



GA.26 14/15

Committee  
Governance and Audit

Date 25<sup>th</sup> September 2014

H

**Subject: 2015/2016 Members Allowance**

Report by:

Director of Resources

Contact Officer:

Alan Robinson  
Head of Revenues, Benefits and Central Services  
Telephone 01427 676509  
Email alan.robinson@west-lindsey.gov.uk

Purpose / Summary:

To allow the Governance and Audit Committee to discuss Members Allowance for 2015/2016 to assist the work of the Remuneration Panel

**RECOMMENDATION(S): That Members consider and discuss issues around the Members Allowance scheme and feed into the Remuneration Panels deliberations.**

## IMPLICATIONS

<b>Legal:</b>
---------------

<b>Financial :</b>
--------------------

<b>Staffing :</b>
-------------------

<b>Equality and Diversity including Human Rights :</b> <i>NB: Please explain how you have considered the policy's impact on different groups (for example: young people, elderly, ethnic minorities, LGBT community, rural residents, disabled, others).</i>
---

<b>Risk Assessment :</b>
--------------------------

<b>Climate Related Risks and Opportunities :</b>
--

<b>Title and Location of any Background Papers used in the preparation of this report:</b>
--

*Wherever possible please provide a hyperlink to the background paper/s  
If a document is confidential and not for public viewing it should not be listed.*

### Call in and Urgency:

**Is the decision one which Rule 14.7 of the Scrutiny Procedure Rules apply?**

*i.e. is the report exempt from being called in due to urgency (in consultation with C&I chairman)*

**Yes**

**No**

### Key Decision:

*A matter which affects two or more wards, or has significant financial implications*

**Yes**

**No**



## **1 Introduction**

1.1 At full Council on 28<sup>th</sup> July 2014 members agreed to a change in the constitution which changes the role of the Governance and Audit Committee with respect to Members Allowance.

1.2 The Committee no longer reviews the recommendations of the Remuneration Panel prior to the findings being presented to full Council. However it is recognised that the committee does have a role in the process. A discussion at this committee will be fed into the deliberations of the panel who will independently make recommendations to full council using all evidence available.

## **2 Considerations**

- The 2014/2015 members allowance scheme attached as appendix A
- Changes in workload for ward members
- Changes in workloads for Chairs and Vice Chairs
- The financial position of the Council
- Any other factors which members feels are relevant



Council

27 January 2014

**Subject: Review of Members' Allowances for 2014/15**

Report by:

Alan Robinson  
Monitoring Officer

Contact Officer:

Alan Robinson  
Head of Service Central Services  
01427 676509  
Alan.robinson@west-lindsey.gov.uk

Purpose / Summary:

To inform Members of the Recommendation made by the Independent Remuneration Panel and subsequently amended by the Governance & Audit Committee in respect of Members' Allowance Scheme 2014/15 and to seek Council approval.

**RECOMMENDATION:**

**1. That Members consider and approve the Members' Allowance Scheme for 2014/15 as proposed by the Independent Remuneration Panel**

**OR**

**2. That Members consider and approve the amendments to the scheme as proposed by the Governance & Audit Committee in that the remuneration level for the Chair of the Taxi & General Licensing Sub-Committee be amended to be brought in line with the other Committee Chairs.**

## IMPLICATIONS

**Legal:** None related to this report.

**Financial :** Acceptance/approval of the Recommendation would result in an alignment of the Special Responsibility Allowance of the Planning Chair with that of other Committee Chairs saving £658 per annum.

An increase of 1% in the overall costs of the allowance scheme will total £2,785 therefore the cash value of the proposals would be £2,127 per year.

The additional increase in bringing into line the Chair of Taxi & General Licensing Sub-Committee Chair would be £1,367. The total cost implication would therefore be £3,494.

This increase will be met from within existing budgets.

**Staffing :** None related to this report.

**Equality and Diversity including Human Rights :**  
None directly relating to this report.

**Risk Assessment :** N/A

**Climate Related Risks and Opportunities :** N/A

**Title and Location of any Background Papers used in the preparation of this report:**  
.

### Call in and Urgency:

Is the decision one which Rule 14.7 of the Scrutiny Procedure Rules apply?

Yes  No

### Key Decision:

Yes  No

## **1 Introduction**

1.1 At its meeting dated 21 November 2013, the Governance & Audit Committee considered the report (attached as Appendix 1). Arising from the debate, the resulting Minute from that meeting is set out below:

### **44 MEMBERS' ALLOWANCES 14/15 (GA.29 13/14)**

Mr David Lomas of the Council's Remuneration Panel was welcomed to the meeting and presented the paper to the Committee.

