possible, appointments should be made geographically involving a local Ward Member. Where neither of these criteria can be met, any other Member should be appointed;
  - ii) that the appointments to Outside Bodies be for one year up to 2015, unless particular arrangements are indicated;
  - iii) where a body shows that the Chairman and/or Vice-Chairman of a particular committee is the representative, this is because either the constitution of the body concerned requires it or there has been a previous Council decision that the office-holder will serve. Where a body indicates that this has traditionally been the case, there is no actual requirement;



- iv) those Members appointed to serve on an outside body would be expected to provide a short report on the achievements, finance and forward plans for inclusion in a booklet prior to Annual Council; and
- (b) places which have traditionally been filled by the Leader, Chairman and/or Vice-Chairman of a particular committee or their nominee continue to be so filled;
- (c) appointed representatives should arrange for a reserve (where required) from within their own political group with the exception of those bodies marked with an asterisk \*(as these are directorships and personal appointments);
- (d) Councillors Alan Caine, Richard Doran, Malcolm Leaning and Giles McNeill be appointed to serve on the Editorial Advisory Board;
- (e) Councillors Jessie Milne and Gillian Bardsley be appointed to work alongside officers and Arts for Trinity in order to secure the future of the Trinity Arts Centre; and
- (f) Councillors Gill Bardsley, Alan Caine, David Cotton and Di Rodgers along with the Chairman, Councillor Irmgard Parrott be appointed to serve on the West Lindsey Community Awards Panel.
- (g) that representatives to the following Statutory, Strategic Charitable and Community Organisations be appointed as follows:

<b>Organisation</b>	<b>Nomination</b>
Health Scrutiny Committee for Lincolnshire	A Caine <sup>nb</sup>
*Trustees of Frances Barker Charity (to 2017)	J Milne
*Trustees of Gainsborough Education Charity (to 2017)	J Milne
*Trustees of W G Rose Memorial Charity (to 2017)	J Milne
Scunthorpe and Gainsborough Water Level Management Board	P Mewis
District Health and Wellbeing Network	A Caine
Trustees of Charles Cooper Trust (4 year appointments)	M Tinker P Howitt-Cowan

Lincolnshire Carers Partnership (to 2015)	A Caine
Domestic Abuse Service	P Mewis
Lincs Wolds Countryside Management	O Bierley

<sup>nb</sup> subject to confirmation of the Health Scrutiny Committee regulations

**RESOLVED:** that a report be submitted to the Prosperous Communities Committee and subsequently to Council on the remit and role of Councillor Alan Caine as the Council's representative for Health issues.

## **20. APPOINTMENT OF S151 OFFICER (Paper D)**

The Monitoring Officer presented the report which briefly described the new Director appointments, and the requirement for the Council to designate the statutory post of Chief Finance Officer.

Members took the opportunity to commend the work done by Russell Stone for the time he has held the position of Chief Finance Officer, and thanked him for steering the Council through particularly difficult economic times.

**RESOLVED:**

- a) that Ian Knowles, Director of Resources, be designated as the Council's Chief Finance/Section 151 Officer; and
- b) that a letter be sent from the Chairman thanking Russell Stone for the time he has held the position of Chief Finance Officer.

## **21. CHALLENGE AND IMPROVEMENT COMMITTEE ANNUAL REPORT (PAPER G)**

The Chairman of the Challenge and Improvement Committee presented the report which summarised the work done by the Committee in the preceding year and its proposed workplan for the future, and thanked all the Committee Members for their support and involvement.

**RESOLVED** that the Challenge and Improvement Committee Annual Report 2014/15 be noted.

The meeting concluded at 8.30 pm.

Chairman