

Guildhall Gainsborough
Lincolnshire DN21 2NA
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AGENDA

This meeting will be webcast live and the video archive published on our website

Prosperous Communities Committee
Tuesday, 3rd December, 2024 at 6.30 pm
Council Chamber - The Guildhall, Marshall's Yard, Gainsborough, DN21 2NA

Members:

- Councillor Mrs Lesley Rollings (Chairman)
- Councillor Emma Bailey (Vice-Chairman)
- Councillor Trevor Young (Vice-Chairman)
- Councillor Owen Bierley
- Councillor Frazer Brown
- Councillor Stephen Bunney
- Councillor Karen Carless
- Councillor Christopher Darcel
- Councillor Jacob Flear
- Councillor Paul Lee
- Councillor Peter Morris
- Councillor Roger Patterson

1. **Apologies for Absence**

2. **Public Participation**

Up to 15 minutes are allowed for public participation. Participants are restricted to 3 minutes each.

3. **Minutes of Previous Meeting**

(PAGES 3 - 8)

To confirm and sign as a correct record the Minutes of the Meeting of the Prosperous Communities Committee held on Tuesday, 12 November, 2024

4. **Members' Declarations of Interest**

Members may make any declarations at this point but may also make them at any time during the course of the meeting.

5. **Matters Arising Schedule** (PAGES 9 - 10)
Setting out current position of previously agreed actions as at 25
November 2024
6. **Public Reports**
- i) Wellbeing Lincs Service (PAGES 11 - 20)
 - ii) Voluntary & Community Sector Funding (PAGES 21 - 34)
 - iii) Response to Motion - Increased Street Sweeping Capacity (PAGES 35 - 42)
 - iv) Workplan (PAGES 43 - 44)

Ian Knowles
Head of Paid Service
The Guildhall
Gainsborough

Monday, 25 November 2024

Prosperous Communities Committee – 12 November 2024
Subject to Call-in. Call-in will expire at 5pm on 2 December 2024

WEST LINDSEY DISTRICT COUNCIL

MINUTES of the Meeting of the Prosperous Communities Committee held in the Council Chamber - The Guildhall, Marshall's Yard, Gainsborough, DN21 2NA on 12 November 2024 commencing at 6.30 pm.

Present: Councillor Mrs Lesley Rollings (Chairman)
Councillor Emma Bailey (Vice-Chairman)
Councillor Trevor Young (Vice-Chairman)

Councillor Owen Bierley
Councillor Stephen Bunney
Councillor Karen Carless
Councillor Paul Lee
Councillor Roger Patterson
Councillor John Barrett

In Attendance:

Sally Grindrod-Smith	Director Planning, Regeneration & Communities
Darren Mellors	Performance & Programme Manager
Claire Bailey	Change, Projects and Performance Officer
Rachael Hughes	Head of Policy and Strategy
Steve Leary	Policy and Strategy Officer - Climate and Sustainable Environment
Ele Snow	Senior Democratic and Civic Officer

Apologies: Councillor Frazer Brown
Councillor Christopher Darcel
Councillor Jacob Flear
Councillor Peter Morris

34 PUBLIC PARTICIPATION

There was no public participation.

35 MINUTES OF PREVIOUS MEETING

RESOLVED that the Minutes of the Meeting of the Prosperous Communities Committee held on 29 October 2024 be confirmed and signed as a correct record.

36 MEMBERS' DECLARATIONS OF INTEREST

There were no declarations of interest.

37 MATTERS ARISING SCHEDULE

With no comments, questions or requirement for a vote, the Matters Arising Schedule, setting out the current position of previously agreed actions as at 4 November 2024, was **DULY NOTED**.

38 PROGRESS AND DELIVERY QUARTER TWO (2024/25)

The Committee heard from the Change, Projects and Performance Officer who presented the progress and delivery report setting out the performance across the council for quarter two, including the performance improvement plan, covering the period July to September 2024. Members were advised there had been one amendment to the report since papers had been published. This was following the agreement of the 2024/25 pay award for staff and meant that measure COF03 – Overall Council Budget Forecast Outturn had reduced to 0.87% with a forecast net underspend of £160k.

In relation to the overall performance, it was explained that 81% of all measures were either exceeding or within agreed tolerance of their targets, compared to 83.7% measures in quarter one. The Officer highlighted the details contained within the performance improvement plan, explaining that the Council Tax Collection Rate and NNDR Collection Rate both reported within tolerance for quarter two and so had been removed from the performance improvement plan, although would continue to be closely monitored. New additions to the plan included the percentage of households spending more than 42 nights in B&B accommodation. The Committee heard it was expected to feature as the target was set at zero, in line with guidance and what the Council needed to strive to achieve. It was recognised that this was a challenging target, with the only temporary accommodation in Cross Street, but the Temporary Accommodation project was now in motion which would provide additional units, with two of these being out of the Gainsborough area.

The percentage of food standards agency inspections completed was also a new addition to the performance improvement plan. This measure was one that Members had been informed of, as it was raised within the annual work plan in May. The Manager had provided an update for the performance improvement plan, however there was a mid-year report due at the Regulatory Committee in December, and so a more detailed update would be made following that report. Members were assured, however, that with increased capacity within the team, it was expected that inspection numbers would begin to increase over the next quarter.

The final new addition to the plan was T24 savings delivered. It was explained this was an annual cumulative target, which was being monitored against the current position, and a position statement would be provided as part of the quarter three update.

It was explained that there were two measures which remained in the Performance Improvement Plan. Those were: the Disabled Facilities Grants (DFGs) measures and Market Stalls. In relation to the DFGs, it was not expected that the performance of these measures would change given the budget position, the focus being on lobbying for fair distribution of funding, with this due to resuming following the elections in May 2025. When looking at the data regarding the market stalls, it was noted that whilst Saturday market reported above target, this was due to the supporting event program and an additional four antique traders

who had registered to continue trading on the Saturday Market. Therefore, whilst the measure was reporting above its target, it remained in the performance improvement plan alongside the Tuesday market measure. Members were directed to page 51 of their papers for a full breakdown of all stalls per week and the dates on which the farmers markets were held in order to clarify the weeks which were impacted.

Finally, Members were advised that, in relation to services held at the Lea Fields Crematorium, the measure that looked at the percentage of direct cremations had reported below target for two consecutive quarters. It was explained, however, that this reflected an improved position and could not be taken in isolation. For those reasons, it was proposed that for the 2025/26 measure set, all service types be included in line with the business plan targets.

Members of the Committee were invited to comment. In relation to the leisure centre data, it was recognised that customer satisfaction levels were on the way up, however it was enquired as to whether the feedback from the 'Meet the Manager' sessions could be shared, as there were suggestions for improvements which would be useful to be aware of. Officers undertook to consider how this might be shared or included in future reporting options. Similarly, it was requested that further information behind the data could be provided, for example in relation to fly-tipping collection rates where fly tips were on private land and therefore not collectable with the Council, or the upcoming pressures which would be faced by the Trinity Arts Centre.

With regard to the percentage of households in bed and breakfast accommodation, it was enquired as to whether the recent budget announcements for homelessness prevention would have an impact on reducing that figure. It was explained that there was not yet any specific information regarding what those figures might be, however Officers would be working on options as soon as possible. A Member of the Committee requested clarification regarding suitability of placement and it was explained that individuals may be restricted as to where they could be homed, however the ongoing project would provide accommodation outside of Gainsborough.

A Member of the Committee enquired about the feasibility of training extra staff to undertake food safety inspections, in light of the circumstances which had led to the backlog of inspections. It was confirmed that a member of the team had in fact recently completed training and moved into a qualified position. The update due to be presented to the Regulatory Committee in December would provide further details as to the contingency planning and action plan to bring inspection numbers back in line with where they should be. It was further enquired as to why the decision had been made to undertake the funeral parlour inspections as this had not been a mandatory requirement. Members were advised that, due to the recent local and national incidents which had been well-covered by the media, it had been a priority to be able to offer reassurance to members of the public and customers that such inspections were undertaken. It was not anticipated that this would be a recurrent inspection regime.

In response to an enquiry regarding the market stalls and market traders, whether continued growth was being driven by approaching new traders or encouraging new traders to return, it was confirmed that Officers were spending time at markets in other areas, seeking to encourage new traders to the Gainsborough Markets. It was suggested that more could be done in terms of marketing, for example interviews with traders, wider-spread social media

marketing rather than only the West Lindsey pages.

