# FEES AND CHARGES REPORT APPENDIX 9 - LICENSING SERVICES

# 1. Service Description

The Licensing Service processes many different types of licences, the majority of which but not all, incur a fee for the service we provide and can be broken down into the following categories:

• <u>Licensing Fees – which are statutory set fees</u> dependent upon type of application, the details of which are known by the Team Manager each year. The majority of these are derived from alcohol, entertainment and late-night refreshment, all of which are governed by the Licensing Act 2003. It is important to note that the mandatory fees applied under this legislation have not been amended since the regime commenced in 2005 and in some cases we cannot recover our costs. Typically, fees within this category are set for the sale of alcohol and entertainment in pubs, clubs, off-licences and supermarkets.

• <u>Licensing Fees – which are totally discretionary</u> gives us the opportunity to set the fees accordingly to recover the costs incurred. Typically, fees within this category are set for dog breeding, boarding, pet shops, riding establishments, sex establishments and scrap metal etc.

• <u>Licensing Fees – which are partially discretionary</u> which allows us to set the fees to recover costs, however the fees we set are limited to prevent going beyond a statutory ceiling. Typically, fees within this category are set for betting shops, betting tracks, bingo and adult gaming premises etc. all of which are governed by the Gambling Act 2005.

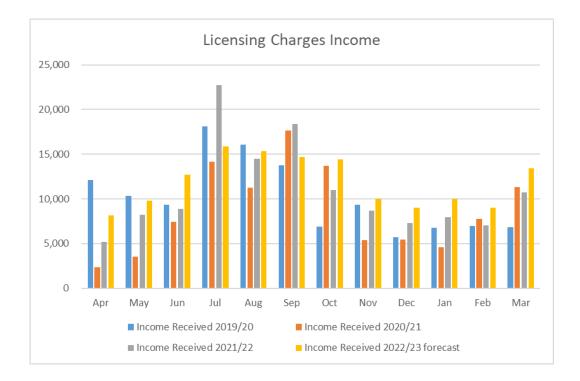
• There are also a number of applications that we process whereby we are prevented from setting any fee, such as house to house collections, street collections and some caravan site licences.

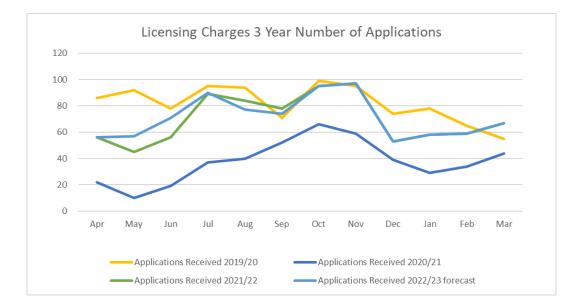
Whilst some of the fees are partially statutory charges the authority has the flexibility to set the fee up to a maximum. As with other service areas we are required to comply with the relevant regulations when compiling the fees and must be ready to justify the levels of fees which are approved. Licensing income cannot be used to subsidise other areas of work which the council undertakes and once any fees have been set there is always the potential risk that these can be challenged through the courts.

#### 2. Prior years analysis, current financial year projections

The graph below illustrates income received compared to applications received over the last three years and a forecast for the current year. A full analysis of fees and charges has been undertaken with a view to achieving full cost recovery. Some fees are limited as they have a price ceiling that we cannot breach.

	2019/20	2020/21	2021/22	2022/23 forecast
Applications Received	982	451	837	854
Income Received	(122,316)	(104,476)	(130,513)	(142,400)





The table below highlights actual income achieved against budget for the last three financial years and a forecast for 2022/2023. Many of the fees within the Licensing service are statutory, or statutory with a ceiling range as to what we can charge.

Income achieved	2019-20 (£)	2020-21 (£)	2021-22 (£)	2022-23 Forecast (£)
Licensing	(122,316)	(104,475)	(130,473)	(142,400)
Total Income	(122,316)	(104,475)	(130,473)	(142,400)
Budget	(118,700)	(104,000)	(129,700)	(142,400)
Income Achieved (Above)/Below Budget	(3,616)	(475)	(773)	-

### 3. Pricing

Inflationary increase of 6% has been applied for all non-statutory fees that WLDC have the powers to set unless the statutory maximum has been reached. The proposed increases have been applied with a view to achieving total cost recovery, and to be consistent with charges being applied by neighbouring Authorities.

#### 4. Understanding Customers and Markets

The service has not carried out any customer satisfaction surveys relative to fee setting. 98% of licence applications are processed within the agreed timescales, the majority of which are from the statutory regime, which in turn have their own set turnaround times which we have to comply with, therefore it is highly unlikely that there is any scope for applicants to pay more for a faster turnaround.

#### 5. Proposed Charging

Statutory charges will be applied in accordance with legislation.

For other charges the Licensing Service proposes to apply an inflationary increase of 6%. Total cost recovery has been achieved in most areas; the rest have recovered controllable overheads as a minimum.

# 6. Impact on Medium Term Financial Plan (MTFP)

	2023/24 (£)	2024/25 (£)	2025/26 (£)	2026/27 (£)	2027/28 (£)
Current Budget in MTFP	(137,200)	(138,200)	(139,400)	(139,600)	(139,800)
Proposed Budget - Licenses - Animal Welfare	(16,700)	(17,000)	(17,300)	(17,300)	(17,300)
Proposed Budget - Licences - Tattoos & Ear Piercing	(1,300)	(1,300)	(1,300)	(1,300)	(1,300)
Proposed Budget - Licences - Riding Establishments	(1,400)	(1,400)	(1,400)	(1,400)	(1,400)
Proposed Budget - Licences - Gambling	(7,500)	(7,600)	(7,700)	(7,700)	(7,900)
Proposed Budget - Hackney Carriage Licences	(41,700)	(42,500)	(43,400)	(43,500)	(43,500)
Proposed Budget - Street Trading Licences	(700)	(700)	(700)	(700)	(700)
Proposed Budget - Small Lotteries Licences	(2,600)	(2,600)	(2,600)	(2,600)	(2,600)
Proposed Budget - Liquor Licences	(66,500)	(66,500)	(66,500)	(66,500)	(66,500)
Impact on MTFP 2023/24 Pressure/ (Saving)	(1,200)	(1,400)	(1,500)	(1,400)	(1,400)

## 7. Recommendation

Members are requested to recommend to Council the charges for 2023/2024 as illustrated in the schedules below:

