



CPR. 42 15/16

Corporate Policy and Resources
Committee

17 December 2015

Subject: Proposed Fees and Charges 2016/17

Report by:

Financial Services Manager

Contact Officer:

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Purpose / Summary:

Propose revised Fees and Charges to take effect from 1 April 2016.

RECOMMENDATION:

- 1. That Members consider the proposed fees and charges, as detailed in Appendix A and make recommendation to Council for approval.**
- 2. That Members recommend to Council for approval the proposed Fees and Charges as recommended by Prosperous Communities Committee and detailed at Appendix B.**
- 3. That Members agree that in future, budget monitoring incorporates monitoring income reporting on volume and price variances.**
- 4. That Members acknowledge the £94k ongoing income that is estimated be generated by these proposals.**

IMPLICATIONS

Legal:

None arising as a result of this report

Financial : FIN/106/16

The 2016/2017 fees and charges are explained in the body of this report. The financial effects of the increases together with introducing new charges will be built into the Councils revenue budget. It is estimated that £94k will be generated by these proposals.

Staffing :

None arising as a result of this report

Equality and Diversity including Human Rights :

The Equality Act 2010 places a responsibility on councils to assess their budget options before taking decisions on areas that could result in discrimination. Where appropriate assessments have been undertaken by the relevant service areas.

Risk Assessment :

All items where necessary have been risk and equality impacted assessed by the relevant budget holder. Specific risks are explained within the body of the report.

Climate Related Risks and Opportunities :

There are no significant climate related risks and opportunities relating to this report.

Title and Location of any Background Papers used in the preparation of this report:

Call in and Urgency:

Is the decision one which Rule 14 of the Scrutiny Procedure Rules apply?

Yes

No

Key Decision:

Yes

No

1 Introduction

- 1.1 This report sets out the proposed fees and charges for 2016/17.
- 1.2 The Council has in place a corporate Fees, Charges and Concessions Policy which aims to provide clear guidance on a number of areas. In particular this focuses on how fees and charges can assist in the achievement of corporate priorities, the setting of new and reviewing of existing charges, the Council's approach to cost recovery and income generation from fees and charges and eligibility for concessions.
- 1.3 It is recognised that although full cost recovery will be the customary approach, although this will not be appropriate in all circumstances and the amount charged will need to be a reflection of many factors including Council objectives, market conditions, the cost of collection and the potential impact on customers.
- 1.4 Work has been undertaken to bring these fees and charges in line with this policy, through reviewing existing fees and charges and considering the introduction of new charges for Council services, to recover costs and control demand.
- 1.5 As a minimum, inflationary increases would normally have been applied where possible with the exception of those set by statute.

2 Fees and Charges Review 2015

- 2.1 The review of fees and charges this year has been more comprehensive than in previous years.
- 2.2 Based on the previously agreed application of inflation principles to locally set fees requiring as a minimum inflation to be added, a rate of 2.4% would have been applied thus generating additional fee income of £14k (excluding car parks - a Car Park Strategy will incorporate a pricing strategy).
- 2.3 As part of the review process an extensive benchmarking exercise has been undertaken to furnish officers with greater levels of strategic information than has previously been used. The benchmarking exercise has included our Near Neighbour Group (15 authorities of similar social, economical and demographical characteristics, as well as our 'nearest neighbours' (potentially our main competition for some services)).
- 2.4 This level of information combined with applying a more commercial approach, where applicable, enabled Managers to look at income effects if WLDC benchmarked the fees & charges at either the upper quartile, median, or lower quartile levels.
- 2.5 There many other factors involved in assessing and setting the fees and charges level but it is clear that WLDC are not generating the value from its' expenditure that other councils are not understand only consider has led to the proposed fees and charges.

- 2.6 Based on the overall benchmarking data, it was evident that an average target of a 6% increase on locally controlled fees and charges could be applied from this review process.
- 2.7 Each charge has been reviewed independently with consideration of the full cost recovery constraints, current market conditions, the benchmarking exercise and what is believed to be a fair and reasonable charge for the service being provided.
- 2.8 The greatest risk/concern for Managers is receiving challenges to the level of fees and charges. In most cases there is sound justification to support the proposed fees and in a lot of cases the fees proposed do not reflect the full cost of providing the service.
- 2.9 Where fees have been reviewed having a greater regard to benchmarking data, we have tried to ensure that they are at a level whereby they do not vary substantially when compared to other local authorities. In most cases the proposed fees remain around the median to third quartile on the benchmarking range to reduce the likelihood of challenge.
- 2.10 In areas where the Council experiences external competition, again we have tried to ensure that the rates remain competitive and value for money. It would not be prudent to risk pricing ourselves out of the market just to satisfy an aspiration to achieve a set increase in fee income. It is not believed that the proposed fees will price ourselves out of the market but it is vital to allow Managers some flexibility on fees when trying to secure business, without breaching any regulations.
- 2.11 There are risks of a reluctance to accept the proposed fees and charges; especially where the proposed fees provide for some significant stepped changes in order to try and draw our fees and charges in line with other authorities. By undertaking the extensive benchmarking process, and providing full cost details where available, we have given confidence in our approach and proposals.
- 2.12 Given the general belief that our proposed fees and charges are fair and reasonable the significant risks to fee income are not with fee levels themselves but with the achievable volumes and delivering against business plans.
- 2.13 To understand fully the future impact of the fees and charges review analysis can be developed to calculate performance based on previous fee levels and proposed fee levels. Working with budget managers reports can be produced quantifying variances on volume and price. It is proposed that the Councils budget monitoring process incorporate reporting on volume and price variances.
- 2.14 Going forward, the intention is to monitor and review fees and charges during the year and to either implement changes during the year if required, or to feed into the following years Medium Term Financial Plan with proposals for a 3-4 year setting period where appropriate, thus providing a longer term view. It is proposed that this becomes an ongoing process rather than one large job at budget setting time. Separate reports will therefore be brought to committee during the year outside of this year's MTFP.

- 2.15 The outcome of the fees and charges review process, as explained above, is anticipated to generate additional income of **c£44k**, despite the exclusion of car parks. This increase on a base budget of £642k reflects a **6.9%** improvement in income generation across the analysed services.
- 2.16 The increased income as proposed does not take into consideration any changes to income from the impacts of business plan implementations. These changes will be built into the budget at a later stage.
- 2.17 The impact of the car park strategy delivers additional net benefits of c£50k.
- 2.18 The proposed fees and charges will apply from 1st April 2016, unless there are other constraints (such as legal requirements as is the case for car parking charges) preventing this, in which case the operative date will be as soon as practicable after 1st April.
- 2.19 The following table summarises the proposed changes:

Increase Type	Comments
Services Subject to Inflation increase	
No services	The objective of achieving the 6% average was at the forefront of the process and where it was felt a 2.4% increase was acceptable the challenge was made as to why a 6% increase could not be achieved. In all cases this led to an increase higher than the 2.4% being applied or no increases being applied.
Services Subject to No Increase	
Central & Democratic Services – Electoral Services	Statutory fees are set by section 110 of the Representation of the People Regulations 2001.
Central & Democratic Services - Other	Small mix of Statutory fees and charges.
Revenue Services	No increases unless agreed with Magistrates.
Markets	The markets were at the higher end of the benchmarking scale and so it was felt the declining service could not tolerate any further increases. In order to try and stimulate growth in the markets and give better value for money the fees and charges have been revised downwards.
Planning Applications	Statutory fees and charges with no scope for increasing.
Fixed Penalty Notices	Statutory fees so no scope for increases but the discretionary discount fees for early

	settlement have been withdrawn.
Pest Control & Stray Dogs	The prescribed fee is a statutory fee whilst the collection fee is already at a higher level and need to keep the charge at a level where it does not make retrieving the dog financially unviable.
Strategic Housing	These fees are statutory fees and provide no scope to increase. The only alterations are where new fees have been rolled out.
Environment Services – Local Air Pollution	These fees are statutory fees, set by DEFRA, and provide no scope to increase.
Land Charges	Whilst the fees charged by WLDC are predominantly below the median benchmarking level there is reluctance to amend fees at this point. Fees in this area have been in the political arena, as with the recent East Sussex case, and this combined with recent delay issues in turning requests around has led us to conclude that no increases are justified at present.
Services Subject to Above Inflation Increase	
Central & Democratic Services – Room Hire	Expanded the range of fees and charges to a much more comprehensive set.
Central & Democratic Services – Property Name Changes	In line with the benchmarking process.
Central & Democratic Services - Other	Small mix of Non-Statutory fees and charges.
Car Parks & Bus Station	Car park charges reviewed as part of the Car Park Strategy work stream and bus station charges elevated to move closer to cost recovery.
Pre-Application Advice	A range of increases with some fees remaining at previous levels. The overall grouping effect is for an above inflation increase.
Planning Services	No change in the hourly officer rate charged but increases in fees covering other services at least in line with 6% aspirations.
Operational Services	Predominantly no changes to fees and charges with some minor standardising of replacement bin fees and increasing the charge for having the luxury of additional garden waste bins.
Mobile Homes	No changes to the fee per unit but following a review of the service other fees have been updated to reflect the true cost of providing each element.