The Chairman thanked Members for their comments and, having been proposed and seconded, took the vote. It was

RESOLVED that the performance of the Council's services had been assessed through agreed performance measures and areas where improvements should be made, having regard to the remedial measures set out in the report, had been indicated.

39 ENVIRONMENT AND SUSTAINABILITY ACTION PLAN ANNUAL PROGRESS REPORT

Councillor S. Bunney, as Chairman of the Cross-Party Environment and Sustainability Member Working Group, was invited to introduce the Council's third Environment & Sustainability update report. He provided the Committee with a summary of the activity undertaken since the previous annual report, including but not limited to, the installation of solar panels, the creation of orchards, and the development of communal spaces for gatherings. The Lincs Warmer Homes Officers had attended over 50 community events across West Lindsey and the wider partnership area, with their role being to provide home energy advice to residents, including bespoke advice during home visits and grant referrals where appropriate.

In acknowledging that the Council's waste fleet was one of highest emitters of Co2, the Council had adopted its first ever vehicle decarbonisation strategy. Working with Officers and Members of the Environment and Sustainability Working Group to develop the strategy, it provided a clear framework for decision making which allowed a full and detailed assessment of all aspects of any future vehicle purchase, allowing future procurement to respond to technological developments whilst also continuing to balance excellent customer service and financial stability. It was highlighted that for a second year in a row the Council had reported a further 5% decrease in its operational emissions, which included the fleet and operational buildings.

Members heard that the report provided a summary of activity and initiatives undertaken across the Council in relation to delivering against the refreshed Environment and Sustainability Strategy, which was adopted this year. The overarching aim of the Strategy remained clear, which was for West Lindsey District Council to become a carbon net zero council and district as soon as possible before 2050. The Action Plan provided detail of the proposed activity required to meet this target, as well as acknowledging the importance of the co-benefits in doing so, including money, jobs, growth, better quality of life and health and wellbeing through connectedness with natural environment. Within the report, the updates were grouped by the ten themes of the Climate and Sustainability Strategy, and activities had been developed closely with all services through the business planning process.

Councillor Bunney concluded by providing his personal perspective, that, given the recent changes in national and international politics, it was key to focus on targets and actions rather than being lost in words and politics. He explained that the Administration Group intended to identify areas of focus against which it would be possible to demonstrate the

successes being achieved.

The Chairman extended his thanks to Councillor Bunney, and equally those who were involved in the working group. He expressed his agreement with the intention to identify targets and demonstrable actions, also requesting that Members be provided with a breakdown of initiatives in their ward areas. It was confirmed that the State of the District report was being digitised and could include this breakdown of actions per area.

It was recognised that work was being undertaken across the district by private organisations as well as initiatives supported by the Council, and it was important that good practices be shared as much as possible. A Member of the Committee highlighted that the Council had committed to the Green Energy Statement as far back as 2012 and had continued the focus over the years. He stated that the government needed to take the matter seriously, and needed to understand the challenges faced in rural locations, for example the lack of public transport and therefore the necessity to use personal motor vehicles. It was hoped that the upcoming election for the Mayor of Greater Lincolnshire would bring greater focus for lobbying the government for fairer funding and greater investment.

Members expressed the need for continued conversations to make new developments as energy efficient as possible, recognising that options to retrofit buildings with alternative energy solutions were not always the most efficient. It was highlighted that grant funding options tended to have strict criteria, however there was the possibility that some nationally set eligibility criteria may be due to be relaxed, which would open the schemes to more residents. The work undertaken by the Warmer Homes team was highlighted, with Councillors expressing their experiences of the team helping parish councils and community groups.

There was further discussion regarding the potential benefits of the new Mayor for Greater Lincolnshire, as well as the need for areas of work such as the infrastructure strategy to have significant involvement from the district councils, specifically to ensure rural areas with sparse population levels were not overlooked. The role of the transport companies was also highlighted, with instances of reduced or cancelled services being of great concern for communities with limited public transport options.

The growing network of electric vehicle charging points was welcomed, with Members seeking to understand the running costs. It was explained that the cost of installing the charging points was often prohibitive, meaning it was more cost efficient for the companies to install, manage and maintain the charging points.

With final comments regarding the importance of ensuring continued prioritisation of the environment and sustainability action plan, and having been proposed and seconded, the Chairman took the vote. It was

RESOLVED that

- a) progress against the ten themes identified in the Environment and Sustainability Action Plan be noted; and
- b) the Environment and Sustainability Action Plan detailed under each of the adopted 10 themes for 2024/25 & 2025/26 be approved.

40 WORKPLAN

With no questions or comments, the work plan was **DULY NOTED**.

The meeting concluded at 7.48 pm.

Chairman

Prosperous Communities Matters Arising Schedule

Purpose: To consider progress on the matters arising from previous Prosperous Communities Committee meetings.

Recommendation: That Members note progress on the matters arising and request corrective action if necessary.

Matters Arising Schedule

Status	Title	Action Required	Comments	Due Date	Allocated To
Green	Parking Strategy - Future Considerations	Following discussions at PC Cttee meeting 19 July 2022, considerations for the refresh of the Parking Strategy should include details on opportunities to "green" the strategy as well as reconsidering options for motorhome and caravan parking, in relation to the visitor economy. Further details in minutes of meeting.		01/07/25	Sally Grindrod-Smith
Green	Value for Money Review of Car Park Enforcement	PC Cttee 26/10/23: resolved that Officers carry out a value for money review of the existing car park enforcement contract and report the findings to the Prosperous Communities Committee by 31 May 2024. Review to be undertaken & item to be added to the forward plan please.	Update: date extended pending further discussions regarding the review of the car parking strategy as a whole Item has been discussed at Leaders' Panel with subsequent actions through Committee to be confirmed.	31/10/24	Luke Matthews
Green	Membership of the Sport & Physical Activity Task and Finish Group	Contact to be made with Group Leaders seeking representatives for the task & finish group.	29.10.24 PC Cttee: RESOLVED that Membership of the Sport and Physical Activity Task and Finish Group, to comprise of six cross-party and cross-district Member representatives, be delegated to the Director of Planning, Regenerations and Communities, in consultation with the Chairman of the Prosperous Communities Committee, and to be confirmed within 14 days. Update: awaiting named nominations to be received	03/12/24	Grant White
Green	Success Rate of Fixed Penalty Notices in Neighbouring Areas	To inform Members of the Prosperous Communities Committee of the success rate of FPNs in other areas of the County	29.10.24 PC Cttee: Members enquired as to the success rate of FPNs in other areas. It was explained that this data was not routinely gathered or shared however Officers could make enquiries and feedback responses to the Committee.	31/12/24	Andy Gray
Green	Signage for Fly-tipping Hotspots	Signage to be put up in areas known for fly-tipping by way of deterrent and to assist members of the public with the reporting of fly-tips.	29.10.24 PC Cttee: Members enquired as to whether it was possible to have increased signage in those areas known for frequent instances of fly-tipping, both to inform fly-tippers of the penalties they faced and to assist members of the public with how to report an instance of fly-tipping. Officers confirmed this could be arranged and undertook to have signs made up.	31/12/24	Andy Gray

			20.11.24 - AG: Officers tasked with creating new signage for fly-tipping. Current "Owl Eyes" signage is in use in hotspots. New signage will be more focused on reporting and raising awareness.		
Green	Communications re Use of West Lindsey District Council Website to Report Fly-Tipping / Littering / Graffiti	Use of WLDC website to report eg fly-tipping to be publicised.	29.10.24 PC Cttee: Members discussed the use of the 'Fix My Street' reporting portal as well as the West Lindsey District Council reporting system, with praise for the ease of use, efficiency of reporting, and speed of Operative response when using the West Lindsey website. It was enquired as to whether there could be comms undertaken in order to remind members of the public of how to report, for example, instances of fly-tipping, as well as highlighting the West Lindsey website.	31/12/24	Julie Heath
Green	Breakdown of Environment & Sustainability Actions by Ward	A breakdown of Environment & Sustainability actions by Ward to be included in the State of the District report.	12.11.24 Prosperous Communities Cttee: [it was requested] ... "that Members be provided with a breakdown of initiatives in their ward areas. It was confirmed that the State of the District report was being digitised and could include this breakdown of actions per area."	31/03/25	Rachael Hughes



**Prosperous Communities
Committee**

Tuesday 3rd December 2024

Subject: Wellbeing Lincs Service

Report by:

Director of Planning, Regeneration &
Communities

Contact Officer:

Sarah Elvin
Homes, Health & Wellbeing Team Manager

sarah.elvin@west-lindsey.gov.uk

Purpose / Summary:

To inform members of the revised delivery arrangements for the new Wellbeing Lincs Service and gain approval for signing of the new Collaboration Agreement.

