

Full Forward Plan All Committees (valid from 1 June 2021 to May 2022)

Purpose:

This report provides a summary of report going to all committees.

Date	Title	Lead Officer	Purpose of the report	Date First Published
CORPORATE POLICY AND RESOURCES				
23 SEPTEMBER 2021				
23 Sep 2021	Emergency Planning and Business Continuity Policy	Ady Selby, Assistant Director of Commercial and Operational Services	Update for Members on Emergency Planning arrangements with Lincolnshire Resilience Forum and introduction of Business Continuity Policy	
23 Sep 2021	Health and Safety Policy update	Emma Redwood, Assistant Director People and Democratic Services	To update the Health and Safety Policy	
23 Sep 2021	Replacement of Income Management System	Lyn Marlow, Customer Strategy and Services Manager	Current contract arrangement for Income Management system (cash receipting) come to an end March 2022. This report is to outline preferred option for its replacement for the next 3 years	
23 Sep 2021	5-7 Market Place Gainsborough	Wendy Osgodby, Senior Growth Strategy & Projects Officer	This report will provide a variance analysis for the additional funding required for the refurbishment of 5-7 Market Place into three residential units and one commercial unit	
23 Sep 2021	Market Rasen Historic Building Grant Scheme	Wendy Osgodby, Senior Growth Strategy &	To approve the Market Rasen Historic Building Grant scheme and obtain	

		Projects Officer	agreement to proceed to delivery.
23 Sep 2021	Operational Services HGV driver shortage	Robert Gilliot, Waste and Recycling Team Manager	To request additional funding
23 Sep 2021	S106 Capital Programme	Sarah Elvin, Housing Communities Project Officer	Report requesting approval of spend of S106 funding through a new capital programme
23 Sep 2021	MSRL	Sally Grindrod-Smith, Assistant Director of Planning and Regeneration	Following July Board meeting of MSRL, loan repayment schedule and 2022/23 business plan to be presented / approved
11 NOVEMBER 2021			
11 Nov 2021	Budget and Treasury Monitoring - Period 2 2021/2022	Sue Leversedge, Business Support Team Leader	this report sets out the revenue, capital and treasury management activity from 1 April 2021 to 30 September 2021
11 Nov 2021	Progress and Delivery Quarter 2, 2021-22	Ellen King, Senior Performance Officer	This report presents performance against the Council's key performance indicators for quarter two (July - September), 2021-22.
11 Nov 2021	Annual Infrastructure Funding Statement	Rachael Hughes, Development Contributions Officer	The Infrastructure Funding Statement provides a summary of financial contributions the Council has secured through section 106 agreements and Community Infrastructure Levy receipts, collectively known as developer contributions, from new developments for the provision of infrastructure and affordable housing within the financial period 2020/21.
11 Nov 2021	Proposed Fees and Charges 2022/2023	Sue Leversedge, Business Support Team Leader	proposed fees and charges effective from 1st April 2022
11 Nov 2021	Budget and Treasury Monitoring - Qtr 2	Sue Leversedge,	this report sets out the revenue, capital

	2021/2022	Business Support Team Leader	and treasury management activity from 1 April 2021 to 30 September 2021	
11 Nov 2021	Saxilby Footbridge Refurbishment	Gary Reeve, Property & Assets Manager	Business Case to consider refurbishment of Saxilby Footbridge	
16 DECEMBER 2021				
16 Dec 2021	Hemswell Cliff Managed Estate Contract	Shayleen Towns, Senior Community Action Officer	WLDC contract to manage a private estate at Hemswell Cliff is a 5 year contract 1 July 2018 to 31 March 2023. This report is ask members to consider a further 5 years from 1 April 2023.	
16 Dec 2021	Council Tax, Business Rates and Sundry Debtor Write Offs 2021/22	Alison McCulloch, Revenues Manager	Write offs over £2,500 relating to council tax, business rates and sundry debtor accounts	
13 JANUARY 2022				
13 Jan 2022	Progress and Delivery Measures and Targets 2022-23	Ellen King, Senior Performance Officer	This report presents for approval the Council's proposed performance measures, and corresponding targets for 2022-23.	24 March 2021
13 Jan 2022	Voluntary & Community Sector Strategy	Grant White, Enterprising Communities Manager	To approve recommendations from Prosperous Communities Committee on community funding budgets and spend.	
13 Jan 2022	Purchase of former Lindsey Centre	Elaine Poon, Local Development Order and Major Projects Officer	Potential purchase of former Lindsey Centre	
13 Jan 2022	Review of Whistleblowing Policy	Emma Redwood, Assistant Director People and Democratic Services	To review the Whistleblowing Policy taking into account G&A committee recommendations June 2021	
10 FEBRUARY 2022				
10 Feb 2022	Budget and Treasury Monitoring - Period 3 2021/22	Sue Leversedge, Business Support Team Leader	this report sets out the revenue, capital and treasury management activity from 1 April 2021 to 30 September 2021	

