

Guildhall Gainsborough
Lincolnshire DN21 2NA
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This meeting will be webcast live and published on the Council's website

AGENDA

Prayers will be conducted prior to the start of the meeting.
Members are welcome to attend.

Notice is hereby given that a meeting of the Council will be held in the Council Chamber - The Guildhall, Marshall's Yard, Gainsborough, DN21 2NA, , on **Monday, 26th June, 2023 at 7.00 pm**, and your attendance at such meeting is hereby requested to transact the following business.

To: Members of West Lindsey District Council

1. MINUTES OF THE PREVIOUS MEETING
To confirm and sign as a correct record the Minutes of the Annual Meeting of Full Council held on 22 May 2023.

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Ian Knowles
Head of Paid Service
The Guildhall
Gainsborough

Friday, 16 June 2023

Agenda Item 2 Public Document Pack

West Lindsey District Council - 22 May 2023

WEST LINDSEY DISTRICT COUNCIL

Minutes of the Meeting of Council held in the Council Chamber - The Guildhall, Marshall's Yard, Gainsborough, DN21 2NA on 22 May 2023 at 7.00 pm.

Present: Councillor Mrs Angela Lawrence (Chairman) (until agenda item 3)
Councillor Roger Patterson (Vice-Chairman) (until agenda item 4)

Councillor Owen Bierley	Councillor Matthew Boles
Councillor Mrs Jackie Brockway	Councillor Stephen Bunney
Councillor Liz Clews	Councillor Christopher Darcel
Councillor David Dobbie	Councillor Ian Fleetwood
Councillor Paul Howitt-Cowan	Councillor Peter Morris
Councillor Mrs Diana Rodgers	Councillor Mrs Lesley Rollings
Councillor Jim Snee	Councillor Mrs Mandy Snee
Councillor Trevor Young	Councillor Emma Bailey
Councillor John Barrett	Councillor Eve Bennett
Councillor Trevor Bridgwood	Councillor Frazer Brown
Councillor Karen Carless	Councillor Adam Duguid
Councillor Jacob Flear	Councillor Sabastian Hague
Councillor Paul Key	Councillor Paul Lee
Councillor Jeanette McGhee	Councillor Lynda Mullally
Councillor Maureen Palmer	Councillor Roger Pilgrim
Councillor Tom Smith	Councillor Paul Swift
Councillor Baptiste Velan	Councillor Moira Westley

In Attendance:

Ian Knowles	Chief Executive
Emma Foy	Director of Corporate Services and Section 151
Jeanette McGarry	Assistant Director People & Democratic Services
Katie Storr	Democratic Services & Elections Team Manager

Also Present: 4 members of the public

Apologies No apologies were received

1 OUTGOING CHAIRMAN'S WELCOME

Councillor Mrs Lawrence, the outgoing Chairman, formally opened the meeting and welcomed members old and new for the start of the next four-year term and the start of the 2023 - 2024 civic year. It was indicated that it was the 50th Annual General Meeting (AGM) of West Lindsey District Council and the chairman welcomed the public to the meeting and those viewing from home.

Councillor Mrs Lawrence advised Council of the passing of a former colleague, and friend to many, the former Councillor Ken Bridger, who had represented the Market

Rasen area at Town, District and County Council level for a number of years. Members joined the Chairman in expressing condolences to former Councillor Bridgers family during this time.

2 MEMBERS' DECLARATIONS OF INTEREST

No declarations of interest were made at this point in the meeting.

3 TO ELECT A CHAIRMAN OF THE DISTRICT COUNCIL FOR THE 23/24 CIVIC YEAR

Before commencing the process of electing a new Chairman, the outgoing Chairman addressed Council for the final time, and reflected on the past year in office and shared some of the highlights.

Councillor Mrs Lawrence highlighted that the past Civic year had witnessed some quite epic national events, as well as some significant local occasions. Last summer had seen the beacon lighting at Lincoln Castle as part of the celebrations for Queen Elizabeth's jubilee, and then this year we were mourning her passing.

The historic event required the Chairman's attendance at Lincoln Cathedral to receive the royal proclamation, who was then required to take this proclamation and announce the news of the death, along with the announcement of the new King here in Gainsborough.

The duties as Chairman had covered a wide variety of events including the unveiling of a memorial to the Polish forces that were stationed in the area and presented workplace awards and attended graduation ceremonies.

Councillor Lawrence was involved in the selection and presentation to those in the caring professions through Lincolnshire Care Awards. In addition, there had been attendance at events such as beer festivals, tea parties and opening garden fetes. There had been attendance at church with civic services and investiture of new priests. There was also a celebration of life service in Market Rasen, for those Councillors past and standing at the time that had been lost during the Covid period.