RECOMMENDATION(S):

1. Prosperous Communities Committee note the revised delivery arrangements under the new contract and delegate authority for signing of the final Collaboration Agreement to the Director of Planning, Regeneration and Communities in consultation with the Chair of this committee.

IMPLICATIONS

Legal:

Lincs Legal Services are currently reviewing the existing Collaboration Agreement to update for the new contract. This is in draft and included at appendix 1

(N.B.) Where there are legal implications the report MUST be seen by the MO

Financial : FIN/108/25/MT/MK

	Jan-Mar					Apr-Dec
	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30
Description	£	£	£	£	£	£
Salaries	104,500	499,700	513,300	523,100	536,700	455,900
Pension	24,500	117,600	125,400	129,300	131,300	109,800
NI	6,800	45,800	47,700	49,700	51,600	41,700
Mileage	8,700	41,900	41,900	41,900	41,900	33,200
Mobile Phones	3,900	2,300	2,400	2,500	2,600	2100
Internal Charge	15,600	77,000	79,000	81,000	83,100	67,400
Contributions	-	-	-	-	-	-
	164,000	784,300	809,700	827,500	847,200	710,100
	0	0	0	0	0	0
Internal Charge	-15,600	-77,000	-79,000	-81,000	-83,100	-67,400
	-15,600	-77,000	-79,000	-81,000	-83,100	-67,400

The table above shows the budget required in the MTFP for the Responder Wellbeing Service contract which is due to start on 13th January 2025. There will be a net contribution to the Council in 2024/25 of £15,600, 2025/26 £77,000 and so on until 2029/30. This scheme is fully funded with costs to be re-claimed from East Lindsey District Council.

(N.B.) All committee reports MUST have a Fin Ref

Staffing :

None as a result of this report, but for clarity, the following arrangements are in place for staffing under the new service.

The Responder Service- existing staff will be TUPE'd over from East Lindsey to West Lindsey under their existing terms and conditions.

The new role in the service of Responder Team Leader will be recruited to in the mobilisation of the new contract.

In line with existing arrangements, the Homes & Health Manager will line manage the Responder Team Leader with HR and budget matters and the Wellbeing Lincs Service Manager will manage the role operationally.

(N.B.) Where there are staffing implications the report MUST have a HR Ref

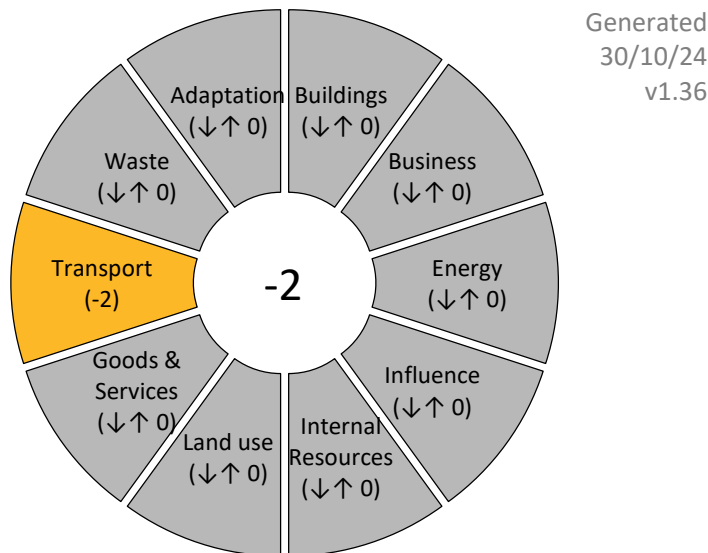
Equality and Diversity including Human Rights :

None

Data Protection Implications :

None as a result of this report

Climate Related Risks and Opportunities :



West Lindsey District Council will be net zero by 2050 (25 years and

All Responders and the Responder Team Leader will require essential car user to be able to undertake their roles. This service being transferred to West Lindsey will increase the numbers of miles claimed by our employees impacting on carbon footprint. This is not additional as this service is currently in existence, but this is an increase for West Lindsey.

Section 17 Crime and Disorder Considerations :

None

Health Implications:

Wellbeing Lincs offers support for vulnerable people to remain living independently within their own homes and in turn improves their health and wellbeing.

The delivery of this service aligns with the Lincolnshire wide District Health and Well-being Strategy

Title and Location of any Background Papers used in the preparation of this report:

[Wellbeing Lincs Partnership Bid.pdf](#)

Risk Assessment :

Call in and Urgency:

Is the decision one which Rule 14.7 of the Scrutiny Procedure Rules apply?

i.e. is the report exempt from being called in due to urgency (in consultation with C&I chairman)

Yes

No

Key Decision:

A matter which affects two or more wards, or has significant financial implications

Yes

No

1. Background

- 1.1 A decision was made by West Lindsey Corporate Policy and Resources committee on 11th April 2024 to submit a Partnership bid for the new Wellbeing Service contract with East Lindsey as host organisation and North Kesteven and City of Lincoln also making up the partnership.
- 1.2 A bid was submitted to Lincolnshire County Council for the new contracted Wellbeing Service on 15th July 2024. After a number of delays through the system a decision was received on 24th August 2024 that the partnership have been successful in obtaining the new Wellbeing Service contract.
- 1.3 The contract is due to start on 13th January 2025 and will run for a period of 5 years with potential extensions thereafter of up to a further 5 years.

2. New proposal

- 2.1 The new Wellbeing Lincs service now requires the following core elements of work under the new specification set by LCC:
 - A **Digital Offer**: (or sometimes called a Universal Offer) available to all to access on Lincolnshire County Council's Connect to Support website. This offer will be solely website information managed and updated by connect to support.
 - **Assessment**: A person-centred and strength-based assessment of all eligible individuals referred into the service.
 - **Generic Support**: Generally, no more than 12 weeks of generic support based on the individual service users' outcomes and needs identified through their assessment, and always fixed term.
 - **Small Aids and Minor Alterations**: Provision and/or installation of items of small aids to support daily living, and completing minor alterations which are supportive to the wellbeing and independence of the service user.
 - **Telecare Response Service**: Provision of a visit to the home of a service user in response to a request from a telecare monitoring provider. Call out reasons will include non-injury falls and no response from the telecare user when an alarm is triggered.
- 2.2 There are several aspects which differ from the existing contractual arrangements including:
 - Assessment and generic support was originally specified as two separate functions to be delivered by separate teams. This is no longer the case and efficiency savings can be made as a result of joining those two elements of the current service together.

- Hospital outreach is no longer required which was a service delivered by West Lindsey
- The Partnerships and Network Development Officers requirement has been removed and this is another function that was delivered by West Lindsey. The need to work in partnership with statutory services remains important; however, LCC expect this to be more targeted and demonstrable, with the use of promotional materials / events and targeted comms and run through the service as a thread as opposed to sitting separately within a different team.
- The initial referral management has been absorbed into the Lincolnshire County Council adult social care customer service centre as a way of streamlining processes. The referral process has to date been managed by East Lindsey District Council through a hub which will no longer be required.
- Response service times to increase to 1 hour from 45 minutes, and the fee to increase by a small amount with the response service providing a more enhanced offer, including a simple falls assessment, outward referrals for follow on services as well as an outcome report for every call attended.

3. West Lindsey implications

- 3.1 As detailed above, two of the functions which were hosted by West Lindsey are no longer part of the new service due to reorganisation of how the services will be delivered as a result of a change in service specification and a reduction in the available budget.
- 3.2 The Wellbeing Lincs Management Board were keen for West Lindsey to continue to be involved in the partnership as a hosting authority. Due to the amended structure providing a clear split in function of the Telecare Response Service it was considered as a practical approach to offer the opportunity to host the responder service to West Lindsey.
- 3.3 Members were clear when a report was brought to CP&R on 11th April of a desire to continue to be actively involved of the delivery of the Wellbeing Lincs service and so a decision was made by Management Team to continue with a hosting role in the Wellbeing Service and deliver the Telecare Response Service at West Lindsey.
- 3.4 A structure chart for the new service can be found at appendix 1 setting out the structure for the new service and detailing West Lindsey's new hosting role in the service.
- 3.5 The Telecare Response Service consists of 18 responders working over three fire station locations across Lincolnshire responding to lifeline calls received at Lincare (which is managed by Lincoln City

Council) and working on a shift basis. There are currently over 1800 people signed up to this valuable service across the county.

