

## **Governance and Audit Committee Workplan as at 16 January 2023**

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### **Purpose:**

This report provides details of reports scheduled for committee for the 2022/23 and 2023/24 electoral cycles.

### **Recommendation:**

1. That members note the report.

<b>Date</b>	<b>Title</b>	<b>Lead Officer</b>	<b>Purpose of the report</b>
<b>24 JANUARY 2023</b>			
24 Jan 2023	Draft Treasury Management Strategy 2023/24	Emma Foy, Director of Corporate Services and Section 151	To present West Lindsey District Council's Draft Treasury Management Strategy for 2023/24.
24 Jan 2023	Internal Audit Quarter 3 Report 2022/23	Alastair Simson, Principal Auditor, Lincolnshire County Council	To present the Quarter 3 Internal Audit Report.
24 Jan 2023	Member Development - 2023 Full Member Induction Programme	Ele Snow, Senior Democratic and Civic Officer	To present the planned induction process for Members elected at the 2023 election.
24 Jan 2023	Auditor's Annual Report (Year Ended 31 March 2022)	Emma Foy, Director of Corporate Services and Section 151	To present those charged with governance the Auditor's Annual Report on the work undertaken by Mazar's for the year ended 31 March 2022
<b>14 MARCH 2023</b>			
14 Mar 2023	Annual Governance Statement Action Plan Update	Emma Redwood, Assistant Director - People and Democratic Services	To update progress on the Annual Governance Statement 21-22 Action Plan
14 Mar 2023	Accounts Closedown 2022/23 Accounting Matters	Emma Foy, Director of Corporate Services and Section 151	To review and approve the accounting policies, actuary assumptions and materiality levels that will be used for the preparation of the 2022/23 accounts.

14 Mar 2023	External Audit Strategy Memorandum (Plan) 2022/23	Emma Foy, Director of Corporate Services and Section 151	To present the 2022/23 External Audit Strategy from our External Auditors, Mazars.
14 Mar 2023	Internal Audit Draft Annual Plan 2023/24	Alastair Simson, Principal Auditor, Lincolnshire County Council	To present the Draft Annual Plan for Internal Audit for the 2023/24 committee year.
14 Mar 2023	Combined Assurance Report 2022/23	Alastair Simson, Principal Auditor, Lincolnshire County Council	To present the Report from the Combined Assurance aspect for 2022/23
<b>18 APRIL 2023</b>			
18 Apr 2023	Internal Audit Quarter 4 Report 2022/23	Alastair Simson, Principal Auditor, Lincolnshire County Council	To present the Quarter 4 report from Internal Audit.
18 Apr 2023	Annual Constitution Review & Monitoring Officer Report	Emma Redwood, Assistant Director - People and Democratic Services	To review the Constitution and provide the MO annual report
18 Apr 2023	Contract and Financial Procedure (CPRS and FPRS) Review	Emma Foy, Director of Corporate Services and Section 151	To review West Lindsey District Council's contract and financial procedure rules
18 Apr 2023	6 Month Review of Strategic Risks	Emma Redwood, Assistant Director People and Democratic Services	To present the 6 month review of strategic risks
<b>13 JUNE 2023</b>			
13 Jun 2023	<i>Internal Audit Quarter 4 Report 2022/23</i>	<i>Alastair Simson, Principal Auditor, Lincolnshire County Council</i>	<i>From Assurance Lincolnshire</i>
13 Jun 2023	<i>Annual Counter Fraud Report 2022/23</i>	<i>Emma Foy, Director of Corporate Services and Section 151 Officer</i>	<i>To inform members of counter fraud activity, instances of fraud during the year and future</i>

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**25 JULY 2023**

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25 Jul 2023	Member Development Annual Report 2022/2023	Ele Snow, Senior Democratic and Civic Officer	To review Member Development for the previous Civic Year and to agree relevant actions for the current Civic Year
25 Jul 2023	Internal Audit Annual Report 2022/2023	Alastair Simson, Principal Auditor, Lincolnshire County Council	To present the annual report.
25 Jul 2023	Annual Voice of the Customer Report 2022/23	Natalie Kostiuik, Customer Experience Officer	To summarise customer feedback from the year 2022/23 and analyse customer contact and demand data to provide a clear view of the voice of the customer.

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**10 OCTOBER 2023**

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10 Oct 2023	Internal Audit Quarter 2 Report 2023/24	Alastair Simson, Principal Auditor, Lincolnshire County Council	To present the Quarter 2 Internal Audit Report.
10 Oct 2023	Local Government and Social Care Ombudsman (LGSCO) Annual Review Letter Report 2022/23	Natalie Kostiuik, Customer Experience Officer	Report on the Local Government and Social Care Ombudsman (LGSCO) Annual Review letter 2022/23 covering complaints referred to them between April 2022 and March 2023. Examining upheld complaints, learning actions and benchmarking with other authorities.

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