Nearer to home there was the wonderful illuminate event in Gainsborough, which was spectacular and only last month the Chairman attended a concert by the Lincolnshire Youth Orchestra in Lincoln Cathedral and was a wonderful programme delivered by some very talented youngsters from our schools around the county.

The year had been very mixed and varied and the incoming Chairman would have similar events to attend.

Presiding over her final item, Councillor Mrs Lawrence sought nominations for the position of Chairman of Council.

It was proposed and seconded that Councillor Stephen Bunney be appointed the Chairman of Council for the civic year 2023/24. No further nominations were made and on being put to

the vote the motion was carried and it was therefore: -

RESOLVED that Councillor Stephen Bunney be elected Chairman of the Council for the 2022/23 civic year.

The outgoing Chairman presented the Chain of Office to Councillor Bunney and congratulated him on his appointment.

Councillor Bunney made and signed the statutory declaration of acceptance of office, in the presence of the Head of Paid Service and took the Chair for the remainder of the meeting.

Councillor Bunney advised that it was an honour to be elected as Chairman for the coming year and that he was looking forward to the forthcoming year in office and to meeting many people from the district, throughout Lincolnshire and beyond. Councillor Bunney undertook to uphold the good name of West Lindsey in all the duties carried out as Chairman of the Council, Councillor Bunney gave his own tribute to his friend and colleague Councillor Ken Bridger and indicated that they joined Market Rasen Town Council within months of each other, some two 20 plus years ago. Councillor Bridger was a quiet but passionate man who was principled about education, social equality, the environment and, in his faith, Ken, being a practising member of Market Rasen, New Life Church.

Councillor Bridger supported his community as town mayor, district and county councillor and had always been a good friend and was always prepared to give counsel and advice and had encouraged Councillor Bunney and others to undertake public service. He will be much missed,

Councillor Bunney then presented Councillor Mrs Lawrence with a past Chairman's badge and proposed a vote of thanks to her for her services, to the council and as our chairman over the past year. Councillor Mrs Lawrence had attended numerous UK functions throughout her term of office and has been an excellent ambassador for the Council, leading the council through the mourning of our longest reigning sovereign.

Councillor Bunney advised that he had some flowers for the outgoing Chairman, which would be presented at the conclusion of the meeting.

4 TO ELECT A VICE-CHAIRMAN OF THE DISTRICT COUNCIL FOR THE 2023/24 CIVIC YEAR

Nominations were sought for the position of Vice-Chairman of Council, with Councillor Matthew Boles being proposed and seconded.

There being no further nominations it was:

RESOLVED that Councillor Matthew Boles be elected Vice-Chairman of the Council for the 2023/24 civic year.

The Chairman of the Council congratulated Councillor Boles on his appointment before presenting him with the Vice Chairman's Chain and Badge of Office.

Councillor Boles made and signed the statutory declaration of acceptance of office, in the presence of the Head of Paid Service.

Councillor Boles indicated that it was an honour and a privilege to have been elected as Vice-Chairman for the coming year and that he looked forward to supporting the Chairman in every way possible during the coming year and would strive at all times to promote and uphold the good name of West Lindsey.

Councillor Bunney thanked Councillor Patterson, the outgoing Vice-Chairman for his service. Councillor Patterson addressed Council and indicated it had been a privilege and an honour to be Vice-Chairman of the Council and highlighted that he had many engagements and met some fabulous people. Councillor Patterson gave his congratulations to the new Chairman and Vice-Chairman.

Councillor Bunney invited the outgoing Chairman to say a few words. Councillor Mrs Lawrence thanked the new Chairman and reiterated it had been a great honour to be Chairman of the district council and thanked officers who had supported her. Councillor Mrs Lawrence gave her best wishes to Councillors Bunney and Boles and expressed the hope that they enjoy their year in office.

5 CHAIRMAN'S CHAPLAIN

The Chairman introduced the item and invited Councillor Mrs Lawrence as outgoing Chairman to make a vote of thanks to those who presided over prayers on her behalf during her term of office.

Councillor Mrs Lawrence advised that during her term of office she did not have a cleric to offer prayers before the meetings, but several councillors who had religious inclinations had undertaken the duties and it had worked very well through the year, thanking both former Councillors Cotton and J McNeill for their help and their prayers over this time.

The Chairman advised that he was undecided about a Chaplain at this time and would advise Council of any appointment accordingly in due course,

The Chairman indicated that this concluded the civic part of the proceedings for this evening and invited the outgoing Chairman and Vice-Chairman to take their seats on the chamber floor.

It was reported that official photographs and presentations would take place at the end of the meeting, and members were also invited to join the Chairman for refreshments after the meeting.

