

## Full Forward Plan for all Committees (as at 16 June 2023)

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### Purpose:

This report provides a summary of reports due at upcoming meetings.

### Recommendation:

1. That Members note the contents of this report.

Date	Title	Lead Officer	Purpose of the report	Date First Published
<b>CORPORATE POLICY &amp; RESOURCES</b>				
<b>20 JULY 2023</b>				
20 Jul 2023	Body Worn Video Policy	Grant White, Enterprising Communities Manager	To approve updated Body Worn Video Policy.	11 January 2023
20 Jul 2023	Review Close Personal Relationships Policy	Michelle Thompson, Human Resources Manager (Temporary)	New policy - To review and approve the Close Personal Relationships Policy.	
20 Jul 2023	Review Lone Working Policy	Michelle Thompson, Human Resources Manager (Temporary)	To review and agree the updated changes to the Lone Working Policy.	
20 Jul 2023	Retirement Policy	Michelle Thompson, Human Resources Manager (Temporary)	This policy has been reviewed and requires sign off for the suggested changes.	
20 Jul 2023	Review of the Disciplinary Procedure	Michelle Thompson, Human Resources Manager (Temporary)	To review the current Disciplinary procedure.	
20 Jul 2023	Review and Update of the RIPA Policy	Jeanette McGarry, Assistant Director People & Democratic Services	To review and approve the Council's updated RIPA Policy.	
20 Jul 2023	Annual Equality Report and revised Equality	Katy Allen, Corporate	2022/23 review of equality including	

	Policy	Governance Officer	revised equality policy	
20 Jul 2023	Levelling Up Fund Public Realm Options	Sally Grindrod-Smith, Director Planning, Regeneration & Communities, Amy Potts, Programme Manager, Matthew Snee, Project Officer	A report detailing the business case and options for Public Realm interventions (Market, Park and Pocket Park) for member approval following on from recommendation in report from 1st June 2022.	26 September 2022
20 Jul 2023	Replacement of the Contact centre	Lyn Marlow, Customer Strategy and Services Manager	The report discuss the need to replace the current contact centre with one that provides customer with a choice about how they wish to contact the council, using supporting technology to enable us to deal with more enquiries and the ability to using chat and social media as a way of receiving and dealing with customer enquiries	
20 Jul 2023	CLOSED SESSION – Leisure Contract	Emma Foy		
20 Jul 2023	Fleet Management (TBC)	Ady Selby		
<b>21 SEPTEMBER 2023</b>				
21 Sep 2023	Private Rented Sector Housing - Proposals	Andy Gray, Housing & Environmental Enforcement Manager	To present initial proposals for delivering the preferred options for improving standards in the PRS.	
<b>9 NOVEMBER 2023</b>				
9 Nov 2023	Mid-Year Treasury Update 2023/24	Peter Davy, Financial Services Manager (Deputy Section 151 Officer)	This report provides the Mid-Year update for Treasury Management Indicators in accordance with the Local Government Act 2003	
9 Nov 2023	Progress and Delivery Quarter Two (2023/24)	Claire Bailey, Change,	Progress and Delivery Quarter Two	

Projects and Performance (2023/24)  
Officer

**TO BE SCHEDULED**

TBC Land & Investment Policy	Gary Reeve
TBC Trinity Arts Centre Business Case	Cara Markham
TBC Cultural Strategy	Cara Markham
TBC Digitalisation Strategy	Nova Roberts
Review of P and D Measures	Darren Mellors

**COUNCIL**

**26 JUNE 2023**

26 Jun 2023	Recommendation from CP&R for Amendments to Fees and Charges 2023/2024	Sue Leversedge, Business Support Team Leader	Amendments to fees and charges for 2023/2024 are recommended to Council for approval.
26 Jun 2023	The Corporate Plan, 2023-2027	Ellen King, Policy & Strategy Officer – Corporate Strategy & Business Planning	This report presents for approval the Council's Corporate Plan covering the period 2023-2027. On 8th March 2023, Corporate Policy and Resources Committee recommended the Corporate Plan be approved by Council at its June meeting.

