



Council

Monday 26 June 2023

Subject: Recommendation from Corporate Policy and Resources Committee for Amendments to Fees and Charges 2023/2024

Report by:

Director of Corporate Services

Contact Officer:

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Purpose / Summary:

Corporate Policy and Resources Committee recommended amendments to the fees and charges schedules 2023/2024.

RECOMMENDATION(S):

- a) Members approve the amendments to the fees and charges schedules for 2023/2024, recommended by Corporate Policy and Resources on the 7th of June 2023:
- I. **NEW FEE** Homes, Health, and Wellbeing – First Home Check – effective 1st April 2023
 - II. **AMENDMENT** Land Charges – effective 1st April 2023
 - III. **AMENDMENT** Licensing – effective 26th June 2023

IMPLICATIONS

Legal: None arising as a result in this report.

(N.B.) Where there are legal implications the report MUST be seen by the MO

Financial : FIN/23/24/SL

The proposed fee for Homes, Health and Wellbeing – First Homes Check is forecast to generate income of £4,050.

Local Authorities who have schemes within the Early Delivery Programme will receive £150 per application from the developer as payment for undertaking the required application checks.

There are 27 units secured through the early delivery programme receiving funding from Homes England which will be developed as first homes, these are being delivered on three different development sites with two different developers.

The amendments to the fees and charges schedule for Land Charges and Licensing will have a minimal impact on the income received for those services during 2023/2024.

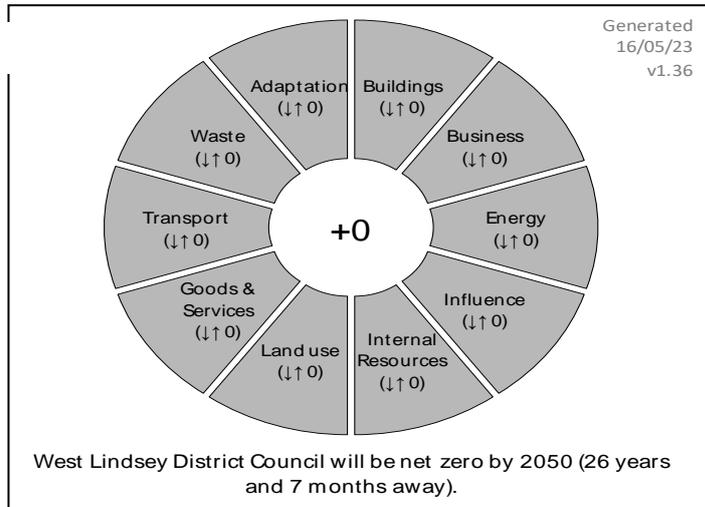
Staffing : None arising as a result in this report.

(N.B.) Where there are staffing implications the report MUST have a HR Ref

Equality and Diversity including Human Rights : None arising as a result in this report.

Data Protection Implications : None arising as a result in this report.

Climate Related Risks and Opportunities : None arising as a result in this report.



Section 17 Crime and Disorder Considerations : None arising as a result in this report.

Health Implications: None arising as a result in this report.

Title and Location of any Background Papers used in the preparation of this report:

N/A

Risk Assessment :

N/A

Call in and Urgency:

Is the decision one which Rule 14.7 of the Scrutiny Procedure Rules apply?

i.e. is the report exempt from being called in due to urgency (in consultation with C&I chairman)

Yes

No

X

Key Decision:

A matter which affects two or more wards, or has significant financial implications

Yes

No

X

Executive Summary

Corporate Policy and Resources committee considered the following amendments to the fees and charges schedules for 2023/2024 at their meeting on the 7th of June 2023.

The amendments were part of a wider report presented to Committee - 'Budget and Treasury Monitoring – Final Outturn 2022/2023' (section 2.3.2).

Corporate Policy and Resources approved the proposed amendments and recommended to Council that they be implemented as follows:

1. Amendment to Fees and Charges Schedule 2023/2024

a) Homes, Health, and Wellbeing – First Home Check

The government First Homes scheme was introduced on 28 June 2021 via Ministerial statement. This made substantial changes to planning policy to provide discounted homes to first buyers in England who otherwise wouldn't be able to afford to purchase their first home.

Central Government have created the process to include a check from Local Authorities in all First Homes applications.

Local Authorities who have schemes within the Early Delivery Programme will receive £150 per application from the developer as payment for undertaking the required application checks.