Cemeteries	The service is heavily subsidised and WLDC's fees are comparably cheap. Stepped increases have been applied to try and make some strides towards a more reasonable level of fees and charges.
Licensing – Gambling Act	Whilst the fees sit within a statutory framework there is scope to set fees at a local level. The fees have been reviewed and, taking into consideration the benchmarking exercise, have been revised upwards where the framework and benchmarking permits.
Licensing	There is a new charging regime for taxi drivers with 3 year licensing which has been reflected in the new fees. All the other fees have been assessed in parallel to the benchmarking exercise and cost recovery calculations to address any significant deviations.
Building Control	The fees have been reviewed and compared to the benchmarking data. The strategy was to apply the 6% increase across the board, unless it significantly skewed a fee, and this could be easily justified in any scrutiny of full cost recovery.
Trinity Arts Centre	Some minor increases have been applied to certain aspects of the fees and charges relating to TAC but in reality each approach by third parties is given commercial consideration and a total price calculated accordingly. This gives TAC the flexibility to maximise the benefits derived from the asset.

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Statutory fees are set by section 110 of the Representation of the People Regulations 2001.

Central & Democratic Services

2015/16	Proposed Increase		2016/17	VAT Amount	2016/17 Charge Inc. VAT	VAT Rate
	£	% Type or £				

Electoral Services (Statutory):

Letters confirming elector's register			£12.00		£12.00	£0.00	£12.00	OS
Copy of "old" electoral registers			£50.00		£50.00	£0.00	£50.00	OS
Sales of Electoral Registers			£10.00		£10.00	£0.00	£10.00	OS
- Per thousand names or part			£5.00		£5.00	£0.00	£5.00	OS
- Concession			£0.25		£0.25	£0.00	£0.25	OS
Supply of Computer Data			£20.00		£20.00	£0.00	£20.00	OS
- Per thousand names of part			£1.50		£1.50	£0.00	£1.50	OS
- Concession (minimum fee £30.00)			£1.80		£1.80	£0.00	£1.80	OS
Address/Elector labels	- Per thousand names or part		£25.00		£25.00	£0.00	£25.00	OS
	- Concession		£12.00		£12.00	£0.00	£12.00	OS
Inspection of Return of Declaration of Election Expenses			£1.50		£1.50	£0.00	£1.50	OS
Copy of a Return of Declaration of Election Expenses	- Per side		£0.20		£0.20	£0.00	£0.20	OS

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Central & Democratic Services

2015/16	Proposed Increase		2016/17	VAT Amount	2016/17 Charge Inc. VAT	VAT Rate
	£	% Type or £				

Main Room Hire:

Chamber (Up to 60 People)	Day Rate (0900 to 1700)			£250.00	£250.00	£50.00	£300.00	S
	1/2 Day			£150.00	£150.00	£30.00	£180.00	S
Trent or Ancholme (Up to 20 People)	Evening Rate (1800 to 2200)			£300.00	£300.00	£60.00	£360.00	S
	Day Rate (0900 to 1700)			£125.00	£125.00	£25.00	£150.00	S
Chamber, Trent & Ancholme (Up to 100 People)	1/2 Day			£75.00	£75.00	£15.00	£90.00	S
	Evening Rate (1800 to 2200)			£200.00	£200.00	£40.00	£240.00	S
Additional Day Hours (or part hours)	Day Rate (0900 to 1700)			£500.00	£500.00	£100.00	£600.00	S
	1/2 Day			£300.00	£300.00	£60.00	£360.00	S
Additional Day Hours (or part hours)	Evening Rate (1800 to 2200)			£500.00	£500.00	£100.00	£600.00	S
	Per Hour (Max 2 hours)			£30.00	£30.00	£6.00	£36.00	S

Other Room Hire:

Meeting Room (Up to 10 People)	Day Rate (0900 to 1700)			£100.00	£100.00	£20.00	£120.00	S
	1/2 Day			£60.00	£60.00	£12.00	£72.00	S
Meeting Room (Up to 5 People)	Day Rate (0900 to 1700)			£80.00	£80.00	£16.00	£96.00	S
	1/2 Day			£50.00	£50.00	£10.00	£60.00	S
Meeting Room (Up to 3 People)	Day Rate (0900 to 1700)			£60.00	£60.00	£12.00	£72.00	S
	1/2 Day			£35.00	£35.00	£7.00	£42.00	S
Additional Day Hours (or part hours)	Per Hour (Max 2 hours)			£20.00	£20.00	£4.00	£24.00	S

Refreshments packages are available on request and quotes are based on individual needs.

POA

- * 1/2 days are 4 hours commencing by 9am for morning sessions and by 1pm for afternoon sessions.
- * Discounts are available for consecutive days or block bookings
- * Terms and conditions apply including cancellation charges. Please contact Customer Relations for details.

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Central & Democratic Services

2015/16	Proposed Increase		2016/17	VAT Amount	2016/17 Charge Inc. VAT	VAT Rate
	£	% Type or £				

Property Name Changes:

Naming or renaming of a registered property				£63.00	C		£66.78	£0.00	£66.78	OS
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Policy and Resources Committee

Central & Democratic Services

		2015/16		Proposed Increase		2016/17		VAT	2016/17	VAT Rate
		£		% Type	or £	£	£	Amount	Charge Inc. VAT	
Statutory Charges										
Public Path Orders, i.e. Diversion Orders	Minimum charge	£525.31				£525.31	£0.00	£525.31		OS
	Maximum charge	£1,574.91				£1,574.91	£0.00	£1,574.91		OS
Plus actual advertisement costs										
Access to records under the Data Protection Act										
		£11.26				£11.26	£0.00	£11.26		OS
Inspection of background papers to committee reports										
		£6.14				£6.14	£0.00	£6.14		OS
Non - Statutory Charges										
Annual subscription for agenda, reports and minutes.	Planning Services	£195.00		C		£206.70	£41.34	£248.04		S
	Other committees	£59.21		C		£62.76	£12.55	£75.32		S
Photocopying (where no other charge applies)	Per side of A4(colour)	£0.17				£0.17	£0.03	£0.20		S
	Per side of A4(black/white)	£0.08			£0.09	£0.17	£0.03	£0.20		S

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Revenue Services

		2015/16		Proposed Increase		2016/17		VAT	2016/17	VAT Rate
		£		% Type	or £	£	£	Amount	Charge Inc. VAT	
Revenues *										
Court costs added to Council Tax accounts.										
		£75.00				£75.00	£0.00	£75.00		OS
Court costs added to NNDR accounts.										
		£85.00				£85.00	£0.00	£85.00		OS