6 DISTRICT COUNCIL ELECTIONS 2023

Members gave consideration to a report which set out the results of the recent District Council Elections on a ward by ward basis.

The Chairman advised that the turnout of the Saxilby ward was not included on the notice and the figure was 31.6%, with an electorate of 4,854. There was no electorate or turnout for the Kelsey Wold Ward as this had been uncontested.

The Chairman congratulated Councillors who were attending for the first time.

RESOLVED that the results of the District Council Elections 2023 be noted.

7 VOTE OF THANKS FOR RETIRING MEMBERS

The Chairman of Council proposed a vote of thanks to all those Councillors who had either retired from office or who had not been re-elected. The Out-going Vice-Chairman of Council seconded the vote before the Leader (elect) made a short address to Council, paying recognition to those Councillors.

He thanked all those individuals who had worked tirelessly to represent the constituents and make positive changes in the community, their contributions had been invaluable, and the Council would be forever grateful for their commitment to the public service. They were thanked for their leadership, vision, and unwavering dedication to improving the lives of those they serve. Thanks were also expressed to their family members, in acknowledgment that most Councillors could not fulfil their roles without the support of husbands, wives and partners, Being elected Councillor often came at a sacrifice to many other things, including family time, and as such the Council as a whole wished them all the best in their future endeavours and hoped they continued to be active members of our community.

8 TO ELECT A LEADER OF THE COUNCIL

Nominations for the position of Leader had been sought in accordance with Article 6 of the Constitution, with only one nomination having been received.

Councillor Trevor Young had been proposed and seconded.

RESOLVED that Councillor Trevor Young be elected Leader of the Council for the 2023/24 civic year.

Councillor Young addressed Council and expressed his thanks at having being appointed and made the following short address : -

“Council Members, Officers and residents of West Lindsey District Council, I'm honoured to stand before you today as the newly elected leader of this great council.

I express my sincere gratitude to all those who supported me throughout this journey. as we move forward together, I want to emphasise the importance of unity and collaboration, we must work together towards a common goal to serve the people West Lindsey with integrity and dedication. As a Council, we face some of the most difficult challenges in relation to the cost of living, Scampton air base and the proposal of large-scale solar farms across the district. I am committed to promoting transparency in our decision-making processes, ensuring that every voice is heard, and every perspective

is considered, we must strive for excellence in all that we do - from delivering essential services to fostering economic growth and development. Above all, I pledged to lead with compassion and respect each Member of this Council, together we can achieve great things for our community and I thank you once again for the trust you have placed in me. Thank you, Chairman.”

9 TO ELECT A DEPUTY LEADER OF THE COUNCIL

Nominations were sought for the position of Deputy Leader, with Councillor Mrs Lesley Rollings being proposed and seconded.

No further nominations were made.

RESOLVED that Councillor Mrs Lesley Rollings be elected Deputy Leader of the Council for the 2023/24 civic year.

Councillor Mrs Rollings addressed Council and expressed her thanks at having being appointed and made the following short address: -

“Chairman. fellow Council members, Officers and residents of West Lindsey. I'm very proud to be elected as Deputy Leader of this Council and would like to express my thanks to all those who have supported me and my fellow elected councillors, enabling us to be successful in these recent elections. I would like to congratulate all newly elected councillors. These are exciting times for us all and as we move forward, we give a commitment to put the community at the heart of everything we do. We aim to work in a way that helps our communities to be better connected and understood and supported by the council that serves them. Thank you.”

10 MINUTES OF THE PREVIOUS MEETING

RESOLVED that the Minutes of the Meeting of Full Council held on 6 March 2023 be confirmed and signed as a correct record.

11 REVIEW OF THE ALLOCATION OF SEATS TO POLITICAL GROUPS ON COMMITTEES/SUB -COMMITTEES

The Chairman presented the report, which set out details of the political groups on the Council, the number of Members to be appointed to serve on each Committee, and the allocation of seats on each of the Committees based on political groupings, noting the review was borne from the recent all out elections results.

This was a matter, which had been determined by the Head of Paid Service under his delegated authority, in Consultation with the Group Leaders, all of which had indicated their agreement, as such, there was no requirement for a vote.

Apologies were offered to, and accepted by Councillor Barrett, as his name had been wrongly transposed in Appendix A, reading Bartlett, in error.

With no questions posed, the following was **DULY NOTED**: -

- (a) the details of the political groups, as set out in Appendix A of the report,
- (b) the number of Members to be appointed to serve on each committee and sub-committee; and
- (c) the allocation to different political groups of seats on committees/sub-committees, as set out in Appendix B of the report.