- 3.6 The team has a dedicated Team Leader in the new structure which will oversee the response officers at all three locations and report operationally directly to the Service Manager.
- 3.7 This proposal is an increase in staff number for West Lindsey from 10 to 19 and will see West Lindsey hosting a larger proportion of the staff than currently offered making West Lindsey a more equitable partner in the service. The split of staff across the partner organisations would be as follows:

West Lindsey	19
North Kesteven	19
East Lindsey	25
Total	63

- 3.8 City of Lincoln host the Lincare call centre element of the Telecare Response Service which is managed in house by Lincoln and do not directly employ anyone under this service.

4. Financial implications

- 4.1 The LCC indicative budget for delivering the service is £3.269m per annum which is less than the existing contract and is based on a reduced specification of work and streamlined assessment requirements.
- 4.2 The Partnership's tender submission is based on the indicative budget and all partners costs are fully recoverable within the projected budget for the lifetime of the contract.
- 4.3 The profit element as detailed below will remain in a project fund to ensure risk of redundancies at the end of the contract can be covered by the project fund.
- 4.4 A summary of income and expenditure under the contract is set out below:

	Yr 1	Yr2	Yr3	Yr4	Yr5
Salaries Inc On-Costs	£2,914,260	£2,950,998	£2,973,348	£2,995,083	£3,016,156
District Council recharges	£3,298,652	£3,346,290	£3,379,533	£3,412,490	£3,445,363
Profit Margin	5.25%	3.85%	3.00%	2.15%	1.30%
Profit Amount	£173,179	£128,832	£101,386	£73,369	£44,790

Income	£203,673	£207,746	£211,901	£216,139	£220,462
Net Cost of Service	£3,268,159	£3,267,376	£3,269,018	£3,269,720	£3,269,691
Amount over budget	-£841	-£1,624	£18	£720	£691
Percentage over budget	-0.03%	-0.05%	0.00%	0.02%	0.02%

4.5 West Lindsey District Council portion of overall scheme is below:

	Jan-Mar					Apr-Dec
	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30
Description	£	£	£	£	£	£
Salaries	104,500	499,700	513,300	523,100	536,700	455,900
Pension	24,500	117,600	125,400	129,300	131,300	109,800
NI	6,800	45,800	47,700	49,700	51,600	41,700
Mileage	8,700	41,900	41,900	41,900	41,900	33,200
Mobile Phones	3,900	2,300	2,400	2,500	2,600	2100
Internal Charge	15,600	77,000	79,000	81,000	83,100	67,400
Contributions	-164,000	-784,300	-809,700	-827,500	-847,200	-710,100
	0	0	0	0	0	0
Internal Charge	-15,600	-77,000	-79,000	-81,000	-83,100	-67,400
	-15,600	-77,000	-79,000	-81,000	-83,100	-67,400

5 Collaboration Agreement

- 5.1 There is currently a collaboration agreement between East Lindsey, West Lindsey, North Kesteven and City of Lincoln, signed by West Lindsey in 2018 to deliver the existing contract.
- 5.2 This agreement is in the process of being updated through Legal Services Lincolnshire and a draft can be found at appendix 1. This agreement is only being updated to reflect the new contractual arrangements and will not be having any fundamental changes to contractual requirements.
- 5.3 Schedule 3 of the draft collaboration agreement attached at appendix 2 gives assurance on the risks identified and their agreed treatment. The paragraphs to draw attention to for risk mitigation for West Lindsey are as follows:
- Page 36 - Redundancy during and at contract cessation will be met from the retained project fund. Assessment to be carried out by delivery partners with a prudent financial commitment held against the retained project fund.*
- Page 33- The project fund retained is the balance built up from:*
- Profit element within contract – 3.5%
 - Retained Gain Share
 - Additional volume payments (where no additional costs are

demonstrated)

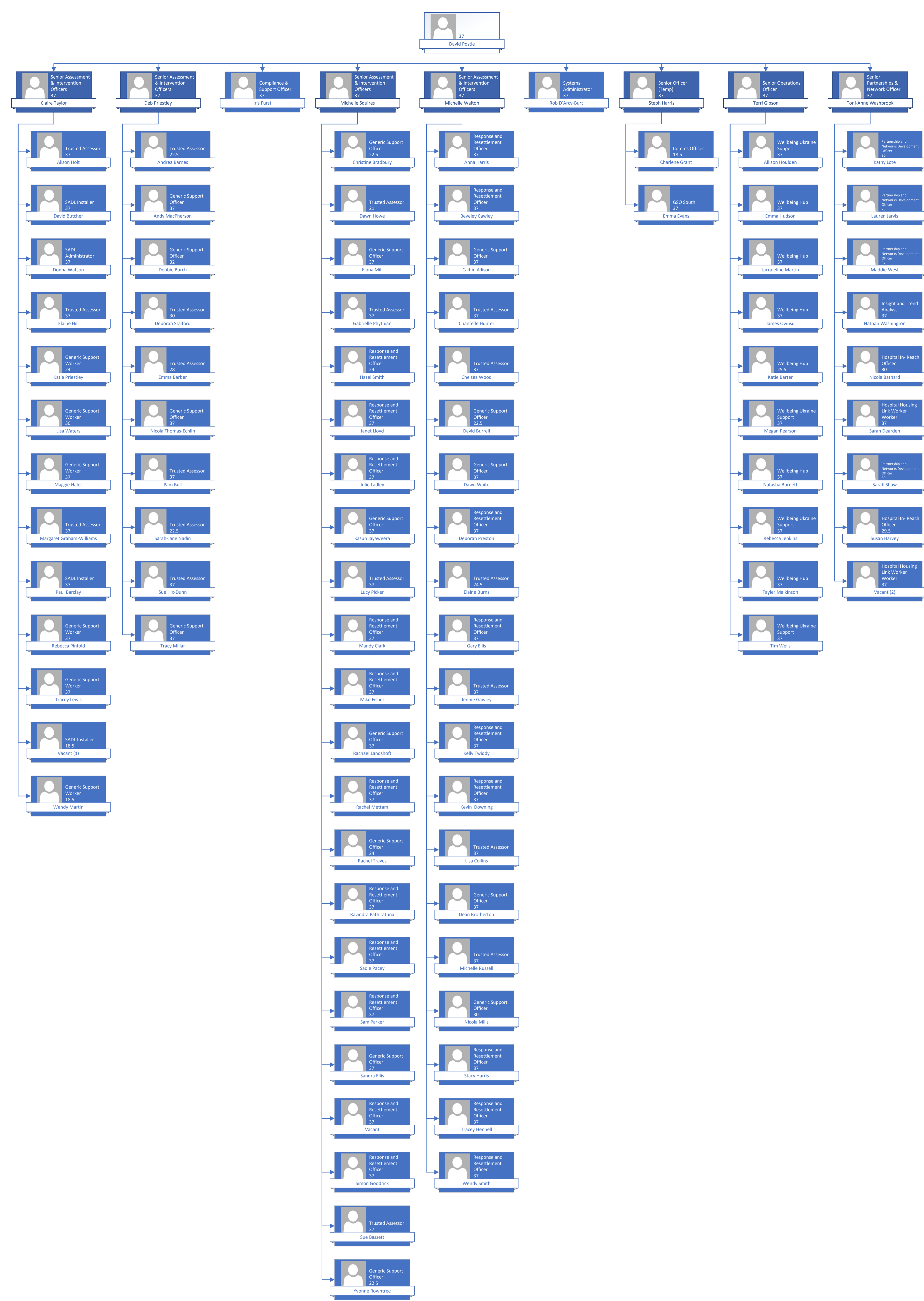
Page 34/35 - FTE creep - Any additional staffing costs due to increases in volume included in the core contract can be put forward as a claim to the Management Board who may agree to reimburse them from the Project Fund.