* Charges agreed with Magistrates

Prosperous Communities Committee

Car Parks & Bus Station

		2015/16	Proposed Increase		2016/17	VAT Amount	2016/17 Charge Inc. VAT	VAT Rate
		£	% Type	or £	£	£	£	
Car Parks								
Gainsborough	0-1 hours			£0.50	£0.50	£0.10	£0.60	S
	1-2 hours	£0.83		£0.09	£0.92	£0.18	£1.10	S
	2-3 hours			£1.33	£1.33	£0.27	£1.60	S
	3-4 hours	£1.58		£0.09	£1.67	£0.33	£2.00	S
	4-6 hours	£2.92		-£0.17	£2.75	£0.55	£3.30	S
	6+ hours	£2.92		£0.33	£3.25	£0.65	£3.90	S
Market Rasen	0-1 hours			£0.25	£0.25	£0.05	£0.30	S
	1-2 hours			£0.46	£0.46	£0.09	£0.55	S
	2-3 hours			£0.67	£0.67	£0.13	£0.80	S
	3-4 hours			£0.83	£0.83	£0.17	£1.00	S
	4-6 hours			£1.38	£1.38	£0.28	£1.65	S
	6+ hours			£1.63	£1.63	£0.33	£1.95	S
Season Tickets (Quarterly Only)								
Gainsborough (exc North Street)	Mon-Sat	£41.83	C		£44.34	£8.87	£53.21	S
	Mon-Sat by DD or payroll	£36.17	C		£38.34	£7.67	£46.01	S
	Mon-Fri	£35.58	C		£37.71	£7.54	£45.26	S
	Mon-Fri by DD or payroll	£29.33	C		£31.09	£6.22	£37.31	S
Gainsborough (North Street)	Mon-Sat			£44.34	£44.34	£8.87	£53.21	S
	Mon-Sat by DD or payroll			£38.34	£38.34	£7.67	£46.01	S
	Mon-Fri			£37.71	£37.71	£7.54	£45.26	S
	Mon-Fri by DD or payroll	£16.67		£14.42	£31.09	£6.22	£37.31	S
Market Rasen	Mon-Sat			£22.17	£22.17	£4.43	£26.60	S
	Mon-Sat by DD or payroll			£19.17	£19.17	£3.83	£23.00	S
	Mon-Fri			£18.86	£18.86	£3.77	£22.63	S
	Mon-Fri by DD or payroll			£15.54	£15.54	£3.11	£18.65	S
Penalty Charge Notice								
Higher Rate		£70.00			£70.00	£0.00	£70.00	OS
Higher rate discounted if paid within 14 days		£35.00			£35.00	£0.00	£35.00	OS
Lower Rate		£50.00			£50.00	£0.00	£50.00	OS
Lower rate discounted if paid within 14 days		£25.00			£25.00	£0.00	£25.00	OS
<p>Penalty Charge Notices have replaced the Excess Charge Notice. The Traffic Management Act 2004 has introduced differential Penalty Charge Notices. Notices are categorised as 'Higher' or 'Lower' dependent on the severity of the parking infringement. Higher penalties are payable at £70 and lower penalties at £50. These categories are as determined in National Guidance.</p>								
Bus Station								
Allocated stand	Per quarter for first stand	£251.00	S		£288.65	£0.00	£288.65	X
	Per quarter for second stand	£154.00	S		£177.10	£0.00	£177.10	X
Registered Casual Users Per Quarter		£47.00	S		£54.05	£0.00	£54.05	X

Prosperous Communities Committee

Markets

2015/16	Proposed Increase		2016/17	VAT Amount	2016/17 Charge Inc. VAT	VAT Rate
£	% Type	or £	£	£	£	

Gainsborough Market

Tuesday Market

Registered Trader

1 stall	£16.00		£16.00	£0.00	£16.00	X
2 stalls	£32.00	-£5.00	£27.00	£0.00	£27.00	X
3 stalls	£40.00	-£5.00	£35.00	£0.00	£35.00	X
4 stalls	£48.00	-£5.00	£43.00	£0.00	£43.00	X
5 stalls	£56.00	-£5.00	£51.00	£0.00	£51.00	X

Casual Trader

1 stall	£17.50		£17.50	£0.00	£17.50	X
2 stalls	£35.00		£35.00	£0.00	£35.00	X
3 stalls	£52.50		£52.50	£0.00	£52.50	X
4 stalls	£70.00		£70.00	£0.00	£70.00	X
5 stalls	£87.50		£87.50	£0.00	£87.50	X

Saturday Market

Registered Trader

1 stall	£15.00	-£5.00	£10.00	£0.00	£10.00	X
2 stalls	£30.00	-£10.00	£20.00	£0.00	£20.00	X
3 stalls	£35.00	-£10.00	£25.00	£0.00	£25.00	X
4 stalls	£40.00	-£10.00	£30.00	£0.00	£30.00	X
5 stalls	£45.00	-£10.00	£35.00	£0.00	£35.00	X

Casual Trader

1 stall	£16.50		£16.50	£0.00	£16.50	X
2 stalls	£33.00		£33.00	£0.00	£33.00	X
3 stalls	£49.50		£49.50	£0.00	£49.50	X
4 stalls	£66.00		£66.00	£0.00	£66.00	X
5 stalls	£82.50		£82.50	£0.00	£82.50	X

All new traders offered £7.50 per stall on Saturday for a maximum of 6 months

The 6 month period will be cumulative and will be calculated on a rolling basis for each trader

Once a trader has had 6 months discount no further discounts will be given irrespective of time gap between trading

Other Units (Vending Vans, Trailers etc.)

Tuesday Market

Registered Trader	£23.50		£23.50	£0.00	£23.50	X
Casual Trader	£25.50		£25.50	£0.00	£25.50	X

Saturday Market

Registered Trader	£23.50	-£8.50	£15.00	£0.00	£15.00	X
Casual Trader	£25.50	-£5.50	£20.00	£0.00	£20.00	X

	2015/16	Proposed Increase		2016/17	VAT	2016/17	VAT Rate
	£	% Type	or £	£	£	£	
Development							
Householder development including alterations, extensions and outbuildings (this fee would also include establishing whether an application is required and any listed building consent enquiry if applicable)	£66.00	C		£69.96	£0.00	£69.96	OS
Non-residential changes of use including siting of caravans for sites under 1 ha or buildings under 1,000 m ² (gross)	£137.50	S		£151.25	£30.25	£181.50	S
Non-residential changes of use including siting of caravans for sites of 1 ha or above or buildings of 1,000 m ² or above (gross)	£250.00	C		£265.00	£53.00	£318.00	S
Development of 1-9 dwellings including changes of use to residential							
1st dwelling	£165.00	S		£181.50	£36.30	£217.80	S
Additional dwellings	£100.00			£100.00	£20.00	£120.00	S
Development of 10-49 dwellings including changes of use to residential							
10th dwelling	£1,100.00			£1,100.00	£220.00	£1,320.00	S
Additional dwellings	£50.00	C		£53.00	£10.60	£63.60	S
Development of 50 or more dwellings							
minimum fee	£3,000.00	S		£3,300.00	£660.00	£3,960.00	S
With additional fee subject to negotiation dependant on complexity of proposal.							
Encouragement to adopt a Planning Performance Agreement.							
Non-residential development where no floor space is created.	£66.00		£30.00	£96.00	£19.20	£115.20	S
Non-residential development up to 499 m ² floor area, or 0.5 ha site area	£125.00	C		£132.50	£26.50	£159.00	S
Non-residential development between 500 and 999 m ² floor area, or between 0.51ha and 1.0 ha.							
For 500 m ² or 0.51ha	£150.00		£50.00	£200.00	£40.00	£240.00	S
Each additional 100 m ² or 0.1 ha	£100.00			£100.00	£20.00	£120.00	S
Non-residential development between 1,000 and 4,999 m ² floor area, or between 1.1ha and 2.0ha.							
For 1,000 m ² or 1.1ha	£650.00	C		£689.00	£137.80	£826.80	S
Each additional 100 m ² or 0.1 ha	£50.00			£50.00	£10.00	£60.00	S
Non-residential development of 5,000 m ² or more or 2.1ha or more.							
Minimum fee	£2,650.00	C		£2,809.00	£561.80	£3,370.80	S
With additional fee subject to negotiation dependant on complexity of proposal.							
Encouragement to adopt a Planning Performance Agreement.							
Variation or removal of condition	£66.00	C		£69.96	£13.99	£83.95	S
Advertisements	£66.00	C		£69.96	£13.99	£83.95	S
Non-householder listed building consent	£137.50			£137.50	£27.50	£165.00	S
Additional site visit	£83.00		£37.00	£120.00	£24.00	£144.00	S
Hazardous Substances	£ negotiable			£ negotiable			S

N.B.

- The fee for a mixed use developments would be derived from the total of the fees for all elements.
- Agricultural development and telecommunications are not included as they have their own national notification procedures which dictate whether there is an pre-application process fee or not.
- Cross boundary pre-application fees will be based upon the amount of development in each authority (if a dwelling straddles the boundary, the authority with the majority its floor space will receive the fee for that dwelling).