Prosperous Communities Committee						icensing - G	ambling Act	
				I	-	anibility Au		
	2022/2	2022/23 Proposed Increase / (Decrease)		2022/23 2023/24	VAT Amount	2023/24 Charge Inc. VAT	VAT Rate	
	£		% Type	or £	£	£	£	
Bingo Premises Licence					*****	y		
Application Fee for Provisional Statement	£1,118.		6.0%	£67.40	£1,186.00	£0.00	£1,186.00	OS
Licence for Provisional Statement Premises	£1,007.		6.0%	£60.40	£1,068.00	£0.00	£1,068.00	OS
Application Fee New Premises	£1,118.		6.0%	£67.40	£1,186.00	£0.00	£1,186.00	OS
Annual Fee	£933.7	an a	6.0%	£56.30	£990.00	£0.00	£990.00	OS
Variation of Licence	£1,118.		6.0%	£67.40	£1,186.00	£0.00	£1,186.00	OS
Transfer Fee	£969.0		6.0%	£58.00	£1,027.00	£0.00	£1,027.00	OS
Application for Reinstatement	£969.0	0	6.0%	£58.00	£1,027.00	£0.00	£1,027.00	OS
Adult Gaming Centre								*****
Application Fee for Provisional Statement	£1,118.	60	6.0%	£67.40	£1,186.00	£0.00	£1,186.00	OS
Licence for Provisional Statement Premises	£1,007.	60	6.0%	£60.40	£1,068.00	£0.00	£1,068.00	OS
Application Fee New Premises	£1,118.	60	-10.6%	-£118.60	£1,000.00	£0.00	£1,000.00	OS
Annual Fee	£969.0	0	3.2%	£31.00	£1,000.00	£0.00	£1,000.00	OS
Variation of Licence	£1,017.	00	-1.7%	-£17.00	£1,000.00	£0.00	£1,000.00	OS
Transfer Fee	£969.0	0	6.0%	£58.00	£1,027.00	£0.00	£1,027.00	OS
Application for Reinstatement	£969.0	0	6.0%	£58.00	£1,027.00	£0.00	£1,027.00	OS
Family Entertainment Centre								L
Application Fee for Provisional Statement	£1,118.	60	6.0%	£67.40	£1,186.00	£0.00	£1,186.00	OS
Licence for Provisional Statement Premises	£950.0	*********	0.0%	£0.00	£950.00	£0.00	£950.00	OS
Application Fee New Premises	£1,118.	*******	-10.6%	-£118.60	£1,000.00	£0.00	£1,000.00	OS
Annual Fee	£750.0		0.0%	£0.00	£750.00	£0.00	£750.00	OS
Variation of Licence	£1,000.		0.0%	£0.00	£1,000.00	£0.00	£1,000.00	OS
Transfer Fee	£933.7		1.7%	£16.30	£950.00	£0.00	£950.00	OS
Application for Reinstatement	£933.7		1.7%	£16.30	£950.00	£0.00	£950.00	OS
Betting Premises (Other)	1 2300.1	<u> </u>	1.1 /0	210.00	2330.00	20.00	1 2330.00	00
Application Fee for Provisional Statement	£1,118.	60	6.0%	£67.40	£1,186.00	£0.00	£1,186.00	OS
Licence for Provisional Statement Premises	£1,006.		6.0%	£60.60	£1.067.00	£0.00	£1.067.00	OS
Application Fee New Premises	£1,118.	********	6.0%	£67.40	£1,186.00	£0.00	£1,186.00	OS OS
Application ree new riemses	£600.0		0.0%	£07.40 £0.00	£600.00	£0.00	£1,180.00	OS OS
						4	*****	+
Variation of Licence	£1,118. £969.0		6.0%	£67.40	£1,186.00 £1,027.00	£0.00	£1,186.00	OS OS
Transfer Fee	£969.0 £969.0		6.0%	£58.00		£0.00	£1,027.00	
Application for Reinstatement	1 1969.0		6.0%	£58.00	£1,027.00	£0.00	£1,027.00	OS
Betting Premises (Tracks)		~	C 00/	007.40	04 400 00	<u> </u>	04 400 00	00
Application Fee for Provisional Statement	£1,118.		6.0%	£67.40	£1,186.00	£0.00	£1,186.00	OS
Licence for Provisional Statement Premises	£950.0		0.0%	£0.00	£950.00	£0.00	£950.00	OS
Application Fee New Premises	£1,118	nanananananananana kata kata kata kata k	6.0%	£67.40	£1,186.00	£0.00	£1,186.00	OS
Annual Fee	£879.7		5.9%	£52.30	£932.00	£0.00	£932.00	OS
Variation of Licence	£1,118.		6.0%	£67.40	£1,186.00	£0.00	£1,186.00	OS
Transfer Fee	£933.7		1.7%	£16.30	£950.00	£0.00	£950.00	OS
Application for Reinstatement	£933.7	0	1.7%	£16.30	£950.00	£0.00	£950.00	OS