6. Governance

- 6.1. The new service model requires the establishment of revenue budgets to deliver the service. For transparency for this committee, Corporate Policy & Resources Committee will receive an identical report on the 12th December 2024 with the following recommendation for approval:
CP&R Committee approve the establishment of the revenue budget in the MTFP for the delivery of the Wellbeing Lincs Service to commence on 13th January 2025.

7 Recommendations

- 7.1 Prosperous Communities Committee note the revised delivery arrangements under the new contract and delegate authority for signing of the final Collaboration Agreement to the Director of Planning, Regeneration and Communities in consultation with the Chair of this committee





Prosperous Communities

Tuesday, 03 December 2024

Subject: Voluntary & Community Sector Funding

Report by:	Director of Planning, Regeneration and Communities
Contact Officer:	Grant White Communities Manager grant.white@west-lindsey.gov.uk
Purpose / Summary:	To update on the voluntary & community sector funding review and present recommendations on future funding awards.

RECOMMENDATION(S):

1. That Committee approve Voluntary & Community Sector funding grants for 2025/26 as follows:
 - Call Connect - £30,000
 - Citizens Advice Lincoln & Lindsey - £60,200
 - Gainsborough Adventure Playground Association - £15,000
 - Lincoln Area Dial-a-Ride - £13,000
 - Live & Local - £3,500
 - The Conservation Volunteers - £30,000
 - Voluntary Centre Services - £25,000
 - West Lindsey Churches Festival - £8,000
2. That Committee approve to continue the work of the VCS Funding Review as set out in Section 6 of this report and present a report to the Prosperous Communities Committee by September 2025.

IMPLICATIONS

Legal:

Grant funding agreements used meet legal requirements and have been approved for use by Legal Services. All grants awarded will comply with necessary legal regulations and same requirements will be placed on projects and organisations funded.

Financial: FIN/96/25/PC/SL

There is ongoing base budget within the MTFP of £184,700 pa in relation to the current commitment for Voluntary & Community Sector funding grants, which matches the proposed grant awards for 2025/2026.

Staffing :

The management of VCS Grants will be delivered using existing staff resources within the Council's Communities Team.

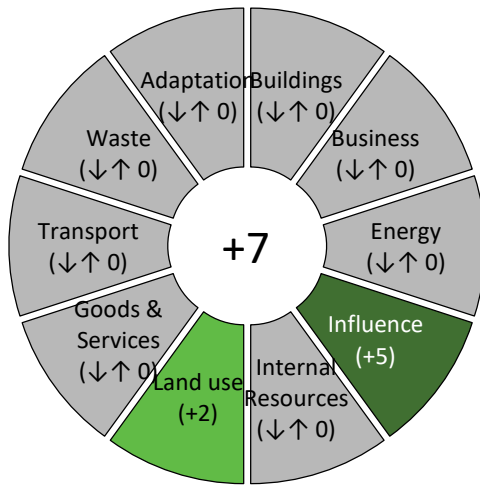
Equality and Diversity including Human Rights :

Grant funding activity will be delivered in accordance with Council's equality and diversity policies. Organisations receiving funding will be required to meet the same standards and protections are included within grant funding agreements.

Data Protection Implications :

Grant funding activity will comply with all necessary data protection requirements. Data collected for grant awards will be stored securely including financial information for grant payments.

Climate Related Risks and Opportunities :



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West Lindsey District Council will be net zero by 2050 (25 years)

The delivery of VCS Grants will utilise a digital first approach with use of electronic forms, documents and e-mail to avoid the need for printing.

The organisations receiving VCS Grants may have a direct impact on carbon reduction and environment through the work they deliver. As part of grant monitoring and evaluation any impacts on environment will be captured.

The work delivered by The Conservation Volunteers will have a direct impact on environmental protection with council owned green spaces being maintained and enhanced.

Section 17 Crime and Disorder Considerations :

There are no considerations for this report however some organisations funded may have a direct or in-direct impact on helping to reduce the risk of crime and disorder. Where possible this will be captured in any monitoring and evaluation reporting.

Health Implications:

VCS Grants support targeted services across West Lindsey which all have a direct impact on health and wellbeing of service users. The impacts can be wide ranging, and some cases are in-direct benefits as a result of a service being delivered.

Monitoring and evaluation help capture details of the impact on health and wellbeing. This is also presented in the form of case studies to help demonstrate the impact on individuals by organisations we grant fund.

Title and Location of any Background Papers used in the preparation of this report:

None

Risk Assessment :

None

Call in and Urgency:

Is the decision one which Rule 14.7 of the Scrutiny Procedure Rules apply?

i.e. is the report exempt from being called in due to urgency (in consultation with C&I chairman)

Yes

No

Key Decision:

A matter which affects two or more wards, or has significant financial implications

Yes

No

1 Introduction

- 1.1 The Community Grants Panel with support from the Communities Team has conducted a review of Voluntary and Community Sector core funding as requested by Prosperous Communities Committee on 19th March 2024.
- 1.2 The Community Grants Panel is a Member Working Group with cross party representation and has 5 members appointed at full council.
- 1.3 The Council provides core funding for identified organisations that are important to achieving its corporate plan objectives. The historic arrangement for these grants are based on identified need and shared objectives.
- 1.4 The decisions around core funding arrangements have been agreed on either an annual or 3-yearly basis. These decisions have been informed by monitoring and impact data.
- 1.5 The following core funding grants are being provided during the current financial year 2024/25:

Organisation	2024/25 Funding
Call Connect (LCC)	£30,000
Citizens Advice (Lindsey & Lincoln)	£60,200
Gainsborough Adventure Playground Association (GAPA)	£15,000
Lincoln Area Dial-a-Ride	£13,000
Live and Local	£3,500
The Conservation Volunteers	£30,000
Voluntary Centre Services	£25,000
West Lindsey Churches Festival	£8,000
TOTAL:	£184,700

- 1.6 The total core funding value for all grants listed above is £184,700 for 2024/25.
- 1.7 This report details the work of the review to date, proposes additional actions for this review work and proposes funding commitments for the 2025/26 financial year.

2 Context

2.1 National research on the status of the voluntary and community sector is highlighted in the Civil Society Almanac 2023¹:

- The number of micro voluntary organisations increased, but with a decline in the number of small and medium-sized organisations.
- The combined effects of the pandemic and cost of living continue to impact the sector.
- Growth within the VCS has slowed since 2019/20 and fell during the pandemic. Income fell by 6% with spend decreasing by 8%.
- Volunteer retention for older and social-economically disadvantaged groups has become challenging.

2.2 The predicted impact on the sustainability of smaller VCS organisations national is also likely to be the case in West Lindsey.

2.3 Declines in government funding, grants and foundation funding are likely not to be made up in public donations and support due to cost of living. This leaves the sector, and the people they serve, vulnerable.

2.4 The UK government commissioned research (August 2022) looking at the growth potential and barriers for VCS organisations, in particular in relation to the delivery of public services and their participation in public procurement and commissioning processes.² The report recognised the importance of place-based action by VCS organisations with strong links to their locality. It highlighted that the public procurement and commissioning processes tended to favour larger VCS organisations with income over £10m. Barriers were identified for the vast majority of VCS from accessing public funding despite delivering significant social value. The report recognised the importance of grants as part of the VCS support process alongside public procurement was required processes as well as utilisation of the Social Value Model in procurement processes.³

2.5 The delivery of West Lindsey District Council's Corporate Plan is reliant on many areas on strong partnerships with the Voluntary and Community Sector.

¹ <https://www.ncvo.org.uk/news-and-insights/news-index/uk-civil-society-almanac-2023/>
NCVO – UK Civil Society Almanac 2023

² <https://www.gov.uk/government/publications/the-role-of-voluntary-community-and-social-enterprise-vcse-organisations-in-public-procurement> (Accessed October 2024)

³ https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/940826/Social-Value-Model-Edn-1_1-3-Dec-20.pdf (Accessed October 2024)

3 Review Methodology and Findings

- 3.1 The purpose and research questions of the core funding review were agreed by the Community Grants Panel. The focus of the review was on:
- a) The definition, purpose, principles and intended outcomes of the core funding.
 - b) The activities and impact of existing grantees against the purpose, principles and outcomes.
- 3.2 The methodology of the review was desk research and interviews with key stakeholders and interviews and evidence submission by current grantees.
- 3.3 The review was advised by the Community Grants Panel which met three times between May and October 2024 solely on the review.