12 APPOINTMENT OF COMMITTEES

The Chairman of the Council presented the report which set out the wishes expressed by the political groups in respect of the appointment of Members to serve on each of the Council's formal Committees for the 2023/24 Civic Year.

Members were advised that the published report had contained some gaps where nominations had still been awaited namely, nominations from the Lincolnshire Independent Group and an additional nomination from the Liberal Democrat Administration Group for the Governance and Audit Committee.

The awaited nominations were provided verbally to the meeting by the Monitoring Officer, as follows: -

Councillor Sebastian Hague (Lib Dem) and Councillor Chris Darcel (Linc Ind) to join the Governance and Audit Committee; Councillor Paul Key (Lincs Ind) to join the Overview and Scrutiny Committee. The Lincolnshire Independents would not be taking their seat on the Planning Committee at the current time, this would remain vacant at present.

On that basis it was

RESOLVED that in accordance with the provisions of section 16 of the Local Government and Housing Act 1989 and the wishes expressed by political groups, and provided verbally at the meeting Members be appointed to serve to the Council's Committees for the 2023/24 civic year as follows: -

Chief Officer Employment Committee (9 Members)

Councillor Owen Bierley
Councillor Jackie Brockway
Councillor Stephen Bunney
Councillor Paul Lee
Councillor Peter Morris
Councillor Lesley Rollings
Councillor Mandy Snee

Councillor Moira Westley
Councillor Trevor Young

Corporate Policy and Resources Committee (11 Members)

Councillor Owen Bierley
Councillor Matt Boles
Councillor Frazer Brown
Councillor Stephen Bunney
Councillor Ian Fleetwood
Councillor Roger Patterson
Councillor Lesley Rollings
Councillor Mandy Snee
Councillor Tom Smith
Councillor Paul Swift
Councillor Trevor Young

Governance and Audit Committee (9 Members)

Councillor John Barrett
Councillor Jackie Brockway
Councillor Stephen Bunney
Councillor Chris Darcel
Councillor David Dobbie
Councillor Sebastian Hague
Councillor Angela Lawrence
Councillor Jeanette McGhee
Councillor Baptiste Velan

Licensing Committee (11 Members)

Councillor Eve Bennett
Councillor Trevor Bridgwood
Councillor Karen Carless
Councillor Liz Clews
Councillor David Dobbie
Councillor Angela Lawrence
Councillor Paul Lee
Councillor Maureen Palmer
Councillor Roger Pilgrim
Councillor Jim Snee
Councillor Mandy Snee

Regulatory Committee (11 Members)

Councillor Eve Bennett

Councillor Trevor Bridgwood
Councillor Karen Carless
Councillor Liz Clews
Councillor David Dobbie
Councillor Angela Lawrence
Councillor Paul Lee
Councillor Maureen Palmer
Councillor Roger Pilgrim
Councillor Jim Snee
Councillor Mandy Snee

Planning Committee (11 Members)

Councillor Matt Boles
Councillor Emma Bailey
Councillor David Dobbie
Councillor Sabastian Hague
Councillor Ian Fleetwood
Councillor John Barrett
Councillor Peter Morris
Councillor Tom Smith
Councillor Jim Snee
Councillor Baptiste Velan
1 x Vacancy (allocated to Lincolnshire Independents)

Prosperous Communities Committee (11 Members)

Councillor Emma Bailey
Councillor Owen Bierley
Councillor Stephen Bunney
Councillor Frazer Brown
Councillor Karen Carless
Councillor Jacob Flear
Councillor Paul Lee
Councillor Roger Patterson
Councillor Diana Rodgers
Councillor Lesley Rollings
Councillor Trevor Young

Overview and Scrutiny Committee (11 members)

Councillor Trevor Bridgwood
Councillor Liz Clews
Councillor Jacob Flear
Councillor Paul Howitt-Cowan
Councillor Paul Key
Councillor Jeanette McGhee
Councillor Lynda Mullally

Councillor Maureen Palmer.
 Councillor Roger Pilgrim
 Councillor Diana Rodgers
 Councillor Moira Westley

13 APPOINTMENT OF COMMITTEE CHAIRMEN AND VICE-CHAIRMAN FOR THE 2023/24 CIVIC YEAR AND TO AGREE THE NORMAL COMMENCEMENT TIME FOR EACH COMMITTEE.

Having re-appointed the Committees, the report under consideration sought to appoint Chairman and Vice-Chairmen to each of the Committees and for Council to agree the normal commencement time for each. The report also recommended, at the request of the new Administration, that the number of Vice-Chairmanships on the Overview and Scrutiny Committee and the Governance and Audit Committee be increased to two, noting the allowance would be shared until the matter had been further considered by the Independent Remuneration Panel in due course and appropriate recommendations made if deemed necessary.

