

Governance and Audit Committee Work Plan

Purpose:

This report provides a summary of reports that are due on the Forward Plan over the next 12 months for the Governance and Audit Committee.

Recommendation:

1. That members note the schedule of reports.

Date	Title	Lead Officer	Purpose of the report
12/11/2015	Annual Audit Letter (External Audit)	Tracey Bircumshaw	to present the annual audit letter
	Member training update	Alan Robinson	To provide an update on the Member training programme
	quickline monitoring report - period 2	Tracey Bircumshaw	exempt monitoring report assessing progress against the agreed loan
	Strategic Risks - 6 month update	James O'Shaughnessy	to present the current strategic risk register
	verbal - Boundary Commission Consultation Update	Alan Robinson	to update cttee on the boundary commission consultation
19/01/2016	AGS Monitoring report - period 2	James O'Shaughnessy	to assess progress against the agreed action plan as at the end of period 2
	Draft Treasury Management Strategy	Tracey Bircumshaw	to present the draft strategy for scrutiny purposes
	Internal Audit Plan - Monitoring Report 3 (lisa mckenzie)	James O'Shaughnessy	to present progress against the agreed internal audit plan up until the end of period 3
	Quickline Monitoring report - period 3	Tracey Bircumshaw	exempt monitoring report to assess progress against the agreed business loan
	revised risk management strategy	James O'Shaughnessy	to present the revised risk management
	appointment of external auditor	Ian Knowles	to outline intentions with regard to this appointment and agree proposed way forward
17/03/2016	certification of Grants and Claims (external audit)	Tracey Bircumshaw	to present the external audit
	Combined Assurance report (internal audit)	James O'Shaughnessy	to present the combined assurance report
	Internal Audit Plan 16/17	James O'Shaughnessy	to present the internal audit plan for 16/17
	Strategic risks	James O'Shaughnessy	to present the current strategic risk register
14/04/2016	AGS Monitoring report - period 3	James O'Shaughnessy	to present monitoring information to assess progress against the agreed action plan as at the end of period 3
	annual review of the constitution	Alan Robinson	to present the draft revised constitution in advance of it been presented to ann council for approval
	extrenal audit plan (external audit)	Ian Knowles	to present the external audit plan for 16/17 and associated fees
	Q4 IA Report (Year End) Lisa Mackenzie	James O'Shaughnessy	Year end audit report
	Quickline Monitoring Report - period 4	Tracey Bircumshaw	exempt monitoring report to assess progress against the agreed loan as the end of period 4