Prosperous Communities Committee		Planning						
		2015/16	Proposed Increase		2016/17	VAT Amount	2016/17 Charge Inc. VAT	VAT Rate
		£	% Type	or £	£	£	£	
Decision Notices, Consents, Determinations, Tree Preservation Orders, Enforcement Notices, S106 Agreements.	Per side of A4 (black/white)	£0.12		£23.88	£24.00	£0.00	£24.00	OS
Other copies								
Copy plans - A4	Per side of A4 (black/white)	£0.12		£0.08	£0.20	£0.00	£0.20	OS
Copy plans - A3	Per copy	£0.43	C		£0.46	£0.00	£0.46	OS
Copy plans - A2, A1, A0	Per copy	£5.34	C		£5.66	£0.00	£5.66	OS
Information on planning records	Planning Control	£0.12		£0.08	£0.20	£0.00	£0.20	OS
Requests for Planning Information	Planning - as per above plus officer time per hour	£51.00	C		£54.06	£0.00	£54.06	OS
Information on Building Control Records	Building Control - as per above plus officer time	£51.00			£51.00	£0.00	£51.00	OS

Prosperous Communities Committee		Planning Applications						
		2015/16	Proposed Increase		2016/17	VAT Amount	2016/17 Charge Inc. VAT	VAT Rate
		£	% Type	or £	£	£	£	
Outline Applications								
All types of building per 0.1 ha		£110.00			£110.00	£0.00	£110.00	OS
Full Applications and Applications for Approval of Reserved Matters following an Outline Permission								
Alterations/extensions to existing dwellings		£172.00			£172.00	£0.00	£172.00	OS
Erection of dwelling		£385.00			£385.00	£0.00	£385.00	OS
Other buildings	Less than 40 m ² floor space created	£195.00			£195.00	£0.00	£195.00	OS
	Between 40 and 75 m ² floor space created	£385.00			£385.00	£0.00	£385.00	OS
	Every additional 75 m ² up to 3750 m ²	£385.00			£385.00	£0.00	£385.00	OS
	Over 3750 m ² , £19,049 plus for each additional 75 m ² (Maximum fee £250,000)	£115.00			£115.00	£0.00	£115.00	OS
Plant or machinery	Where site does not exceed 5 ha; per 0.1 ha	£385.00			£385.00	£0.00	£385.00	OS
	Over 5 ha £19,049 plus for each additional 0.1 ha (Maximum fee £250,000)	£115.00			£115.00	£0.00	£115.00	OS

	2015/16		Proposed Increase		2016/17	VAT	2016/17	VAT Rate
	£	%	Type	or £	£	Amount	Charge Inc. VAT	
Agricultural Buildings								
Less than 465 m ² floor space created	£80.00				£80.00	£0.00	£80.00	OS
Between 465 > 540 m ²	£385.00				£385.00	£0.00	£385.00	OS
Between 540 > 4215 m ² . £385 for the first 540 m ² then per additional 75 m ²	£385.00				£385.00	£0.00	£385.00	OS
Over 4215 m ² . £19,049 then per additional 75 m ² (Maximum fee £250,000)	£115.00				£115.00	£0.00	£115.00	OS
Glasshouses								
No more than 465 m ² floor space created	£80.00				£80.00	£0.00	£80.00	OS
More than 465 m ² floor space created	£2,150.00				£2,150.00	£0.00	£2,150.00	OS
Changes of Use								
Buildings or land, including caravan sites	£385.00				£385.00	£0.00	£385.00	OS
A building to more than one dwelling where no. of dwellings 50 or less; per dwelling	£385.00				£385.00	£0.00	£385.00	OS
A building to more than one dwelling where no. of dwellings more than 50; £19,049 then for each dwelling in excess of 50 (Maximum fee of £250,000)	£115.00				£115.00	£0.00	£115.00	OS
Refuse or waste disposal where site area less than 15 ha; per 0.1 ha	£195.00				£195.00	£0.00	£195.00	OS
Refuse or waste disposal where site area exceeds 15 ha, £29,112 then for each 0.1 ha in excess of 15 ha (Maximum Fee £65,000)	£115.00				£115.00	£0.00	£115.00	OS
Other material change of use of building or land	£385.00				£385.00	£0.00	£385.00	OS
No Buildings Created								
Ancillary to a dwelling	£172.00				£172.00	£0.00	£172.00	OS
Car parks, service roads, accesses at existing developments	£195.00				£195.00	£0.00	£195.00	OS
Exploratory drilling for oil/gas	£385.00				£385.00	£0.00	£385.00	OS
	Site area not exceeding 7.5 ha (per 0.1 ha)							
	Site area exceeding 7.5 ha (£28,750 plus for each 0.1 ha > 7.5 ha - maximum fee £250,000)	£115.00			£115.00	£0.00	£115.00	OS
Other Operations - Minerals Working	£195.00				£195.00	£0.00	£195.00	OS
	Site area not exceeding 15 ha (per 0.1 ha)							
	Site area exceeding 15 ha (£29,112 plus for each 0.1 ha > 15 ha - maximum fee £65,000)	£115.00			£115.00	£0.00	£115.00	OS
Other Operations - Non-Minerals related, per 0.1 ha (Maximum fee £250,000)	£195.00				£195.00	£0.00	£195.00	OS

	2015/16	Proposed Increase		2016/17	VAT Amount	2016/17 Charge Inc. VAT	VAT Rate
		£	% Type or £				
Advertisements							
Relating to the business on the premises	£110.00			£110.00	£0.00	£110.00	OS
Advance direction signs to a business	£110.00			£110.00	£0.00	£110.00	OS
Other advertisements	£385.00			£385.00	£0.00	£385.00	OS
Prior Notifications and Approvals							
Agriculture, forestry or demolition proposals	£80.00			£80.00	£0.00	£80.00	OS
Telecommunications	£385.00			£385.00	£0.00	£385.00	OS
Proposed change of use to state funded school or registered nursery	£80.00			£80.00	£0.00	£80.00	OS
Proposed change of use of agricultural building to a flexible use within shops, financial and professional services, restaurants and cafes, business, storage or distribution, hotels or assembly or leisure	£80.00			£80.00	£0.00	£80.00	OS
Proposed change of use of a building from office use to a dwelling house	£80.00			£80.00	£0.00	£80.00	OS
Proposed change of use of agricultural building to a dwelling house where there are no associated building operations	£80.00			£80.00	£0.00	£80.00	OS
Proposed change of use of agricultural building to a dwelling house and associated building operations	£172.00			£172.00	£0.00	£172.00	OS
Proposed change of use of a building from retail or mixed use retail and residential use to a dwelling house where there are no associated building operations	£80.00			£80.00	£0.00	£80.00	OS
Proposed change of use of a building from retail or mixed use retail and residential use to a dwelling house and associated building operations	£172.00			£172.00	£0.00	£172.00	OS
Other Applications							
Renewal of temporary permission	£195.00	The equivalent planning application fee					OS
Variation or removal of a condition	£195.00			£195.00	£0.00	£195.00	OS
Lawful Development Certificates	- Existing development	The equivalent planning application fee					OS
	- Proposed development	Half the equivalent application fee					OS
High Hedges Complaints Application	£307.20			£307.20	£0.00	£307.20	OS

Prosperous Communities Committee

Fixed Penalty Notices

		2015/16	Proposed Increase		2016/17	VAT Amount	2016/17 Charge Inc. VAT	VAT Rate
		£	% Type	or £	£	£	£	
Depositing Litter	Fee set by Government - payable within 14 days of issue	£75.00			£75.00	£0.00	£75.00	OS
Failing to pick up Dog Fouling	Fee set by Government - payable within 14 days of issue	£50.00			£50.00	£0.00	£50.00	OS
Failure to produce Waste Documents	Fee set by Government - payable within 14 days of issue	£300.00			£300.00	£0.00	£300.00	OS
Failure to produce Authority to Transport Waste	Fee set by Government - payable within 14 days of issue	£300.00			£300.00	£0.00	£300.00	OS
Unauthorised Distribution of Free Printed Matter	Fee set by Government - payable within 14 days of issue	£75.00			£75.00	£0.00	£75.00	OS
Failure to comply with a Waste Receptacles Notice	Fee set by Government - payable within 14 days of issue	£100.00			£100.00	£0.00	£100.00	OS
	Fee set by Government - discounted if paid within 10 days	£60.00			£60.00	£0.00	£60.00	OS
Abandoning a Vehicle	Fee set by Government - payable within 14 days of issue	£200.00			£200.00	£0.00	£200.00	OS
Nuisance Parking	Fee set by Government - payable within 14 days of issue	£100.00			£100.00	£0.00	£100.00	OS
Failure to comply with a Public Spaces Protection Order (replacing fine under Dog Control Orders)	Fee set by Council - payable within 14 days of issue	£75.00			£75.00	£0.00	£75.00	OS
Failure to comply with Dog Control Order	Fee set by Government - payable within 14 days of issue	£75.00			£75.00	£0.00	£75.00	OS
	Fee set by Government - discounted if paid within 10 days	£50.00			£50.00	£0.00	£50.00	OS
Failure to comply with a Community Protection Notice (replacing fine under Graffiti and Defacement Notices)	Fee set by Council - payable within 14 days of issue	£75.00			£75.00	£0.00	£75.00	OS
Anti Social Behaviour Crime and Policing Act 2014 - Community Protection Notice	Fee set by Council but with statutory cap of £100	£75.00			£75.00	£0.00	£75.00	OS
Anti Social Behaviour Crime and Policing Act 2014 - Public Space Protection Order	Fee set by Council but with statutory cap of £100	£75.00			£75.00	£0.00	£75.00	OS
Smoking Free Regulations - Premises / Vehicles	Fee set by Government - payable within 14 days of issue			£50.00	£50.00	£0.00	£50.00	OS