Prosperous Communities Committee					Lice	bling Act (cont	d)	
		2022/23	2022/23 Proposed Increase / (Decrease)		2023/24	VAT Amount	2023/24 Charge Inc. VAT	VAT Rate
		£	% Type	or £	£	£	£	
Miscellaneous								
Change of Circumstances		£50.00	0.0%	£0.00	£50.00	£0.00	£50.00	OS
Fee for Copy of a Licence Under the Gambling Act 2005		£25.00	0.0%	£0.00	£25.00	£0.00	£25.00	OS
Temporary Usage License		£417.50	6.1%	£25.50	£443.00	£0.00	£443.00	OS
Unlicensed FEC's & Prize gaming Permits (10 year duration)			1		******	•*•••••	*********************	
New Gaming Machine Permit (no annual fee)		£300.00	0.0%	£0.00	£300.00	£0.00	£300.00	OS
Renewal		£300.00	0.0%	£0.00	£300.00	£0.00	£300.00	OS
Change of name on permit		£25.00	0.0%	£0.00	£25.00	£0.00	£25.00	OS
Copy of permit		£15.00	0.0%	£0.00	£15.00	£0.00	£15.00	OS
New Prize Gaming Permit (no annual fee)		£300.00	0.0%	£0.00	£300.00	£0.00	£300.00	OS
Renewal		£300.00	0.0%	£0.00	£300.00	£0.00	£300.00	OS
Change of name on permit		£25.00	0.0%	£0.00	£25.00	£0.00	£25.00	OS
Copy of permit		£15.00	0.0%	£0.00	£15.00	£0.00	£15.00	OS
Club Gaming Permit & Club Machine Permit (10 year duration)								
New grant Club Gaming Permit		£200.00	0.0%	£0.00	£200.00	£0.00	£200.00	OS
New grant Club Gaming Permit with Club Premises Certificate (fast		£100.00	0.0%	£0.00	£100.00	£0.00	£100.00	OS
track)			0.070	20.00		20.00	2100.00	
Renewal		£200.00	0.0%	£0.00	£200.00	£0.00	£200.00	OS
Renewal of Club Gaming Permit with Club Premises Certificate (fast track)		£100.00	0.0%	£0.00	£100.00	£0.00	£100.00	os
Annual Fee		£50.00	0.0%	£0.00	£50.00	£0.00	£50.00	OS
Variation		£100.00	0.0%	£0.00	£100.00	£0.00	£100.00	OS
Copy of permit		£15.00	0.0%	£0.00	£15.00	£0.00	£15.00	OS
Lotteries				~~~~	210100			
Society Lottery - New		£40.00	0.0%	£0.00	£40.00	£0.00	£40.00	OS
Society Lottery - Renewal		£20.00	0.0%	£0.00	£20.00	£0.00	£20.00	OS
Machines in Alcohol Licensed premises - 3 or more machines								
New		£150.00	0.0%	£0.00	£150.00	£0.00	£150.00	OS
Annual Fee		£50.00	0.0%	£0.00	£50.00	£0.00	£50.00	OS
Transfer		£25.00	0.0%	£0.00	£25.00	£0.00	£25.00	OS
Variation		£100.00	0.0%	£0.00	£100.00	£0.00	£100.00	OS
Change of name on permit		£25.00	0.0%	£0.00	£25.00	£0.00	£25.00	OS
Copy of gaming machine permit		£15.00	0.0%	£0.00	£15.00	£0.00	£15.00	OS
Gambling Machine Permit - Up to 2 Machines	One-off fee	£50.00	0.0%	£0.00	£50.00	£0.00	£50.00	OS