4 Findings

- 4.1 The Community Grants Panel with support from officers has developed a VCS core funding definition, purpose and principles. A summary is included as **Appendix 1**.
- 4.2 The activities and impact of the grantees were good, and all grantees are providing important services in the community. All activities aligned to West Lindsey District Council Corporate Plan priorities. A summary is included in **Appendix 2**.
- 4.3 Agreed funding for core grantees by the Council has never had an increase to take into consideration delivery cost inflation.
- 4.4 Any reduction of core funding to any of our existing grantees may impact on service delivery and beneficiaries in West Lindsey. This ranges from a possible cessation of activities in the district to a reduction in activities which may impact some residents. A summary of possible impacts is included in **Appendix 3**.
- 4.5 West Lindsey District Council is currently one of the most active core funders of voluntary, community and social enterprise organisations in comparison with other surrounding local authorities.

5 Review Discussions

- 5.1 Based on the rationalisation of the purpose and principles of core funding and the evidence gathered, future eligibility of grantees for core funding was discussed. Discussion took place in the context of potential financial pressures in future years for the council.
- 5.2 The Community Grants Panel recommended supporting core funding for all current grantees until March 2026. This was deemed important to

ensure sufficient time for planning, fundraising, beneficiary support and effective communication by grantees, partners and the council.

- 5.3 The Community Grants Panel highlighted the specific importance of the district-wide activities and accessibility as a fundamental aspect of any work by grantees supported by core funding.
- 5.4 It was noted that all current grantees are effective and valuable organisations and should be considered for funding/support through other mechanisms at the Council (e.g. open community grant schemes) aligned with Council priorities and strategies (e.g. Arts and Culture, Sport & Physical Activity and Communities at Risk).
- 5.5 It was highlighted that some grantees may benefit from support from, and partnership with, other possible partners including local authorities such as town, parish or county council.
- 5.6 At the time of doing this review work there is some uncertainty around future finances from Central Government for Local Authorities. This has an impact on the ability to make decisions about future financial commitments to VCS core funding.
- 5.7 Discussions with Councillors has highlighted the need for additional engagement with organisations currently core funded by the council as part of the VCS Core Funding Review work. This includes additional meetings, interviews and site visits for Councillors to fully understand the role and impact of core funded organisations.

6 Review Next Steps

- 6.1 To compliment the review work completed to date, it is proposed the following additional actions are taken:
 - Additional engagement with core funded organisations to identify and better understand longer term impacts on their services.
 - Arrange site visits and/or project meetings for members of the Community Grants Panel and Prosperous Communities Committee to meet with core funded organisations.
 - Assess the impact on VCS core funding following the budget setting process for 2025/26.
 - Refine and present a final VCS Core Funding definition, purpose and principles for approval.
 - Explore additional engagement opportunities with other stakeholders linked to core funded organisations.

- Present a report with future core funding recommendations to the Prosperous Communities Committee by September 2025.

7 Financial Summary

7.1 A budget of £187,400 is agreed within the MTFP from 2025/26.

8 Recommendations

8.1 That Committee approve Voluntary & Community Sector funding grants for 2025/26 as follows:

- Call Connect - £30,000
- Citizens Advice Lincoln & Lindsey - £60,200
- Gainsborough Adventure Playground Association - £15,000
- Lincoln Area Dial-a-Ride - £13,000
- Live & Local - £3,500
- The Conservation Volunteers - £30,000
- Voluntary Centre Services - £25,000
- West Lindsey Churches Festival - £8,000

8.2 That Committee approve to continue the work of the VCS Funding Review as set out in Section 6 of this report and present a report to the Prosperous Communities Committee by September 2025.

Appendix 1 – VCS Core Funding Definition, Purpose and Principles

Summary:

The Core Funding Scheme supports the core functions of identified VCSE organisations to deliver or enhance essential services and activities that benefit the people, places and wider environment of West Lindsey District aligned to identified needs and priorities. The services or activities of core funded organisations must be accessible to all residents of West Lindsey or meeting an identified area of need.

Definition	Description
What is core funding support?	Funding to support an organisation's core functions for example salaries, communications, operations, governance, income generation, or other spending that is not project-specific.
Where should core funded organisations operate?	The services or activities of core funded organisations must be accessible to all residents of West Lindsey or meeting an identified area of need.
What organisations can benefit	All VCSE organisations
What thematic area or goal is it trying to achieve?	A needs based focus based on needs identified within the corporate plan or other organisational plans or strategies

Purpose	Description
Purpose	Has social benefit for the people, places and wider environment of West Lindsey
Scope of the activity vis a vis public, private and other voluntary activity	VCSE activity that is distinct but complementary to the work of the existing public and private sector and does not duplicate.
Sustainability	The organisation requires WLDC core funding in order to deliver and enhance an essential, sustainable service.

Principles	Description
Length of time of funding contracts	Multi-year funding commitments subject to council budget.
Alignment to corporate plan and strategic objectives	Is critical for the Council to achieve its corporate plan objectives and is complementary to objectives in other strategies including environment, arts and culture and health and well-being strategy.
Alignment to core funding and infrastructure support of other public body organisations	Is complementary to the infrastructure support or core support by other public sector organisations including LCC, the NHS and others to encourage enhanced partnerships.

Appendix 2 – Summary of activities and impact of grantees

1. Call Connect

In 2023-2024, we core-funded the Call Connect Service £30,000. Call Connect provides an additional bus service for Gainsborough and surrounding villages. This serves approximately 9000 passenger journeys per month.

2. Citizen's Advice

In 2023-2024, we core-funded Citizen's Advice £60,200. Citizen's Advice provide advice and information to West Lindsey residents particularly in relation to financial issues. 1,455 clients were supported with as many as 6,523 issues across the district. The main issues dealt with were tax credits and universal credit (39%) and debt and financial services/capability (31%). 56% of clients were female and 44% were male. 59% had a disability or long-term health condition.

3. Gainsborough Adventure Playground Association (GAPA)

In 2023-2024, we core-funded Gainsborough Adventure Playground Association £15,000. GAPA provides play provision and a community space in the Park Springs area of Gainsborough. GAPA run daily after-school and holiday sessions for children and young people. These include Holiday Activities and Food (HAF) sessions which are funded for those that qualify. They run a nursery and also hire out the space to community groups for activities. GAPA has 127 new child registrations in 2023-2024. GAPA has gone through a period of transition due to financial challenges. GAPA is sited in one of the most deprived areas of Gainsborough.

4. Lincoln Area Dial-a-Ride

In 2023-2024, we core-funded Lincoln Dial-a-Ride £13,000. Lincoln Dial-a-Ride provides community transport and mobility services to the people within 10 miles of Lincoln. In 2023-2024, membership numbers in West Lindsey are 26 for the Shopmobility Scheme, 71 for the dial-a-ride scheme, 3 for the Voluntary Car Scheme and 24 for group transport. (most dial-a-ride scheme are also registered for the voluntary car scheme). Passenger trips average 103 per month.

5. Live and Local

Live and Local utilised £3,500 of WLDC funding from underspend over COVID years. Live & Local work with voluntary and community groups in West Lindsey to enable arts and culture events. In 2023-2024, they supported 4 voluntary organisations to choose and promote 16 arts and culture events across 4 locations (Glentworth, Market Rasen, Nettleham, Tealby) in West Lindsey. This enabled the groups to develop their skills and volunteer base, creating 71 volunteering instances and entertained 664 people in their own community. Live and Local attracted inward investment of £9,380 from Arts Council England and raised £7,409 in earned income.

6. The Conservation Volunteers

In 2023-2024, we provided core funding to the Conservation Volunteers of £30,000. The Conservation Volunteers build and support volunteer groups who maintain green spaces in West Lindsey, including West Lindsey District Council owned green spaces. In 2023-2024, in

West Lindsey, the Conservation Volunteers undertook 122 project days in West Lindsey. This resulted in 628 total volunteer days by 20 registered volunteers.

7. Voluntary Centre Services

In 2023-2024, we core-funded VCS £15,000. In 2023-2024, in West Lindsey, VCS supported 313 people to volunteers, supported 90 host volunteer organisations and trained 41 volunteers. 21 community and voluntary groups accessed online training and 10 volunteer management workshops were delivered. 4 voluntary sector forums were hosted with 72 attendees in total. 93 groups were supported with capacity building such as governance, funding or safeguarding. In addition, VCS host various other activities which are enabled by our core support even though we do not fund directly. These include social prescribing and place-based social action projects such as the Together Initiative.