Consideration was given to a report which sought to inform Members of recommendations made by the Independent Remuneration Panel (IRP) with regard to the Scheme of Members' Allowances.

Whilst noting that an increase of 1% across the board was being proposed, it was further noted that this equated in real terms to approximately £1 per week. A number of Members stressed that they did not stand for election for the allowances paid to Members, but to make a difference for local communities, and often undertaking the role was at a cost to them.

Members discussed the content of the report including travelling costs. It was considered that more work could be undertaken to identify the 'true cost' of travelling in West Lindsey in future years, rather than adopting the HMRC suggested allowance.

Reference was made to the considerable workload which was being undertaken by the Taxi and General Licensing Sub-Committee, with this in mind, Members were of the view that the allowance paid to the Chairman of that Sub-Committee should be brought in line with that payable to the other Committee Chairmen.

There was a further proposal that the allowance payable to the Chairman of the Planning Committee should remain at the higher rate in light of the considerable amount of meetings involved. Mr Lomas reminded Members of the reasons as to why the allowance had been raised previously and this had not related to the number of meetings involved, but rather the issues which had been prevalent in the area at the time.

The Chairman thanked Mr Lomas and his colleagues on the Remuneration Panel for their hard work on the content of the report.

On being put to the vote, the proposal that the allowance payable to the Chairman of Planning Committee remain at the higher rate was lost, however the proposal to increase the allowance payable to the Chairman of the Taxi and General Licensing Sub-Committee be brought in line with that payable to the other Committee Chairmen was carried.

On that basis it was: -

**“RESOLVED** that the Members’ Allowance Scheme for 2014/15 be **RECOMMENDED** to Council for approval, subject to the remuneration level for the Chair of the Taxi & General Licensing Sub-Committee being amended to be brought in line with the other Committee Chairs.”

In the light of this, Council is recommended to approve the Scheme.





GA.29 13/14

Governance and Audit  
Committee

21 November 2013

H

**Subject: Review of Members' Allowances for 2014/15**

Report by:

Jeanette McGarry  
Interim Director

Contact Officer:

Alan Robinson  
Head of Service Central Services  
01427 676509  
alan.robinson@west-lindsey.gov.uk

Purpose / Summary:

To inform Members of Recommendations made by the Independent Remuneration Panel (IRP) with regard to the Scheme of Members' Allowances for 2014/15.

**RECOMMENDATION:**

- (i) That Members consider the report of the Remuneration Panel and RECOMMEND to Council the Member Allowance Scheme 2014/15 for approval.**

## IMPLICATIONS

**Legal:** None related to this report.

**Financial : FIN/49/14** Acceptance of the panel's recommendations would result in an alignment of the Special Responsibility Allowance of the Planning Chair with that of other Committee Chairs saving £658 per annum.

An increase of 1% in the overall costs of the allowance scheme will total £2,785, therefore the cash value of the proposals would be £2,127 per year. This increase will be met from within existing budgets.

**Staffing :** None related to this report.

**Equality and Diversity including Human Rights :**

*NB: A full impact assessment **HAS TO BE** attached if the report relates to any new or revised policy or revision to service delivery/introduction of new services.*

**Risk Assessment :** N/A

**Climate Related Risks and Opportunities :** N/A

**Title and Location of any Background Papers used in the preparation of this report:**

None

**Call in and Urgency:**

**Is the decision one which Rule 14 of the Scrutiny Procedure Rules apply?**

**Yes**

**No**

**Key Decision:**

**Yes**

**No**

## **1. Background**

- 1.1 West Lindsey District Council's Independent Remuneration Panel (IRP), has carried out a review of the Council's Scheme of Members' Allowances.
- 1.2 To inform the review, the Panel has considered a number of factors, including figures paid by neighbouring and comparative authorities. The evidence reviewed by the Panel indicates that the current Scheme of Allowances is robust and there is general agreement that, the Scheme is transparent, simple to administer and easily understood.
- 1.3 The Panel also received details of the Council's budget situation from the Group Accountant (Services).
- 1.4 In order to gauge the views of Members, the 2013 Members Survey provided the opportunity for comments and also to meet with the Remuneration Panel.
- 1.5 The Panel met on 3 September 2013 and of the seven Members who has expressed a wish to attend the meeting four were available to attend in order to discuss their views. Comments made by the four Members during the discussions have been taken into account by the Panel when arriving at their final recommendations in this Report.
- 1.6 Members will recall that a decision was taken by Council last year for there to be no overall increase to Members' Allowances for 2013/14.
- 1.7 Whilst mindful of the need for caution in increasing allowances, the Panel are well aware of the dangers of remuneration failing to adequately compensate for the role. A 1% increase for staff, up to Band 13, from April 2013, was also taken into consideration by the Panel.
- 1.8 The following calculations are set out to support the Panel's recommendation of a 1% increase to Member's Allowances, taking into consideration what the levels of allowances would have been if Council had agreed the recommendations of the panel over the past 3 years or applied an appropriate financial index. The table below shows that the rate of allowance would have increased by £229.50 should the recommendations of the Remuneration Panel have been accepted. It also shows that the allowance would have increased by £751.88 if allowances had increased in accordance with the Consumer Price Index.

