

## **WEST LINDSEY DISTRICT COUNCIL**

MINUTES of a meeting of the Chief Officer Employment Committee held in the Council Chamber at the Guildhall, Gainsborough on Tuesday 6 September 2011.

**Present:** Councillor Jackie Brockway (in the Chair)  
Councillor David Cotton (Vice Chairman)

Councillor Alan Caine  
Councillor Burt Keimach  
Councillor William Parry  
Councillor Reg Shore

**Apologies:** Apologies were submitted by Councillors Fleetwood, Rollings and Underwood-Frost

**In Attendance:** Chief Executive  
Human Resources Manager  
Democratic Services Team Leader

### **5 MINUTES**

Meeting of the Chief Officer Employment Committee held on 23 May 2011.

**RESOLVED** that the Minutes of the meeting of the Chief Officer Employment Committee held on 23 May 2011 be confirmed and signed as a correct record.

### **6 MEMBERS' DECLARATIONS OF INTEREST**

No declarations of Interest were made.

### **7 EXCLUSION OF PUBLIC AND PRESS**

**RESOLVED** that under Section 100(A)(4) of the Local Government Act 1972, the public and press be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in paragraphs 1 and 2 of Part 1 of Schedule 12A of the Act.

### **8 FUTURE CHIEF OFFICER ROLES**

The Chief Executive presented a report setting out the rationale and proposals for reviewing the current Chief Officer roles and responsibilities.

The Chief Executive commenced with a powerpoint presentation which had been given to Service Managers and Team Leaders the previous day entitled 'Organising for Delivery' showing the drivers for change and proposals for consultation.

**Note:** Councillor Parry left the meeting at this point.

The Chief Executive described how high level strategic skills were required to guide the council through future challenges, and that an assessment of workloads and efficiency was needed. A proposed structure chart was shown and Members asked questions on the organisation, potential costs and savings, the processes to be followed and the personnel involved.

Officers at all levels have been working flexibly and beyond their core roles within the New Ways of Working programme for the last year, in order to avoid service cuts and redundancies. Members were keen to give consideration to the possibility of succession planning.

**RESOLVED** that:

- i) the option for consultation with Directors, Managers and staff be agreed;
- ii) a timetable of Committee meetings to decide final arrangements and Chief Officer appointment processes be agreed; and
- iii) a recommendation to the Policy and Resources Committee for the early retirement on efficiency grounds of the Director of Neighbourhoods and Health be approved.

## **9 TIMETABLE OF FUTURE MEETINGS**

The timetable for future meetings as resolved in Minute 8 ii above was agreed as:-

Thursday 22 September 2011 at 6pm

Thursday 6 October 2011 at 5.45pm

Monday 31 October 2011 at 9am

The meeting concluded at 7.32 pm

Chairman