

Full Forward Plan for All Committees (as at 26 September 2022)

Purpose:

This report provides a summary of business due at upcoming meetings for all committees.

Recommendation:

1. That Members note the contents of the report.

Date	Title	Lead Officer	Purpose of the report	Date First Published
CORPORATE POLICY & RESOURCES				
29 SEPTEMBER 2022				
22 Sep 2022	Levelling Up Parks Fund	Grant White, Enterprising Communities Manager	To approve the use of Levelling Up Parks Fund funding allcated to West Lindsey District Council.	
22 Sep 2022	Public Sector Decarbonisation Fund (3b) - Funding Bid for Guildhall Improvements	Steve Leary, Commercial Waste Manager	The Public Sector Decarbonisation Scheme (PSDS) provides grants for public sector bodies to fund energy efficiency and heat decarbonisation measures. Energy assessments have taken place at WLDC sites and a bid is being prepared	
10 NOVEMBER 2022				
10 Nov 2022	Proposed Fees and Charges 2022/2023	Sue Leversedge, Business Support Team Leader	Propose Fees and Charges to take effect from 1 April 2023.	27 June 2022
10 Nov 2022	Budget and Treasury Monitoring Quarter 2 2022/2023	Sue Leversedge, Business Support Team Leader	This report sets out the revenue, capital and treasury management activity from 1 April 2021 to 30 September 2022.	27 June 2022
10 Nov 2022	Progress and Delivery Quarter Two (22/23)	Claire Bailey, Assistant Planning Services Team Manager	This report presents progress and delivery performance out-turns for quarter two 22/23.	

10 Nov 2022	Progress and Delivery Quarter Two (22/23) Performance Improvement Plan	Claire Bailey, Assistant Planning Services Team Manager	Quarter Two Performance Improvement Plan	
15 DECEMBER 2022				
10 Nov 2022	Commercial Waste Solutions Business Plan	Elaine Bilton, Senior Waste Administration Officer	Annual service business plan	
9 FEBRUARY 2022				
9 Feb 2023	Corporate Policy and Resources Committee Draft Budget 2023/24 & estimates to 2027/28	Sue Leversedge, Business Support Team Leader	The report sets out details of the overall Draft Revenue Budget 2023/2024 including that of this Committee and those recommended by the Prosperous Communities Committee for the period 2023/2024, and estimates to 2027/2028 to be included in the Medium Term Financial Plan.	27 June 2022
9 Feb 2023	Budget and Treasury Monitoring Quarter 3 2022/2023	Sue Leversedge, Business Support Team Leader	This report sets out the revenue, capital and treasury management activity from 1 April 2021 to 31 December 2022.	27 June 2022
9 Feb 2023	Safeguarding Policy	Grant White, Enterprising Communities Manager	To approve updated council safeguarding policy.	
23 MARCH 2023				
23 Mar 2023	Land and Investment Policy	Gary Reeve, Property & Assets Manager	Policy document that considers the strategic approach to acquisition, management, retention and disposal of investment property assets held for income generation (yield), local area regeneration and regional business support	27 June 2022
23 Mar 2023	Levelling Up Fund Public Realm Options	Amy Potts, Senior Project Support Officer, Matthew	A report detailing the business case and options for Public Realm	

Snee, Community Engagement Officer, Sally Grindrod-Smith, Director Planning, Regeneration & Communities

interventions (Market, Park and Pocket Park) for member approval following on from recommendation in report from 1st June 2022.

COUNCIL

23 JANUARY 2023

23 Jan 2023	Future delivery of Building Control services	Ady Selby, Director of Commercial & Operational Services	To consider a three authority Business Case for the future delivery of Building Control services
-------------	--	--	--

GOVERNANCE & AUDIT

11 OCTOBER 2022

11 Oct 2022	Member Development Annual Report 2021/2022	Ele Snow, Senior Democratic and Civic Officer	To review Member Development for the previous Civic Year and to agree relevant actions for the current Civic Year	21 March 2022
11 Oct 2022	Local Government and Social Care Ombudsman (LGSCO) Annual Review Letter Report 2021/22	Natalie Kostiuk, Customer Experience Officer	Report on the Local Government and Social Care Ombudsman (LGSCO) Annual Review letter 2021/22 covering complaints referred to them between April 2021 and March 2022. Examining upheld complaints, learning actions and benchmarking with other authorities.	10 May 2022
11 Oct 2022	Internal Audit Quarter 2 Report 2022/23	Alastair Simson, Principal Auditor, Lincolnshire County Council	To present the Quarter 2 Internal Audit Report.s	10 May 2022
11 Oct 2022	Review of Strategic Risks	Emma Redwood, Assistant Director People and Democratic Services	Biannual review of Strategic Risks	27 June 2022

