

## Prosperous Communities Committee Workplan (as at 3 October 2023)

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### Purpose:

This report provides a summary of items due at upcoming meetings.

### Recommendation:

1. That Members note the contents of the report

Date	Title	Lead Officer	Purpose of the report	Date First Published
<b>11 OCTOBER 2023</b>				
11 Oct 2023	Cottam Solar Project - Written Representations	Russell Clarkson, Development Management Team Manager	To agree to submit Written Representations to the Cottam Solar Project examination; and to consider and feed back on the draft Written Representations presented.	06 September 2023
11 Oct 2023	Cottam Solar Project - Local Impact Report (LIR) and Written Representations	Russell Clarkson, Development Management Team Manager	To consider the draft Local Impact Report (LIR) and Written Representations (WR) prepared for submission on the Cottam Solar Project DCO application.	06 September 2023
11 Oct 2023	Garden Waste Service Business Plan	Ady Selby, Director - Operational & Commercial Services	To update Members following the 2023 Garden Waste season and make recommendations for the service standard for 2024	
<b>26 OCTOBER 2023</b>				
26 Oct 2023	Progress and Delivery Quarter Two (2023/24)	Claire Bailey, Change, Projects and Performance Officer	Progress and Delivery Quarter Two (2023/24)	06 September 2023
26 Oct 2023	Environment and Sustainability Action Plan Annual Progress Report	Rachael Hughes, Head of Policy and Strategy	To present the Annual Progress Report against the Council's Environment and Sustainability Strategy and Action Plan.	06 September 2023
26 Oct 2023	Proposed Fees and Charges 2024/2025	Sue Leversedge,	Propose Fees and Charges to take	03 July 2023

Business Support Team  
Leader effect from 1 April 2024.

**5 DECEMBER 2023**

5 Dec 2023	Cultural Strategy 2023	Cara Markham, Commercial Development Manager	The Cultural Strategy creates a vision and plan for the development of culture across the district from 2023 to 2026.	06 September 2023
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5 Dec 2023	Annual Community Engagement Report 2022/23	Katy Allen, Corporate Governance Officer	Annual Community Engagement Report 2022/23	
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5 Dec 2023	First Homes Guidance	Sarah Elvin, Homes, Health & Wellbeing Team Managerr	This report will look to adopt a new guidance note for First Homes in West Lindsey alongside define a key worker for the First Homes tenure of affordable housing	03 July 2023
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5 Dec 2023	Lincolnshire Discretionary Housing Policy	Sarah Elvin, Homes, Health & Wellbeing Team Managerr	To approve the Lincolnshire Discretionary Housing Assistance Policy	
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5 Dec 2023	West Burton Solar Project - Local Impact Report (LIR)	Russell Clarkson, Development Management Team Manager	To agree to submit a Local Impact Report (LIR) to the West Burton Solar Project examination	06 September 2023
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5 Dec 2023	West Burton Solar Project - Written representations	Russell Clarkson, Development Management Team Manager	To review and agree Written Submissions to be submitted to the West Burton Solar Project Examination.	
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5 Dec 2023	Refresh of Parish Charter	Katie Storr, Democratic Services & Elections Team Manager	Report setting out time line and actions to be undertaken to review and refresh the Charter	06 September 2023
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**30 JANUARY 2024**

30 Jan 2024	Prosperous Communities Committee Draft Budget 2023/2024 and estimates to 2028/2029.	Sue Leversedge, Business Support Team	The report sets out details of the Committee's draft revenue budget for	03 July 2023
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Leader

the period of 2024/2025 and estimates  
to 2028/2029.

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**19 MARCH 2024**

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**23 APRIL 2024**

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