Prosperous Communities Committee

Operational Services

		2015/16	Proposed Increase		2016/17	VAT	2016/17	VAT
		£	% Type	or £	£	Amount	Charge Inc.	Rate
						£	£	
Garden Waste Wheeled Bin (Annual charge)	Collection of 2nd and subsequent bins	£25.00		£5.00	£30.00	£0.00	£30.00	OS
Wheeled Bin Replacement (supply & delivery)	Residual, garden waste (each bin)	£33.00			£33.00	£0.00	£33.00	OS
	Blue recycling	£16.00		£17.00	£33.00	£0.00	£33.00	OS
Wheeled Bins for New Properties (supply & delivery)	Residual, garden waste (each bin)	£33.00			£33.00	£0.00	£33.00	OS
	Blue recycling	£16.00		£17.00	£33.00	£0.00	£33.00	OS
Bulky Household Waste Collections	Collection articles worth up to 6 points	£22.00			£22.00	£0.00	£22.00	OS
	Additional articles worth 1 point collected at the same time	£4.00			£4.00	£0.00	£4.00	OS
Collection and Disposal of Fridges and Freezers from Commercial Premises		£86.00			£86.00	£0.00	£86.00	OS
Collection of Clinical Waste		£0.00			£0.00	£0.00	£0.00	OS
Private Road Sweeping Per Hour	Minimum charge of 2 hours	£73.33			£14.67	£14.67	£88.00	S
	Charge per hour thereafter	£36.67			£36.67	£7.33	£44.00	S
Commercial Refuse (Alternate weeks)	240 Litres			£4.50	£4.50	£0.90	£5.40	S
	360 Litres			£6.50	£6.50	£1.30	£7.80	S
	660 Litres			£10.00	£10.00	£2.00	£12.00	S
	1100 Litres			£17.00	£17.00	£3.40	£20.40	S
Commercial Recycling (Alternate weeks)	240 Litres			£3.00	£3.00	£0.60	£3.60	S
	360 Litres			£4.25	£4.25	£0.85	£5.10	S
	660 Litres			£6.00	£6.00	£1.20	£7.20	S
	1100 Litres			£10.00	£10.00	£2.00	£12.00	S
Schools Refuse (Alternate weeks)	240 Litres			£3.00	£3.00	£0.60	£3.60	S
	360 Litres			£4.25	£4.25	£0.85	£5.10	S
	660 Litres			£6.00	£6.00	£1.20	£7.20	S
	1100 Litres			£11.00	£11.00	£2.20	£13.20	S
Schools Recycling (Alternate weeks)	240 Litres			£1.50	£1.50	£0.30	£1.80	S
	360 Litres			£2.10	£2.10	£0.42	£2.52	S
	660 Litres			£3.00	£3.00	£0.60	£3.60	S
	1100 Litres			£5.50	£5.50	£1.10	£6.60	S

Prosperous Communities Committee

Pest Control and Stray Dogs

		2015/16	Proposed Increase		2016/17	VAT	2016/17	VAT
		£	% Type	or £	£	Amount	Charge Inc.	Rate
						£	£	
Fleas	Concession				£0.00	£0.00	£0.00	S
Rats and Mice	Concession				£0.00	£0.00	£0.00	S
Concessionary rates apply to residents in receipt of benefit or whose only source of income is the State Retirement Pension. A re-imbursment will be given to those residents qualifying for the concession.								
Reclaim of Stray Dogs	Prescribed fee	£25.00			£25.00	£0.00	£25.00	OS
	Collection fee	£75.00			£75.00	£0.00	£75.00	OS
	Plus kennel and vet fees as incurred by the authority.							

		2015/16	Proposed Increase		2016/17	VAT Amount	2016/17 Charge Inc. VAT	VAT Rate
		£	% Type	or £	£	£	£	
Housing Enforcement Charges								
Mandatory HMO Licence Application	Up to 5 units / bedrooms	£450.00			£450.00	£0.00	£450.00	OS
	Per additional unit	£10.00			£10.00	£0.00	£10.00	OS
	Maximum charge - n/a					£0.00	£0.00	OS
Mandatory HMO Licence Renewal	Up to 5 units / bedrooms	£450.00			£450.00	£0.00	£450.00	OS
	Per additional unit	£10.00			£10.00	£0.00	£10.00	OS
	Maximum charge - n/a					£0.00	£0.00	OS
Hazard Awareness Notice	None					£0.00	£0.00	OS
Improvement Notice	For one hazard	£150.00			£150.00	£0.00	£150.00	OS
	Per additional hazard	£50.00			£50.00	£0.00	£50.00	OS
	Maximum charge	£450.00			£450.00	£0.00	£450.00	OS
Emergency Remedial Action Notice (plus work - see below)	For one hazard	£150.00			£150.00	£0.00	£150.00	OS
	Per additional hazard	£50.00			£50.00	£0.00	£50.00	OS
	Maximum charge	£450.00			£450.00	£0.00	£450.00	OS
Prohibition Order	For one hazard	£150.00			£150.00	£0.00	£150.00	OS
	Per additional hazard	£50.00			£50.00	£0.00	£50.00	OS
	Maximum charge	£450.00			£450.00	£0.00	£450.00	OS
Emergency Prohibition Order	For one hazard	£150.00			£150.00	£0.00	£150.00	OS
	Per additional hazard	£50.00			£50.00	£0.00	£50.00	OS
	Maximum charge	£450.00			£450.00	£0.00	£450.00	OS
Demolition Order	For one hazard	£150.00			£150.00	£0.00	£150.00	OS
	Per additional hazard	£50.00			£50.00	£0.00	£50.00	OS
	Maximum charge	£450.00			£450.00	£0.00	£450.00	OS
Immigration Procedure Inspection	Per inspection			£65.00	£65.00	£0.00	£65.00	OS
Mobile Homes Act 2013 – Compliance Notice	Hourly rate of relevant officers with on costs plus work in default costs of works							OS
Mobile Homes Act 2014 – Emergency Remedial Action Notice	Hourly rate of relevant officers with on costs plus work in default cost of works							OS
Penalty Charge Notice (Smoke and Carbon Monoxide Alarm (England) Regulations 2015)	Up to £5,000							OS
Notice of Intent (Redress Schemes for Lettings Agency Work and Property Management Work (Requirement to Belong to a Scheme etc.) (England) Order 2014)	Up to £5,000							OS
Works in default of any legislation or emergency remedial action	Base charge			Cost of work plus hourly rate of officer with on costs				OS
Works In Default of any Legislation or Emergency Remedial Action	Base charge			Cost of work plus hourly rate of officer with on costs				OS

Prosperous Communities Committee

Mobile Homes - HR02

	2015/16 £	Proposed Increase		2016/17 £	VAT Amount £	2016/17 Charge Inc. VAT £	VAT Rate
		% Type	or £				
Mobile Homes Act 2013							
Annual Fee	£275.00		155	£430.00	£0.00	£430.00	OS
Plus Fee Per Unit On Site	£1.65			£1.65	£0.00	£1.65	OS
Issue of a New Licence	£85.00		215	£300.00	£0.00	£300.00	OS
Deposit of Site Rules	£30.00			£30.00	£0.00	£30.00	OS
Transfer and Alteration of a Licence	£55.00		45	£100.00	£0.00	£100.00	OS