Noting the position of Chairman of the Standards Sub-Committee had not been included in the written report, this was provided verbally to the meeting, by the Monitoring Officer, the nomination being Councillor Moira Westley.

On that basis, with no questions it was

RESOLVED

- (a) that the number of Vice-Chairmanships on the Overview and Scrutiny Committee and the Governance and Audit Committee be increased to two;
- (b) that the following persons be appointed as Chairmen and Vice-Chairmen, for the 2023/24 Civic Year to the following Committees: -

Committee	Chairman	Vice Chairman/men	Normal Start Time
Chief Officer Employment Committee	Councillor Moira Westley	Councillor Mandy Snee	Meetings to be convened as and when required
Corporate Policy and Resources Committee	Councillor Trevor Young	Councillor Lesley Rollings	6.30pm
Planning Committee	Councillor Matt Boles	Councillor Jim Snee	6.30pm
Governance and Audit Committee	Councillor Stephen Bunney	Councillor David Dobbie Councillor Velan Baptiste	2.00pm
*Licensing Committee	Councillor Jim Snee	Councillor Mandy Snee	6.30pm

Overview and Scrutiny Committee	Councillor Paul Howitt-Cowan	Councillor Jacob Flear Councillor Jeanette McGhee	6.30pm
*Regulatory Committee	Councillor Jim Snee	Councillor Mandy Snee	6.30pm
Prosperous Communities Committee	Lesley Rollings	Councillor Trevor Young Councillor Emma Bailey	6.30pm
Standards (Sub) Committee	Councillor Moira Westley	-	Meetings to be convened as and when required

- (c) that the normal commencement time for each of the Committees be as set out in the table at (b) above.

Note: Following the vote, the outgoing Chairman of the Planning Committee, congratulated the newly appointed Chairman of Planning and requested that he give consideration to the up and coming planning application, relating to the exhuming and removal of Guy Gibson's dog, from bomber County, to be heard at a special Committee, at the Epic Centre, due to the volume of public love and affection, allowing as many people as possible to attend. The newly appointed Chairman of Planning undertook to give the matter consideration.

14 APPOINTMENT OF SUB-COMMITTEES, BOARDS AND OTHER BODIES (INCLUDING OUTSIDE BODIES)

The Chairman of the Council presented the report which sought to appoint Members to serve on numerous Sub-Committees, Working Groups and Outside Bodies.

The report also sought approval to suspend the rules relating to proportionality for the both the Standards Sub-Committee and the Appeals Board.

The Chairman advised the meeting that at the time of the report's publication there were some outstanding nominations. On request, the Monitoring Officer provided outstanding nominations as follows: -

- * Councillor Matthew Boles be appointed to the Trustees of WG Rose Memorial
- * Councillor Matthew Boles be appointed to the Trustees of Francis Barker Trust

The Monitoring Officer further advised that nominations were still awaited from the Lincolnshire Independents to several positions and that the Administration Group had, late in the day, "gifted" a few more positions to Groups.

Given the position, it was proposed by the Chairman and duly seconded, that delegated authority be granted to the Head of Paid Service, in consultation with relevant Group Leaders to make appointments to all those positions which remained vacant, post the

Council Meeting.

On that basis it was **RESOLVED** that: -

- (a) the Rules relating to proportionality be suspended for appointment to the Appeals Board;
- (b) the Rules relating to proportionality be suspended for appointment to the Standards Sub-Committee; and
- (c) the following appointments be made: -

Joint Staff Consultative Committee

Councillor Moira Westley
Councillor Matt Boles
Councillor Jackie Brockway
Councillor John Barrett
Councillor Ian Fleetwood (Reserve)
Councillor Roger Patterson (Reserve)
Councillor Tom Smith (Reserve)
Councillor (tbc – Opposition or Lincs Ind)

Appeals Board

Councillor Stephen Bunney
Councillor Jackie Brockway
Councillor Ian Fleetwood
Councillor Angela Lawrence
Councillor Diana Rodgers
Councillor (tbc – Lib Dem)

Standards Sub-Committee

Councillor Moira Westley
Councillor Matt Boles
Councillor Jackie Brockway
Councillor Di Rodgers
Councillor Ian Fleetwood
Councillor (tbc – Lincs Ind)

Lincolnshire Show Task and Finish Group 23/24

Chairman of Council
Councillor Lesley Rollings
Councillor Liz Clews
Councillor Eve Bennett
Councillor Maureen Palmer
Councillor Roger Pilgrim
Councillor John Barrett

Editorial Advisory Board

Councillor Lesley Rollings
Councillor Diana Rodgers
Councillor (tbc – Lincs Ind)