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Zubbase  Zibbase  Zibbase <t< th=""><th>Prosperous Communities Committee</th><th>1</th><th></th><th></th><th></th><th>L</th><th>Licens</th><th>sing</th><th></th></t<>	Prosperous Communities Committee	1				L	Licens	sing	
Taxi Licensing (Including Horse Drawn Omnibus)  Interferenced  £188.00  5.9%  £11.00  £199.00  £199.00  £00.00  £199.00  £00.00  £199.00  £00.00  £199.00  £00.00  £199.00  £00.00  £199.00  £00.00  £199.00  £00.00  £199.00  £00.00  £199.00  £00.00  £199.00  £00.00  £190.00  £10.00			2022/23	(Decr	(Decrease)			Charge Inc.	VAT Rate
Diter St. Learners Application (V1)  New Reveal  F11.00  5.7%  F12.00  5.0%  F10.00  5.0%  F20.00  F20.00 </th <th></th> <th></th> <th>£</th> <th>% Type</th> <th>or £</th> <th>£</th> <th>£</th> <th>£</th> <th></th>			£	% Type	or £	£	£	£	
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Knowledge Test Fee Including ID check  New Dimer Licenses micluding Right to licenses  52.00  5.3%  52.00  54.00  5.00  54.00  0.00    Knowlings Test Fee - Reali  New Dimer Licenses  52.00  5.3%  52.00  54.00  0.00  620.00 <t< td=""><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></t<>									
Andwordspit (st) Field including Untrack  Checks  E.8.0.0  5.5%  F.2.0.0  F.41.0.0  F.40.0.0  <	Driver's License Application (3Yr)		£188.00	5.9%	£11.00	£199.00	£0.00	£199.00	os
Difls Check  On Neurol Renewal  E10.00  5.3%  F22.00  F40.00  F40.00  F40.00  F10.00  F40.00  F10.00  F20.00  F20.00 F20.00  F20.00		u u u u u u u u u u u u u u u u u u u	£38.00	5.3%	£2.00	£40.00	£0.00	£40.00	
DBS Admin Fiel  On New or Renewal  E10.00  10.0%  E1.00									
This be is controlled by City of Lincoln Council and subject to change  This be is controlled by City of Lincoln Council and subject to change  F16.00  E282.00  E0.00  E282.00  COS    Replacement Plate ADD cost of materials  Plate only (does not include cost of plate)  E286.00  6.0%  E2.00  E33.00  6.282.00  COS  CSS  CS	***************************************		£38.00			£40.00	~~~~~~	hereconcernereconcerner	harmon
Council and subject to hange  Product License  Call  Product License  Product	DBS Admin Fee*		£10.00	10.0%	£1.00	£11.00	£0.00	£11.00	OS
Venice Locense  Renewal  E266.00  6.0%  F160.00  F282.00  E0.00  F282.00  CS    Replacement Plate ADD cost of materials  Plate and bracket (does not include cost of plate 8, bracket)  F41.00  4.9%  F2.00  F283.00  E0.00  F33.00  CS    Replacement Plate & Bracket ADD cost of materials  Plate and bracket (does not include cost of plate 8, bracket)  F23.00  6.0%  F14.00  F24.00  E0.00  F24.600  CS    Ancohol and Entertainment Licenses  Charges Ev by Licensig  Charges Act 200  F100.00  F100.00  F100.00  F100.00  F100.00  F246.00  CS    Category E  F100.00  0.0%  E0.00  F100.00  F20.00  F100.00  F20.00  F20.0									
Replacement Plate ADD coat of materials  Plate and Stacket (Ose not include cost of plate)  £11.00  £2.00  £3.00  £3.00  £3.00  C5.00    Replacement Plate & Bracket ADD cost of materials  Plate and Bracket (Ose not include cost of plate & bracket)  £23.00  6.0%  £14.00  4.9%  £2.00  £43.00  C50.00  £248.00  C50.00  £248.00  C50.00  £248.00  C50.00  £248.00  C50.00  £248.00  C50.00  £22.00  £0.00  £10.00.00  £0.00  £10.00.00  £10.00.00  £22.00  £0.00  £10.00.00  £10.00.00  <	Vehicle License	New	£266.00	6.0%	£16.00	£282.00	£0.00	£282.00	OS
Replacement Plate ADD coat of materials  Plate and Stacket (Ose not include cost of plate)  £11.00  £2.00  £3.00  £3.00  £3.00  C5.00    Replacement Plate & Bracket ADD cost of materials  Plate and Bracket (Ose not include cost of plate & bracket)  £23.00  6.0%  £14.00  4.9%  £2.00  £43.00  C50.00  £248.00  C50.00  £248.00  C50.00  £248.00  C50.00  £248.00  C50.00  £248.00  C50.00  £22.00  £0.00  £10.00.00  £0.00  £10.00.00  £10.00.00  £22.00  £0.00  £10.00.00  £10.00.00  <	***************************************			+					*
Replacement Plate & Bracket ADD cost of materials  Plate and Bracket (oses not include cost of plate & bracket)  £41.00  4.9%  £2.00  £43.00  £0.00  £24.00  0.05    Private Hire Operators. Licence (5Y)  Exa.00  6.0%  £14.00  £24.00  0.05  £24.00  0.05    Acobol and Entertainment Licenses  Charges set by Licensery At 2003  50.00  £10.00  £10.00  £10.00  £10.00  £10.00  50.00  £20.00  £0.00  £23.00  0.00  £23.00  0.00  £23.00  0.00  £23.00 <td< td=""><td>***************************************</td><td>***************************************</td><td>*****</td><td>*******************</td><td>*****************</td><td>*****</td><td></td><td></td><td></td></td<>	***************************************	***************************************	*****	*******************	*****************	*****			
Private Hire Operators Leence (SY)  E14.00  E242.00  6.7%  E14.00  E246.00  E24.00  E32.00  E30		Plate and Bracket (does not include cost of		1				1	
Transfer of Oxmership of Tax/Protec Hire Vehicle License  E32.00  E32.00  E32.00  E32.00  E32.00  S32.00  S32.0	Private Hire Operators Licence (5Yr)		£232 00	6.0%	£14 00	£246.00	£0.00	£246.00	20
