



**Corporate Policy and  
Resources Committee**

**Thursday, 21 September  
2023**

**Subject: Amendments to the Approved Committee Timetable: Change of  
Meeting Date - Prosperous Communities Committee October  
2023**

Report by:

Chief Executive

Contact Officer:

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Purpose / Summary:

To approve amendments to the agreed  
Committee Timetable as a result of a date clash  
arising from the Judicial Review being scheduled  
on 31 October 2023, the date of the Prosperous  
Communities Committee.

**RECOMMENDATION(S):**

**1. That, for reasons of flexibility to attend the Judicial Review, the  
Committee approve the following change to the 2023/24 Committee  
Timetable:**

**a) the meeting of the Prosperous Communities Committee currently  
scheduled for Tuesday, 31 October 2023, be moved to Thursday, 26 October  
2023.**

## IMPLICATIONS

**Legal:** The Local Government Act 1972 requires the Council to agree and publish a schedule of meeting dates. The Head of Paid Service's delegation does not extend to amending already approved dates.

**Financial:** No financial implications arising from this report.

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**Staffing:** None arising from this report.

**Equality and Diversity including Human Rights:** None arising from this report.

**Data Protection Implications:** None arising from this report.

**Climate Related Risks and Opportunities:** This proposal does not change the total number of meetings so has a no greater either positive or negative impact on the travel etc.

**Section 17 Crime and Disorder Considerations:** None arising from this report.

**Health Implications:** None arising from this report.

**Title and Location of any Background Papers used in the preparation of this report:**

**Risk Assessment:**

**Call in and Urgency:**

**Is the decision one which Rule 14.7 of the Scrutiny Procedure Rules apply?**

i.e. is the report exempt from being called in due to urgency (in consultation with C&I chairman)

**Yes**

**No**

**X**

**Key Decision:**

A matter which affects two or more wards, or has significant financial implications

**Yes**

**No**

**X**

## 1. Introduction

- 1.1 The Council is required under the Local Government Act 1972 to produce a schedule of its meetings. The Corporate Policy and Resources Committee is responsible for approving that timetable (schedule) annually, having approved the timetable for 2023/24 at its meeting on 9 February 2023.

## 2 Reason for Change

- 2.1 West Lindsey District Council is required to attend the Judicial Review Hearing in London on Tuesday 31 October and Wednesday 1 November, 2023. The scheduled date of the Prosperous Communities Committee is Tuesday 31 October.

- 2.2 In order that arrangements may be made for Senior Managers and Members to attend the hearing, it has been suggested that the date of the Committee meeting be amended.

- 2.3 Owing to the business scheduled for that meeting, and the fact that items on the agenda are also scheduled to be heard at the Corporate Policy and Resources Committee meeting on 9 November, 2023, options are limited for rescheduling the meeting to take place as usual on a Tuesday. Therefore, the proposed date for the re-scheduled meeting is **Thursday, 26 October 2023**.

- 2.4 Whilst the Head of Paid Service has a number of delegations in relation to the Committee timetable, as set out at page Part IV- Page 32 of the Constitution, namely:

“9. In the event of extreme inclement weather; or insufficient business to warrant calling a meeting or other unforeseen circumstance including periods of national mourning/national emergencies to **cancel or postpone** a meeting of the Council, a committee, subcommittee etc. or, where business dictates that **a meeting, not already set out in the timetable, be required** to be held, that meeting be called, in consultation with the relevant Chairman.

This delegation does not extend to changing already approved dates, in order that the delegation does not compete with the legal requirement to produce a schedule of meetings (ref 1.1 above).

## 3. Recommendation

- 3.1 In order to ensure options for attendance at Judicial Review Hearing, the Corporate Policy and Resources Committee are asked to approve the following change to the previously agreed timetable:

- a) the meeting of the Prosperous Communities Committee currently scheduled for Tuesday, 31 October 2023, be moved to Thursday, 26 October 2023.