West Lindsey Community Awards Panel

Chairman of Council
Councillor Eve Bennett
Councillor (tbc – Lincs Ind)
Councillor (tbc – Opposition Group)
Councillor (tbc – Opposition Group)

Central Lincolnshire Joint Strategic Planning Committee

Councillor Trevor Young
Councillor Jim Snee
Councillor Matt Boles
Councillor Ian Fleetwood (Reserve)

Leisure, Culture, Events & Tourism Group

Councillor Lesley Rollings
Councillor Moira Westley
Councillor Jacob Flear
Councillor Paul Howitt-Cowan
Councillor Stephen Bunney
Councillor Maureen Palmer

Community Grants Panel

Councillor Stephen Bunney
Councillor Liz Clews
Councillor Paul Howitt-Cowan
Councillor Di Rodgers
Councillor Owen Bierley

Funding Consultative Panel

Councillor Lesley Rollings
Councillor Karen Carless
Councillor Roger Patterson
Councillor (tbc – Lincs Ind)
Councillor Mandy Snee (Reserve)
Councillor Ian Fleetwood (Reserve)
Councillor (tbc Lincs Ind) (Reserve)

Scampton Local Plan and Infrastructure Group

Councillor Sabastian Hague
Councillor Roger Patterson
Leader of the Council
Councillor Paul Swift (Reserve)

Community Rights Panel

Councillor Stephen Bunney
Councillor Jeanette McGhee
Councillor Trevor Bridgwood

Transport Working Group

Chairman of Prosperous Communities Committee
Councillor Stephen Bunney
Councillor Moira Westley
Councillor Lynda Mullally
Councillor Roger Patterson
Councillor John Barrett
Councillor (tbc – Lincs Ind)

Environmental and Sustainability Group

Councillor Stephen Bunney
Councillor Matt Boles
Councillor Karen Carless
Councillor Eve Bennett
Councillor Maureen Palmer
Councillor Paul Lee

Member Development Group

Councillor Matt Boles
Councillor Baptiste Velan
Councillor Emma Bailey
Councillor Peter Morris
Councillor Roger Pilgrim
Councillor Owen Bierley
Councillor (tbc – Lincs Ind)

Further Education Task Force

The Leader of the Council
Councillor Lesley Rollings
Councillor Angela Lawrence

Flooding Group

Serving Chairman of the Overview and Scrutiny Committee
Members who have a specific role either on a Flood and Water

Management Group or Internal Drainage Board, as a minimum this will include: -

the West Lindsey representative on Lincolnshire Flood Risk and Water Management Group and any Lincolnshire County Council Members who are also serving West Lindsey Councillors.

Note : - It will be normal practice for elected members who have identified a particular risk relating to flooding or drainage in their constituency to attend the meetings.

Honours Panel

Chairman of the Council (replaced by a representative when a conflict of interest occurs) who will be the representative of their office and their **political party**

A Member from each of the other political parties;

An Independent Co-opted member of the Council (an existing member, chosen by the Monitoring Officer upon receipt of a nomination who has no conflict of interest)

Note: Due to the nature of these awards, the most appropriate Members will be called together on a nomination by nomination basis.

(d) Members as detailed in the appended table be appointed to the Outside Bodies, in accordance with the provisions agreed at Sections 5 (a) – (c) of the report, and set out below: -

(a) To note that appointments to Outside Bodies are made on the following basis :

- i) In the first instance any Member with a specialist interest or expertise in the particular field of the Outside Body should be appointed (the appointment should not be party political), Failing this, where possible, appointments should be made geographically involving a local Ward Member. Where neither of these criteria can be met, any other Member should be appointed;
- ii) appointments are to be made for a four year period to be in line with District elections. However, a number of bodies have their own arrangements for a four yearly cycle of appointments, these are indicated in the table below.
- iii) where a body shows that the Leader, Chairman and/or Vice-Chairman of a particular committee is the representative, this is because either the constitution of the body concerned requires it or there has been a previous Council decision that the office-holder will serve. Where a body indicates that this has traditionally been the case, there is no actual requirement; and

- iv) those Members appointed to serve on an outside body would be expected to provide a short report on the achievements, finance and forward plans for inclusion in a booklet prior to Annual Council. (circulated separately to members)
- (b) that places which have traditionally been filled by the Leader, Chairman and/or Vice-Chairman of a particular committee or their nominee continue to be so filled.
- (c) that appointed representatives should arrange for a reserve (where required) with the exception of those bodies marked with an asterisk * (as these are directorships and personal appointments).
- (e) the outside bodies no longer requiring appointments (detailed below) be noted and be removed from the list: -

Name of body
Heritage Trust
Lincs Forum for Agriculture /Horticulture
Lincolnshire Sports
Local Crime Prevention
Robin Hood Airport
Safer Lincs Partnership Oversight
Sure Start
Well-Being Lincs Reference Group
West Lindsey Dementia Action Alliance

- (f) delegated authority be granted to the Head of Paid Service, in consultation with relevant Group Leaders to make appointments to all those positions which remain vacant, post the Council Meeting.