Alcohol and Entertainment Licenses  Charges set by Licensing Act 2003    New Premise Licence  E100.00  0.0%  E0.00  E100.00  E0.00  E100.00  S0.00  E100.00  OS    Category A  E190.00  0.0%  E0.00  E100.00  E0.00  E100.00  OS    Category C  E315.00  0.0%  E0.00  E450.00  E0.00  E450.00  E0.00  E315.00  OS    Category D  E450.00  0.0%  E0.00  E450.00  E0.00  E535.00  E535.00  E535.00  E535.00  E535.00  E535.00  E500.00  E100.00  E50.00		++		*******					******
New Permite Licence  F100.00  0.0%  E100.00  E0.00  E100.00  OS    Category A  £190.00  0.0%  £0.00  £190.00  OS  £190.00  OS    Category C  £315.00  0.0%  £0.00  £190.00  OS    Category C  £315.00  0.0%  £0.00  £315.00  E0.00  £480.00  CS    Category D  £350.00  0.0%  £0.00  £80.00  E0.00  £80.00  E0.00  £80.00  E0.00  £80.00  E0.00  £80.00  E0.00  £70.00.00  CS    Category A  £100.00  0.0%  £0.00  £70.00  CS  E0.00  £70.00  CS    Category A  £22.00  0.0%  £0.00  £70.00  CS  E23.00  CS  E23.00  E70.00  CS  E23.00  E23.00  E23.00  E23.00  E23.00  E30.00  £70.00  CS  Category A  E29.00  CS  E29.00  CS  E29.00  CS  E29.00				******		2.02.00	20.00	1 2.52.00	00
Category A  É100.00  0.0%  E50.00  E100.00  E0.00  E100.00  S0%  E0.00  E100.00  O.0%  E0.00  E190.00  Contact  E190.00  O.0%  E0.00  E190.00  E0.00  Contact  E100.00  O.0%  E0.00  E450.00  E0.00  E450.00  E0.00  E100.00  D.0%  E0.00  E100.00  D.0%  E0.00  E100.00  E100.00  E100.00  E100.00  E100.00  E100.00	Alcohol and Entertainment Licenses	Charges so	et by Licensin	ng Act 2003					
Category B.  É190.00  £100.00  £100.00									
Category C.  5315.00  .0.9%  £0.00  £315.00  .0.00  £315.00  .0.00  £350.00  .0.00  £50.00  .0.00  £50.00  .0.00  £50.00  .0.00  £50.00  .0.00  £50.00  .0.00  £50.00  .0.00  £50.00  .0.00  £1.000.00  .0.00  £1.000.00  .0.00  £1.000.00  .0.00  £1.000.00  .0.00  £1.000.00  .6.000  £1.000.00  .0.00  £1.000.00  .0.00  £2.00  .0.00  £1.000.00  .0.00  £2.00  .0.00  £2.00  .0.00  £2.00  .0.00  £2.00  .0.00  £2.00  .0.00  £3.00  .0.00  £3.00  .0.00  £3.00  .0.00  £3.00  .0.00  £3.00  .0.00  £3.00  .0.00  £3.00  .0.00  £3.00  .0.00  £3.00  .0.00  £3.00  .0.00  £3.00  .0.00  £3.00  .0.00  £3.00  .0.00  £3.00  .0.00  £3.00  .0.00  £3.00  .0.00  £3.00  .0.00								4	
Category D  F450.00  0.0%  E0.00  E450.00  O.00  E450.00  C0.00  E450.00  C0.00  E450.00  O.00  E1.000.00  O.0%  E0.00  E450.00  C0.00  E450.00  C0.00  E450.00  C0.00  E450.00  C0.00  E1.000.00  E1.000.00 <td></td> <td></td> <td>£190.00</td> <td>0.0%</td> <td>£0.00</td> <td>£190.00</td> <td>£0.00</td> <td>£190.00</td> <td>OS</td>			£190.00	0.0%	£0.00	£190.00	£0.00	£190.00	OS
Category E  Ex35.00  0.0%  £0.00  £635.00  £0.00  £635.00  £0.00  £635.00  £0.00  £635.00  £0.00  £1.000.00  S0.00  £1.000.00  S0.00<			£315.00	0.0%	£0.00	£315.00	£0.00	£315.00	OS
Large scale application >4999 (minimum fee applies)  É1,000.00  £1,000.00<	Category D		£450.00	0.0%	£0.00	£450.00	£0.00	£450.00	OS
Variation of Premises Licence  £100 - £635  0.0%  £100 - £635  £0.00  £100 - £635  0.0%  £23.00  0.0%  £20.00  £23.00  0.0%  £20.00  £23.00  0.0%  £20.00  £23.00  0.0%  £20.00  £23.00  0.0%  £20.00  £23.00  0.0%  £0.00  £70.00  523.00  50.00  £70.00  £70.00  £70.00  £70.00  £70.00  £70.00  £70.00  £70.00  £70.00  £70.00  £70.00  £70.00  £70.00 <td></td> <td></td> <td>£635.00</td> <td>0.0%</td> <td>£0.00</td> <td>£635.00</td> <td>£0.00</td> <td>£635.00</td> <td></td>			£635.00	0.0%	£0.00	£635.00	£0.00	£635.00	
Change of DPS or Disapplication of DPS  £23.00 <th< td=""><td>Large scale application &gt;4999 (minimum fee applies)</td><td></td><td>£1,000.00</td><td>0.0%</td><td>£0.00</td><td>£1,000.00</td><td>£0.00</td><td>£1,000.00</td><td></td></th<>	Large scale application >4999 (minimum fee applies)		£1,000.00	0.0%	£0.00	£1,000.00	£0.00	£1,000.00	
Annual fee demand  £70.00  C.0.%  £70.00  <			£100 - £635	0.0%	£0.00	£100 - £635	£0.00	£100 - £635	OS
Category A  £70.00  0.0%  £0.00  £70.00  £0.00  £70.00  0.0%    Category B  £180.00  0.0%  £0.00  £180.00  0.0%  £0.00  £180.00  0.0%    Category C  6295.00  0.0%  £0.00  £295.00  £200.00  £205.00  £200.00  £205.00  £200.00  £205.00  £200.00  £205.00  £205.00  £21.00  £000  £21.00  £00  £21.00  £21.00  £00  <	Change of DPS or Disapplication of DPS		£23.00	0.0%	£0.00	£23.00	£0.00	£23.00	OS
Category B  É180.00  0.0%  £0.00  £180.00  £0.00  £180.00  OS    Category D  £320.00  0.0%  £0.00  £295.00  0.0%  £0.00  £295.00  0.0%  £0.00  £295.00  0.00%  £20.00  £20.00  0.0%  £320.00  £350.00  0.0%  £320.00  £350.00  0.0%  £320.00  £350.00  0.0%  £300.00  £350.00  0.0%  £300.00  £350.00  0.0%  £300.00  £500.00  £21.00  £0.00  £21.00  £0.00  £21									
Category C.  £295.00  0.0%  £0.00  £295.00  £0.00  £295.00  £0.00  £295.00  OS    Category E.  £320.00  0.0%  £0.00  £320.00  £350.00  £30.00  £21.00  £350.00  £10.00  £350.00  £10.00  £350.00  £10.00  £350.00  £10.0  £350.00  £10.0  £350.00  £10.0  £350.00  £			£70.00		£0.00		£0.00	£70.00	OS
Category D.  £320.00  0.0%  £0.00  £320.00  £320.00  £320.00  £320.00  £320.00  £320.00  £320.00  £320.00  £320.00  £320.00  £320.00  £320.00  £320.00  £320.00  £320.00  £320.00  £320.00  £30.00  £30.00  £30.00  £50.00  £0.00  £320.00  £0.00  £320.00  £0.00  £50.00  £0.00  £50.00  £0.00  £50.00  £0.00  £50.00  £0.00  £50.00  £0.00  £50.00  £0.00  £50.00  £50.00  £50.00  £50.00  £50.00  £50.00  £10.00  £50.00  £10.00  £50.00  £10.00  £20.00  £20.00  £20.00  £20.00  £20.00  £10.00  £20.00  £20.00  £20.00  £20.00  £20.00  £20.00  £20.00  £20.00  £20.00  £20.00  £20.00  £20.00  £20.00  £20.00  £20.00  £20.00  £20.00  £20.00  £21.00  £0.00  £21.00  £0.00  £21.00  £0.00  £21.00  <				0.0%	£0.00				
