

AGENDA

This meeting will be webcast live and the video archive published on our website

Corporate Policy and Resources Committee

Thursday, 11th December, 2025 at 6.30 pm

Council Chamber - The Guildhall, Marshall's Yard, Gainsborough, DN21 2NA

Members:

- Councillor Owen Bierley (Chairman)
- Councillor Paul Swift (Vice-Chairman)
- Councillor Matthew Boles
- Councillor Frazer Brown
- Councillor Ian Fleetwood
- Councillor Paul Key
- Councillor Jeanette McGhee
- Councillor Tom Smith
- Councillor Baptiste Velan
- Councillor Moira Westley
- Councillor Trevor Young

1. Apologies for Absence

2. Public Participation Period

Up to 15 minutes are allowed for public participation. Participants are restricted to 3 minutes each.

3. Minutes of Previous Meeting/s

To confirm as a correct record the Minutes of the previous meeting.

i) For Approval

To confirm and sign as a correct record the Minutes of the Meeting (PAGES 4 - 15) of the Corporate Policy and Resources Committee held on Thursday, 13 November 2025

ii) For Noting

To note the Minutes of the Joint Staff Consultative Committee (PAGES 16 - 19) meeting held on Thursday 27 November 2025.

4. **Declarations of Interest**

Members may make declarations of Interest at this point or may make them at any point in the meeting.

5. **Matters Arising Schedule**

(PAGE 20)

Setting out current position of previously agreed actions as at 3 December 2025

6. **Public Reports for Approval:**

- i) People Development: Managing Performance and Capability Procedure (PAGES 21 - 41)
- ii) Community Grants Programme (PAGES 42 - 50)
- iii) Progress and Delivery Quarter Two (2025/26) (PAGES 51 - 88)
- iv) Local Council Tax Support Scheme 2026/27 (PAGES 89 - 104)
- v) Member Attendance at the District Councils Network (DCN) Conference 2026 and the Local Government Association (LGA) Annual Conference 2026 (PAGES 105 - 109)
- vi) Review of Civic Transport Arrangements (PAGES 110 - 119)
- vii) Committee Work Plan (PAGES 120 - 123)

7. **Exclusion of Public and Press**

To resolve that under Section 100 (A)(4) of the Local Government Act 1972, the public and press be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in paragraphs 1, 2 and 3 of Part 1 of Schedule 12A of the Act.

8. **Exempt Reports**

- i) Council Debts for Write Off 2025/26 (PAGES 124 - 157)
- ii) Contract Exemption Report - Customer Relationship Management System (PAGES 158 - 165)
- iii) Building Control and Commercial Waste Services Fees and Charges 2026/27 (PAGES 166 - 176)

Paul Burkinshaw
Head of Paid Service
The Guildhall
Gainsborough

Wednesday, 3 December 2025