There are 27 units secured through the early delivery programme receiving funding from Homes England which will be developed as first homes, these are being delivered on three different development sites with two different developers, resulting in forecast income of £0.004m.

This fee is set by Government is effective from the 1st of April 2023.

Prosperous Communities Committee			Homes, Health and Wellbeing				
2022/23	Proposed Increase / (Decrease)		2023/24	VAT Amount	2023/24 Charge Inc. VAT	VAT Rate	
£	% Type	or £	£	£	£		
First Home Check	£0.00	0.0%	£0.00	£150.00	£0.00	£150.00	OS

b) Land Charges

The CON29 form is used to request information held by a local authority about a property.

This fee is set by Lincolnshire County Council (LCC) highways department and is recharged as part of the search fee issued by West Lindsey District Council.

An amendment to the fee was received on the 23rd of March 2023, increasing the search fee from £62 to £63 (incl. VAT).

The charge for a printed copy is to increase from £24 to £28 (incl. VAT).

This fee is set by LCC and is effective from the 1st of April 2023.

FEES APPROVED BY COUNCIL 6TH MARCH 2023

Prosperous Communities Committee		Land Charges						
		2022/23	Proposed Increase / (Decrease)		2023/24	VAT Amount	2023/24 Charge Inc. VAT	VAT Rate
		£	% Type	or £	£	£	£	
CON 29R	Lincolnshire County Council Fee**	£40.00	29.2%	£11.67	£51.67	£10.33	£62.00	S
CON 29O								
submitted on its own	Each printed enquiry	£19.22	4.1%	£0.78	£20.00	£4.00	£24.00	S

FEES AMENDED CPR 7TH JUNE 2023

Prosperous Communities Committee		Land Charges						
		2022/23	Proposed Increase / (Decrease)		2023/24	VAT Amount	2023/24 Charge Inc. VAT	VAT Rate
		£	% Type	or £	£	£	£	
CON 29R	Lincolnshire County Council Fee**	£40.00	31.3%	£12.50	£52.50	£10.50	£63.00	S
CON 29O								
submitted on its own	Each printed enquiry	£19.22	21.4%	£4.11	£23.33	£4.67	£28.00	S

c) Licensing

The copy of licence fees were increased to £11.00 in a rounding up oversight from 1 April 2023 but should have been maintained at £10.50 as this is the cost of carrying out those services.

An inflationary increase should have been applied to the 'skin piercing' and 'street trading consents' licences. It is proposed to apply the increase from this Committee date forward.

This fee is set locally and will be effective from the 26th June 2023, subject to Council approval.

FEES APPROVED BY COUNCIL 6TH MARCH 2023

Prosperous Communities Committee		Licensing							
		2022/23		Proposed Increase / (Decrease)		2023/24	VAT Amount	2023/24 Charge Inc. VAT	VAT Rate
		£	% Type	or £	£	£	£		
Copy of Licence		£10.50	4.8%	£0.50	£11.00	£0.00	£11.00	OS	
Personal Licence - Change of name /address		£10.50	4.8%	£0.50	£11.00	£0.00	£11.00	OS	
Personal Licence - Copy of Licence (card part, paper part or both)		£10.50	4.8%	£0.50	£11.00	£0.00	£11.00	OS	
Skin Piercing	Premises registration	£198.00	0.0%	£0.00	£198.00	£0.00	£198.00	OS	
	Personal registration	£55.00	0.0%	£0.00	£55.00	£0.00	£55.00	OS	
Street Trading Consents		£206.00	0.0%	£0.00	£206.00	£0.00	£206.00	OS	

FEES AMENDED CPR 7TH JUNE 2023

Prosperous Communities Committee		Licensing							
		2022/23		Proposed Increase / (Decrease)		2023/24	VAT Amount	2023/24 Charge Inc. VAT	VAT Rate
		£	% Type	or £	£	£	£		
Copy of Licence		£10.50	0.0%	£0.00	£10.50	£0.00	£10.50	OS	
Personal Licence - Change of name /address		£10.50	0.0%	£0.00	£10.50	£0.00	£10.50	OS	
Personal Licence - Copy of Licence (card part, paper part or both)		£10.50	0.0%	£0.00	£10.50	£0.00	£10.50	OS	
Skin Piercing	Premises registration	£198.00	6.1%	£12.00	£210.00	£0.00	£210.00	OS	
	Personal registration	£55.00	7.3%	£4.00	£59.00	£0.00	£59.00	OS	
Street Trading Consents		£206.00	6.3%	£13.00	£219.00	£0.00	£219.00	OS	