15 RECOMMENDATION FROM THE GOVERNANCE AND AUDIT COMMITTEE - ANNUAL REVIEW OF THE CONSTITUTION AND MONITORING OFFICER ANNUAL REPORT 2022/23

Council gave consideration to a report which presented the 22/23 Annual Review of the Constitution and arising recommendations, as considered by the Governance and Audit Committee on 18 April and recommended for approval.

The report also included an Annual Report from the Monitoring Officer for the period 22/23. The report aimed to provide an holistic view of all governance associated matters.

The Outgoing Vice-Chairman of the Governance and Audit Committee presented the report and indicated the report had been given through and in depth consideration and had been supported unanimously by the Audit Committee.

The newly appointed Leader expressed his thanks for the work undertaken by the Governance and Audit Committee and for the detailed report. Referencing paragraph 3.5 and 3.6, public participation at Planning meetings and public participation at committee meetings, whilst the administration would be supporting the report and the recommendations Council were advised that they would be carrying out a much more in depth review or both these functions over the next Civic Year to ensure that the schemes worked in a more meaningful way.

Having been proposed and seconded, with no further questions, it was: -

RESOLVED that the **RECOMMENDATION** from the Governance and Audit Committee be accepted and

- (a) the outcome of the 22/23 annual review, as detailed in the report be received and noted;
- (b) the additional amendments detailed throughout Section 3 of this report, identified during the 22/23 review be approved for adoption and implementation with immediate effect;
- (c) the appointment of Mr Andrew Morriss as Independent Member on The Governance and Audit Committee until Annual Council May 2027 be approved;
- (d) delegated authority be granted to the Monitoring Officer, in consultation with the Chairman of the Governance and Audit Committee, to amend the Scheme of Corporate Delegations (pages 48 – 60 of Section IV), if required, on approval of HR policies by Corporate Policy and Resources Committee throughout 2023/24.
- (e)
 - the progress made with regards to the areas of work agreed for further development in the previous review (Section 2);
 - the areas considered but not taken forward (Section 6)
 - the further planned work for 2023/24 onwards (Section 7);
 - the introduction of the Subsidy Control Act (Section 9)
 - the statistical data provided within the report in respect of the number, nature and outcome of Code of Conduct Complaints (Section 10);
 - the support offered to Parish Councils (Section 12); and
 - the use of the Council's RIPA powers during the period (section 14) be received and noted.
- (f) the amended Financial Procedure Rules and Contract Procedure Rules approved by the Governance and Audit Committee at its meeting on 18 April 2023 be received and noted.

16 OVERVIEW AND SCRUTINY ANNUAL REPORT 2022/23

The outgoing Chairman of the Overview and Scrutiny Committee presented her Committee's Annual Report to Full Council.

The report summarised the visits from outside agencies the Committee had received, such as Lincolnshire Police, and also highlighted internal review work that had been undertaken.

The outgoing Chairman of the Committee expressed her deepest appreciation for the support given by Officers of the Council during her three years as Vice Chairman and the final year as Chairman. She also took the opportunity to thank representatives of outside agencies who visited the Committee to provide valuable information about the work they undertook to support the Council in the delivery of public services.

Finally, thanks were expressed to her outgoing Vice-Chairman and other Committee Members for their support, and to those who came along as visiting members to hear presentations and put questions to fellow Councillors, Council Officers and Guest Speakers.

Having been proposed and seconded it was: -

RESOLVED that the Annual Report from the Overview and Scrutiny Committee be received and noted.

The meeting concluded at 7.42 pm.

Chairman

Relates to Minute 14 of AGM Minutes

Appointments will be for a four year term ending May 2027 unless the table advises differently.