Prosperous Communities Committee

Cemeteries

	2015/16 £	Proposed Increase		2016/17 £	VAT Amount £	2016/17 Charge Inc. VAT £	VAT Rate		
		% Type	or £						
Exclusive Rights of Burial in Earthen Graves									
Single Grave not exceeding 9' x 4'	£143.00		107	£250.00	£0.00	£250.00	OS		
Grave not exceeding 9' x 4' for double/triple interments	£176.00		174	£350.00	£0.00	£350.00	OS		
Cremated remains only grave not exceeding 4' 6" x 4'	£87.00		63	£150.00	£0.00	£150.00	OS		
Monuments, Gravestones, Tablets & Monumental Inscriptions									
The right to erect or place on a grave or vault		A headstone not exceeding 3 feet in height	£42.00		18	£60.00	£0.00	£60.00	OS
		A vase or tablet not exceeding 12 inches in height by 12 inches in width at the head of the grave	£22.00		18	£40.00	£0.00	£40.00	OS
		For each inscription after the first	£22.00		3	£25.00	£0.00	£25.00	OS
Registration Fees									
Per certified copy of a certificate of grant of exclusive right of burial	£30.00		10	£40.00	£0.00	£40.00	OS		
Per certified copy of entry in Register of Burials	£30.00		10	£40.00	£0.00	£40.00	OS		

Burial grounds at Market Rasen & Springthorpe

Prosperous Communities Committee

Environment Services Local Air Pollution

All charges are set by DEFRA

		2015/16	Proposed Increase		2016/17	VAT	2016/17	VAT
		£	% Type	or £	£	Amount	Charge Inc. VAT	Rate
Application Fee								
- Standard Process		£1,579.00			£1,579.00	£0.00	£1,579.00	OS
- Additional fee for operating without a permit		£1,137.00			£1,137.00	£0.00	£1,137.00	OS
- Reduced fee activities		£148.00			£148.00	£0.00	£148.00	OS
- Reduced fee activities: Additional Fee for operating without a permit		£68.00			£68.00	£0.00	£68.00	OS
- Mobile Screening and crushing plant		£1,579.00			£1,579.00	£0.00	£1,579.00	OS
- For the third to seventh applications		£943.00			£943.00	£0.00	£943.00	OS
- For the eighth and subsequent applications		£477.00			£477.00	£0.00	£477.00	OS
An additional charge of £297 applies to the above where the permit is for a combined part B and waste installation.								
Annual Subsistence Fee -Standard Process	Low	£739.00			£739.00	£0.00	£739.00	OS
	Medium	£1,111.00			£1,111.00	£0.00	£1,111.00	OS
	High	£1,672.00			£1,672.00	£0.00	£1,672.00	OS
An additional charge of £99 for Low, £149 for Medium and £198 for High applies to the above where the permit is for a combined part B and waste installation.								
- Reduced fee activities	Low	£76.00			£76.00	£0.00	£76.00	OS
	Medium	£151.00			£151.00	£0.00	£151.00	OS
	High	£227.00			£227.00	£0.00	£227.00	OS
- PVR I & II Combined	Low	£108.00			£108.00	£0.00	£108.00	OS
	Medium	£216.00			£216.00	£0.00	£216.00	OS
	High	£326.00			£326.00	£0.00	£326.00	OS
- Vehicle refinishers	Low	£218.00			£218.00	£0.00	£218.00	OS
	Medium	£349.00			£349.00	£0.00	£349.00	OS
	High	£524.00			£524.00	£0.00	£524.00	OS
- Odourisation of natural gas	Low	£76.00			£76.00	£0.00	£76.00	OS
	Medium	£151.00			£151.00	£0.00	£151.00	OS
	High	£227.00			£227.00	£0.00	£227.00	OS
- Mobile Screening and crushing plant 1st to 2nd Permits	Low	£618.00			£618.00	£0.00	£618.00	OS
	Medium	£989.00			£989.00	£0.00	£989.00	OS
	High	£1,485.00			£1,485.00	£0.00	£1,485.00	OS
- Mobile Screening and crushing plant 3rd to 7th Permits	Low	£368.00			£368.00	£0.00	£368.00	OS
	Medium	£590.00			£590.00	£0.00	£590.00	OS
	High	£884.00			£884.00	£0.00	£884.00	OS
- Mobile Screening and crushing plant 8th and Subsequent permits	Low	£189.00			£189.00	£0.00	£189.00	OS
	Medium	£302.00			£302.00	£0.00	£302.00	OS
	High	£453.00			£453.00	£0.00	£453.00	OS
Where a part B installation is subject to reporting under the E-PRTR regulation an additional charge of £99 applies.								
<u>Transfer and Surrender</u>								
- Transfer		£162.00			£162.00	£0.00	£162.00	OS
- Partial transfer		£476.00			£476.00	£0.00	£476.00	OS
- New operator at low risk reduced fee		£75.00			£75.00	£0.00	£75.00	OS
- Reduced fee activities: Partial transfer		£45.00			£45.00	£0.00	£45.00	OS
<u>Substantial Change</u>								
- Standard Process		£1,005.00			£1,005.00	£0.00	£1,005.00	OS
- Standard process where the substantial change results in a new PPC activity		£1,579.00			£1,579.00	£0.00	£1,579.00	OS
- Reduced fee activities		£98.00			£98.00	£0.00	£98.00	OS

Subsistence charges can be paid in four equal instalments at an additional cost of £36 p.a.

	2015/16	Proposed Increase		2016/17	VAT	2016/17	VAT Rate
	£	% Type	or £	£	Amount	Charge Inc. VAT	
					£	£	
Bingo Premises Licence							
Application Fee for Provisional Statement	£867.00	S		£953.70	£0.00	£953.70	OS
Licence for Provisional Statement Premises	£781.00	S		£859.10	£0.00	£859.10	OS
Application Fee New Premises	£867.00	S		£953.70	£0.00	£953.70	OS
Annual Fee	£751.00	C		£796.06	£0.00	£796.06	OS
Variation of Licence	£867.00	S		£953.70	£0.00	£953.70	OS
Transfer Fee	£751.00	S		£826.10	£0.00	£826.10	OS
Application for Reinstatement	£751.00	S		£826.10	£0.00	£826.10	OS
Adult Gaming Centre							
Application Fee for Provisional Statement	£867.00	S		£953.70	£0.00	£953.70	OS
Licence for Provisional Statement Premises	£781.00	S		£859.10	£0.00	£859.10	OS
Application Fee New Premises	£867.00	S		£953.70	£0.00	£953.70	OS
Annual Fee	£751.00	S		£826.10	£0.00	£826.10	OS
Variation of Licence	£867.00			£867.00	£0.00	£867.00	OS
Transfer Fee	£751.00	S		£826.10	£0.00	£826.10	OS
Application for Reinstatement	£751.00	S		£826.10	£0.00	£826.10	OS
Family Entertainment Centre							
Application Fee for Provisional Statement	£867.00	S		£953.70	£0.00	£953.70	OS
Licence for Provisional Statement Premises	£780.00	S		£858.00	£0.00	£858.00	OS
Application Fee New Premises	£867.00	S		£953.70	£0.00	£953.70	OS
Annual Fee	£750.00			£750.00	£0.00	£750.00	OS
Variation of Licence	£867.00			£867.00	£0.00	£867.00	OS
Transfer Fee	£751.00	C		£796.06	£0.00	£796.06	OS
Application for Reinstatement	£751.00	C		£796.06	£0.00	£796.06	OS
Betting Premises (Other)							
Application Fee for Provisional Statement	£867.00	S		£953.70	£0.00	£953.70	OS
Licence for Provisional Statement Premises	£780.00	S		£858.00	£0.00	£858.00	OS
Application Fee New Premises	£867.00	S		£953.70	£0.00	£953.70	OS
Annual Fee	£587.00		£13.00	£600.00	£0.00	£600.00	OS
Variation of Licence	£867.00	S		£953.70	£0.00	£953.70	OS
Transfer Fee	£751.00	S		£826.10	£0.00	£826.10	OS
Application for Reinstatement	£751.00	S		£826.10	£0.00	£826.10	OS