Category E  £350.00  0.0%  £0.00  £350.00  £0.00  £350.00  OS    Large scale annual fee >4999 (minimum fee applies)  £500.00  0.0%  £0.00  £350.00  C0.00  £350.00  C0.00  £350.00  C0.00  £500.00  CS    Minor Variation  £89.00  0.0%  £0.00  £195.00  £0.00  £89.00  OS    Provisional Statement  £195.00  0.0%  £0.00  £195.00  £0.00  £21.00  OS    Register of Interest  £21.00  0.0%  £0.00  £21.00  CS    Coby of Licence  £100 - £635  0.0%  £0.00  £100 - £635  CS  CO.00  £100 - £635  CS  CO.00  £100 - £635  CS  CO.00  £100 - £635  CS  CIUD + Femises Certificate - Variation  £100 - £635  CS  CIUD + £635  CS  Club Premises Certificate - Minor Variation  £100 - £635  CS  CIUD + £635  CS<			£295.00	0.0%	£0.00	£295.00	£0.00	£295.00	OS
Large scale annual fee >4999 (minimum fee applies)  £500.00  £0.00  £500.00  £0.00  £500.00  £100.00  £500.00  £100.00  £500.00  £100.00  £100.00  £100.2635  £0.00  £100.2635  £0.00  £100.2635  £0.00  £100.2635  £0.00  £100.2635  £0.00  £100.2635  £0.00  £100.2635  £0.00  £100.2635  £0.00  £100.2635  £0.00  £10.00  £0.00	Category D		£320.00	0.0%	£0.00	£320.00	£0.00	£320.00	OS
Minor Variation  £89.00  0.0%  £0.00  £89.00  £0.00  £89.00  OS    Provisional Statement  £195.00  0.0%  £0.00  £195.00  £195.00  QS    Register of Interest  £21.00  0.0%  £0.00  £195.00  £10.00  £10.00  £10.00  £10.00  £10.00  £10.00  £11.00  QS    Copy of Licence  £110.50  4.8%  £0.50  £11.00  £0.00  £10.0  £0.00  £10.0  £635  QS    Club Premises Certificate - Variation  £100 - £635  0.0%  £0.00  £100 - £635  £0.00  £100 - £635  QS  Club - £635  QS  £100 - £635  £0.00  £100 - £635  QS  QS  Personal Licence - New  £37.00  Q.0%  £23.00  £0.00  £37.00  QS  Personal Licence - Copy of Licence (card part, paper part or both)  £10.50  4.8%  £0.50  £11.00  £23.00  QS    Personal Licence - Change of name /address  £10.00  £23.00  QS  £10.00  £23.00  £	Category E		£350.00	0.0%	£0.00	£350.00	£0.00	£350.00	OS
Provisional Statement  £195.00  0.0%  £0.00  £195.00  £0.00  £195.00  0.0%    Register of Interest  £21.00  0.0%  £0.00  £21.00  £0.00  £21.00  0.0%    Copy of Licence  £10.50  4.8%  £0.50  £11.00  £0.00  £11.00  0.0%    Club Premises Certificate - New  £100 - £635  0.0%  £0.00  £100 - £635  £0.00  £100 - £635  £0.00  £100 - £635  £0.00  £100 - £635  £0.00  £100 - £635  £0.00  £100 - £635  £0.00  £100 - £635  £0.00  £100 - £635  £0.00  £100 - £635  £0.00  £100 - £635  £0.00  £100 - £635  £0.00  £100 - £635  £0.00  £100 - £635  £0.00  £100 - £635  £0.00  £100 - £635  £0.00  £100 - £635  £0.00  £100 - £635  £0.00  £100 - £635  £0.00  £100 - £635  £0.00  £27.00  £0.00  £37.00  £0.00  £37.00  £0.00  £37.00  £0.00  £37.00  £0.00  £10.00  <	Large scale annual fee >4999 (minimum fee applies)		£500.00	0.0%	£0.00	£500.00	£0.00	£500.00	OS
Register of Interest  £21.00  0.0%  £0.00  £21.00  £21.00  OS    Copy of Licence  £10.50  4.8%  £0.50  £11.00  £0.00  £10.0  OS    Club Premises Certificate - New  £100 - £635  0.0%  £0.00  £100 - £635  £0.00  £100 - £635  £0.00  £100 - £635  £0.00  £100 - £635  COS    Club Premises Certificate - Variation  £100 - £635  0.0%  £0.00  £100 - £635  £0.00  £100 - £635  £0.00  £100 - £635  COS    Club Premises Certificate - Minor Variation  £89.00  0.0%  £0.00  £89.00  £0.00  £89.00  £100 - £635  COS  E100 - £635  COS  E1100  E000  £1000 <td< td=""><td>Minor Variation</td><td></td><td>£89.00</td><td>0.0%</td><td>£0.00</td><td>£89.00</td><td>£0.00</td><td>£89.00</td><td>OS</td></td<>	Minor Variation		£89.00	0.0%	£0.00	£89.00	£0.00	£89.00	OS
Copy of Licence  £10.50  4.8%  £0.50  £11.00  £0.00  £11.00  OS    Club Premises Certificate - New  £100 - £635  0.0%  £0.00  £100 - £635  £0.00  £100 - £635  OS    Club Premises Certificate - Variation  £100 - £635  0.0%  £0.00  £100 - £635  £0.00  £100 - £635  OS    Club Premises Certificate - Variation  £89.00  0.0%  £0.00  £89.00  £0.00  £89.00  OS    Personal Licence - New  £37.00  0.0%  £0.00  £89.00  £11.00  £0.00  £11.00  S0.00  £11.00  OS    Personal Licence - Change of name /address  £10.50  4.8%  £0.50  £11.00  £0.00  £11.00  OS    Personal Licence - Copy of Licence (card part, paper part or both)  £10.50  4.8%  £0.50  £11.00  £2.00  OS    Transfer of Premises Licence  £23.00  0.0%  £0.00  £23.00  OS    Skin Piercing  Premises registration  £18.00  0.0%  £0.00	Provisional Statement		£195.00	0.0%	£0.00	£195.00	£0.00	£195.00	OS
Club Premises Certificate - New  £100 - £635  0.0%  £100 - £635  £0.00  £100 - £635  £0.00  £100 - £635  0.00  £37.00  0.00  £37.00  0.00  £37.00  0.00  £37.00  0.00  £11.00  £0.00  £11.00  £0.00  £11.00  £0.00  £11.00  £0.00  £11.00  £0.00  £23.00  0.00  £23.00  0.00  £23.00  0.00 <td>Register of Interest</td> <td></td> <td>£21.00</td> <td>0.0%</td> <td>£0.00</td> <td>£21.00</td> <td>£0.00</td> <td>£21.00</td> <td>OS</td>	Register of Interest		£21.00	0.0%	£0.00	£21.00	£0.00	£21.00	OS
