



CPR.15 15/16

Corporate Policy and Resources  
Committee

22 July 2015

**Subject: Progress and Delivery Report – Projects – 1st Period April to June 2015**

Report by:

Chief Operating Officer

Contact Officer:

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Purpose / Summary:

This report deals with the progress and delivery of projects which are aimed at the delivery of the corporate plan. This report highlights those projects which are either off track or at risk of not delivering.

**RECOMMENDATION(S):**

- 1) That councillors examine the areas where a project is off target and seek assurance from officers that the rectifications proposed will deal with the issues identified.**

**IMPLICATIONS**

**Legal:** None arising from this report

**Financial :** None

**Staffing :** None arising from this report

**Equality and Diversity including Human Rights :** None arising from this report.

**Risk Assessment :** None arising from this report

**Climate Related Risks and Opportunities :** None arising from this report

**Title and Location of any Background Papers used in the preparation of this report:**

**Call in and Urgency:**

**Is the decision one which Rule 14 of the Scrutiny Procedure Rules apply?**

**Yes**

**No**

**Key Decision:**

**Yes**

**No**

## 1. Background

- 1.1 Councillors have received progress and delivery reports since 2012. They have sought to give councillors information on how the council is performing through its services, project delivery and finances. This has given councillors the opportunities to question officers on performance and ensure that any rectification measures proposed to remedy poor performance are sufficient to tackle the issues identified.

## 2. The report

2.1 This report covers the period from April to June 2015

2.2 It is a report whilst being “by exception” will contain information on projects that are current during the reporting period. The report will focus on those projects which are at risk of not delivering their outcomes.

### Project 1 – Selective Licensing

<b>Project</b>	Selective Licensing
<b>What is it seeking to achieve?</b>	The Implementation of a selective licensing scheme in Gainsborough
<b>End Date</b>	The end date of this project has slipped and is now anticipated to be in the middle of 2016.
<b>Action to Date</b>	<p>The project has been subject to a first round of public engagement.</p> <p>Following this further evidence on the extent of anti-social behaviour within the town and its correlation with areas with a high proportion of private rented properties has been gathered.</p> <p>This evidence has supported further work to more precisely define the area to be covered by a selective licensing scheme.</p> <p>The next stage of the project is reported in a report elsewhere on this agenda.</p>
<b>Risks</b>	That delivery of the selective licensing scheme is prolonged due to undue caution area possible legal challenge. The risk here is red due to the slippage in

	the process so far. This has been identified as a red risk due to the time taken to get to this stage and the slippage in the programme.
<b>Next Steps</b>	Approval of the update by members at this committee and move on to the next round of consultation
<b>Proposed Rectification</b>	Agree the timetable set out in the report elsewhere on the agenda and resource the delivery of the scheme.

### Project 2. Rural Transport - research

<b>Project</b>	Research into methods to deliver more effective rural public transport
<b>What is the Project Seeking to achieve?</b>	To work with communities in West Lindsey to develop a sustainable model for the delivery of rural public transport which can then be used across the district
<b>End Date</b>	May 2015
<b>Action to date</b>	A consultant has been appointed who is working with communities and public transport providers to develop the model. Pilot communities are being identified to test some of the processes.
<b>Risks</b>	That the process takes too long and the investment which has taken place so far is lost due to un-implementable proposals coming forward. This has been identified as amber risk.
<b>Next Steps</b>	Test the approaches through pilots
<b>Proposed Rectification</b>	Review the project plan to ensure that the project delivers within a reasonable time.

### Project 3. Comet – Flare in the field

<b>Project</b>	Implementation of Remote Access to Council systems
<b>What is the project seeking to achieve?</b>	To allow field officers to access the council's systems in the field to

	improve efficiency and customer service
<b>End Date</b>	No end date identified
<b>Action to date</b>	The system has been piloted in planning.
<b>Risk</b>	That the prolonged delivery of this system will mean that it will ultimately not be delivered. Risks around this have been identified as amber.
<b>Next Steps</b>	Roll out from the pilot to other visiting officers
<b>Rectification</b>	Detailed roll out plan to be work up with the business improvement team.

## 5. Conclusion

- 5.1 The reporting of progress and delivery on projects is still in its development stage. More projects will be added to the report as this process develops.