Prosperous Communities Committee

Licensing - Gambling Act Continued

		2015/16	Proposed Increase		2016/17	VAT	2016/17	VAT
		£	% Type	or £	£	Amount	Charge Inc. VAT	Rate
Betting Premises (Tracks)								
Application Fee for Provisional Statement		£867.00	S		£953.70	£0.00	£953.70	OS
Licence for Provisional Statement Premises		£780.00	S		£858.00	£0.00	£858.00	OS
Application Fee New Premises		£867.00	S		£953.70	£0.00	£953.70	OS
Annual Fee		£587.00		£163.00	£750.00	£0.00	£750.00	OS
Variation of Licence		£867.00	S		£953.70	£0.00	£953.70	OS
Transfer Fee		£751.00	C		£796.06	£0.00	£796.06	OS
Application for Reinstatement		£751.00	C		£796.06	£0.00	£796.06	OS
Miscellaneous								
Change of Circumstances		£47.00	C		£49.82	£0.00	£49.82	OS
Fee for Copy of a Licence Under the Gambling Act 2005		£24.00			£24.00	£0.00	£24.00	OS
Temporary Usage License		£343.00	S		£377.30	£0.00	£377.30	OS
Society Lottery - New		£40.00			£40.00	£0.00	£40.00	OS
Society Lottery - Renewal		£20.00			£20.00	£0.00	£20.00	OS
Gambling Machine Permit - 3 or more Machines	New	£150.00			£150.00	£0.00	£150.00	OS
	Renewal	£50.00			£50.00	£0.00	£50.00	OS
Gambling Machine Permit - Up to 2 Machines	One-off fee	£50.00			£50.00	£0.00	£50.00	OS

Prosperous Communities Committee

Licensing

		2015/16	Proposed Increase		2016/17	VAT	2016/17	VAT
		£	% Type	or £	£	Amount	Charge Inc. VAT	Rate
Taxi Licensing (Including Horse Drawn Omnibus)								
Driver's License Application (3Yr)	New	£116.00		£40.00	£156.00	£0.00	£156.00	OS
Driver's License Application (3Yr)	Renewal	£116.00		£34.00	£150.00	£0.00	£150.00	OS
Knowledge Test Fee	New or Lapsed Driver Licenses	£15.00		£10.00	£25.00	£0.00	£25.00	OS
Knowledge Test Fee	Retest	£15.00		£10.00	£25.00	£0.00	£25.00	OS
CRB Check	On New or Renewal	£44.00			£44.00	£0.00	£44.00	OS
CRB Admin Fee*	On New or Renewal	£10.00			£10.00	£2.00	£12.00	S
	<i>*This fee is controlled by LCC and subject to change</i>							
Vehicle License	New	£249.00			£249.00	£0.00	£249.00	OS
Vehicle License	Renewal	£249.00			£249.00	£0.00	£249.00	OS
Replacement Plate		£20.00		£30.00	£50.00	£0.00	£50.00	OS
Private Hire Operators Licence (5Yr)		£181.00		£29.00	£210.00	£0.00	£210.00	OS
Transfer of Ownership of Taxi/Private Hire Vehicle License		£15.00		£10.00	£25.00	£0.00	£25.00	OS
Charges set by Licensing Act 2003								
Sex Shop Licences and Sexual Entertainment Venues	Initial application	£1,698.00		£252.00	£1,950.00	£0.00	£1,950.00	OS
	Renewal	£1,442.00	C		£1,528.52	£0.00	£1,528.52	OS
	Transfer fee	£294.00		£101.00	£395.00	£0.00	£395.00	OS

Prosperous Communities Committee

Licensing Continued

		2015/16	Proposed Increase		2016/17	VAT	2016/17	VAT Rate
		£	% Type	or £	£	Amount	Charge Inc. VAT	
					£	£	£	
Pet Shops	New	£134.00		£25.00	£159.00	£0.00	£159.00	OS
	Renewal	£134.00		£25.00	£159.00	£0.00	£159.00	OS
Animal Boarding Establishments (Excludes vet fees payable direct to vet)	Cats or Dogs - New - Admin Fee Only	£54.00		£25.00	£79.00	£0.00	£79.00	OS
	Cats or Dogs - Renewal	£169.00		£30.00	£199.00	£0.00	£199.00	OS
	Dual Usage - New - Admin Fee Only	£54.00		£25.00	£79.00	£0.00	£79.00	OS
	Dual Usage - Renewal	£232.00		£27.00	£259.00	£0.00	£259.00	OS
Horse Riding Establishment (Excluding vet fees)	Admin Cost - New or Renewal	£54.00		£25.00	£79.00	£0.00	£79.00	OS
Dog Breeding	New	£54.00		£25.00	£79.00	£0.00	£79.00	OS
	Renewal	£127.00		£72.00	£199.00	£0.00	£199.00	OS
Dangerous Wild Animals (Excluding vet fees)	Vets fees plus admin costs of	£95.00		£45.00	£140.00	£0.00	£140.00	OS
Zoos (Excluding vet fees)	Vets fees plus admin costs of	£322.00		£177.00	£499.00	£0.00	£499.00	OS
Scrap Metal Dealers/Collectors	Collectors fee - 3 yr	£166.00		£33.00	£199.00	£0.00	£199.00	OS
	Site fee - 3 yr	£1,298.00			£1,298.00	£0.00	£1,298.00	OS
Skin Piercing	Premises registration	£107.00		£67.00	£174.00	£0.00	£174.00	OS
	Personal registration	£29.00		£16.00	£45.00	£0.00	£45.00	OS
Street Trading Consents		£131.00		£39.00	£170.00	£0.00	£170.00	OS
Copy of Any License Not Covered by the Licensing Act 2003 or Gambling Act 2005				£24.00	£24.00	£0.00	£24.00	OS
Copy of Any License Covered by the Licensing Act 2003		£12.00		-£1.50	£10.50	£0.00	£10.50	OS
Request for Information / Document Disclosure where Charging is Permitted	Minimum per request plus cost of materials	£70.00			£70.00	£0.00	£70.00	OS
	Thereafter per hour	£42.00			£42.00	£0.00	£42.00	OS
Health Certificates		£47.00		£3.00	£50.00	£0.00	£50.00	OS
Food Premises Register	Per page	£3.00			£3.00	£0.00	£3.00	OS
Private Water Supply Work	Maximum charges							
	Risk assessment (each assessment)	£500.00			£500.00	£0.00	£500.00	OS
	Sampling (each visit)	£100.00			£100.00	£0.00	£100.00	OS
	Investigation (each investigation)	£100.00			£100.00	£0.00	£100.00	OS
	Granting an authorisation (each authorisation)	£100.00			£100.00	£0.00	£100.00	OS
	Analysing a sample:-	£0.00			£0.00	£0.00	£0.00	OS
	Taken under regulation 10 (domestic supplies)	£25.00			£25.00	£0.00	£25.00	OS
	Taken during check monitoring (commercial supplies)	£100.00			£100.00	£0.00	£100.00	OS
Taken during audit monitoring (commercial supplies)	£500.00			£500.00	£0.00	£500.00	OS	

Prosperous Communities Committee

Building Control - Table A

2015/16	Proposed Increase		2016/17	VAT Amount	2016/17 Charge Inc. VAT	VAT Rate
	£	% Type or £				

No. of New Dwellings - No More Than 3 Storeys									
1	Plan Charge	£100.00	C		£106.00	£0.00	£106.00	OS	
	Inspection Charge	£300.00	C		£318.00	£0.00	£318.00	OS	
Extra charge for Part P where electrical work not carried out by contractor in relevant competent persons scheme		£350.00			£350.00	£0.00	£350.00	OS	

Note - for 2 or more dwellings or if the floor area of a dwelling exceeds 300m2 the charge is individually determined based on the actual time involved.

Prosperous Communities Committee

Building Control - Table B

2015/16	Proposed Increase		2016/17	VAT Amount	2016/17 Charge Inc. VAT	VAT Rate
	£	% Type or £				

Domestic Small Buildings, Extensions and Alterations Etc.									
1) Erection or extension of a non exempt detached domestic garage or carport or both having an internal floor area not exceeding 100m ² .*	Plan Charge	£210.00	C		£222.60	£0.00	£222.60	OS	
	Inspection Charge								
	Building Notice / Reversion Charge	£210.00	C		£222.60	£0.00	£222.60	OS	
	Regularisation Charge	£252.00	C		£267.12	£0.00	£267.12	OS	
2) Conversion of a garage to a dwelling to a habitable room(s).*	Plan Charge	£210.00	C		£222.60	£0.00	£222.60	OS	
	Inspection Charge								
	Building Notice / Reversion Charge	£210.00	C		£222.60	£0.00	£222.60	OS	
	Regularisation Charge	£252.00	C		£267.12	£0.00	£267.12	OS	
3) Installation of 1 - 5 domestic replacement window/s and door/s.	Plan Charge	£90.00	C		£95.40	£0.00	£95.40	OS	
	Inspection Charge								
	Building Notice / Reversion Charge	£90.00	C		£95.40	£0.00	£95.40	OS	
	Regularisation Charge	£108.00	C		£114.48	£0.00	£114.48	OS	
4) Installation of 6 -10 domestic replacement window/s and door/s	Plan Charge	£140.00	C		£148.40	£0.00	£148.40	OS	
	Inspection Charge								
	Building Notice / Reversion Charge	£140.00	C		£148.40	£0.00	£148.40	OS	
	Regularisation Charge	£168.00	C		£178.08	£0.00	£178.08	OS	
5) Controlled domestic electrical work.	Plan Charge	£375.00	C		£397.50	£0.00	£397.50	OS	
	Inspection Charge								
	Building Notice / Reversion Charge	£375.00	C		£397.50	£0.00	£397.50	OS	
	Regularisation Charge	£450.00	C		£477.00	£0.00	£477.00	OS	
6) Any other domestic alterations, installation of fitting or work not covered in the above categories where the estimated cost of the work does not exceed £2,000.*	Plan Charge	£140.00	C		£148.40	£0.00	£148.40	OS	
	Inspection Charge								
	Building Notice / Reversion Charge	£140.00	C		£148.40	£0.00	£148.40	OS	
	Regularisation Charge	£168.00	C		£178.08	£0.00	£178.08	OS	