**4 SEPTEMBER 2023**

4 Sept 2023	To make the Keelby NP	Nev Brown	To adopt the NP plan following referendum
4 Sept 2023	Commercial Loan – Lives TBC	Emma Foy	

**6 NOVEMBER 2023 – no business as yet**

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**22 JANUARY 2024**

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22 Jan 2024	Members Allowance Scheme	Katie Storr	To receive the recommendation from the Remuneration Panel
22 Jan 2024	Collection Fund - Council Tax Surplus 2023/24 & Council Tax Base 2024- 25	Alison McCulloch	
22 Jan 2024	Recommendation from Corporate Policy and Resources Committee - Local Council Tax Support Scheme 2024-25	Alison McCulloch	
22 Jan 2024	MidYear Treasury Management Report 2023-24	Pete Davy	

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**4 MARCH 2024**

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4 March 2024	Executive Business Plan, Medium Term Financial Plan, Council Tax and Revenue Budget and Capital Programme	Emma Foy	
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**GOVERNANCE & AUDIT - SEE SEPARATE SHEET**

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**LICENSING – NO REPORTS SCHEDULED**

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**OVERVIEW & SCRUTINY****4 JULY 2023**

4 Jul 2023	P&D Q4 & Year End	Darren Mellors	To scrutinise the response from PC and CP&R Cttees to the Q4 and Year End P&D reports
4 Jul 2023	Review and Approval of the O&S Operating	Ele Snow	To review and approve the Operating

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	Methodology		Methodology for the O&S Committee for Civic Year 2023/24
4 Jul 2023	O&S Work Planning	Ele Snow	To review and approve the initial work plan for the Civic Year 2023/24
<b>5 SEPTEMBER 2023</b>			
5 Sep 2023	Managing Flood Risk in West Lindsey – twice yearly report	Ady Selby	To receive the twice yearly report on flood risk management in the district
5 Sep 2023	Invitation to LCC Executive Councillor for Economic Development, Environment & Planning	Ele Snow	Invitation to be made
5 Sep 2023	CLOSED SESSION – prep for Lincolnshire Police	Ele Snow	Closed session to prep questions and areas of concern re Lincolnshire Police attendance at Oct meeting (prov)
<b>3 OCTOBER 2023</b>			
3 Oct 2023	Lincolnshire Police	Ele Snow	Invitation to be made
3 Oct 2023	CLOSED SESSION – prep for Everyone Active	Ele Snow	Closed session to prep questions and areas of discussion re Everyone Active attendance at Nov meeting (prov)
3 Oct 2023	To establish P and D Review Group	Darren Mellors	To establish a P and D Review Group
<b>7 NOVEMBER 2023</b>			
7 Nov 2023	Everyone Active	Ele Snow	Invitation to be made
<b>16 JANUARY 2024</b>			
16 Jan 2024	Scrutiny of P&D Mind-Year Reporting	Claire Bailey	Scrutiny of responses from PC and CPAR Cttees to the Q2 P&D reporting
<b>20 FEBRUARY 2024</b>			
<b>26 MARCH 2024</b>			
26 Mar 2024	Draft O&S Annual Report	Ele Snow	For Committee to review and approve the draft Annual Report from O&S Cttee to Annual Council

26 Mar 2024	Managing Flood Risk in West Lindsey – twice yearly report	Ady Selby	To receive the twice yearly report on flood risk management in the district
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**30 APRIL 2024**

**TO BE SCHEDULED**

TBC Invite to Lincolnshire Waste Partnership	Ady Selby / Ele Snow	Invitation to be considered by Cttee 4 July 2023
TBC Invite to HUG2 Partners	Sarah Elvin / Ele Snow	Mentioned at CP&R Cttee – further info required
TBC Cultural Strategy	Cara Markham / Ele Snow	Mentioned during O&S Chair’s Briefing – to be discussed & pending timings / more info

**PROSPEROUS COMMUNITIES**

**11 JULY 2023**

11 Jul 2023	Health and Wellbeing Strategy	Sarah Elvin, Homes, Health & Wellbeing Team Manager	To adopt the Lincolnshire District Council Health and Wellbeing Strategy
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**12 SEPTEMBER 2023**

12 Sep 2023	Local Enforcement Plan (Planning Enforcement)	Andy Gray, Housing & Environmental Enforcement Manager	To seek approval for the reviewed Local Enforcement Plan
12 Sep 2023	Private Rented Sector Housing – Proposals	Andy Gray	
12 Sept 2023	Revised Parish Charter – Scope and Timeline (TBC)	Katie Storr	

**31 OCTOBER 2023**

31 Oct 2023	P&D Quarter 2	Claire Bailey
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**TO BE SCHEDULED**

TBC Trinity Arts Centre Business Case	Cara Markham
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**REGULATORY****14 SEPTEMBER 2023**

14 Sep 2023	District Wide Dog Fouling Public Space Protection Order	Andy Gray, Housing & Environmental Enforcement Manager	To confirm approval for the extension of the district wide dog fouling PSPO
14 Sep 2023	Schedule 4 - Abandoned Shopping Trolleys - Decision	Andy Gray, Housing & Environmental Enforcement Manager	To determine whether to proceed with the schedule 4 abandoned shopping trolley scheme following consultation

**7 DECEMBER 2023**

7 Dec 2023	Food, Health and Safety Work Plan - Mid Year Update	Andy Gray, Housing & Environmental Enforcement Manager	To update Committee on the current position relating to food hygiene inspections.
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