8. West Lindsey Churches Festival

In 2023-2024, WLDC core-funded West Lindsey Churches Festival £8000. In 2024, West Lindsey District Churches Festival saw 7553 visitors attend. 87 churches participate and 664 volunteers over the two weekends. The Festival raised over £27,500 for local churches. The income raised by churches ranged from £0 to £3590.

While the majority of visitors are reported from local (LN, DN or PE) postcodes, visitors were reported from further afield including from Derbyshire, Yorkshire, France, Australia, USA and Turkey.

Appendix 3 – Service Reduction Impact

Organisation	Possible impact of reduction in services	Possible impact to organisation and communities	Possible impact to residents
GAPA	<ul style="list-style-type: none"> -Possible cessation or reduction of activities -Loss of staff -Loss of play space in Park Springs -Loss of community venue 	<ul style="list-style-type: none"> -Decreased community ownership and pride in place in Park Springs -Reduced education, health and well-being of children and young people in Gainsborough 	High impact on people on low income, young people and young people with disabilities particularly in the Park Springs area.
West Lindsey Churches Festival	<p>Reduced quality of brochures and conference or cessation of certain activities. Probable reduction in impact.</p> <p>Potential negative impact on volunteers and committee members.</p>	<ul style="list-style-type: none"> -Reduced sustainability of heritage church sites. - Reduced tourist numbers to West Lindsey -Decreased well-being of volunteers and visitors 	Higher impact on older people (who are more likely to volunteer with churches and more likely to participate.)
The Conservation Volunteers	Probable significant reduction or cessation of work in West Lindsey.	<ul style="list-style-type: none"> -Decreased well-being for 20 volunteers in West Lindsey -Reduced quality of WLDC green spaces in West Lindsey and need for significantly more expensive contractors. 	High impact on people with disabilities and long term health conditions. Increased impact on women due to volunteering demographics.
Live and Local	Cessation of activities	Reduced access to arts and culture activities with subsequent outcome impacts e.g. decreased well-being, increased isolation.	Reduced access to health and well-being activities, including addressing social isolation
VCS	Reduced staffing to provide group support and volunteer support in West Lindsey. Possible office move outside of the Guildhall.	Decreased support for work group (e.g. training, policy and funding) and activities such as social prescribing.	High impact on people with disability and low income groups as a result of direct impact (social prescribing) as well as

Organisation	Possible impact of reduction in services	Possible impact to organisation and communities	Possible impact to residents
			indirect impact due to group support.
Citizen's Advice	A significant reduction or ceasing of generalist advice services to residents across West Lindsey (considering LCC allocation to structure future services)	-Reduced information to advice and support, particularly for matters involving finance, debt and benefits. -Decreased health and well-being for significant number of West Lindsey residents.	High impact on people from low-income families and people with disabilities and long-term health conditions
Call Connect	It is probable that one Call Connect bus would stop serving the Gainsborough area.	Reduced transport availability for people in Gainsborough area.	Potential impact on older population accessing transport
Dial-a-Ride	Possible significant reduction or cessation of transport in Lincoln fringe area of West Lindsey and beyond.	-Decreased or zero affordable transport options for people with high needs transport requirements.	High impact on those with disabilities and those with low incomes.



**Prosperous Communities
Committee**

Tuesday, 3 December 2024

Subject: Response to Motion - Increased Street Sweeping Capacity

Report by:	Director, Change Management, ICT and Regulatory Services
Contact Officer:	Robert Gilliot Operational Services Manager robert.gilliot@west-lindsey.gov.uk
Purpose / Summary:	The report sets out information in response to a Motion presented to Council on 4th March 2024 regarding exploring the financial implications and feasibility of increasing road sweeping capability, which stands referred for consideration and determination.

RECOMMENDATION(S):

- (a) Members are asked to consider the information provided in response to the Motion to Council and determine whether capacity should be increased, and the Motion be supported.
- (b) Should the Motion be supported Members will need to determine to what extent, capacity is increased, (Option 2, Option 3 or an alternative) and make an appropriate recommendation to the Corporate Policy and Resources Committee, if necessary, where additional funding is required.

IMPLICATIONS

Legal:

Under the Environmental Protection Act 1990 West Lindsey District Council has a statutory duty to keep public highways free from litter and detritus.

Financial : FIN/107/25/MT/SSc

Members have requested increased street sweeping capacity options be provided. There are three options for consideration. Full financial details can be found in section 3.3.

Option 1 - Do nothing, carry on 'as is'

Option 2 - Hire another sweeper vehicle and another driver

Option 3 - Employ an additional HGV Driver to work a four day on, four day off rota with current sweeper driver

The comparison of options 2 and 3 to the current position (option 1) are shown in the tables below. Over a 5-year period option 2 would result in a pressure of £279.6k and option 3 would result in a saving of £9.6k. There are no funds available to cover any pressures.

Financial impact of option 2	2025-26	2025-26	2026-27	2026-27	2027-28	Total
Option 1 - Current Option	114,800	118,300	121,700	125,200	129,000	609,000
Alternative Options 2	167,300	172,600	177,600	182,700	188,400	888,600
Pressure/(Saving)	52,500	54,300	55,900	57,500	59,400	279,600

Financial impact of option 3	2025-26	2025-26	2026-27	2026-27	2027-28	Total
Option 1 - Current Option	114,800	118,300	121,700	125,200	129,000	609,000
Alternative Options 3	112,800	116,500	119,800	123,200	127,100	599,400
Pressure/(Saving)	(2,000)	(1,800)	(1,900)	(2,000)	(1,900)	(9,600)

. * The table are updated for the new NI rate of 15% (was 13.8%) and reduced allowance of £5000 (was £9100).

Staffing : HR ref: HR223-11-04

Each option has been considered for each option and the Service Manager would work with HR to plan and implement the approved changes.

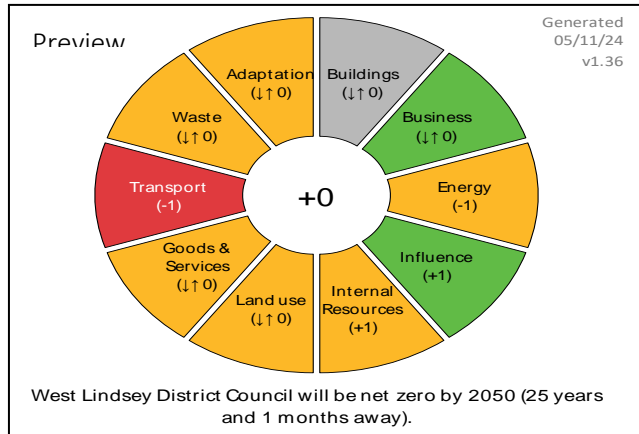
Equality and Diversity including Human Rights :

None

Data Protection Implications :

None

Climate Related Risks and Opportunities :



Under the Environmental Protection Act 1990 West Lindsey District Council has a statutory duty to keep public highways free from litter and detritus.

Section 17 Crime and Disorder Considerations :

None

Health Implications:

None

Title and Location of any Background Papers used in the preparation of this report:

Motion to Council on 4th March 2024 and Minutes from meeting on the Council website:

<https://democracy.west-lindsey.gov.uk/ieListDocuments.aspx?CId=132&MId=3396&Ver=4>

Risk Assessment :

To be fully assessed and completed following committee decision

Call in and Urgency:

Is the decision one which Rule 14.7 of the Scrutiny Procedure Rules apply?

i.e. is the report exempt from being called in due to urgency (in consultation with C&I chairman)

Yes

No

Key Decision:

A matter which affects two or more wards, or has significant financial implications

Yes

No

1 Introduction

1.1 Council at its meeting on 4 March 2024 received the following motion: -

“The street cleansing team at West Lindsey have always done a fantastic job of keeping our streets clean and safe, however due to the increasing number of storms and occurrences of high winds, there is now far more debris in the roadside gutters than we used to get in the past.

In Nettleham, and other rural areas outside of Gainsborough, many roadside gutters are thick with mud, twigs, leaves, and other debris. After moderate rainfall this ends up in the drains and ultimately, they end up blocked. After storms or heavy rainfall, this exacerbates flooding issues and has created flooding in areas where we would not normally expect it.

