

## CP&R Committee workplan (as at 30 August 2023)

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### Purpose:

This report provides a summary of reports due at upcoming meetings.

### Recommendation:

1. That Members note the contents of this report.

Date	Title	Lead Officer	Purpose of the report	Date First Published
<b>CORPORATE POLICY &amp; RESOURCES</b>				
<b>7 SEPTEMBER 2023</b>				
7 Sep 2023	Amendments to JSCC Terms of Reference	Ele Snow Senior Democratic and Civic Officer	To consider amendments to the JSCC Terms of Reference	
7 Sep 2023	Retirement Policy	Michelle Thompson, Human Resources Manager (Temporary)	This policy has been reviewed and requires sign off for the suggested changes.	
7 Sep 2023	Review Lone Working Policy	Michelle Thompson, Human Resources Manager (Temporary)	To review and agree the updated changes to the Lone Working Policy.	
7 Sep 2023	Review of the Disciplinary Procedure	Michelle Thompson, Human Resources Manager (Temporary)	To review the current Disciplinary procedure.	
7 Sep 2023	Market Street Renewal - Share Purchase Agreement	Emma Foy	Proposed options for future ownership of the properties currently held by the Council's Joint Venture Company Market Street Renewal Limited.	

7 Sep 2023	Cinema and leisure scheme funding update	Emma Foy	To provide an update on the tendered costs of the proposed cinema and leisure scheme as part of 'Thriving Gainsborough 2024' and recommend a revised funding schedule as a result of inflation and other cost pressures.
<b>21 SEPTEMBER 2023</b>			
21 Sep 2023	Private Rented Sector Housing - Proposals	Andy Gray, Housing & Environmental Enforcement Manager	To present initial proposals for delivering the preferred options for improving standards in the PRS.
21 Sep 2023	<p>Levelling Up Fund Public Realm Options –</p> <p>It is proposed this move to a additional meeting on 12 October – as per SGS email. – response awaited</p>	Sally Grindrod-Smith, Director Planning, Regeneration & Communities, Amy Potts, Programme Manager, Matthew Snee, Project Officer	<p>A report detailing the business case and options for Public Realm interventions (Market, Park and Pocket Park) for member approval following on from recommendation in report from 1st June 2022.</p> <p>26 September 2022</p>
21 Sep 2023	Bid for Waste and Cleansing Contract – Lincoln City	Ady Selby, Director - Operational & Commercial Service	
21 Sep 2023	Review of RIPA Policy	Jeanette McGarry, Assistant Director People & Democratic Services	To seek approval of the updated RIPA Policy
21 Sep 2023	LEAD	Veronica Edwards, Senior Homes, Health & Wellbeing Officer	

21 Sep 2023	Additional Information requested from Leisure Provider prior to signing of Deed of variation – information only item	Emma Foy		
<b>12 OCTOBER TBC</b>				
<b>9 NOVEMBER 2023</b>				
9 Nov 2023	Mid-Year Treasury Update 2023/24	Peter Davy, Financial Services Manager (Deputy Section 151 Officer)	This report provides the Mid-Year update for Treasury Management Indicators in accordance with the Local Government Act 2003	
9 Nov 2023	Progress and Delivery Quarter Two (2023/24)	Claire Bailey, Change, Projects and Performance Officer	Progress and Delivery Quarter Two (2023/24)	
9 Nov 2023	Body Worn Video Policy	Grant White, Enterprising Communities Manager	To approve updated Body Worn Video Policy.	11 January 2023
9 Nov 2023	Budget and Treasury Monitoring - Quarter 2 2023/204	Sue Leversedge, Business Support Team Leader		
9 Nov 2023	Digital ICT Vision	Nova Roberts, Director of Change Management, ICT & Regulatory Services		
9 Nov 2023	Launch of Customer Experience Strategy	Lyn Marlow, Customer Strategy and Service		
9 Nov 2023	Proposed Fees and Charges 2024/2025 (will include any recommendations for PC re Garden waste on 11/12)	Sue Leversedge, Business Support Team Leader		
	Replacement of the Contact centre	Lyn Marlow, Customer Strategy and Services Manager	The report discuss the need to replace the current contact centre with one that provides customer with a choice about how they wish to contact the council,	

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using supporting technology to enable us to deal with more enquiries and the ability to using chat and social media as a way of receiving and dealing with customer enquiries

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**19 DECEMBER 2023**

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19 Dec 2023	Annual Review of Reserves 2023	Peter Davy, Financial Services Manager
19 Dec 2023	Council Debt Write Offs 2023/24	Alison McCulloch, Revenues Manager
19 Dec 2023	Council Tax Empty Homes Premiums 2024/25	Alison McCulloch, Revenues Manager
19 Dec 2023	Local Council Tax Support Scheme 2024/25	Alison McCulloch, Revenues Manager

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