

Governance and Audit Committee Work Plan as at 20 November 2023

Purpose:

This report provides details of reports and items of business scheduled for the remainder of the upcoming meetings in 2023/24.

Recommendation:

1. That Members note the contents of the report.

| Date | Title | Lead Officer | Purpose of the report |
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| 28 NOVEMBER 2023 | | | |
| 28 Nov 2023 | Internal Audit Quarter 2 Report 2023/24 | Claire Goodenough, Head of Internal Audit and Risk Management, Lincolnshire County Council | To present the Quarter 2 report 2023/24 from Internal Audit. |
| 28 Nov 2023 | Annual Governance Statement Update | Lisa Langdon, Jeanette McGarry, Assistant Director People & Democratic Services | To update on the Annual Governance Statement 2023-24 Action Plan |
| 28 Nov 2023 | Review of Whistleblowing Activity | Lisa Langdon, Jeanette McGarry, Assistant Director People & Democratic Services | To present data on Whistleblowing Activity in the past Civic year. |
| 23 JANUARY 2024 | | | |
| 23 Jan 2024 | Quarter 3 Strategic Risk Report | Katy Allen, Corporate Governance Officer | End of quarter 3 report on Strategic Risks reported to G&A |
| 23 Jan 2024 | Draft Treasury Management Strategy 2024/25 | Emma Foy, Director of Corporate Services and Section 151 Officer | To present West Lindsey District Council's Draft Treasury Management Strategy for 2024/25. |
| 23 Jan 2024 | Review of Local Code of Corporate Governance | Emma Foy, Director of Corporate Services and Section 151 | To review and update the Local Code of Corporate Governance |

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| 23 Jan 2024 | Internal Audit Quarter 3 Report 2023/24 | Claire Goodenough, Head of Internal Audit and Risk Management, Lincolnshire County Council | To present the Quarter 3 2023/24 Internal Audit Report. |
| 12 MARCH 2024 | | | |
| 12 Mar 2024 | Risk Management Strategy Report | Emma Foy, Director of Corporate Services and Section 151 Officer | To present and review the current Risk Management Strategy |
| 12 Mar 2024 | Accounts Closedown 2023/24 Accounting Matters | Emma Foy, Director of Corporate Services and Section 151 Officer | To review and approve the accounting policies, actuary assumptions and materiality levels that will be used for the preparation of the 2023/24 accounts |
| 12 Mar 2024 | External Audit Strategy Memorandum (Plan) 2023/24 | Emma Foy, Director of Corporate Services and Section 151 Officer | To present the 2023/24 External Audit Strategy |
| 12 Mar 2024 | Internal Audit Draft Annual Plan 2024/25 | Claire Goodenough, Head of Internal Audit and Risk Management, Lincolnshire County Council | To present the Draft Annual Plan for Internal Audit for the 2024/25 committee year. |
| 12 Mar 2024 | Combined Assurance Report 2023/24 | Claire Goodenough, Head of Internal Audit and Risk Management, Lincolnshire County Council | To present the Report from the Combined Assurance aspect for 2023/24 |
| 16 APRIL 2024 | | | |
| 16 Apr 2024 | Quarterly Review of Strategic Risks | Katy Allen, Corporate Governance Officer | For Management Team and G&A to review the Strategic Risks on a quarterly basis |
| 16 Apr 2024 | Annual Constitution Review & Monitoring Officer Report | Katie Storr, Democratic Services and Elections Team Manager and Deputy Monitoring Officer | To review the Constitution and provide the MO annual report |
| 16 Apr 2024 | Internal Audit Quarter 4 Report 2023/24 | Claire Goodenough, Head of Internal Audit and Risk | To present the Quarter 4 2023/24 Internal Audit Report. |

Management, Lincolnshire
County Council

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| 16 Apr 2024 | Contract and Financial Procedure (CPRS and FPRS) Review | Emma Foy, Director of Corporate Services and Section 151 | To review West Lindsey District Council's contract and financial procedure rules |
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11 JUNE 2024

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| 11 Jun 2024 | Annual Counter Fraud Report 2023/24 | Emma Foy, Director of Corporate Services and Section 151 Officer | To inform members of counter fraud activity, instances of fraud during the year and future |
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