

Governance & Audit Committee Matters Arising Schedule

Purpose:

To consider progress on the matters arising from previous Governance & Audit Committee meetings.

Recommendation: That members note progress on the matters arising and request corrective action if necessary.

Matters arising Schedule

Active/Closed	Active					
Meeting	Governance and Audit Committee					
Row Labels	Action Required	Assigned To	Comments	Due Date	Remedial Action	Remedial Action Due Date
Black						
possible training topic for inclusion in induction	extract from mins of mtg 20 nov 14 - Finally Members commented on the training workshop which had been facilitated by KPMG and commented that this had been some of the most beneficial training the Committee had ever received. The Committee urged that this session was re-run early on in the new Civic Year for the new Committee once appointed.	Alan Robinson	please consider above comment in preparing induction plan	31/12/2014		
member champion for risk	Extract from mins of meeting: - The Chairman advised that independent member; Mrs Alison Adams had taken on the informal appointment of Risk Champion for the Authority. A report would be submitted to Leaders Panel to advise of the role and promotional material would be put on the Extranet.	James O'Shaughnessy	please add item to f plan for leaders panel and undertake above with regards to the extranet extranet updated 15 jan 15 kjc	15/12/2014		
Local Plan - 2nd Highlight Report	extract from mins of meeting 8 jan 15 (b) the second highlight report be programmed into	Katie Coughlan	added to work plan for April 15	05/02/2015		

	the Committee's work plan.					
Green						
risk assurance mapping matrix	extract from mins of meeting 20 nov: it was suggested that Risk Appetite be built into the template.	James O'Shaughnessy	please bear above comment in mind in developing matrix	31/12/2014	28/02/15	
annual review of constitution - consideration points	extract from mins of meeting - RESOLVED that the comments made throughout the course of the discussion, as detailed above, be borne in mind by the Monitoring Officer in completing his annual review of the Constitution.	Alan Robinson	please ensure reference is made to minute 53 from ga cttee mtg on 20 nov when preparing constitution review Target date needs to be reviewed (Suggest 31 May following Annual Council)	15/12/2014		31/05/2015
Corporate / Internal Fraud	Extract from mins of meeting 8/01/15 It was noted that the Fraud Briefing referred to internal fraud having being detected but provided no further information on this matter. The Director of Resources briefing outlined to Members the circumstances to which this one case related. Accepting the Committee were in open session, the Chairman requested that he be further briefed on the circumstances at a future briefing meeting.	Ian Knowles	katie to bring forward to a future briefing agenda .	28/02/2015		