Club Premises Certificate - Variation  £100 - £635  0.0%  £0.00  £100 - £635  £0.00  £100 - £635  0.0%  £0.00  £100 - £635  0.0%  £0.00  £89.00  0.0%  £0.00  £89.00  0.0%  £0.00  £89.00  0.0%  £0.00  £89.00  0.0%  £0.00  £89.00  0.0%  £0.00  £89.00  0.0%  £0.00  £89.00  0.0%  £0.00  £89.00  0.0%  £0.00  £89.00  0.0%  £0.00  £89.00  0.0%  £0.00  £89.00  0.0%  £0.00  £89.00  0.0%  £0.00  £89.00  0.0%  £0.00  £89.00  0.0%  £0.00  £89.00  0.0%  £0.00  £89.00  0.0%  £0.00  £89.00  0.0%  £0.00  £97.00  0.0%  £10.00  £0.00  £11.00  0.0%  £10.00  £10.00  £23.00  0.0%  £23.00  £0.00  £23.00  £23.00  £23.00  £23.00  £23.00  £23.00  £23.00  £23.00  £23.00  £23.00  £	Copy of Licence		£10.50	4.8%	£0.50	£11.00	£0.00	£11.00	OS
Club Premises Certificate - Minor Variation  £89.00  0.0%  £0.00  £89.00  £0.00  £89.00  OS    Personal Licence - New  £37.00  0.0%  £0.00  £37.00  £0.00  £37.00  OS    Personal Licence - New  £10.50  4.8%  £0.50  £11.00  £0.00  £11.00  OS    Personal Licence - Change of name /address  £10.50  4.8%  £0.50  £11.00  £0.00  £11.00  OS    Personal Licence - Copy of Licence (card part, paper part or both)  £10.50  4.8%  £0.50  £11.00  £0.00  £11.00  OS    Transfer of Premises Licence  £23.00  0.0%  £0.00  £23.00  0.0%  £0.00  £23.00  OS    Temporary Event Notice  £21.00  0.0%  £0.00  £21.00  0.0%  £0.00  £198.00  £0.00  £198.00  £0.00  £198.00  £0.00  £198.00  £0.00  £198.00  £0.00  £198.00  £0.00  £198.00  £0.00  £198.00  £0.00  £55.00  OS	Club Premises Certificate - New		£100 - £635	0.0%	£0.00	£100 - £635	£0.00		OS
Personal Licence - New  £37.00  0.0%  £0.00  £37.00  0.0%  £0.00  £37.00  0.0%  £0.00  £37.00  0.0%  £0.00  £37.00  0.0%  £0.00  £37.00  0.0%  £0.00  £37.00  0.0%  £0.00  £37.00  0.0%  £11.00  £0.00  £11.00  0.0%  £11.00  0.0%  £11.00  0.0%  £11.00  0.0%  £11.00  £0.00  £11.00  0.0%  £11.00  £0.00  £11.00  0.0%  £11.00  0.0%  £11.00  £0.00  £11.00  0.0%  £11.00  0.0%  £11.00  0.0%  £11.00  £0.00  £11.00  0.0%  £11.00  0.0%  £11.00  0.0%  £11.00  0.0%  £10.00  £10.00  £10.00  £10.00  £10.00  £23.00  0.0%  £23.00  0.0%  £23.00  0.0%  £23.00  0.0%  £23.00  0.0%  £23.00  0.0%  £23.00  0.0%  £23.00  0.0%  £23.00  £23.00  0.0%  £23.00	Club Premises Certificate - Variation		£100 - £635	0.0%	£0.00	£100 - £635	£0.00	£100 - £635	*
Personal Licence - Change of name /address  £10.50  4.8%  £0.50  £11.00  £0.00  £11.00  OS    Personal Licence - Copy of Licence (card part, paper part or both)  £10.50  4.8%  £0.50  £11.00  £0.00  £11.00  OS    Transfer of Premises Licence  £23.00  0.0%  £0.00  £23.00  0.0%  £0.00  £23.00  OS    Temporary Event Notice  £21.00  0.0%  £0.00  £21.00  0.0%  £0.00  £198.00  £0.00  £198.00  £0.00  £198.00  £0.00  £198.00  £0.00  £255.00  OS    Street Trading Consents  £206.00  0.0%  £0.00  £206.00  £0.00  £206.00  £0.00  £206.00  OS    Copy of Any License Not Covered by the Licensing Act 2003 or  £28.00  0.0%  £0.00  £28.00  £28.00  £28.00  £28.00  £28.00  £28.00  £28.00  £28.00  £28.00  £28.00  £28.00  £28.00  £28.00  £28.00  £28.00  £28.00  £28.00  £28.00			£89.00	0.0%	£0.00	£89.00	£0.00		
Personal Licence - Copy of Licence (card part, paper part or both)  £10.50  4.8%  £0.50  £11.00  £10.00  £11.00  OS    Transfer of Premises Licence  £23.00  0.0%  £0.00  £23.00  £0.00  £23.00  0.0%  £23.00  0.0%  £23.00  0.0%  £21.00  0.0%  £21.00  £0.00  £21.00  0.0%  £21.00  0.0%  £21.00  £0.00  £21.00  0.0%  £20.00  £20.00  £20.00  £20.0				******	******		*****		
Transfer of Premises Licence  £23.00  0.0%  £0.00  £23.00  £0.00  £23.00  OS    Temporary Event Notice  £21.00  0.0%  £0.00  £21.00  £0.00  £21.00  OS    Skin Piercing  Premises registration  £198.00  0.0%  £0.00  £198.00  £198.00  CS    Street Trading Consents  £206.00  0.0%  £0.00  £206.00  £0.00  £206.00  £20.00			£10.50	4.8%	£0.50	£11.00	£0.00	£11.00	OS
Transfer of Premises Licence  £23.00  0.0%  £0.00  £23.00  £0.00  £23.00  OS    Temporary Event Notice  £21.00  0.0%  £0.00  £21.00  £0.00  £21.00  OS    Skin Piercing  Premises registration  £198.00  0.0%  £0.00  £198.00  £198.00  COS    Street Trading Consents  £206.00  0.0%  £0.00  £206.00  £0.00  £206.00  £20.00	Personal Licence - Copy of Licence (card part, paper part or both)		£10.50	4.8%	£0.50	£11.00	£0.00	£11.00	
Skin Piercing  Premises registration  £198.00  0.0%  £0.00  £198.00  £0.00  £198.00  OS    Personal registration  £55.00  0.0%  £0.00  £55.00  0.0%  £0.00  £55.00  OS    Street Trading Consents  £206.00  0.0%  £0.00  £206.00  £200.00			£23.00		£0.00	£23.00	£0.00	£23.00	OS
Personal registration  £55.00  0.0%  £0.00  £55.00  £0.00  £55.00  OS    Street Trading Consents  £206.00  0.0%  £0.00  £206.00  £0.00  £206.00  OS    Copy of Any License Not Covered by the Licensing Act 2003 or  £28.00  0.0%  £0.00  £28.00  £0.00  £28.00  Cos	Temporary Event Notice		£21.00	0.0%	£0.00	£21.00	£0.00	£21.00	OS
Personal registration  £55.00  0.0%  £0.00  £55.00  £0.00  £55.00  OS    Street Trading Consents  £206.00  0.0%  £0.00  £206.00  £200.00	Skin Piercing	Premises registration	£198.00		£0.00	£198.00	£0.00	£198.00	OS
Street Trading Consents  £206.00  0.0%  £0.00  £206.00  £206.00  OS    Copy of Any License Not Covered by the Licensing Act 2003 or  528.00  0.0%  £0.00  £28.00  50.00  £28.00  0.0%  50.00  £28.00  0.0%  50.00  £28.00  0.0%  50.00  528.00  0.0%  50.00  528.00  0.0%  50.00  528.00  0.0%  50.00  528.00  0.0%  50.00  528.00  0.0%  50.00  528.00  0.0%  50.00  528.00  0.0%  50.00  528.00  0.0%  50.00  528.00  0.0%  50.00  528.00  0.0%  50.00  528.00  0.0%  50.00  528.00  0.0%  50.00  528.00  0.0%  50.00  528.00  0.0%  50.00  50.00  528.00  0.0%  50.00  50.00  50.00  50.00  50.00  50.00  50.00  50.00  50.00  50.00  50.00  50.00  50.00  50.00  50.00  50.00  50.00									OS