10 Feb 2022	Committee Timetable 2021-2022	Katie Storr, Democratic Services & Elections Team Manager (Interim)	To follow the format of previous years	
10 Feb 2022	Corporate Policy and Resources Committee Draft Budget 2022/2023 and estimates to 2026/2027	Sue Leversedge, Business Support Team Leader	The report sets out details of the overall Draft Revenue Budget 2022/23 including that of this Committee and those recommended by the Prosperous Communities Committee for the period 2022/23, and estimates to 2026/27 to be included in the Medium Term Financial Plan.	
14 APRIL 2022				
14 Apr 2022	Lindsey Centre update	Sally Grindrod-Smith, Assistant Director of Planning and Regeneration, Elaine Poon, Local Development Order and Major Projects Officer	An update on the leisure scheme following the concurrent committee meeting on 11 June 2019	24 March 2021
14 Apr 2022	Budget and Treasury Monitoring - Period 4 2021/2022	Sue Leversedge, Business Support Team Leader	this report sets out the revenue, capital and treasury management activity from 1 April 2021 to 31 March 2022	
COUNCIL				
1 NOVEMBER 2021				
1 Nov 2021	Gambling Act 2005 Statement of Principles (Gambling Policy) - Approval	Tracy Gavins, Licensing Enforcement Officer, Andy Gray, Housing and Enforcement Manager	To consider the above Policy following on from consultation.	24 March 2021
1 Nov 2021	Adoption of a New Code of Conduct for Members	Katie Storr, Democratic Services & Elections Team Manager (Interim)	To consider adopting the new Iga model code of conduct as recommended by standards sub-committee and if supported to	

recommend to Full Council its adoption

24 JANUARY 2022

24 Jan 2022	Mid Year Treasury Report 2021-22	Caroline Capon, Corporate Finance Team Leader	Review of Prudential indicators	24 March 2021
24 Jan 2022	Local Council Tax Support Scheme 2022/23	Angela Matthews, Benefits Manager, Alison McCulloch, Revenues Manager	Local Council Tax Support Scheme 2022/23	

7 MARCH 2022

7 Mar 2022	Executive Business Plan and Medium Term Financial Plan 2022/23	Tracey Bircumshaw, Assistant Director of Finance and Property Services and Section 151 Officer	To present the Executive Business Plan, Budget 2022/23 and the Medium Term Financial Plan 2022/23-2026/27	24 March 2021
7 Mar 2022	Draft Treasury Management Strategy 2022-23	Caroline Capon, Corporate Finance Team Leader	Draft Treasury Management Strategy	24 March 2021

GOVERNANCE AND AUDIT

28 SEPTEMBER 2021

9 Nov 2021	Local Government and Social Care Ombudsman (LGO) Annual Review Letter Report 2020/21	Natalie Kostiuk, Customer Experience Officer	Report on the Local Government and Social Care Ombudsman Annual Review letter 2020/21 covering complaints referred to them between April 2020 and March 2021. Examining upheld complaints, learning actions and benchmarking with other authorities.	24 March 2021
28 Sep 2021	Six Month Review of Strategic Risks	James O'Shaughnessy, Head of Policy Strategy and Sustainable Environment / Deputy	To present the strategic risks facing the Council as at xxxxx	

Monitoring Officer, Emma Redwood, Assistant Director People and Democratic Services

28 Sep 2021	External Auditors Report 2020/21	Tracey Bircumshaw, Assistant Director of Finance and Property Services and Section 151 Officer	To present the outcome of the external audit of the Statement of Accounts, and Value For Money Assessment
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28 Sep 2021	Annual Governance Statement 2020/21 and Action Plan	James O'Shaughnessy, Head of Policy Strategy and Sustainable Environment / Deputy Monitoring Officer	The AGS and action plan for 2020/21
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8 MARCH 2022

8 Mar 2022	Accounts Closedown 2021/22 Accounting Matters	Caroline Capon, Corporate Finance Team Leader	To review and approve the accounting policies, actuary assumptions and materiality levels that will be used for the preparation of the 2021/22 accounts.	24 March 2021
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For the External Auditor to explain the process of the External Audit of the Statement of Accounts and approach to the Value for Money audit 2021/22.

