



Guildhall Gainsborough  
Lincolnshire DN21 2NA  
Tel: 01427 676676 Fax: 01427 675170

**AGENDA**

**This meeting will be webcast live and the video archive published on our website**

**Corporate Policy and Resources Committee**

**Thursday, 11th December, 2025 at 6.30 pm**

**Council Chamber - The Guildhall, Marshall's Yard, Gainsborough, DN21 2NA**

**Members:** Councillor Owen Bierley (Chairman)  
Councillor Paul Swift (Vice-Chairman)  
Councillor Matthew Boles  
Councillor Frazer Brown  
Councillor Ian Fleetwood  
Councillor Paul Key  
Councillor Jeanette McGhee  
Councillor Tom Smith  
Councillor Baptiste Velan  
Councillor Moira Westley  
Councillor Trevor Young

**1. Apologies for Absence**

**2. Public Participation Period**

Up to 15 minutes are allowed for public participation. Participants are restricted to 3 minutes each.

**3. Minutes of Previous Meeting/s**

To confirm as a correct record the Minutes of the previous meeting.

**i) For Approval**

To confirm and sign as a correct record the Minutes of the Meeting (PAGES 4 - 15) of the Corporate Policy and Resources Committee held on Thursday, 13 November 2025

**ii) For Noting**

To note the Minutes of the Joint Staff Consultative Committee (PAGES 16 - 19) meeting held on Thursday 27 November 2025.

Agendas, Reports and Minutes will be provided upon request in the following formats:

Large Clear Print: Braille: Audio: Native Language

**4. Declarations of Interest**

Members may make declarations of Interest at this point or may make them at any point in the meeting.

**5. Matters Arising Schedule**

(PAGE 20)

Setting out current position of previously agreed actions as at 3 December 2025

**6. Public Reports for Approval:**

- i) People Development: Managing Performance and Capability Procedure (PAGES 21 - 41)
- ii) Community Grants Programme (PAGES 42 - 50)
- iii) Progress and Delivery Quarter Two (2025/26) (PAGES 51 - 88)
- iv) Local Council Tax Support Scheme 2026/27 (PAGES 89 - 104)
- v) Member Attendance at the District Councils Network (DCN) Conference 2026 and the Local Government Association (LGA) Annual Conference 2026 (PAGES 105 - 109)
- vi) Review of Civic Transport Arrangements (PAGES 110 - 119)
- vii) Committee Work Plan (PAGES 120 - 123)

**7. Exclusion of Public and Press**

To resolve that under Section 100 (A)(4) of the Local Government Act 1972, the public and press be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in paragraphs 1, 2 and 3 of Part 1 of Schedule 12A of the Act.

**8. Exempt Reports**

- i) Council Debts for Write Off 2025/26 (PAGES 124 - 157)
- ii) Contract Exemption Report - Customer Relationship Management System (PAGES 158 - 165)
- iii) Building Control and Commercial Waste Services Fees and Charges 2026/27 (PAGES 166 - 176)

Paul Burkinshaw  
Head of Paid Service  
The Guildhall  
Gainsborough

Wednesday, 3 December 2025