Copy of Any License Not Covered by the Licensing Act 2003 or	Street Trading Consents			+	£0.00		£0.00		
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Prosperous Communities Committee					Licensing (contd)				
r respereus communities communitee					Elcenaring (conta)				
		2022/23		Proposed Increase / 2023/24		VAT Amount	2023/24 Charge Inc. VAT	VAT Rate	
		£	% Type	or £	£	£	£		
Sale of Animals	New (Part A)	£213.00	6.1%	£13.00	£226.00	£0.00	£226.00	OS	
	New (Part B)	£115.00	6.1%	£7.00	£122.00	£0.00	£122.00	OS	
	Renewal (Part A)	£207.00	5.8%	£12.00	£219.00	£0.00	£219.00	OS	
	Renewal (Part B)	£112.00	6.3%	£7.00	£119.00	£0.00	£119.00	OS	
Animal Boarding Establishments	Cats or Dogs - New (Part A)	£267.00	6.0%	£16.00	£283.00	£0.00	£283.00	OS	
	Cats or Dogs - New (Part B)	£115.00	6.1%	£7.00	£122.00	£0.00	£122.00	OS	
(Excludes vet fees payable direct to vet)	Cats or Dogs - Renewal (Part A)	£259.00	6.2%	£16.00	£275.00	£0.00	£275.00	OS	
	Cats or Dogs - Renewal (Part B)	£112.00	6.3%	£7.00	£119.00	£0.00	£119.00	OS	
	Cats and Dogs (Dual) - New (Part A)	£314.00	6.1%	£19.00	£333.00	£0.00	£333.00	OS	
	Cats and Dogs (Dual) - New (Part B)	£115.00	6.1%	£7.00	£122.00	£0.00	£122.00	OS	
	Cats and Dogs (Dual) - Renewal (Part A)	£305.00	5.9%	£18.00	£323.00	£0.00	£323.00	OS	
	Cats and Dogs (Dual) - Renewal (Part B)	£112.00	6.3%	£7.00	£119.00	£0.00	£119.00	OS	
	Home Boarding - New (Part A)	£177.00	6.2%	£11.00	£188.00	£0.00	£188.00	OS	
	Home Boarding - New (Part B)	£115.00	6.1%	£7.00	£122.00	£0.00	£122.00	OS	
	Home Boarding - Renewal (Part A)	£171.00	5.8%	£10.00	£181.00	£0.00	£181.00	OS	
	Home Boarding - Renewal (Part B)	£112.00	6.3%	£7.00	£119.00	£0.00	£119.00	OS	
Hiring of Horses	New or Renewal (Part A) + vet fee	£267.00	6.0%	£16.00	£283.00	£0.00	£283.00	OS	
	New or Renewal (Part B) + vet fee	£118.00	5.9%	£7.00	£125.00	£0.00	£125.00	OS	
Dog Breeding	New (part A) + vet fee	£267.00	6.0%	£16.00	£283.00	£0.00	£283.00	OS	
	New (part B)	£118.00	5.9%	£7.00	£125.00	£0.00	£125.00	OS	
	Renewal (Part A)	£259.00	6.2%	£16.00	£275.00	£0.00	£275.00	OS	
	Renewal (Part B)	£118.00	5.9%	£7.00	£125.00	£0.00	£125.00	OS	
Dog Day Care	New (Part A)	£177.00	6.2%	£11.00	£188.00	£0.00	£188.00	OS	
	New (Part B)	£118.00	5.9%	£7.00	£125.00	£0.00	£125.00	OS	
Dog Day Care	Renewal (Part A)	£171.00	5.8%	£10.00	£181.00	£0.00	£181.00	OS	
	Renewal (Part B)	£112.00	6.3%	£7.00	£119.00	£0.00	£119.00	OS	
Exhibition Of Animals	New or Renewal (Part A)	£177.00	6.2%	£11.00	£188.00	£0.00	£188.00	OS	
Application to be re-rated	per hour or part of	£68.00	5.9%	£4.00	£72.00	£0.00	£72.00	OS	
Variation to the licence	per hour or part of	£68.00	5.9%	£4.00	£72.00	£0.00	£72.00	OS	
Dangerous Wild Animals (Excluding vet fees)	Vets fees plus admin costs of	£176.00	6.3%	£11.00	£187.00	£0.00	£187.00	OS	
	Application fee plus Vets fees plus								
Zoos (Excluding vet fees) - 4 yr. initial application	admin/costs inc initial inspection and informal visits	£767.00	6.0%	£46.00	£813.00	£0.00	£813.00	OS	
Zoos (Excluding vet fees) - 6 yr. licence	Application fee plus Vets fees plus admin/costs inc initial inspection and informal visits	£1,873.00	6.0%	£112.00	£1,985.00	£0.00	£1,985.00	os	
			1	1	l	+	†	1	
Scrap Metal			1	1	[	1	1	1	
New/Renewal Collectors fee - 3 yr.	Admin/processing of application (part A)	£117.00	6.0%	£7.00	£124.00	£0.00	£124.00	OS	
	Document inspection - year 1 (part B)	£42.00	7.1%	£3.00	£45.00	£0.00	£45.00	OS	
	Document inspection - year 2 (part B)	£44.00	6.8%	£3.00	£47.00	£0.00	£47.00	OS	
	Document inspection - year 3 (part B)	£44.00	6.8%	£3.00	£47.00	£0.00	£47.00	OS	
Change of details, name / address		£44.00	6.8%	£3.00	£47.00	£0.00	£47.00	OS	
	Part A Admin of application includes initial yr.		1	*******				1	
New/Renewal Site fee - 3 yr.	1 inspection by 2 officers	£449.00	6.0%	£27.00	£476.00	£0.00	£476.00	OS	
	Part B Follow up compliance inspection by 2 officers - year 1	£282.00	6.0%	£17.00	£299.00	£0.00	£299.00	os	
	Part B Follow up compliance inspection - year 2 by 2 officers	£292.00	6.2%	£18.00	£310.00	£0.00	£310.00	os	
Change of site manager		£43.00	7.0%	£3.00	£46.00	£0.00	£46.00	OS	
Sex Shop Licences and Sexual Entertainment Venues	Initial application (part A)	£1,961.00	6.0%	£118.00	£2,079.00	£0.00	£2,079.00	OS	
,	compliance check (part B)	£146.00	6.2%	£9.00	£155.00	£0.00	£155.00	OS	
	Renewal (part A)	£349.00	6.0%	£21.00	£370.00	£0.00	£370.00	OS OS	
	compliance check (part B)	£146.00	6.2%	£9.00	£155.00	£0.00	£155.00	OS	
	Transfer fee	£243.00	6.2%	£15.00	£258.00	£0.00	£258.00	OS	

\* To comply with legal requirements relevant licence fees are now made up of two parts. Part A is payable upon application, and Part B is only payable if the licence is granted and must be paid prior to the licence being issued. Applicants may, if they wish, pay both parts together at the time of the application but are under no obligation to do so. If an applicant does pay both parts of the fee at the time of the application and the licence is subsequently refused Part B will be refunded.