	2009/2010	2010/2011	2011/2012	2012/2013	2013/2014
Actual	£ 5,100.00	£ 5,100.00	£ 5,100.00	£ 5,100.00	£ 5,100.00
Applying CPI	£ 5,100.00	£ 5,288.70	£ 5,526.69	£ 5,692.49	£ 5,851.88
Panel Recommendation	£ 5,100.00	£ 5,100.00	£ 5,329.50	£ 5,329.50	£ 5,329.50

1.9 The Panel would like to record its thanks to those Members and Officers who made themselves available to talk to the Panel.

### Panel Recommendation I

Further to the Review of Members' Allowances for 2011/12, which recommended a 25% increase in the SRA of the Chair of Planning Committee, due to the number of Planning Committee meetings held and which involve extra briefing meetings..

The above-mentioned recommendation was subject to review and the Panel are now of the view that the SRA of the Chair of Planning Committee should be reduced from £3,288 to £2,630 to bring it into line with other Chairs allowances.

### Panel Recommendation II

#### 1. Basic Allowance

The Panel were firmly of the view that a 1% increase in Basic Allowance, in line with the increase in salary for West Lindsey District Council Employees was totally justifiable. The Panel therefore recommends a 1% increase to Basic Allowance and Special Responsibility Allowance.

	£
<b>Basic allowance</b>	<b>5,151</b>
<b>2. SRA – Special Responsibility Allowances</b>	
i) <b>Leader of the Council</b>	<b>11,573</b>
ii) <b>Deputy Leader/s</b>	<b>3,682</b>
iii) <b>Leader of the Opposition</b>	<b>3,682</b>
iv) <b>Deputy Leader of the Opposition</b>	<b>758</b>
v) <b>Minority Group Leaders Per Group Member</b>	<b>84</b>
vi) <b>Chair &amp; Vice Chair of Council (this amount to be apportioned at year end to whoever takes the chair)</b>	<b>2,630</b>
vii) <b>The Chairs of Policy &amp; Resources &amp;</b>	<b>2,630</b>

<b>Prosperous Communities Committees</b>		
viii)	<b>The Chair of Planning Committee</b>	<b>2,630</b>
ix)	<b>The Chairs of Governance &amp; Audit &amp; Challenge &amp; Improvement Committees</b>	<b>2,630</b>
x)	<b>The Chair of Licensing &amp; Regulatory Committee</b>	<b>2,630</b>
xi)	<b>Chair of Chief Officer Employment</b>	<b>2,630</b>
xii)	<b>Vice Chairs of Committees</b>	<b>1,263</b>
xiii)	<b>Chair Taxi &amp; General Sub Committee</b>	<b>1,263</b>
xiv)	No change to the allowances for Co-optees, Dependent Carers or travel allowances. The Panel noted and commented that travel allowances are currently in line with the tax efficient rate authorised by the Inland Revenue.	
xv)	Subsistence – No change (Receipts must be provided for subsistence claimed and attached to the claim form).	
	a. Absence of more than four hours but no more than eight hours – only the cost of one meal can be reimbursed up to a maximum of £15.	
	b. Absence of more than eight hours but no more than 12 hours – only the cost of two meals can be reimbursed up to a maximum of £25.	
	c. Absence of more than 12 hours but no more than 16 hours – only the cost of three meals can be reimbursed up to a maximum of £33.	
	d. Absence of more than 16 hours but not including an overnight stay – only the cost of four meals can be reimbursed up to a maximum of £40.	
	e. Overnight – No Change – £83	
	f. Overnight (London or LGA) – No Change – £208	
xvi)	No change to the mileage rate, which is in accordance with the tax efficient rate authorised by the Inland Revenue, of £0.45 per mile with first passenger supplement of £0.031; and additional passenger £0.021. Motorcycle allowance of £0.25 per mile, and bicycle allowance of £0.21 per mile.	