

Corporate Policy & Resources Committee Work Plan

Purpose:

This report provides a summary of reports that are due on the Forward Plan over the next 12 months for the Corporate Policy & Resources Committee.

Recommendation:

1. That members note the schedule of reports.

Date	Title	Lead Officer	Purpose of the report
10/11/2015	IT Strategy and Action Plan	Ian Knowles	As per CLT Min 33/15
	New Information Policy - Bring Your Own Device	Steve Anderson	To introduce a "Bring Your Own Device" Policy as recommended by the Mobile Device Audit - 2015.
	Committee Timetables 2016-2019	Dinah Lilley	To set the Committee dates for the 2016-19 Civic Years Chair's briefings, CMT and LP dates to be entered nearer the time once available.
	MTFP Budget Principles	Ian Knowles	Setting out the underlying assumptions for the Budget for 2016/17
17/12/2015	Driving Policy	Kim Leith	To review the driving procedures and produce a Driving Policy
	Fees and Charges	Tracey Bircumshaw	to present the proposed fees and charges for 16/17
	Policy Review - Travel Policy	Emma Redwood	To review, update and agree the Travel Policy
	Strategic Review of Car Parking	Penny Sharp	To agree approach to public car parking across West Lindsey district. CLT 21/09 229. STRATEGIC REVIEW OF CAR PARKING (PAPER B) AGREED that the report be resubmitted to CLT on 2nd October following input from Members at the 28th September workshop.
	Housing Enforcement Policy Update	Andy Gray	To update the housing enforcement policy to reflect recent legislative changes in regards to smoke and carbon monoxide alarms, mobile homes act and letting agents redress.

14/01/2016	Collection Fund - Council Tax Surplus and Council Tax Base	Tracey Bircumshaw	the report sets out the declaration of the estimated surplus on the Council's Collection Fund relating to council tax at the end of March 2016. report also sets out council tax base calculation for 16/17
	NNDR Write Offs	Alison McCulloch	exempt report writing off ndr accounts which can not be recovered
	Local Council Tax Support	Alison McCulloch	to agree the local council tax support scheme for WLDC for 16/17
11/02/2016	Budget Monitoring Report - Period 3	Tracey Bircumshaw	to present budget monitoring information as at the end of period 3
	Corporate Plan Refresh	Manjeet Gill	to present the refreshed corporate plan
	Home Working Policy Review - staff policy (introduce new Agile policy)	Emma Redwood	To review the Homeworking Policy
	MTPF	Tracey Bircumshaw	To present the draft MTFP
	Progress and Delivery - projects and Services - period 3	Mark Sturgess	to present monitoring information up until the end of period 3
	revenue base budgets 16/17 onwards	Tracey Bircumshaw	to present the proposed revenue base budgets
	treasury management monitoring report - period 3	Tracey Bircumshaw	to present monitoring information as at the end of period 3
	Selective Licensing Proposals	Andy Gray	To provide elected members with feedback from the consultation process and to make a decision on the designation of a scheme.
12/05/2016	budget monitoring report - period 4 - outturn	Tracey Bircumshaw	to present the outturn position
	progress and Delivery - projects and Services - Period 4	Mark Sturgess	monitoring report to present progress made as at the end of the financial year
	treasury management monitoring report - period 4 outturn	Tracey Bircumshaw	monitoring report presenting the outturn position
	Review of Market Operations	Mark Sturgess	options paper to review the future of the market