Prosperous Communities Committee

Building Control - Table B Continued

		2015/16	Proposed Increase		2016/17	VAT	2016/17	VAT Rate
		£	% Type	or £	£	Amount	Charge Inc. VAT	
7) Any other domestic alterations, installation of fitting or work not covered above where the estimated cost of the work exceeds £2,000 but does not exceed £5,000.*	Plan Charge	£210.00	C		£222.60	£0.00	£222.60	OS
	Building Notice / Reversion Charge	£210.00	C		£222.60	£0.00	£222.60	OS
	Regularisation Charge	£252.00	C		£267.12	£0.00	£267.12	OS
8) Installation of Cavity Wall Insulation	Plan Charge	£60.00	C		£63.60	£0.00	£63.60	OS
	Building Notice / Reversion Charge	£60.00	C		£63.60	£0.00	£63.60	OS
	Regularisation Charge	£72.00	C		£76.32	£0.00	£76.32	OS
9) Renovation of a thermal element	Plan Charge	£100.00	C		£106.00	£0.00	£106.00	OS
	Building Notice / Reversion Charge	£100.00	C		£106.00	£0.00	£106.00	OS
	Regularisation Charge	£120.00	C		£127.20	£0.00	£127.20	OS
10) Installation of a controlled service or fitting excluding electrics	Plan Charge	£120.00	C		£127.20	£0.00	£127.20	OS
	Building Notice / Reversion Charge	£120.00	C		£127.20	£0.00	£127.20	OS
	Regularisation Charge	£144.00	C		£152.64	£0.00	£152.64	OS
* Extra charge for Part P where electrical work not carried out by contractor in relevant competent persons scheme		£350.00	C		£371.00	£0.00	£371.00	OS

For domestic projects with a value exceeding £5,000, the charge will be established on an individual basis based on the amount of plan checking and inspection time.
Extension with an average floor area in excess of 60 sq. m will be established on an individual basis based on the amount of plan and checking and inspection time

Prosperous Communities Committee

Building Control - Table C

		2015/16	Proposed Increase		2016/17	VAT	2016/17	VAT Rate
		£	% Type	or £	£	Amount	Charge Inc. VAT	
Fees for Non-Domestic New Buildings, Extensions, Alterations Etc.								
1) Extension of a non domestic building both having an internal floor area not exceeding 10m ² .	Plan Charge	£123.00	C		£130.38	£0.00	£130.38	OS
	Inspection Charge	£287.00	C		£304.22	£0.00	£304.22	OS
	Building Notice / Reversion Charge	£410.00	C		£434.60	£0.00	£434.60	OS
	Regularisation Charge	£492.00	C		£521.52	£0.00	£521.52	OS
2) Extension of a non domestic building both having an internal floor area exceeding 10m ² but not exceeding 40m ² .	Plan Charge	£159.00	C		£168.54	£0.00	£168.54	OS
	Inspection Charge	£371.00	C		£393.26	£0.00	£393.26	OS
	Building Notice / Reversion Charge	£530.00	C		£561.80	£0.00	£561.80	OS
	Regularisation Charge	£636.00	C		£674.16	£0.00	£674.16	OS
3) Installation of 1 - 5 non domestic replacement window(s) and door(s).	Plan Charge	£110.00	C		£116.60	£0.00	£116.60	OS
	Building Notice / Reversion Charge	£110.00	C		£116.60	£0.00	£116.60	OS
	Regularisation Charge	£132.00	C		£139.92	£0.00	£139.92	OS
4) Installation of 6 - 20 non domestic replacement window(s) and door(s).	Plan Charge	£210.00	C		£222.60	£0.00	£222.60	OS
	Building Notice / Reversion Charge	£210.00	C		£222.60	£0.00	£222.60	OS
	Regularisation Charge	£252.00	C		£267.12	£0.00	£267.12	OS

For Non domestic projects the charge will be established on an individual basis based on the amount of plan checking and inspection time.

For solar wall panel applications from companies on a repetitive installation basis the fee will be reduced to £95 plus vat.

For air source heat pumps applications from companies on a repetitive installation basis the fee will be reduced to £95 plus vat.

Prosperous Communities Committee

Land Charges

		2015/16	Proposed Increase		2016/17	VAT	2016/17	VAT Rate
		£	% Type	or £	£	Amount	Charge Inc. VAT	
Access to data	Access to information not held on public registers (includes £5 admin fee)	£19.00			£19.00	£0.00	£19.00	OS
	Cancellation Fee	£5.00			£5.00	£0.00	£5.00	OS
LLC1:	Any one part of the register	£6.15			£6.15	£0.00	£6.15	OS
	Whole of the register	£19.00			£19.00	£0.00	£19.00	OS
CON 29R	Per additional parcel (maximum of £16)	£1.00			£1.00	£0.00	£1.00	OS
	One parcel	£61.00			£61.00	£0.00	£61.00	OS
	Each additional parcel	£13.50			£13.50	£0.00	£13.50	OS
	Lincolnshire County Council Fee *	£20.00			£20.00	£0.00	£20.00	OS
CON 290								
submitted with CON29R or LLC1	Each printed enquiry	£15.00			£15.00	£0.00	£15.00	OS
submitted on its own	Each printed enquiry	£15.00			£15.00	£0.00	£15.00	OS
Administration Fee		£10.00			£10.00	£0.00	£10.00	OS
Additional Enquiries	Per additional enquiry	£26.00			£26.00	£0.00	£26.00	OS
Filing a definitive certificate of the Lands Tribunal		£2.50			£2.50	£0.00	£2.50	OS
Office copy of any entry in the register (not including a copy or extract of any plan or document filed pursuant to these rules)				Fee set according to time and work involved				OS

* Please note: LCC have not as yet advised if this fee is to change. Any change in cost will be passed on to the purchaser

Prosperous Communities Committee

Trinity Arts Centre

2015/16	Proposed Increase		2016/17	VAT Amount	2016/17 Charge Inc. VAT	VAT Rate
	£	% Type or £				

Auditorium**Daytime Hire (9am - 5pm), including Technician**

Monday - Friday	Standard Hourly Rate	£50.00		£2.50	£52.50	£10.50	£63.00	S
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Evening Hire (5pm - 11pm) & weekend all day, including Technician

Monday - Sunday	Standard Hourly Rate	£75.00		£4.17	£79.17	£15.83	£95.00	S
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Vestry / Bar (Private Hire)

Per Hour	Standard Hourly Rate	£18.33		£0.84	£19.17	£3.83	£23.00	S
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Staffing (Hourly Rate)

Duty Manager		£25.00		£1.67	£26.67	£5.33	£32.00	S
Bar/Box Office Assistant		£13.33		£0.84	£14.17	£2.83	£17.00	S
Technician:		£18.33		£0.84	£19.17	£3.83	£23.00	S
Projectionist :		£21.67		£0.83	£22.50	£4.50	£27.00	S
Merchandise Sales by Trinity Arts Centre Staff		15%			15%			S

Administration & Promotion

Box Office Ticket Sales	Percentage of Ticket Sales per show	10%			10%			S
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The Performing Rights Society will make a charge for using music not originated by your group

Note: All live shows, lectures and demonstrations will be listed in the brochure free of charge.

Note: Films are charged on a title by title basis dependent on the film and potential ticket sales

Note: All approaches from 3rd parties are considered on a case by case basis and the 'package' price is determined accordingly.