

Prosperous Communities Matters Arising Schedule

Purpose:

To consider progress on the matters arising from previous Prosperous Communities Committee meetings.

Recommendation: That members note progress on the matters arising and request corrective action if necessary.

Matters Arising Schedule

Status	Title	Action Required	Comments	Due Date	Allocated To
Black	enforcement Training for Parish Councils	Extract from mins 22/10/19 in the past Officers from within the enforcement team had provided training to local residents in order that they could be certified to issue fixed penalties. The number of tickets issued by such persons however was very limited because although they had received training catching the culprit in the act still remained a challenge. This was something Officers were prepared to take away and see if further training could be offered as it had been previously and if there was desire and need in the community	Following the end of pandemic restrictions and the recent appointment of a new licensing & community safety officer role, officers are now able to prepare delivery of enforcement training for parish councils. AG 14/9/22: Officers will communicate with Parish Councils to gauge level of interest for the training and organise any sessions accordingly during 2022/23. Further communications to interested Parishes will also be sent out and developed as part of the broader work being undertaken on envirocrime.	31/05/22	Grant White
Black	Further breakdown of the costs relating to carrying out initial Lower Super Output Area designation analysis	Extract from Mins of Mtg 19/7/22 Another Member suggested the figure was considerable for data analysis work, whilst it was stressed this was an absolute maximum estimation, the Member indicated he would welcome further details as to the number of hours or days that equated to.	Councillor T Young requested this data AG 14/9/22: The costs are based on 9 days work on a capped time and materials basis using the consultant that completed the initial data set for selective licensing earlier in 2022. It is not expected that this work will utilise all 9 days therefore the final cost for this is expected to be less than the quoted £7550. Using the previous consultant is essential in order to have a comparable set of data to inform any future way forward that is developed.	10/09/22	Andy Gray
Black	Emergency Planning/direction on Flooding Matters - be considered for inclusion in the 2023 Member Induction.	Extract from Mins of Meeting held on 19/7/22 Ensuring Councillors knew about the Working Group and where they could raise such matters was considered important, as such it was suggested that Emergency Planning and clear direction on Flooding Matters should be considered for inclusion in the 2023 Member Induction.	Suggestion made for inclusion in Induction Programme to be considered by Member Development Group Item added for Induction Programme	01/10/22	Ele Snow

Green	Managing Flood Risk in West Lindsey - twice yearly reporting to OS Cttee	<p>Extract from Mins of Mtg 19/7/22</p> <p>Reassurance in the area would be provided to the wider Member cohort through a twice-yearly report to the Overview and Scrutiny Committee.</p>	<p>Please ensure these reports are programmed into the O and S Forward Plan at appropriate times</p> <p>Clerk to ensure these become annual items for inclusion in O and S Workplan</p>	31/10/22	Ady Selby
Green	Member Flood and Drainage Working Group - Confirmed Membership	<p>Extract from Mins of Mtg held on 19/7/22</p> <p>the establishment of a Member Flood and Drainage Working Group be approved, and delegated authority be granted to the Director of Commercial and Operational Services, in consultation with the Chairman of Prosperous Communities and the Chairman of Overview and Scrutiny Committee, to determine the membership thereof;</p>	<p>Please advise democratic services in due course of the confirmed membership in order that records can be maintained and cllrs pages updated accordingly.</p>	31/10/22	Ady Selby
Green	Further Education Task Force - future reporting	<p>Extract from mins of mtg 19/7/22</p> <p>(b) a quarterly update report from the Further Education Taskforce be received by the Prosperous Communities Committee on a quarterly basis; and</p>	<p>Please ensure these reports are added to the Work Plan for PC Cttee</p>	01/11/22	Grant White
Green	Further Education Taskforce- Membership	<p>Extract from mins of mtg 19/7/22</p> <p>the Director of Planning, Regeneration and Communities, in consultation with the Chairman of this Committee seek nominations for representatives to serve on the Further Education Taskforce, in line with the agreed terms of reference, including the appointment of Councillor Mrs L Rollings made during the meeting.</p>	<p>Please let democratic services know in due course the confirmed membership of this Taskforce in order that records and cllrs pages can be kept up to-date.</p> <p>Please note the amendments that were agreed to the terms of ref (detailed in mins and shared via e-mail)</p>	01/11/22	Sally Grindrod-Smith
Green	Parking Strategy - Future considerations	<p>Extract from mins of meeting 19/7/22</p> <p>"the Parking Strategy be refreshed within 3 years and to include detailed proposals on opportunities to "green" the Strategy". and</p> <p>"the Council considers opportunities to "green" its Car Parks during the next three years, and proposals be brought forward to the appropriate committee where necessary."</p>	<p>These are much longer term proposals - logged here so not lost -</p>	01/07/25	David Kirkup
Green	Parking Strategy - Future Considerations	<p>Extract from mins of meeting 19/7/22</p> <p>Motor Home and Coach Parking did not appear within the Action Plan and it was suggested that this should possibly be reconsidered, at some point in the future. Having formal coach parking, it was considered, would strengthen and encourage the Visitor Economy aspirations and again better align the offer with the future aspirations for the District.</p>	<p>Much longer term action but logged here so not lost - can be removed if more appropriate</p>	01/07/25	Sally Grindrod-Smith

Many Members spoke in support of including Motorhome and Coach Parking provision as part of the District offer, being of the strong belief this was a fundamental part of any Visitor Economy, particularly given the rural nature of the District.

Amber

Selective Licensing Workshop to inform report due in November 22

Extract from mins of mtg 19/7/22
workshops to be held in September/October 2022 in line with the content of the report approved at PC Cttee on 19 July

Please arrange and deliver workshops as agreed in order to report back to PC Cttee in November - again as agreed.

01/10/22 Andy Gray

AG 13/9/22: Workshops scheduled for 27/9/22 and have been postponed due to councillor commitments and resource pressures. Revised timetable to be produced for this. Report likely to be scheduled for December PCC meeting.