Name of body	Type of organisation	no. of places	member 1	member 2	member 3	member 4
Age UK Lindsey	Charity\	1	Cllr Karen Carless 2027			
Ancholme Internal Drainage Board	Statutory	1	Cllr Stephen Bunney 2027			
APSE LEADER		1	Cllr Trevor Young 2027			
Citizens Advice Lindsey	Charity	1	Cllr Jim Snee 2027			
CLJSPC Central Lincs Joint Strategic Planning Committee (LEADER)		3 + 1 reserve	Cllr Trevor Young 2027	Cllr Matt Boles 2027	Cllr Jimmy Snee 2027	Cllr Ian Fleetwood 2027 (reserve)
(The) Conservation Volunteers	Charity	2	Cllr Paul Howitt- Cowan 2027	Cllr Eve Bennett 2027		
District Councils' Network LEADER	Strategic	1 + sub	Cllr Trevor Young 2027	Cllr Ian Fleetwood (sub) 2027		
District Council Health and Wellbeing Briefing (renamed)	Community	1	Cllr Trevor Young 2027			
East Midlands Council LEADER & DEPUTY LEADER	Strategic	1 + sub	Cllr Trevor Young 2027	Cllr Lesley Rollings 2027		
Flood & Water Management Scrutiny Cttee		1 + sub	Cllr Ian Fleetwood 2027	Cllr Lesley Rollings (sub) 2027		
Gainsborough Adventure Playground Association	Charity	1	Cllr Matthew Boles 2027			
Gainsborough Transport Strategy Delivery Board (GTSDB)	Strategic	2 + res	Cllr Jacob Flear 2027	Cllr Trevor Young 2027	Cllr Roger Patterson 2027 (reserve)	

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Minute Item 14

Health Scrutiny Committee for Lincolnshire MEMBER OF SCRUTINY BUT NOT PROSPEROUS	Strategic	1 + sub (O and S)	Cllr Diana Rodgers 2023	TBC 2027 (sub)		
Healthwatch Provider Network Meeting (Public event: YourVoice@HWL)	Strategic	4	TBC (gifted) 2027	Cllr Diana Rodgers 2027	Cllr Owen Bierley 2027	TBC 2027
Housing, Health & Care Delivery Group (HHCDG) CHAIR OF PROSPEROUS	Statutory	1	Cllr Lesley Rollings 2027			
Humber 2100+ Elected Member Forum		1	Cllr Lesley Rollings 2027			
Humber International Airport Consultative Committee	Statutory	1	Cllr Owen Bierley 2027			
LEP (Local Enterprise Partnership) LEADER		1	Cllr Trevor Young 2027			
LGA General Assembly LEADER	Strategic	1	Cllr Trevor Young 2027			
Lincoln Area Dial-a-Ride Management Committee	Community	1	Cllr Jeanette McGhee 2027			
Lincoln Transport Strategy Delivery Board (LTSDB)	Strategic	2 + res	Cllr Sabastian Hague 2027	Cllr Paul Swift 2027	Cllr Roger Patterson 2027 (reserve)	
Lincolnshire Branch of the Campaign for the Protection of Rural England	Charity	1	Cllr Stephen Bunney 2027			
Lincolnshire Police and Crime Panel	Statutory	1	Cllr Emma Bailey 2027			
Lincolnshire Waste Partnership	Strategic	1	Cllr Lesley Rollings 2027			
Lincolnshire Wolds Countryside Management Project	Community	2	Cllr Stephen Bunney 2027	Cllr Moira Westley 2027		
PATROL (CPE)	Statutory	1 + sub	Cllr Trevor Young 2027	Cllr Matt Boles (sub) 2027		

Pensions Committee LEADER	Statutory	1	Cllr Trevor Young 2027			
Rural Services Network (SPARSE)	Community	1	Cllr Owen Bierley 2027			
Scunthorpe & Gainsborough Water Level Management Board	Statutory	2	Cllr Lesley Rollings 2027	Cllr Ian Fleetwood 2027		
Trustees of Charles Cooper Trust	Charity	4	Mrs Jessie Milne to 2026 (and 4 year appointments thereafter) – Grp Leaders have asked her to keep	Cllr Lynda Mullally (to 2027)	Cllr Mandy Snee (to 2027)	Cllr Paul Howitt- Cowan (to 2026)
Trustees of Dixons Almshouses	Charity	1	Cllr Lynda Mullally (to 2027)			
Trustees of Francis Barker Trust	Charity	2	Mrs Jessie Milne (to 2026)	Cllr Matt Boles (to 2025)		
Trustees of Gainsborough Education Charity	Charity	2	Mrs Jessie Milne (to 2026)	Cllr David Dobbie (to 2025)		
Trustees of W G Rose Memorial	Charity	2	Mrs Jessie Milne (to 2026)	Cllr Matt Boles (to 2025)		
Upper Witham Internal Drainage Board	Statutory	1	Cllr Peter Morris 2027			
West Lindsey Churches Festival	Charity	2	Cllr Paul Howitt- Cowan 2027	Cllr Lesley Rollings 2027		
Witham Third Internal Drainage Board	Statutory	4	Cllr Peter Morris 2027	Cllr Ian Fleetwood 2023	Cllr John Barrett 2027	Mr Terry Williams
Wolds Community Transport Association Limited	Charity	1	Cllr Tom Smith 2027			