8 Mar 2022	External Audit Strategy Memorandum (Plan) for 2021/22	Caroline Capon, Corporate Finance Team Leader	To present the 2021/22 External Audit Strategy from our External Auditors, Mazars.	24 March 2021
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PROSPEROUS COMMUNITIES

14 SEPTEMBER 2021

14 Sep 2021	Selective Licensing - Gainsborough Scheme Review	Andy Gray, Housing and Enforcement Manager	To provide Councillors with information on the Gainsborough Selective	24 March 2021
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			Licensing Scheme in place between 2015 and 2020
23 Sep 2021	Market Rasen Historic Grant Scheme	Wendy Osgodby, Senior Growth Strategy & Projects Officer, Amanda Bouttell, Senior Project and Growth Officer	Development of Historic Building Grant for Market Rasen
14 Sep 2021	to Consider Proposals from the Jubilee Group	Trudi Hayes, Democratic & Civic Officer	to allow jubilee group established in July 2021 to report back there proposed plan for sign off , in order to allow for delivery from sept onwards
14 Sep 2021	Cultural Strategy	Sally Grindrod-Smith, Assistant Director of Planning and Regeneration, Ady Selby, Assistant Director of Commercial and Operational Services	Direction of travel , action plan NLHF funding application
14 Sep 2021	Refugee Resettlement	Diane Krochmal, Assistant Director Homes and Communities	To inform members of current asks and measure appetite for refugee resettlement schemes in uk
2 NOVEMBER 2021			
2 Nov 2021	Proposed Fees and Charges 2022/2023	Sue Leversedge, Business Support Team Leader	Report on the proposed fees and charges 2022/2023 for services within this Committee, to be recommended to CP&R
2 Nov 2021	Review of Bulky Waste Charges	Ady Selby, Assistant Director of Commercial and Operational Services	A review of the current charge for bulky waste collections and potential impact on fly tipping
11 Oct 2021	Operational Services Separate Paper and Card Collections	Ady Selby, Assistant Director of Commercial	Proposal to provide residents with separate paper/card collections. This is

and Operational Services part of a programme to improve the quality of dry recycle and has already been rolled out in Boston, with North Kesteven due to deliver in Autumn 2021

7 DECEMBER 2021

7 Dec 2021	Future of West Lindsey Markets	Ady Selby, Assistant Director of Commercial and Operational Services	For decision following receipt of Phases 2 and 3 Quarterbridge reports
7 Dec 2021	Voluntary & Community Sector Strategy	Grant White, Enterprising Communities Manager	To introduce a new strategy covering support services and community funding provided to community groups, charities, parish councils and social enterprises.
7 Dec 2021	Transport and Connectivity Programme	Grant White, Enterprising Communities Manager	To approve a refreshed Transport
7 Dec 2021	Economic Recovery Plan	Sally Grindrod-Smith, Assistant Director of Planning and Regeneration	Consideration of the Greater Lincolnshire Economic Recovery Plan and the West Lindsey response

25 JANUARY 2022

25 Jan 2022	Local Enforcement Plan (Planning Enforcement) and Customer Charter	Andy Gray, Housing and Enforcement Manager	To seek approval for the updated Local Enforcement Plan (Planning Enforcement) and Customer Charter	24 March 2021
25 Jan 2022	Corporate Enforcement Policy	Andy Gray, Housing and Enforcement Manager	To review and approve the Corporate Enforcement Policy	24 March 2021
25 Jan 2022	Prosperous Communities Committee Budget 2022/2023	Sue Leversedge, Business Support Team Leader	The report sets out details of the Committee's draft revenue budget for the period of 2022/2023, and estimates to 2026/2027.	