29 NOVEMBER 2022

29 Nov 2022	Review of Whistleblowing Activity	Emma Redwood, Assistant Director People and Democratic Services	To present data on Whistleblowing Activity	27 June 2022
24 JANUARY 2023				
10 Jan 2023	Internal Audit Quarter 3 Report 2022/23	Alastair Simson, Principal Auditor, Lincolnshire County Council	To present the Quarter 3 Internal Audit Report.	27 June 2022
24 Jan 2023	Draft Treasury Management Strategy 2023/24	Emma Foy, Director of Corporate Services and Section 151	To present West Lindsey District Council's Draft Treasury Management Strategy for 2023/24.	
24 Jan 2023	External Audit Completion Report - ISA 260	Emma Foy, Director of Corporate Services and Section 151	To present to those charged with governance, the External Audit report on the quality of the Statement of Accounts and Annual Governance Statement 2021/22.	
14 MARCH 2023				
14 Mar 2023	Combined Assurance Report 2022/23	Alastair Simson, Principal Auditor, Lincolnshire County Council	To present the Report from the Combined Assurance aspect for 2022/23	27 June 2022
14 Mar 2023	Internal Audit Draft Annual Plan 2023/24	Alastair Simson, Principal Auditor, Lincolnshire County Council	To present the Draft Annual Plan for Internal Audit for the 2023/24 committee year.	27 June 2022
14 Mar 2023	Accounts Closedown 2022/23 Accounting Matters	Emma Foy, Director of Corporate Services and Section 151	To review and approve the accounting policies, actuary assumptions and materiality levels that will be used for the preparation of the 2022/23 accounts.	
14 Mar 2023	External Audit Strategy Memorandum (Plan) 2022/23	Emma Foy, Director of Corporate Services and Section 151	To present the 2022/23 External Audit Strategy from our External Auditors, Mazars.	

18 APRIL 2023

18 Apr 2023	Annual Constitution Review & Monitoring Officer Report	Emma Redwood, Assistant Director People and Democratic Services	To review the Constitution and provide the MO annual report	27 June 2022
18 Apr 2023	Internal Audit Quarter 4 Report 2022/23	Alastair Simson, Principal Auditor, Lincolnshire County Council	To present the Quarter 4 report from Internal Audit.	27 June 2022

JOINT STAFF CONSULTATIVE COMMITTEE**6 OCTOBER 2022**

6 Oct 2022	JSCC National Pay Award Update	Emma Redwood, Assistant Director People and Democratic Services	To update JSCC on the April 2022 pay award	27 June 2022
------------	--------------------------------	---	--	--------------

19 JANUARY 2023

19 Jan 2023	JSCC Sickness absence update	Emma Redwood, Assistant Director People and Democratic Services	To provide JSCC with data for the sickness absence across the council	27 June 2022
19 Jan 2023	Gender Pay Report (March 2022 data)	Emma Redwood, Assistant Director People and Democratic Services	To report on the Gender Pay Gap for March 2022 to be publicised on the webiste	27 June 2022

LICENSING**PROSPEROUS COMMUNITIES****1 NOVEMBER 2022**

13 Sep 2022	Jubilee Impact Report and Closure of the Working Group	Katie Storr, Democratic Services & Elections Team Manager, Ele Snow, Senior Democratic and Civic Officer	To set out the activities undertaken as part of the Jubilee Celebration and to close the working group	
1 Nov 2022	Proposed Fees and Charges 2022/2023	Sue Leversedge, Business Support Team Leader	Propose Fees and Charges to take effect from 1 April 2023.	27 June 2022

1 Nov 2022	Housing Assistance Policy	Veronica Edwards, Housing & Communities Officer	Review undertaken of the Housing Assistance Policy, proposed amendments to current discretionary assistance available.	
1 Nov 2022	Climate, Environment and Sustainability Annual Update	Steve Leary, Commercial Waste Manager	Annual Update Report as required by the terms of reference of the Environment	
6 DECEMBER 2022				
6 Dec 2022	Lincolnshire Homelessness and Rough Sleeping Strategy 2022-2027	Sarah Elvin, Housing Communities Project Officer	Paper to adopt the new Homelessness Strategy	
6 Dec 2022	Parish Charter Review	Grant White, Enterprising Communities Manager	To review the Parish Charter and approve any amendments.	
6 Dec 2022	Private Sector Housing - Options for Future Direction	Andy Gray, Housing and Enforcement Manager	To provide committee with options for future direction relating to the PRS following on from the work undertaken by the Selective Licensing Working Group.	
31 JANUARY 2023				
31 Jan 2023	Prosperous Communities Revenue Base Budgets 2023/24 to 2027/28	Sue Leversedge, Business Support Team Leader	The report sets out details of the Committee's draft revenue budget for the period of 2023/2024, and estimates to 2027/2028.	27 June 2022
REGULATORY				
8 DECEMBER 2022				
8 Dec 2022	Public Space Protection Order Consideration- Gainsborough	Andy Gray, Housing and Enforcement Manager	To consider whether a PSPO is required to deal with specific issues within Gainsborough.	27 June 2022
16 MARCH 2023				

16 Mar 2023

Schedule 4 - Abandoned Shopping Trolleys:
Review and Consultation

Andy Gray, Housing and
Enforcement Manager

To review the existing schedule 4
arrangements and set out the process
for consultation to renew or remove the
scheme.

27 June 2022