West Lindsey currently has one HGV road sweeper operating on a 24–26-week schedule to cover all the towns and villages in the district. An additional HGV road sweeper is hired in November and December to deal with Autumn leaf fall, but footways are not touched.

Ad-hoc sweeping requests can be made to the street cleansing team, but the request-list extends the normal schedule, and where issues are caused by adverse weather events, the probability is that some wards could have to wait up to 5 months for road sweeping.

If the kerbside debris is not removed quickly then many drains could become blocked.

Given that we are told to expect a higher frequency of adverse weather events over the coming years, and flooding effects so many of our wards, it is important we do everything we can, within our remit, to try keep the drains clear.

I therefore call upon this Council to support me in requesting that the Prosperous Communities Committee explore options to increase our road sweeping capability, including the feasibility and financial implications.

I so move
Councillor Frazer Brown”

1.2 Having been seconded, under Council Procedure Rule 10.4: -

“ If the subject of a motion comes within the remit of any committee(s), it shall, upon being moved and seconded, stand referred without discussion to such committee(s) for consideration and determination.”

Council was advised the matter would stand referred to the Prosperous Communities Committee, for consideration and determination, with the motion submitter invited to attend and address the meeting at which the matter was to be considered.

- 1.3 This report explores some potential options to increase our road sweeping capability, including the feasibility and financial implications, therefore allowing Committee to consider the options, debate and determine whether they wish to apply a change to the Road Sweeping Policy.
- 1.4 It should be noted certain options, those with financial implications, would require a recommendation from Prosperous Communities Committee to the Corporate Policy and Resources for approval of the appropriate funding.

2 Current Position and Service Provision Level

- 2.1 Under the Environmental Protection Act 1990 West Lindsey District Council has a statutory duty to keep public highways free from litter and detritus.
- 2.2 Currently Operational Services hires in one HGV road sweeper on a hire maintenance contract at the cost of £36,000 (plus £8.3k fuel) per annum.
- 2.3 This road sweeper is required to be operated by a Class 2 HGV driver at the cost of £37,200 per annum.
- 2.4 Currently, within West Lindsey, the HGV road sweeper covers every village in the district at least once annually (towns are done more frequently). The road sweeper is operated Monday to Friday (with Thursday as a day off) for 9.25 hours per day (plus attendance at Gainsborough Town Centre most Sundays on overtime at a cost of £16,700pa).
- 2.5 The HGV sweeper has a schedule of works it undertakes but may also be required to attend to ad hoc requests or private work at any time, such as occasional building site sweeps. Table 1 shows the volume and type of additional ad hoc requests, handled in 2023/24

Table 1 – Sweeper taken from normal duties 23/24

Operation	Numbers in 23/24
Private work	4
Reported service requests (on system)	40
Complaints	0

- 2.6 During the months of November to December the Council hires in another HGV sweeper and driver to undertake seasonal sweeping for leaf fall at a cost of £14,500 for the 2 months.

3 Potential Options for Consideration

3.1 Three options are presented below for consideration and to aid discussions. This is not an exhaustive list; however any alternative options would need to be fully costed before a recommendation could be made to the Corporate Policy and Resources Committee.

Option	Pro's	Con's
<p>1. Do nothing, carry on 'as is'.</p>	<ul style="list-style-type: none"> • No contract changes or amendments 	<ul style="list-style-type: none"> • The requirement for the continuation of overtime being paid • Only 4 days' standard operational work a week • No increase in capacity
<p>2. Hire another sweeper vehicle and another driver</p>	<ul style="list-style-type: none"> • Reduction in overtime • More coverage of the district • No requirement to hire an additional sweeper for 2 months each year • 8 days a week sweeping (currently 4) 	<ul style="list-style-type: none"> • Financial implications of an additional £53k for 25/26
<p>3. Employ an additional HGV Driver to work a four day on, four day off rota with current sweeper driver</p>	<ul style="list-style-type: none"> • Reduction in overtime • 7 day a week coverage of the district (currently 4 plus overtime) • More coverage of the district • Reduction in annual costs (£1.6k for 25/26) 	

3.3 The financial comparison for each Option is set out below for 2025/26, where Option 1 represents the current cost of the service.

Option 1	2025-26	2025-26	2026-27	2026-27	2027-28
HGV Sweeper hire for 12 months x1	37,300	38,400	39,600	40,800	42,000
HGV Sweeper hire for 2 months	6,200	6,400	6,600	6,800	7,000
Fuel for Sweeper 12 months x1	8,500	8,800	9,100	9,400	9,700
Fuel for Sweeper 2 months	1,400	1,400	1,400	1,400	1,400
Overtime for 12 months x1	17,200	17,700	18,200	18,700	19,300
Band5 driver with oncost & Market Supplement 12 months	37,900	39,100	40,100	41,200	42,500
Band5 driver with oncost & Market Supplement 2 months	6,300	6,500	6,700	6,900	7,100
Total	114,800	118,300	121,700	125,200	129,000

Option 2	2025-26	2025-26	2026-27	2026-27	2027-28
HGV Sweeper hire for 12 months x2	74,600	76,800	79,200	81,600	84,000
Fuel for Sweeper 12 months x2	17,000	17,600	18,200	18,800	19,400
Band5 driver with oncost & Market Supplement 12 months x2	75,700	78,200	80,200	82,300	85,000
Total	167,300	172,600	177,600	182,700	188,400

Option 3	2025-26	2025-26	2026-27	2026-27	2027-28
Fuel for Sweeper 12 months x2	17,000	17,600	18,200	18,800	19,400
HGV Sweeper hire for 12 months x1	37,300	38,400	39,600	40,800	42,000
Band5 driver with oncost & Market Supplement 12 months x2	75,700	78,200	80,200	82,300	85,000
Less Overtime with oncosts currently worked	(17,200)	(17,700)	(18,200)	(18,700)	(19,300)
Total	112,800	116,500	119,800	123,200	127,100

4. Conclusion

- 4.1 Committee are asked to consider the information provided in response to the Motion to Council and determine whether capacity should be increased, and the Motion is supported.
- 4.2 Should the Motion be supported, Committee will need to determine to what extent, capacity is increased, (Option 2, Option 3 or an alternative) and make an appropriate recommendation to the Corporate Policy and Resources Committee if necessary (where additional funding is required).

Prosperous Communities Committee Work Plan (as at 25 November 2024)

Purpose:

This report provides a summary of items of business due at upcoming meetings.

Recommendation:

1. That Members note the contents of this report.

Date	Title	Lead Officer	Purpose of the report	Date First Published
3 DECEMBER 2024				
3 Dec 2024	Voluntary & Community Sector Funding	Grant White, Communities Manager	To update on the voluntary & community sector funding review and present recommendations on future funding awards.	21 October 2024
7 Dec 2024	Wellbeing Lincs Service	Sarah Elvin, Homes, Health & Wellbeing Team Manager	Details of the new contract to deliver the service and West Lindsey role in the new service	21 October 2024
12 Dec 2024	Response to Motion - Increased Street Sweeping Capacity	Robert Gilliot, Operational Services Manager	To respond to the motion submitted to Council . Setting out options of increasing street sweeping capability	21 October 2024
28 JANUARY 2025				
28 Jan 2025	Prosperous Communities Committee Draft Budget 2025/2026 and estimates to 2029/2030.	Sue Leversedge, Business Support Team Leader	The report sets out details of the Committee's draft revenue budget for the period of 2025/2026 and estimates to 2029/2030.	01 July 2024
28 Jan 2025	Lincolnshire Wolds National Landscape Funding	Grant White, Communities Manager	To present a new Memorandum of Agreement for the Lincolnshire Wolds National Landscape including funding commitment matching DEFRA and other Local Authority contributions.	21 October 2024
28 Jan 2025	West Lindsey Housing Register & Nomination Policy	Sarah Elvin, Homes, Health & Wellbeing Team	Paper to adopt an updated policy for the Housing Register and nominations	21 October 2024

Manager

into Registered Provider properties

18 MARCH 2025

18 Mar 2025 STEP: Progress Update and Future Activity

James Makinson-
Sanders, Economic
Growth Team Manager

An update on programme activity and
future work focus.

29 APRIL 2025
