

## Prosperous Communities Matters Arising Schedule

### Purpose:


To consider progress on the matters arising from previous Prosperous Communities Committee meetings.

**Recommendation:** That members note progress on the matters arising and request corrective action if necessary.

### Matters arising Schedule

Status	Title	Action Required	Comments	Due Date	Allocated To
Black	<b>ENVIRONMENT AND SUSTAINABILITY WORKING GROUP - vacancies</b>	<p>extract from mins of mtg 13/7</p> <p>Should the Committee be minded to increase the membership, the vacancies / new positions would be discussed with relevant Committee Chairmen and the nominations submitted to a future meeting of this Committee for approval.</p>	<p><b>Please advise once any vacancies have been offered in order that this matter can be reported up to the PC Cttee, as per the terms of reference</b></p> <p><b>Update: no amendments to membership have been made. Raised with Lead Officer for w/g to be aware of procedure should this change in the future</b></p>	30/09/21	Ele Snow
Black	<b>Jubilee Group - vacancies</b>	<p>Extract from mins of meeting : -</p> <p>In addition to the Chairman and Vice-Chairman of Council, 5 Members be appointed to serve on the Jubilee Event Planning Member Group, including Councillors Mrs D Rodgers, R Patterson and G McNeill, with two further Members being appointed by the Monitoring Officer, in consultation with the Chairman of the Prosperous Communities,</p>	<p><b>Please work with Chair to establish the remaining members once remaining members have identified and notified , the Group will commence it work and make its first report back to cttee in September .</b></p> <p><b>Group membership confirmed at Committee in September</b></p>	17/09/21	Ele Snow
Green	<b>enforcement Training for Parish Councils</b>	<p>Extract from mins 22/10/19</p> <p>in the past Officers from within the enforcement team had provided training to local residents in order that they could be certified to issue fixed penalties. The number of tickets issued by such persons however was very limited because although they had received training catching the culprit in the act still remained a challenge. This was something Officers were prepared to take away and see if further training could be offered as it had been previously and if there was desire and need in the community</p>	<p><b>this is something the council have offered previously and can continue to offer should Parish Wardens wish to issue FPNs for matters such as dog fouling or litter. Any individual has to be authorised and receive specific training. Information on this provision can be outlined within the Parish Charter.</b></p> <p><b>Currently on hold due to COVID -19 rules - virtual training not appropriate . target deadline extended as no change in rules</b></p>	31/12/21	Grant White

Green	<b>information pack for parish councils re reporting issues</b>	<p>Extract from mins of mtg 22/10/19</p> <p>Officers undertook to prepare a guidance and information pack for Parish Councils covering some of the top issues affecting a number of parishes, explaining how to report certain issues and the options available to them. This was welcomed.</p>	<p><b>At previous Committee Meetings the Parish Charter document has now been approved and a new Parish Council Support webpage has been created as part of this. This page lists details of schemes open to parish/town councils and links to reporting things to the District Council. The page is now live at: <a href="http://www.west-lindsey.gov.uk/parishsupport">www.west-lindsey.gov.uk/parishsupport</a>.</b></p> <p><b>Lead Members have sought confirmation that this page has been promoted with the parishes,.</b></p> <p><b>Limited promotion undertaken due to COVID 19 impact on the nature of this work and activities within the charter</b></p>	31/12/21 Grant White
Green	<b>parish charter publicity and promotion and yearly impact review</b>	<p>approval to commence the publicity and promotion of the charter as per section 4 of the parish charter report.</p> <p>Also need to put in yearly review report as per section of the report</p>	<p><b>Publicity and Promotion of the Charter has had to be adapted due to COVID 19 . the adopted Parish Charter is now live on our website. It is available on its own webpage: <a href="http://www.west-lindsey.gov.uk/parishcharter">www.west-lindsey.gov.uk/parishcharter</a></b></p> <p><b>A page has also been created for Parish Forum events: <a href="http://www.west-lindsey.gov.uk/parishforum">www.west-lindsey.gov.uk/parishforum</a></b></p> <p><b>At the minute this page states we have no current planned events due to Covid-19 but that we are looking at a virtual event.</b></p> <p><b>GW Will liaise with Comms Teams and send out comms about this to Parish/Town Councils when we can also promote the virtual event so it's all linked up.</b></p> <p><b>Target date extended due to continuing covid restrictions</b></p> <p><b>Additional comment for information to be shared with Members in relation to Parish communications in order that Members can liaise with their Parishes and highlight such information</b></p>	31/12/21 Grant White
Green	<b>CCTV Case studies for Members Newsletter</b>	<p>extract from mins of mtg 14/7/2020</p> <p>Members felt it imperative that there was better reporting of outcomes directly resulting from CCTV intervention or information in order to improve public confidence. Officers undertook</p>	<p><b>New comms and promotional material showing the use and impact of CCTV is planned to take place beginning January/February 2021. This timing coincides with comms on CCTV as part of the Safer Streets funded project to upgrade and expand CCTV in Gainsborough. In the meantime social media posts will be used to promote routine duties performed by CCTV where possible especially in the run up to Christmas</b></p>	03/12/21 Grant White



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to publish some case studies in a future edition  
of the Members Bulletin

**and New Year.**

**Update: Items for newsletter to be called every 4-6weeks, in  
line with pre-covid practices, CCTV included in call for items.**

**Update: request raised with Team Manager for upcoming  
publication of newsletter**