

CP&R Work Plan (as at 11 December 2023)

Purpose:

This report provides a summary of items of business due at upcoming meetings. Please note this is subject to confirmation of additional meeting dates.

Recommendation:

1. That Members note the contents of this report.

Date	Title	Lead Officer	Purpose of the report	Date First Published
19 DECEMBER 2023				
19 Dec 2023	Council Debt Write Offs 2023/24	Alison McCulloch, Revenues Manager	Write offs for 2023/24 in relation to council tax, national non domestic rates, sundry debtor accounts and housing benefit overpayments.	01 September 2023
19 Dec 2023	Council Tax Empty Homes Premiums 2024/25	Alison McCulloch, Revenues Manager	Council Tax Empty Homes Premium Charges for 2024/25	01 September 2023
19 Dec 2023	Local Council Tax Support Scheme 2024/25	Alison McCulloch, Revenues Manager	Local Council Tax Support Scheme 2024/24	01 September 2023
19 Dec 2023	Contact Centre Technology	Darren Mellors, Performance & Programme Manager	Options for the procurement of Contact Centre Technology	01 November 2023
19 Dec 2023	Street naming and Numbering Policy	Daniel Reason, Senior Enabling Technology Officer	Update to the Street Naming and Numbering Procedure	
JANUARY 2024 - DATE TO BE CONFIRMED				
Jan 2024	Lincolnshire Good Homes Alliance	Sarah Elvin, Homes, Health & Wellbeing Team Manager	To inform all Members of the work undertaken on the Good Homes Alliance through the Housing, Health and Care Delivery Group and agree funding for the pilot project Good Homes Lincs.	

	2024-25 Budget Update	Emma Foy, Director of Corporate Services and Section 151		
Jan 2024	Committee Timetable 24/25 for Approval (draft 25/26- 27/28)	Katie Storr, Democratic Services & Elections Team Manager	To approve the 24/25 Committee Timetable and to note the dates at this stage for the following three civic years	01 November 2023
Jan 2024	2024/25 Measure and Target Setting for Progress and Delivery	Claire Bailey, Change, Projects and Performance Officer, Darren Mellors, Performance & Programme Manager	A report to present the proposed 2024/25 Measure and Targets for Progress and Delivery	13 September 2023
Jan 2024	Annual Review of Earmarked Reserves 2023/2024	Peter Davy, Financial Services Manager (Deputy Section 151 Officer)	To consider the proposals informed through the annual review of reserves process.	
Jan 2024	Business Plan following Market Street Renewal Share Purchase	Emma Foy, Director of Corporate Services and Section 151	As resolved by Committee a business plan be brought to the Corporate Policy and Resources Committee no later than December 2023 which sets out financial forecasts and any revised operational and governance arrangements required for approval where necessary. this is arising from the decision to purchase all shares made by the Committee in September 2023	01 November 2023
8 FEBRUARY 2024				
8 Feb 2024	Corporate Policy and Resources Committee Draft Budget 2024/2025 and estimates to 2028/2029.	Sue Leversedge, Business Support Team Leader	The report sets out the draft Revenue Budget 2024/2025 including that of this Committee and those recommended by the Prosperous Communities Committee for the period 2024/2025. It also includes estimates to 2028/2029 to be included in the Medium Term	13 September 2023

			Financial Plan.	
8 Feb 2024	Budget and Treasury Monitoring - Qtr 3 2023/2024	Sue Leversedge, Business Support Team Leader	This report sets out the revenue, capital and treasury management activity from 1st April 2023 to 31st December 2023.	13 September 2023
8 Feb 2024	Temporary Excess Waste Solution for Residents	Ady Selby, Director - Operational & Commercial Services	To consider an opportunity to provide large bins for residents on a temporary basis to clear short term waste disposal demands	
MARCH 2024 - DATE TO BE CONFIRMED				
Mar 2024	Refresh of the current Complex, Difficult and Dangerous Customer Procedure	Lyn Marlow, Customer Strategy and Services Manager	To review the Complex, Difficult and Dangerous customer procedure and support changes to be adopted.	01 November 2023
Mar 2024	Commercial Waste Business Plan	Ady Selby, Director - Operational & Commercial Services	For Members to approve the annual Business Plan for the Commercial Waste Service	01 November 2023
Mar 2024	Surestaff Annual Business Plan	Ady Selby, Director - Operational & Commercial Services	For members to approve the annual Business Plan for Surestaff	01 November 2023
11 APRIL 2024				
11 Apr 2024	Wellbeing Lincs Partnership bid	Sarah Elvin, Homes, Health & Wellbeing Team Manager	Report to agree submission of a bid for the new LCC contract currently held by District Councils as Wellbeing Lincs	01 November 2023
11 Apr 2024	Launch of Customer Experience Strategy	Lyn Marlow, Customer Strategy and Services Manager	To engage with members in regard to the Experience Strategy, the action plan and timetable for delivery of the strategy in years 1 and 2	01 September 2023
11 Apr 2024	Lea Fields Crematorium Business Plan	Ady Selby, Director - Operational & Commercial Services	For Members to approve a refreshed Crematorium Business Plan	01 November 2023