

**Purpose:**

To consider progress on the matters arising from previous Licensing & Regulatory Committee meetings.

**Recommendation:** That members note progress on the matters arising and request corrective action if necessary.

**Matters arising Schedule**

<b>BRAG STATUS BLACK - COMPLETED MATTERS, NOT CLOSED</b>							
<b>ID</b>	<b>ACTION</b>	<b>ACTION REQUIRED</b>	<b>DUE DATE</b>	<b>COMMENTS</b>	<b>REMEDIAL ACTION</b>	<b>REMEDIAL ACTION DUE DATE</b>	<b>ASSIGNED TO</b>
1	THE LEVEL AT WHICH THE FEE FOR THE SIMPLIFIED PROCESS (SELF DECLARATION) (RESOLUTION (A) ABOVE RELATES) SHOULD BE SET, THE VIEW OF THE LICENSING AND REGULATORY COMMITTEE	EXTRACT FROM MINS OF LR CTTE ON 5/12/11:  RESOLVED THAT HAVING GIVEN CONSIDERATION TO THE LEVEL AT WHICH THE FEE FOR THE SIMPLIFIED PROCESS (SELF DECLARATION) (RESOLUTION (A) ABOVE RELATES) SHOULD BE SET, THE VIEW OF THE LICENSING AND REGULATORY COMMITTEE WAS THAT THE FEE TO BE CHARGED FOR THE SELF DECLARATION PROCESS BE SET AT A RATE EQUAL TO 50% OF THE FULL FEE PAYABLE AT YEAR 1 (EXCLUDING ANY FEE CHARGED BY DVLA (CURRENTLY £5.50) AND THUS THE PROSPEROUS COMMUNITIES COMMITTEE BE FORMALLY REQUESTED TO GIVE CONSIDERATION TO THE VIEWS EXPRESSED BY THE COMMITTEE, IN CONNECTION WITH THIS MATTER, AS PART OF THE FEES, CHARGES AND BUDGET SETTING PROCESS	31/12/2011	RESOLUTION FORWARD TO FINANCE TEAM FOR THE ATTENTION WITH REQUEST THAT THESE VIEWS BE INCORP'ED INTO THE FEES AND CHARGES REPORT.  FESS AND CHARGES HAVE BEEN CONSIDERED AND ACCEPTED BY BOTH POLICY CTTEES. THIS MATTER WILL BE CONSIDERED FOR THE FINAL TIME AT COUNCIL ON 5 MARCH AS PART OF THE MTFP / C TAX REPORT  ALL RECOMMENDATIONS WERE EXCEPTED AS PROPOSED			COUGHLAN, KATIE

	FOR 2012/13.  PLEASE LIAISE WITH FINANCE DEPT TO ENSURE LR CTTEE VIEWS ARE INCORPORATED INTO THE FEES AND CHARGES PAPER BEING SUBMITTED TO PC CTTEE IN FEB 12					
--	---	--	--	--	--	--

BRAG status red - Overdue matters							
ID	Action	Action Required	Due Date	Comments	Remedial Action	Remedial Action Due Date	Assigned To
None							

BRAG status amber - deadline for completion flagged as at risk							
ID	Action	Action Required	Due Date	Comments	Remedial Action	Remedial Action Due Date	Assigned To
None							

BRAG status green - Outstanding matters, not yet due							
ID	Action	Action Required	Due Date	Comments	Remedial Action	Remedial Action Due Date	Assigned To
None							