



**Governance and Audit
Committee**

Tuesday 13 April 2021

**Subject: Report on Progress Against the Committee's Effectiveness
Action Plan**

Report by:	Cllr Jackie Brockway Chairman of Committee Effectiveness Working Group
Contact Officer:	James O'Shaughnessy Corporate Policy Manager & Deputy Monitoring Officer
Purpose / Summary:	To present to Committee the work of the Committee Effectiveness Working Group

RECOMMENDATION(S):

1. The Committee is asked to seek assurance that the actions will address the issues identified in the survey and improve the overall effectiveness of the Committee
2. The Committee is asked to formally disband the Working Group.

IMPLICATIONS

Legal: None

Financial : FIN/3/22

None from this report

Staffing : None

Equality and Diversity including Human Rights : None

Data Protection Implications : None

Climate Related Risks and Opportunities: None

Section 17 Crime and Disorder Considerations: None

Health Implications: None

Title and Location of any Background Papers used in the preparation of this report :

Risk Assessment :

1 Introduction

- 1.1 In March 2020, Members of the Governance and Audit Committee undertook a survey to assess the effectiveness of the Committee. The survey was based on advice offered by the Chartered Institute of Public Finance and Accountancy (CIPFA) (2018) suggesting that it is useful for audit committees to undertake a self-assessment of its effectiveness.
- 1.2 The findings were analysed and reported back to the Governance and Audit Committee in June 2020. At that meeting the Committee agreed to form a working group of at least three members to further review the findings and devise an improvement plan which the Committee would oversee.

2 Working Group

- 2.1 The working group has met on two occasions and reviewed the issues to be addressed. A number of actions have been recommended and implemented to improve matters. The action plan is presented in Appendix One.
- 2.2 These actions are to form part of the business as usual operations of the Committee and its supporting mechanisms. Taken as a whole, the working group is confident that they will contribute to the on-going effectiveness of the Committee.